Logistics (LO)

In this case study, logistical processes and the integration of sales, production planning, and materials management processes in the SAP S/4HANA system are shown using the example of the model company Global Bikes.

Product
S/4HANA 2023
Global Bike

Fiori 3.0

Level
Beginners / Advanced

Focus
MM, SD, PP

Authors
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Version
4.3.1

Last Change
November 2025

MOTIVATION
In this case study, logistical processes and the integration of sales, production planning, and materials management processes in the SAP S/4HANA system are shown using the example of the model company Global Bikes. We look at the complete process from the customer inquiry, through manufacturing to settlement, including the procurement of production components.

The processing of the case study promotes the understanding of the individual process steps and the underlying SAP functions.

PREREQUISITES
To successfully carry out this case study, it is not necessary to have processed the individual modules “SD”, “MM” and “PP”. However, it is recommended.

NOTE
This case study uses the model company Global Bike.

Process Overview

Objective Understand and execute a comprehensive logistical process.

Scenario

With their reputation for excellent quality, the bikes from Global Bikes have aroused the interest of the new customer Elbe Cycle ###. A special request for customized mountain bikes brings a new challenge: The wheels should also be maintainable on the go, and should therefore be equipped with an Air Pump and Repair Kit. In addition, the wheels are to be equipped with an innovative GPS bicycle computer, which is inconspicuously integrated in the area of the handlebar – a practical solution designed to simplify navigation while driving. In addition, Global Bikes is to design three versions to serve different customer segments: an inexpensive variant, a higher-priced variant and a carbon fiber wheel variant.

Global Bikes meets this request with the introduction of a new “Sport & Commute” product line that meets the needs of commuting as well as those of sporting use. Global Bikes then plans the "Sport & Commute" series with three models – a basic, premium and carbon fiber wheel variant – with only the first two to go into regular production. The carbon fiber wheel version is exclusively made to order. Based on the existing mountain bike design, the first two variants are further developed and produced for three months to test market acceptance.

For the required Integrated GPS Bike Computer, vendor inquiries are initiated to obtain suitable quotations - also MagdePedal Tech ###, as a new company on the market, signals interest in creating a quotation. After the procurement of the components and the successful payment of the supplier, the production takes its course.

Once the new mountain bikes have been produced, they will be shipped to Elbe Cycle ###. The final step is the posting of the incoming payment for the delivered wheels.

To carry out a complete logistics process, you assume various roles within the Global Bike company. You are active in the areas of Sales and Distribution (SD), Materials Management (MM), and Production (PP).

Employees Involved

Sales:

- David Lopez (Sales Representative US East)
- Matthias Dosch (Sales Person 2 US East)
- Sergey Petrov (Warehouse Employee)
- Stephanie Bernard (AR Accountant)

Production:

- Jun Lee (Production Manager)

- Hiro Abe (Plant Manager)
- Lars Iseler (Shop Floor Worker 2)
- Susanne Castro (Goods Receipt Clerk)
- Michael Brauer (Shop Floor Worker 4)
- Jamie Shamblin (Controller)

Procurement:

- Joyce Hausman (Contract Manager)
- Sandeep Das (Warehouse Supervisor)
- Sergey Petrov (Warehouse Employee)
- Aura Maxwell (Purchasing Agent 2)
- Alberto Conti (Inventory Assistant)
- Wilton Saban (Inventory Supervisor)
- Tatiana Karsova (Goods Receipt Clerk)
- Shuyuan Chen (Head of Accounting)
- Silvia Cassano (AP Accountant)

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Step 1: Create New Business Partners (Customer)

Task Create a new business partner (customer). **Time** 15 min

Description Use the SAP Fiori launchpad to create a new customer. Since you want to win Elbe Cycle ### as a new customer as part of this case study (which is therefore not yet stored in the system), you will create the customer master record for it. You enter two types of customer data – sales and financial data. In general, customer data is created in three groups or views – General, Financial Accounting, and Sales.

Customers can be created **centrally**, which means that all views are created by a single employee in one step. However, responsibility can also be **distributed** so that different employees of the finance and sales departments are responsible for creating and maintaining the data in their respective views.

In this activity, you will use **central maintenance** to enter all necessary data for the new customer at once.

Name (Job) Matthias Dosch (Sales Person 2 US East)

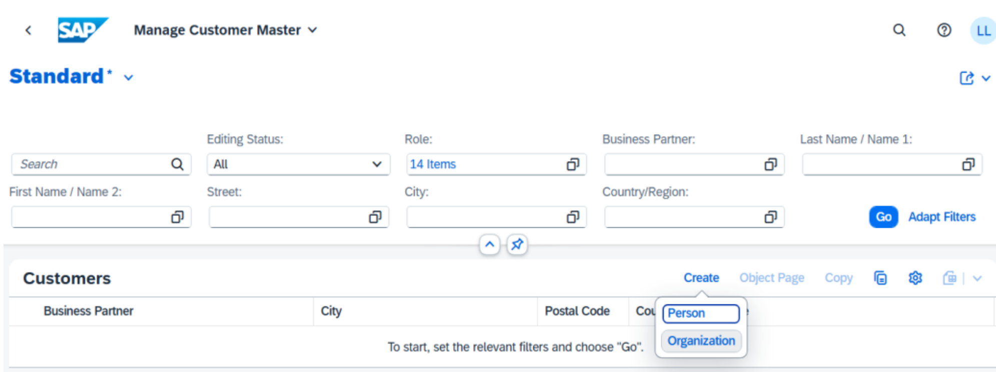
Initial Screen

To create a new customer, click the *Manage Business Partner Master Data* app in the section *Sales & Distribution* in the *Sales Person* role.

Note If the app is not displayed, search for it using the search bar .

Organization

In the *Manage Business Parttner Master* view, choose the Create button. As the new customer Elbe Cycle ### is a company, click **Organization** in the submenu that opens.



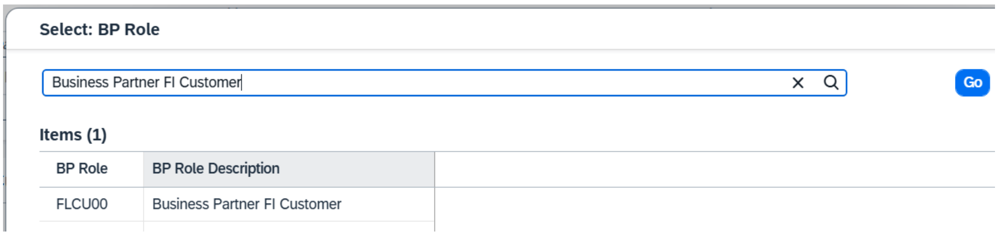
Note Business partners are created at a higher level (or cross-department). They can be categorized as a person or organization. An organization represents entities such as a company (for example, a legal person), parts of a legal person (such as a department), or an association. “Organization” is an umbrella term used to map any situation that can occur during daily business activities.

Roles are assigned to the business partners, for example: Customer, Supplier. The different roles are defined for specific organizational levels (company code, sales area).

In the following, you will learn about and use the two standard roles for customers. While you store data for financial accounting in the role **FLCU00 | Customer**, specific roles such as Customer or Supplier are assigned in the role **FLCU01 | Customer** Sales Data. These roles are relevant for specific organizational levels (for example: Company Code, Sales Area). Standard roles for customers.

In the *Create Organization* view, click the value help icon in the *BP Role* field. In the dialog box, search for **Business Partner FI Customer** and then choose the entry **FLCU00 | Customer**.

Business Partner Customer
FLCU00 | Customer



Choose Company as *the form of address*, enter 1 **Elbe Cycle ###** as the *name*. Then, in the *Street* field, enter **Main Street**, *House Number* **7**, and as *City*, enter **Magdeburg**. In addition, add *the postal code* **39106**, *the country/region* **DE**, *the region* **15 | Saxony-Anhalt**, and the *language* **DE**.

