

## Panduan Portal ITHB Fastmover – Students/Alumni



### Selamat Datang di ITHB Fastmover

ITHB Fastmover adalah portal lowongan kerja untuk membantu Mahasiswa dan Alumni ITHB dalam mencari pekerjaan dan peluang karir yang lebih baik sesuai dengan pendidikan dan keahlian masing-masing. Portal ini merupakan wujud komitmen ITHB untuk membantu setiap mahasiswa untuk sukses mencari kerja, bukan hanya selama kuliah tetapi juga setelah lulus.

[Read More](#)

## Jobs

New job vacancies for ITHB Students and Alumni

Filter

Date

Latest Date

Job Type

All

Full Time

Part Time

Project

Internship

Listed date

Any time

Less 24 Hours

Page 4 Jobs - Page 1 of 1

29 September 2021

**Asisten Multimedia**

Full Time

Online

Multimedia Operator

29 September 2021

**IT Support Multimedia**

Full Time

Online

Support Multimedia

19 September 2021

**IT Data Support**


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Portal ITHB Fastmover dapat diakses di alamat : <https://fastmover.ithb.ac.id>

## 1. Registrasi

- Upload foto, input nama lengkap, email, alamat, no telp , status, nim
- Kemudian klik cek nim

← Register



Nama Lengkap\*

Christian abc

Email\*

cristian@gmail.com

Alamat\*

Jl. TKI 1 no 1

Nomor Telepon\*

08111010101

Employee Category

☒ Mahasiswa Aktif ☐ Alumni

NIM / NPM\*

1118021

**Check NIM**

- Jika students , inputkan detail objective,education,experience dll sesuai CV

Education\*

Name\*

INSTITUT TEKNOLOGI HARAPAN BANGSA

Graduation Year

28 Aug 2021

Description

**B I U**

Sajana Informatika. Concentration: Software Engineering

City

Bandung

Country

Indonesia

Sub Activity

Graduation Year

**A**

➕ Add additional education

A : Untuk penambahan item , contoh pada bagian education akan ditambahkan item SAP

Name\*  
SAP University Alliance Program

Graduation Year

Description  
B I U  
ITHB Career Resource Center

City

Country

Sub Activity  
Completed the SAP ERP Configuration using GBI

Graduation Year  
01 Apr 2019

+ Add additional education

Remove

B : Untuk menambahkan sub activity , contoh menambahkan sub training SAP.

- Jika alumni , uploadkan CV terbaru
- Inputkan password & ulangi
- Submit

## 2. Profile

Klik account di pojok kanan atas, akan menampilkan :

- Detail informasi students/alumni dengan data yg sama saat mendaftar. Jika ada data yg akan diupdate bisa diinputkan datanya , kemudian tekan tombol save