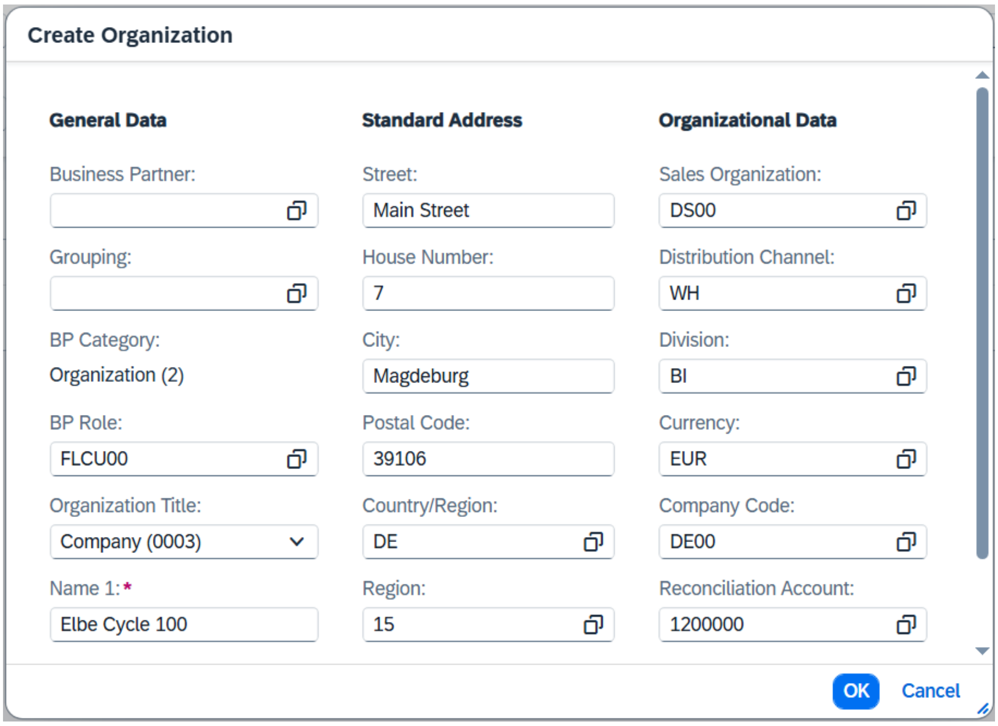
Elbe Cycle ###
Main Street
7
Magdeburg
39106
EN
15 | Saxony-Anhalt
EN

The *sales organization* is **DS00**, the *distribution channel* is **WH**, and the corresponding *division* is **BI**. The *currency* is set to **Euro (EUR)**. The responsible *company code* is **DE00**, to which *reconciliation account* **12000000** is assigned.

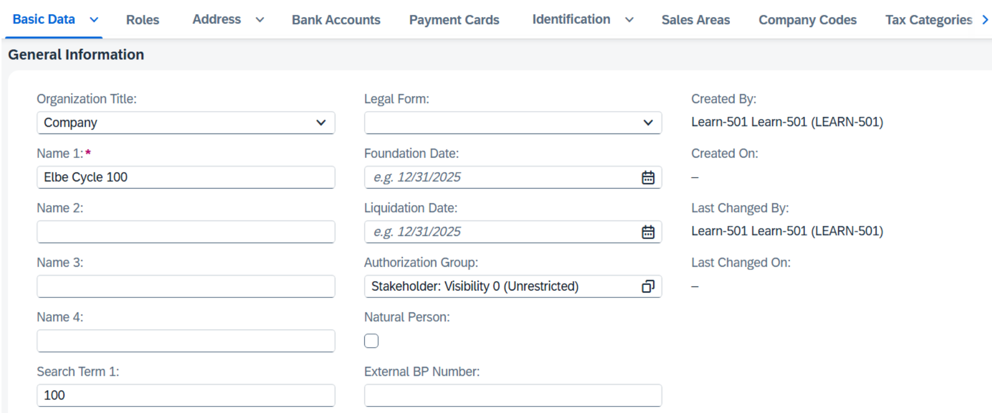
DS00
VH
BI
Euro (EUR)
DE00
12000000

Note Remember that you use your three-digit number for ###, for example, if your number is 003, enter 003. The number makes a clear distinction between individual data records in this teaching setup.

Since the new customer is based in Magdeburg, you will assign it to the company code DE00 (Global Bike Germany GmbH) in Germany.

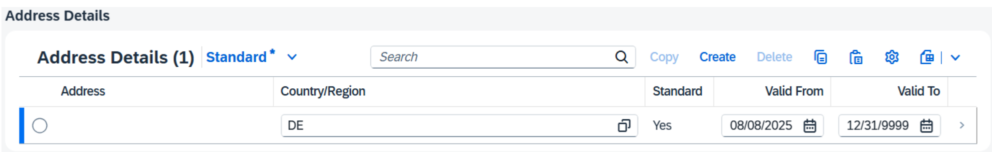


Compare your data with the screenshot above and confirm your entries with OK. As a result, a new summary is generated. Make sure that you have selected the *Basic Data* tab page. In the *General Information* area, add your three-digit number ### as *search term 1*. ###

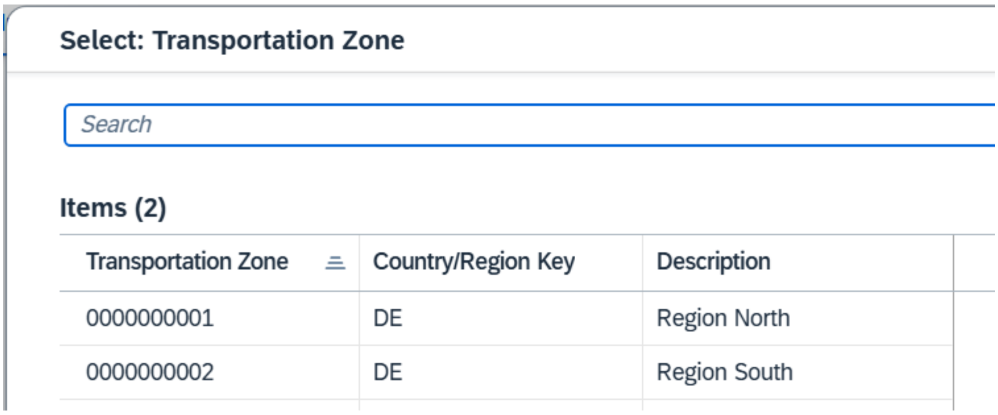


Note In the general/higher-level role of the business partner, the name and address of the business partner are documented. The general data is relevant for both Sales and Distribution and Accounting. To avoid data redundancy, they are stored client-specifically. They are valid for all organizational units of a business partner.

Choose the *Address* → *Address Details* tab. You see a row with the country details and the validity dates. Click › to maintain more details.



In the *Address* area, you can use the button Show More to show all fields. There, you want to define the transportation zone to simplify route determination in the future. Locate the *Transport Zone* field and click the value help icon. The following dialog box opens.



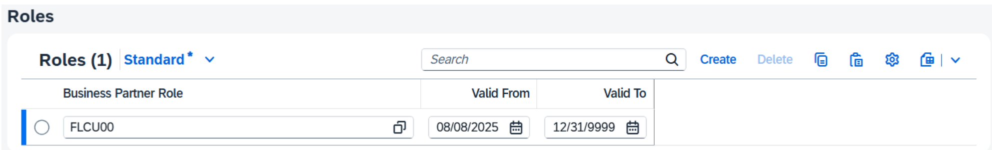
Germany is often divided into the zones North and South. Due to the geographical location of Magdeburg, you choose the **area North**. By simply clicking on the entry, the transport zone is inserted into the address details.

Area North

Finally, use the Apply button to save your draft and return to the general overview.

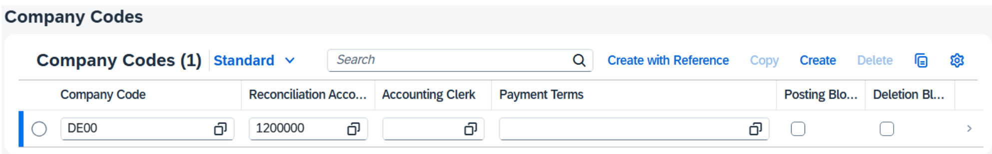
Then choose the *Roles* tab page. You get to the correct position via auto scroll. You see a line with the details of the business partner role and the validity dates.

Note At the beginning of the *Manage Business Partner Master Data* app, you have already created the role **FLCU00 (Customer)** for your business partner and have already created it with sales-specific and company-code-specific organizational data. For this reason, the "*Sales Area*" tab page and the "*Company Codes*" tab page are already displayed.



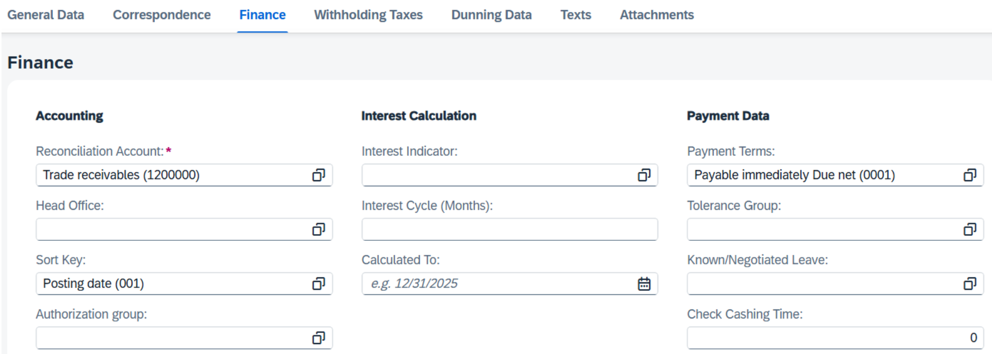
Choose the *Company Codes* tab page. The company codes to which the customer is assigned or in which accounting-relevant data is stored are displayed there.

Click › at the end of the row to maintain further accounting-relevant data.



Check that **DE00** is defined as the *company code* and that reconciliation *account* **12000000** (Trade Receivables) is used. DE00 12000000

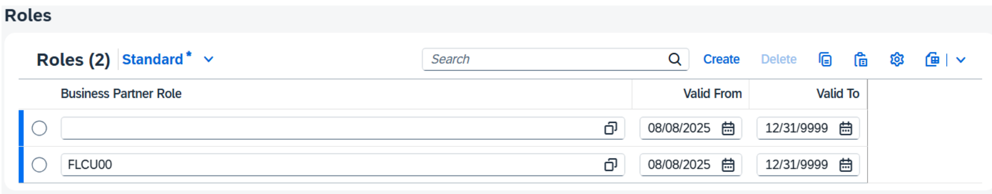
Enter **001** (posting date) as *the sort key*. In addition, add **0001** (payable immediately due net) as the *payment term*. 001 0001



Choose Apply to save the entry as a draft.

You return to the general overview again and navigate to the *Roles* area.

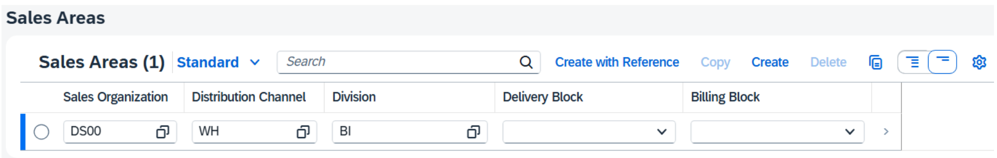
To be able to now also maintain data for the sales department, you must create a new business partner role. When you click the Create button, a new row is created in the Business Partner Role area.



In the empty *Business Partner Role* field, click the value help icon. In the dialog box, search for **Customer** and then choose the entry **FLCU01 | Business Partner Customer**. Customer FLCU01- Business Partner Customer

Switch to the *Sales Areas* tab page for maintaining the sales area data of your customer.

Since you have already maintained individual sales area data at the start, an entry has already been made here. Click › at the end of the new line to maintain more details.



Then choose the *Sales Area Details* tab page. In the *Sales Orders* area, enter **DE0001** as *the sales district* and make sure that **EUR** is specified as the *currency*. DE0001 USD

In the *Billing* area, you enter **FOB** (Free on Board) as the *Incoterms* and **Magdeburg** as *Incoterms Location 1*. This information is relevant for quotation creation at the latest. In addition, add **0001** (payable immediately due net) as *payment terms*.

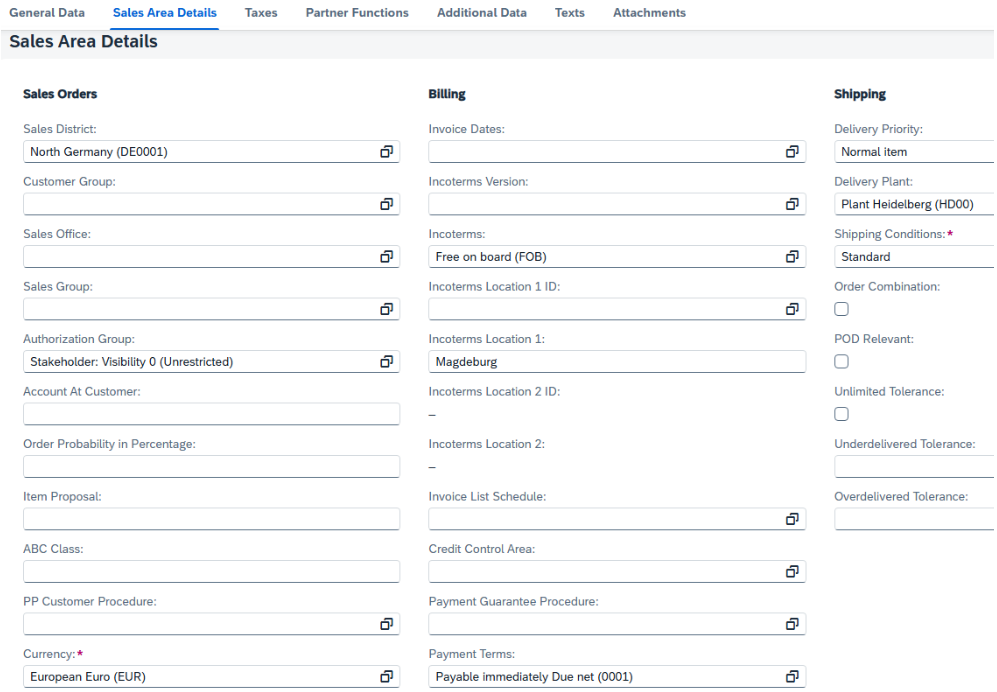
FOB
Magdeburg
0001

Note Incoterms (abbreviation for **International Commercial Terms**) are internationally recognized delivery terms published by the International Chamber of Commerce (ICC) for international commercial law.

Terms

In the *Shipping* area, select **Normal item** as the *delivery priority* from the dropdown list and **Standard** as the *shipping conditions*. Add **HD00** (Heidelberg) as the *delivering plant*.

Normal
Default
HD00

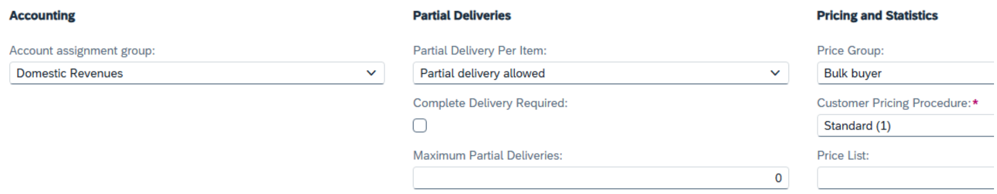


In the *Accounting* area, select **Domestic Revenue** as the *account assignment group*. In the following Partial *Deliveries* area, use the dropdown list in the *Partial Delivery per Item* field and select **Partial Delivery Allowed**. In the last area of this entry screen, select *Pricing and Statistics* as the price group using the **Bulk Buyer** dropdown list and enter **1** (Standard) as *the customer pricing procedure*. Compare your entries with the following screenshots and confirm your entries with *Enter*.