Employee

Dashboard

User Management

Profile

Name Lengkap  
DIONISUS PRATAMA

Email  
d-17002@stuba.ac.id

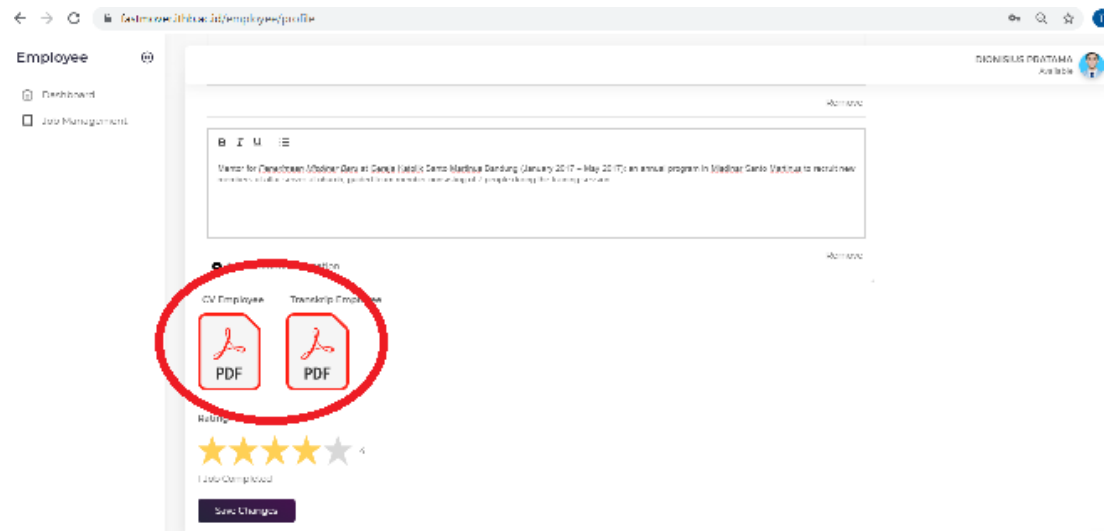
Nomor telepon  
08227615787

Logout

Change Password

Logout

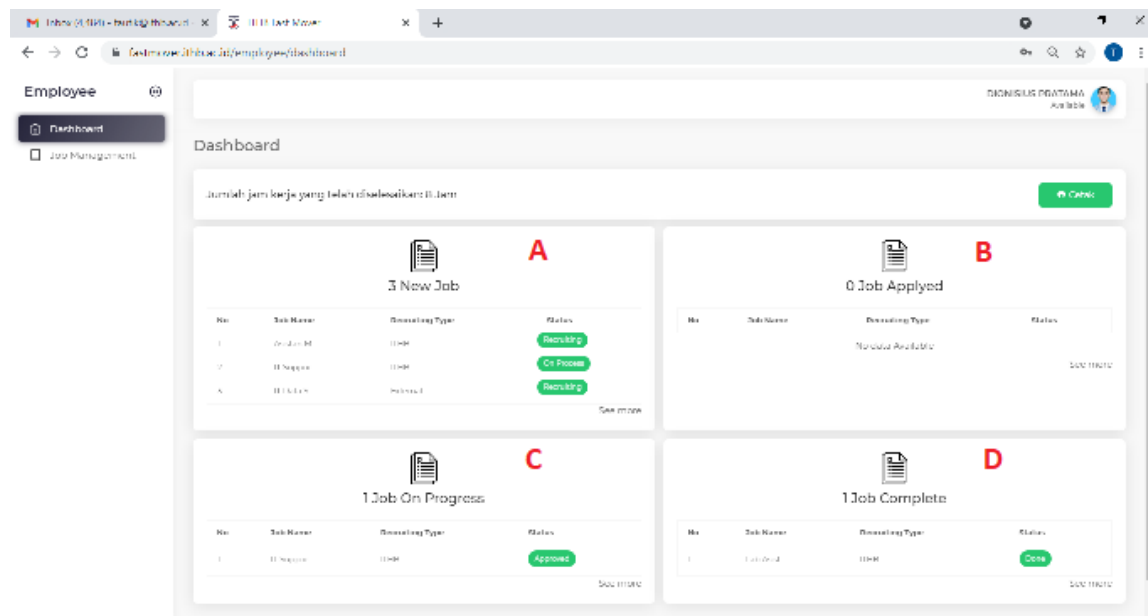
- File CV dan Transkrip dapat diunduh juga dari page profile ini



### 3. Dashboard

Menampilkan informasi :