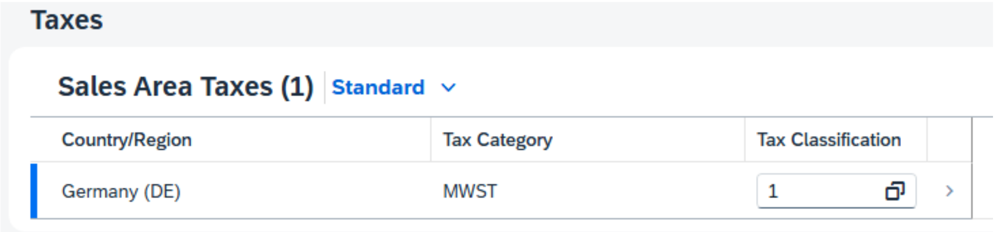
Revenue Domestic

Partial Delivery Allowed

Bulk Buyer
1 (default)

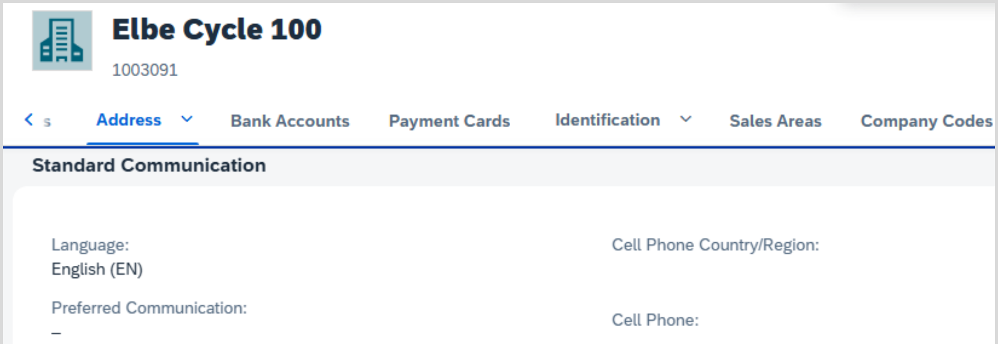


Then choose the *Taxes* tab page. The tax categories should be added automatically by the system. If there is no entry option yet, press Enter or switch to the Sales Organization field again. The system should have generated a tax line. For the *tax category* MWST, enter the *tax classification* **1** (taxable). 1

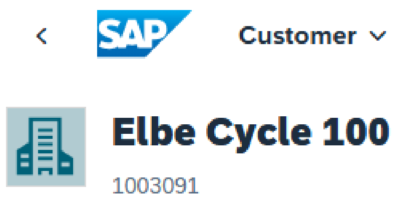


Choose Apply to save your adaptations as a draft. Then press Create to save the final business partner.

Note When you receive a message that the language is a mandatory field, navigate to the Standard Communication area and enter **EN** in the Language field. EN



The SAP system creates the master data record for the new BP and assigns a unique business partner number. Make a note of the BP number that you can find in the header area.



Click SAP to return to the SAP Fiori launchpad.

☐

Step 2: Create Material from Template (Bike)

Task Create the material master record for GCBK1###, GCBK2###, GCBK3###.

Time 10 min

Description Use the SAP Fiori launchpad to create your new products. Since these should be a modification of the previous bikes, use the Deluxe Touring bikes DXTR1### and DXTR2### already stored in the system as a template.

For the carbon fiber wheel GCBK3###, the newly created GCBK2### can be used as a template. All new components of the bicycles will be completed later in the case study.

Name (Job) Sandeep Das (Warehouse Supervisor)

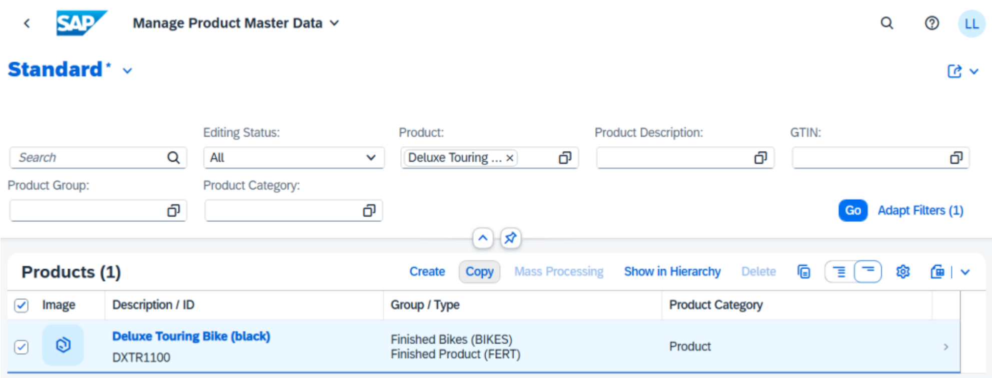
Initial Screen

To create new products, use the *Manage Product Master Data* app in the *Materials Management* area in the *Warehouse Supervisor* role.

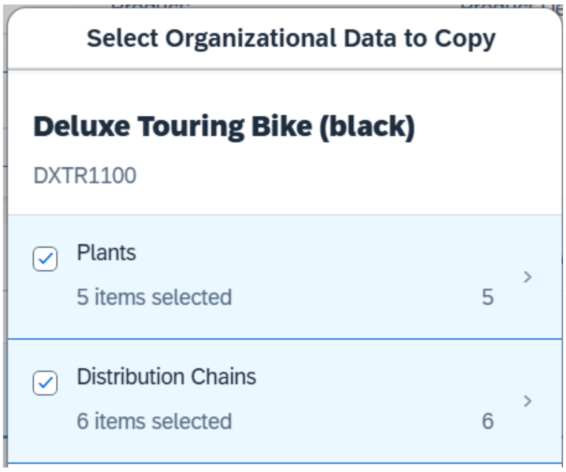
DXTR1###

Use the *Product* field to find your mountain bike **DXTR1###**.

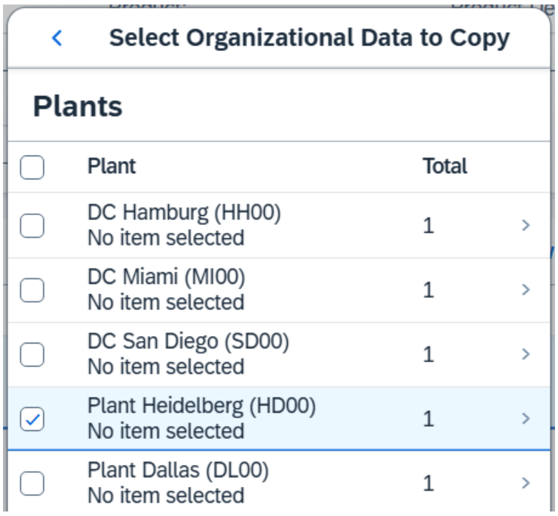
Select the line with your Deluxe Touring Bike and click Copy.



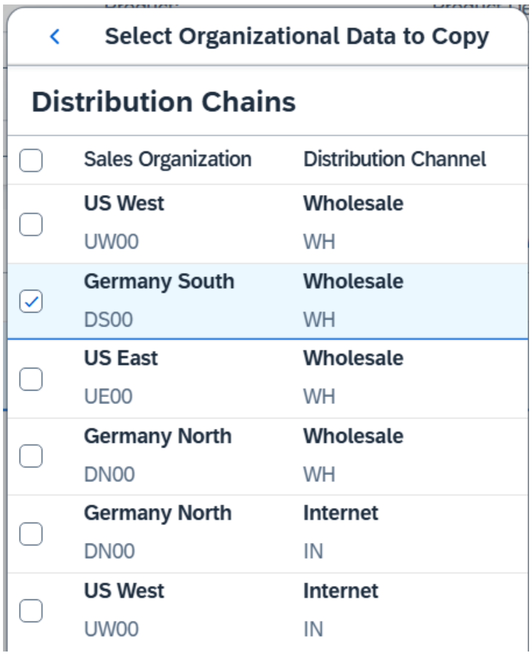
In the *Select Organizational Data to Copy* popup, click on the *Plants* row.



Deselect all plants except your plant in Heidelberg (HD00). Click . HD00



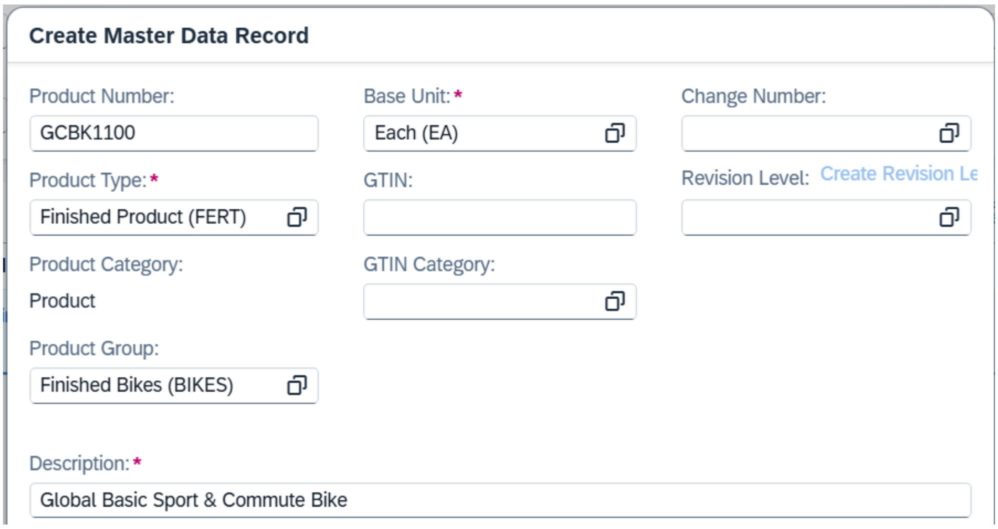
Now click on the line of the *distribution chains* and select only all lines with the *sales organization* **DS00**. Click . DS00



Confirm your adjustments with OK.

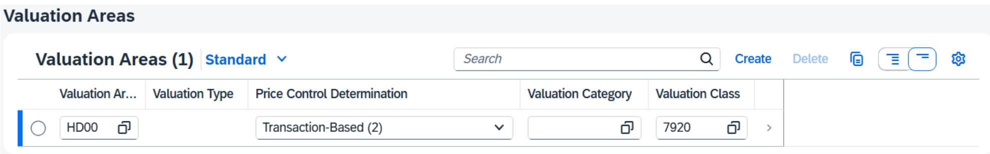
In the *Create Master Data Record* dialog box, enter **GCBK1###** as the product number and **Global Basic Sport & Commute Bike** as the description. Click OK.

GCBK1###
Global Basic Sport & Commute Bike



Navigate to the "*Valuation Areas*" tab page and click on the line of the valuation area **HD00**.

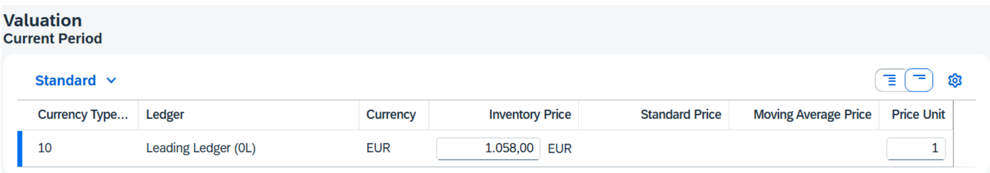
HD00



Increase the inventory cost by EUR 200 (to **EUR 1058**).

1058 EUR

Note Since the original mountain bike is equipped with new components (additional Integrated GPS Bike Computer, Repair Kit and Air Pump), we are already raising the value of the material by EUR 200 at this point.



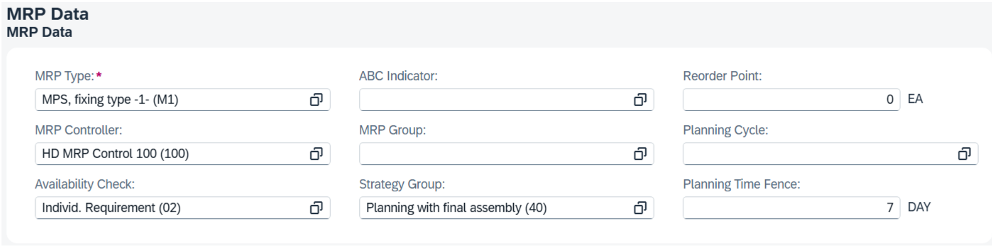
Click Apply.

Now navigate to the *"Plants*" tab page. Click on the line of plant **HD00**.

HD00

Now go to the *MRP Data* tab page and enter strategy *group* **40 (Planning with final assembly)**.

40 (Planning with final assembly)



Note The strategy group 40 is used in demand management to preproduce semi-finished products and have them finally assembled only after receipt of a specific sales order, which enables rapid responsiveness to market demands.

Strategy group 20 is used to convert make-to-order production and generates an assigned planned order for each sales order in order-related MRP. This ensures production according to requirements.

Click Apply.

Click Create.

Repeat these steps for your second bike. Use the bike **DXTR2### as a template**. Use the following values:

DXTR2### as template

- *Product Number*: **GCBK2###**
- *Description*: **Global Endurance Sport & Commute Bike**
- *Plant*: **HD00**
- *Distribution Chain*: **DS00**
- *Inventory price*: **EUR 2133**
- *Strategy Group*: **40**

GCBK2###

Global Endurance Sport & Commute Bike

HD00

DS00
2133 EUR

40

Repeat these steps for your third bike. Use the bike **GCBK2### as a template**. Use the following values:

GCBK2### as template

- *Product Number*: **GCBK3###**
- *Description*: **Carbon Global Sport & Commute Bike**
- *Plant*: **HD00**
- *Distribution Chain*: **DS00**
- *Inventory price*: **EUR 2633**
- *Strategy Group*: **20**

GCBK3###

Carbon Global Sport & Commute Bike

HD00

DS00

2633 EUR

20

Note The third variant GCBK3### of Global Bikes is intended as an exclusive custom-made product for a sales order and is therefore not integrated into standard production planning – here we use strategy group 20. The other two models, on the other hand, flow into regular production planning in order to establish them in the market even outside of the special order.

Click SAP to return to the SAP Fiori launchpad.

Step 3: Maintain Condition Types

Task Create a new price condition. **Time** 5 min

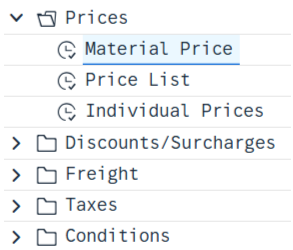
Description In order to be able to offer our new customers an offer for our latest bicycles in the range, it is necessary to set pricing conditions for the new materials.

Name (Job) Matthias Dosch (Sales Person 2 US East)

To create a new price condition, use the search bar to find and execute the app *Condition Maintenance: Create*.

Condition Maintenance: Create

Open the menu entry Prices → and double-click *Material Price*.



Now choose (Material with release status) on the right side of the screen.

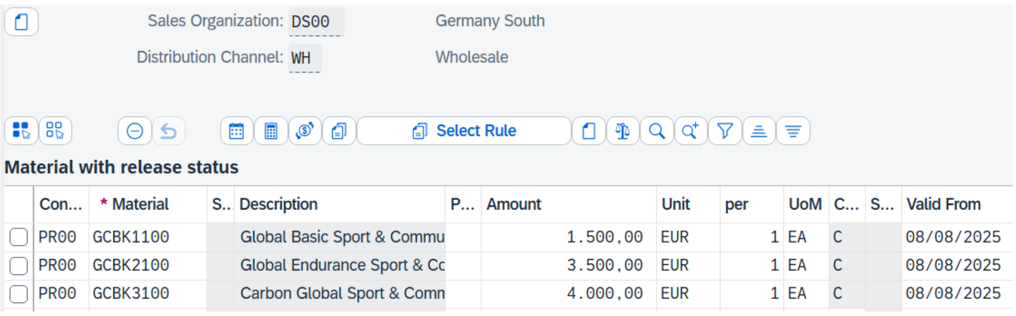
Enter sales *organization* **DS00** and *distribution channel* **WH**. Choose *Enter* to confirm your entry.