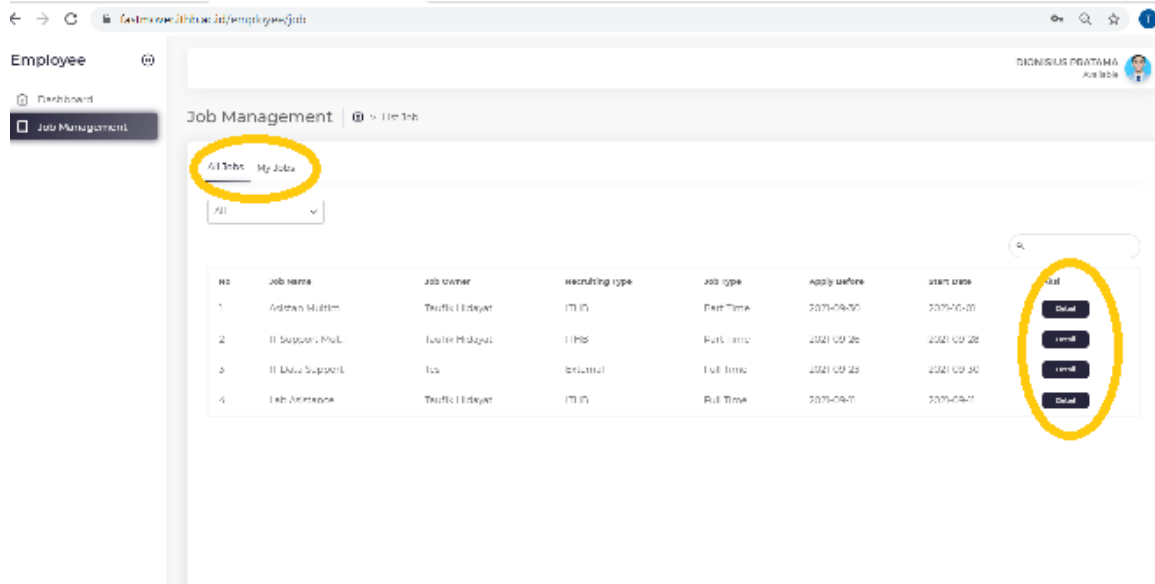
- A : Job yang dipost
- B : Job yang telah di apply untuk job internal
- C : Job internal yang sedang dikerjakan
- D : Job yang telah selesai dikerjakan



#### 4. Job management

List job dengan tab all job dan my job , my job adalah job yg telah diapply .

Untuk melihat atau apply job klik detail

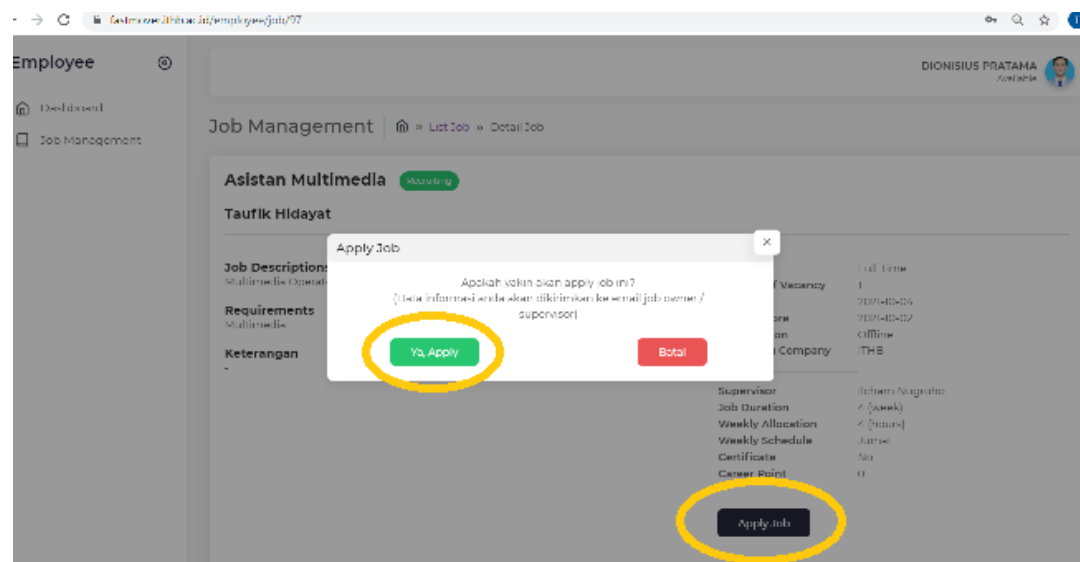


##### a. Apply Job

Pada page detail pekerjaan , klik 'ya apply' untuk melamar .