DS00
VH

In the *Material with Release Status* table, enter **PR00** (price) as the *condition type* for the first three lines and enter an *amount* of **EUR 1500** for *material* **GCBK1###**, *EUR* **3500** for *material* **GCBK2###**, and **EUR 4000** for *material* **GCBK3###**.

PR00
GCBK1###
1500 EUR
GCBK2###
3500 EUR
GCBK3###
4000 EUR

Choose *Enter* to confirm your entries. Compare your entries with the screenshot.



Con...	* Material	S..	Description	P...	Amount	Unit	per	UoM	C...	S...	Valid From
PR00	GCBK1100		Global Basic Sport & Commu		1.500,00	EUR	1	EA	C		08/08/2025
PR00	GCBK2100		Global Endurance Sport & Cc		3.500,00	EUR	1	EA	C		08/08/2025
PR00	GCBK3100		Carbon Global Sport & Comn		4.000,00	EUR	1	EA	C		08/08/2025

Click Save .

Click SAP to return to the SAP Fiori launchpad.
☐

Step 4: Create material from template (Integrated GPS Bike Computer)

Task Create the material master record for the Integrated GPS Bike Computer IDGC2###.

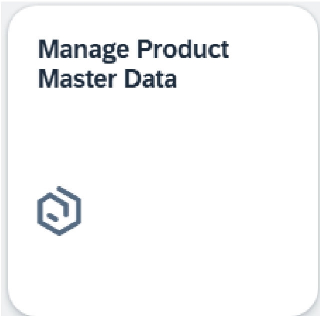
Time 10 min

Description The new Integrated GPS Bike Computer is similar to existing materials in the system, but differs in its integration into the handlebars during the production phase. Please use the SAP Fiori launchpad to create this new Integrated GPS Bike Computer in the system. As a reference, you can use the Deluxe Bike Computer with the name DGRB2### as a template.

Name (Job) Sandeep Das (Warehouse Supervisor)

To create new Integrated GPS Bike Computers, use the *Manage Product Master Data* app in the *Materials Management* area in the *Warehouse Supervisor* role.

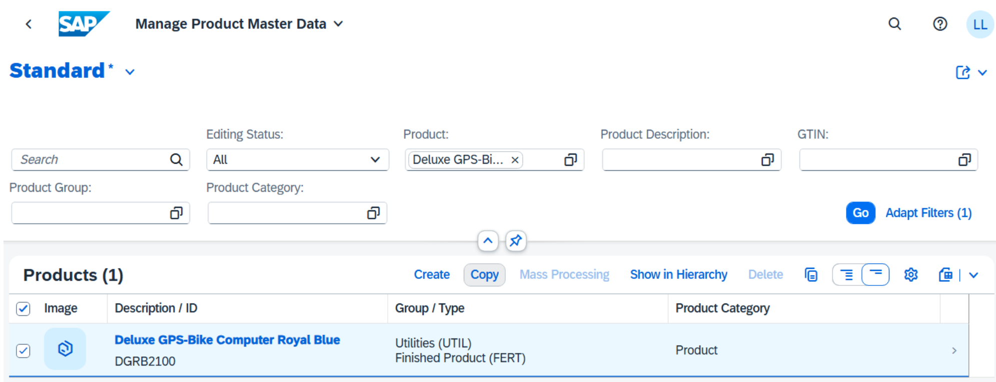
Initial Screen



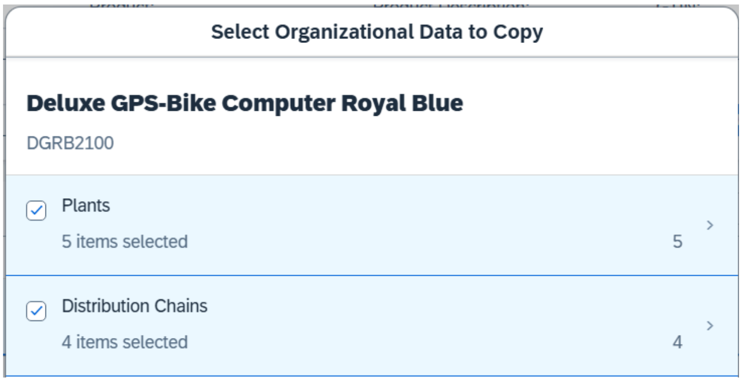
Use the *Product* field to find the Ironing Lock **DGRB2###**. Click Start.

DGRB2###

Select the row with the ironing lock and click Copy.



In the *Select Organizational Data to Copy* popup, click on the *Plants* row.



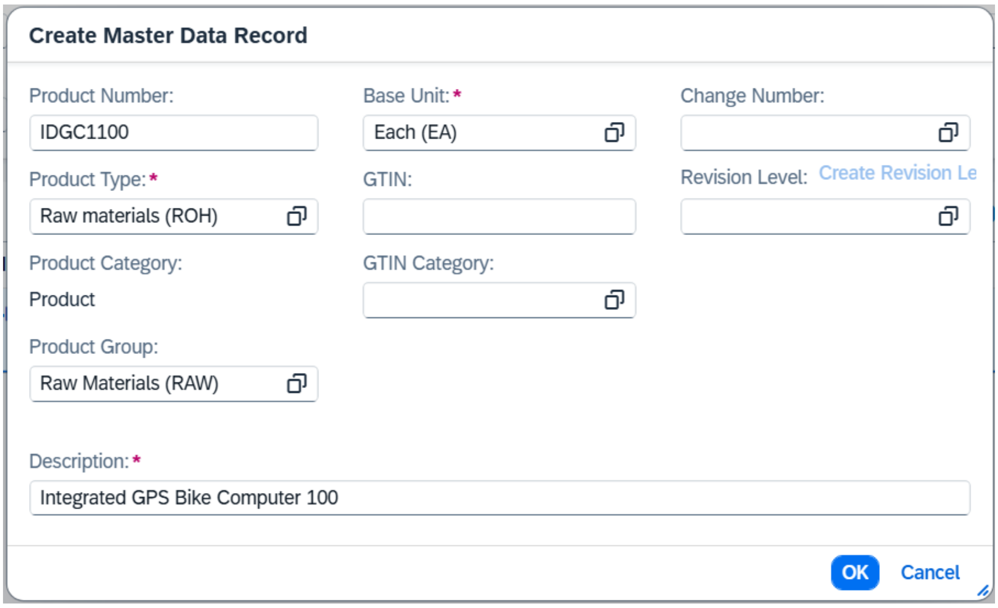
Deselect all plants except for the *plant* in **Heidelberg (HD00)**. Click ‹. HD00

Now click on the line of the *distribution chains* and select only the line with the *sales organization* **DS00**. Click ‹. DS00

Confirm your adjustments with OK.

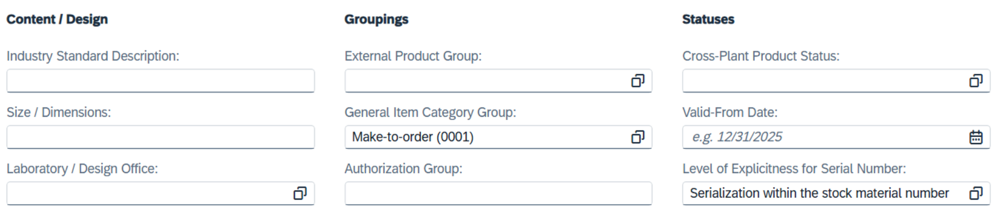
In the *Create Master Data Record* dialog box, enter **IDGC1###** as *the product number*, **Raw Material (Raw)** as *the product type*, **Raw Materials (RAW)** as *the product group*, and **Integrated GPS Bike Computer ###** as the description. Click OK.