Untuk Alumni yg melamar pekerjaan external:

- Jika perusahaan tersebut menyediakan aplikasi pendaftaran online , maka akan tampil link nya dan silahkan mengklik link tersebut untuk proses lebih lanjut.



b. Update Job Progress (parttime/magang)

Untuk job internal yg telah direkrut, maka harus mengisi progress pekerjaan sbb :

- Job Management-> tab my job-> klik detail, tambah progress

The screenshot shows the 'Employee' dashboard with a sidebar containing 'Dashboard' and 'Job Management'. The main content area is titled 'Asistan Multimedia' with a status 'On Progress'. Below this, the name 'Taufik Hidayat' is displayed. The page is divided into two columns. The left column contains 'Job Descriptions' (Multimedia Operator), 'Requirements' (Multimedia), and 'Keterangan'. The right column contains a table with job details: Job Type (Full Time), Number of Vacancy (1), Start Date (2021-01-26), Apply Before (2021-01-27), Job Location (Online), Recruiting Company (ITB), Supervisor (Dionisius Pratama), Job Duration (2 (week)), Weekly Allocation (2 (times)), Weekly Schedule (Jurnal), Certificate (No), and Career Point (0). Below the details, there is a section 'Perform Job DIONISIUS PRATAMA' with a 'Tambah Progress' button circled in yellow. At the bottom, there is a table with columns: No, Progress Periode, Effort, Date, Status, and Aksi.

- Inputkan periode(minggu) , task/perform(pekerjaannya) , jam

The screenshot shows the 'Job Management' section with a 'Detail Job' tab. The job title is 'IT Support Multimedia' with a status 'On Progress'. The name 'Taufik Hidayat' is displayed. The page is divided into two columns. The left column contains 'Job Descriptions' (Support Multimedia), 'Requirements' (Multimedia), and 'Keterangan'. The right column contains a table with job details: Job Type (Part Time), Number of Vacancy (1), Start Date (2021-01-26), Apply Before (2021-01-27), Job Location (Online), Recruiting Company (ITB), Supervisor (Dionisius Pratama), Job Duration (2 (week)), Weekly Allocation (2 (times)), Weekly Schedule (3. next-minggu), Certificate (No), and Career Point (0). Below the details, there is a section 'Perform Job DIONISIUS PRATAMA' with a 'Tambah Progress' button circled in yellow. A modal form titled 'Detail Progress' is open, showing fields for 'Periode Progress' (Minggu 1), 'Task/Perform' (Support Multimedia), and 'Effort (jam)' (1). A 'Submit' button is at the bottom of the modal. At the bottom of the page, there is a table with columns: No, Progress Periode, Effort, Date, Status, and Aksi.

- Setelah submit akan muncul di list perform dengan status waiting approval, jika di approve oleh Supervisor/Job owner maka berubah menjadi approve

Employee

Taufik Hidayat

Job Descriptions  
Subur & Multitasking

Requirements  
Multitasking

Keterangan  
-

Job Type  
Number of Vacancy  
Start Date  
Apply Before  
Job Location  
Recruiting Company

Part Time  
1  
2025-05-20  
2025-05-20  
Online  
IT-IT

Supervisor  
Job Duration  
Weekly Allocation  
Weekly Schedule  
Certificate  
Career Stage

2 (week)  
4 (hours)  
Jurnal, audio  
No  
2

Perform Job DIONISIUS PRATAMA

Tambah Pekerjaan

no	progress periode	Uraian	user	status	Aksi
1	Minggu 1	2 Minggu	20 Supriatman 2321	Waiting For Approval	[Edit] [Delete]