IDGC1###
Raw Material (Raw)
Raw Materials (RAW)
Integrated GPS Bike Computer ###



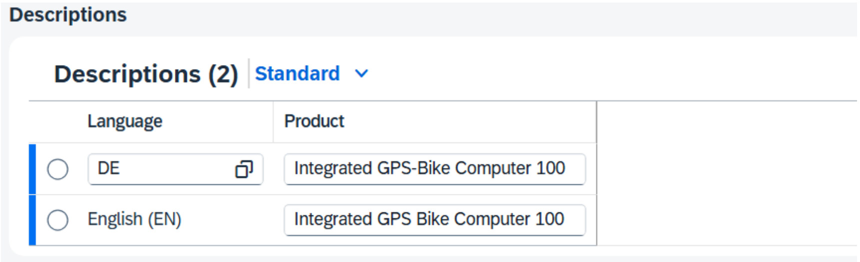
In the *General Information* section, click Show More. Then enter *General item category group* **0001 (Make-to-order production)**.

0001 (Make-to-order production)



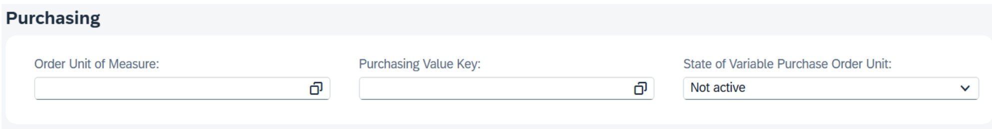
In the *Descriptions* section, also enter the *product name* **Integrated GPS-Bike Computer ###** for *language* **DE (german)**.

EN
Integrated GPS Bike
Computer ###



Now switch to the *Purchasing* area and enter **Not Active** as the status of the variable order unit.

Not Active



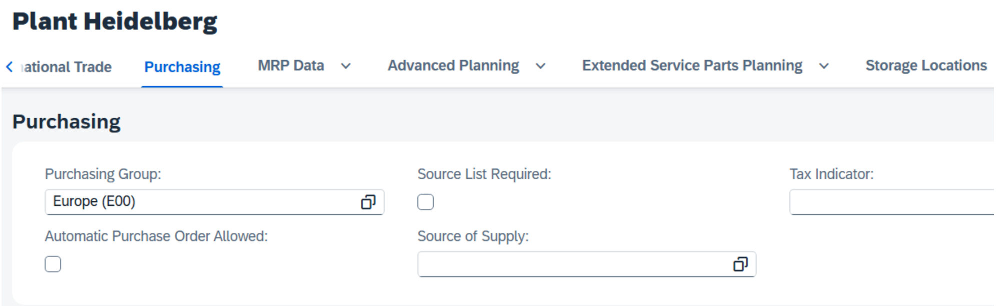
Scroll down to the *Plants* section. And click on the line of plant HD00.

On the *Plant* screen, under *General Information*, verify that **HD00** is entered for *Plant*.

HD00

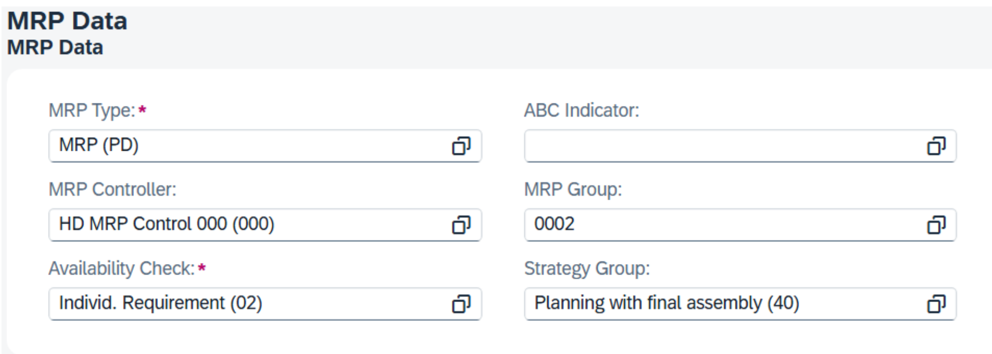
Now go to the *Purchasing* area and enter *Purchasing Group* **E00 (Europe Purchasing)**.

E00 (Europe
Purchasing)



Now go to the *MRP Data* area and check that for *MRP type* **PD (material requirements planning)**, as *MRP controller* **000 (HD MRP controller)**, and as *availability check* **02** is entered.

PD (Material
Requirements Planning)
000
(HD MRP Controller) 02



In the *Lot-Size Data* section, enter EX **(Lot-for-Lot Sizing) as the lot-sizing** *procedure*.

EX

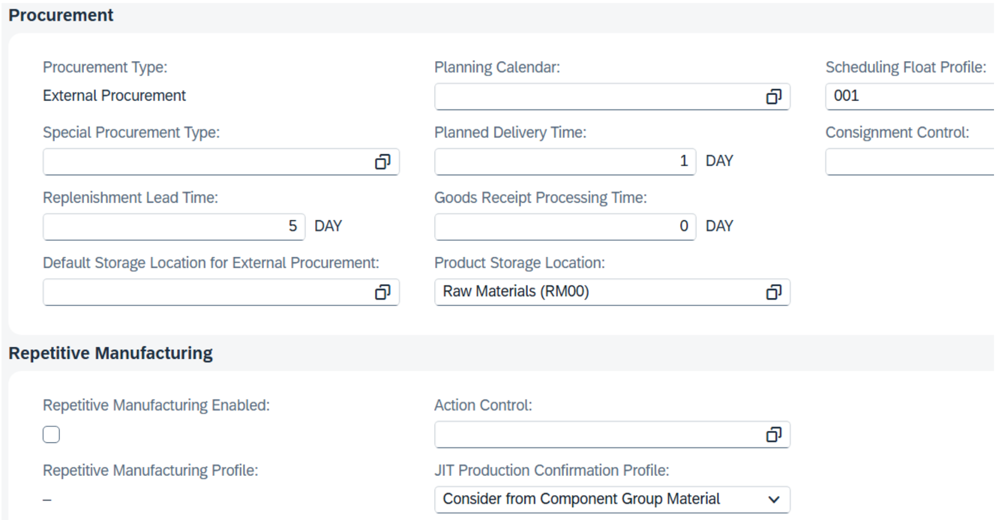
Note that some values in this view have three decimal places. A minimum lot size of 10 is therefore displayed as 10,000.

In the *Procurement* section, enter **External Procurement** as *the procurement type* and **1** (days) as *the planned delivery time* and **RM00** as the *product storage location*.

External Procurement
1
RM00

In the *Repetitive Manufacturing* for *JIT Prod. Conf. section*, select Profile **Consider from Component Group Material**.

Consider Component Group Material

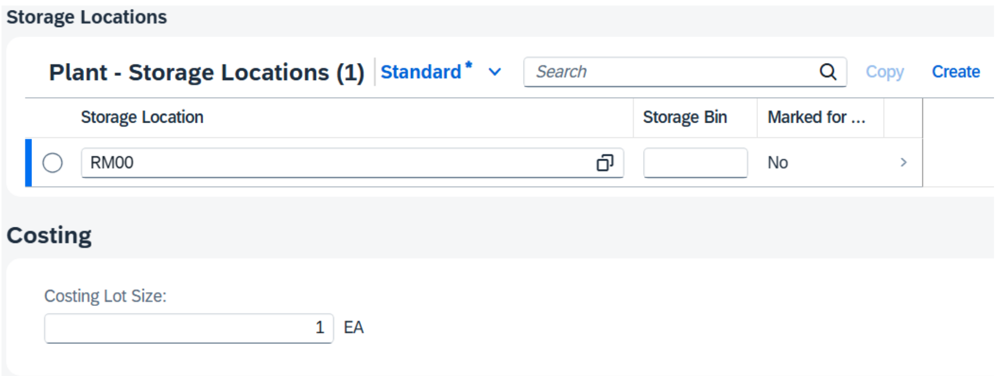


Go to the *Storage Locations* section and change the entry in the *Storage Location* field from TRAD to **RM00** (Raw materials).

RM00

In the *Costing* area, enter the *costing lot size* **1 PC**.

1 PC

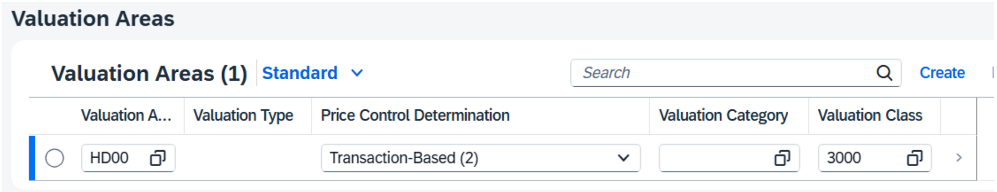


Click Apply.

Back on the *Product* screen, navigate to the *Valuation Areas* area.

For *valuation area* **HD00**, change the *valuation class* to **3000 (Raw materials 1)**.

HD00
3000

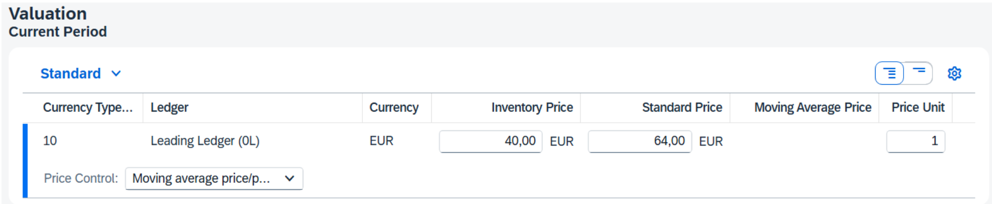


Click on the line of *valuation area* **HD00**.

HD00

Switch to the *Valuation* area and enter **EUR 40** as *the inventory price* and make sure that **Moving Average Price/Periodic Unit Price (V)** is selected for Price *Control*.

40
Moving Average price/periodic unit price (V)



Click Apply and then click Create.

Click to return to the SAP Fiori launchpad.

Step 5: Create Sales Inquiry

Task Create a sales inquiry. **Time** 10 min

Description Now you will create the request from your new customer (Elbe Cycle ###) in the system. An inquiry is a request from a customer for specific sales information or a non-binding quotation. An inquiry can relate to materials or services, conditions and, if necessary, delivery dates.

Name (Job) Matthias Dosch (Sales Person 2 US East)

Initial Screen

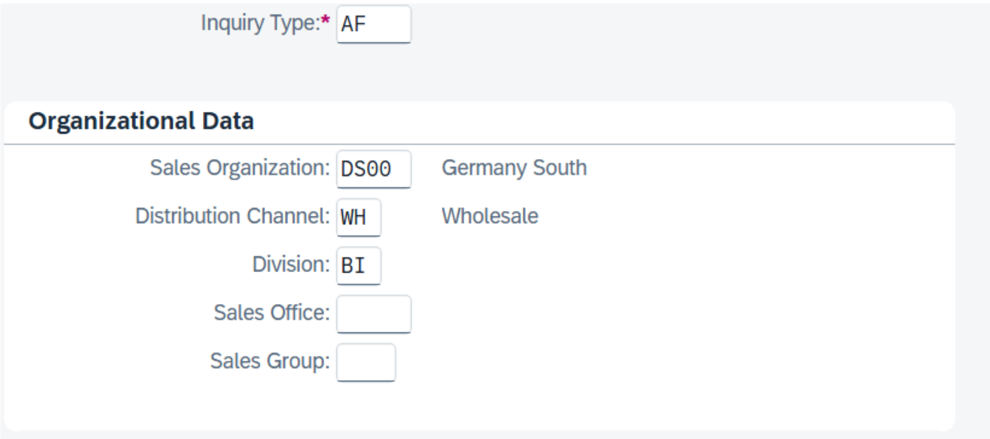
To create an inquiry, use the *Manage Sales Inquiries* app in the Sales and *Distribution* area in the *Sales Person* role.

Note This app is dynamic and displays a 6 in this case. This means that Global Bikes currently has 6 different customer inquiries. The number you see depends on the requests that you and the other participants created previously. You will also encounter this functionality with other apps.

If you want to display all existing sales inquiries, choose Go. A list of all requests is output. If, on the other hand, you want to create a new customer inquiry, click Create Inquiry.

AF
DS00
VH
BI

Enter **AF** (Inquiry) as the RFQ *type* and **DS00** (North Germany) as *the sales organization*. In addition, add **WH** (wholesale) in the *Distribution Channel* field and **BI** (bicycles) as the *division*.



Compare your entries with the screenshot above. Then choose Continue at the bottom of the screen to be able to enter further data for the request. The following screen is now displayed.

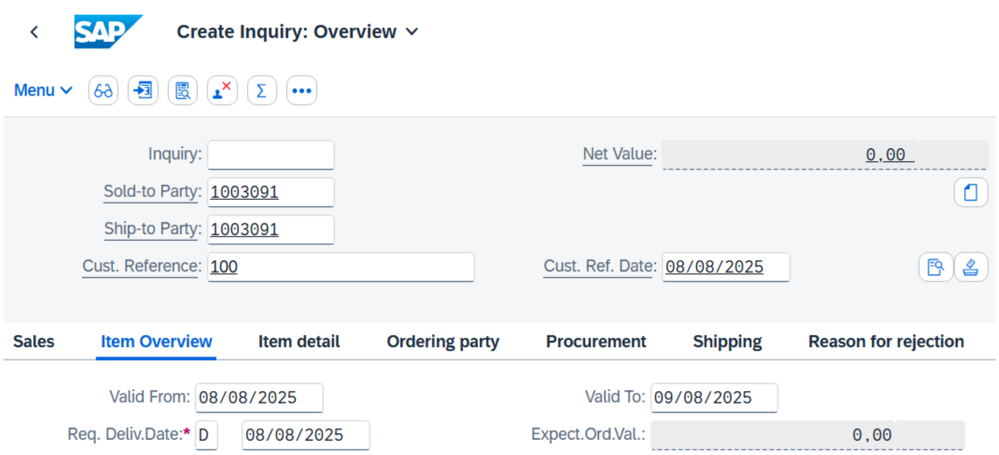
Business Partner Number Elbe Cycle ###

In the *Sold-to party* and *Ship-to party* field, enter the **business partner number** of your customer **Elbe Cycle ###**.

Note Alternatively, you can search for your BP number by selecting the value help icon in the *Sold-To Party* field. Enter **###** as the search term and **Heidelberg** as the *city*. Confirm your entry with Enter to start the search. Double-click the row with Elbe Cycle to transfer the BP to the request.

Today's date
One month from today

Enter **###** as the *customer reference* and enter **today's** date in the *Cust. Ref. Date* and *Valid From* fields (F4, then Enter). For the *Valid To* and *Requested Delivery Date* fields, you specify **a month from today**.



Global Basic Sport & Commute Bike
Global Endurance Sport & Commute Bike
Carbon Global Sport & Commute Bike

Elbe Cycle ### wants an offer for three products: the **Global Basic Sport & Commute Bike**, the **Global Endurance Sport & Commute Bike** and the **Carbon Global Sport & Commute Bike**.

To find these products, use the search function. Click in the *Material* field and then click the value help icon.

Global

On the *Material for Description* tab page, enter ***Global*** as the *material short text* and ***###** as the material (for example, *003 if your number is 003).

Then click Starten to start the search process. The system displays results whose material short text contains "Global" and whose material key ends with "###".

Global Basic Sport & Commute Bike

Double-click the **Global Basic Sport & Commute Bike** TO add it to the item list.

15

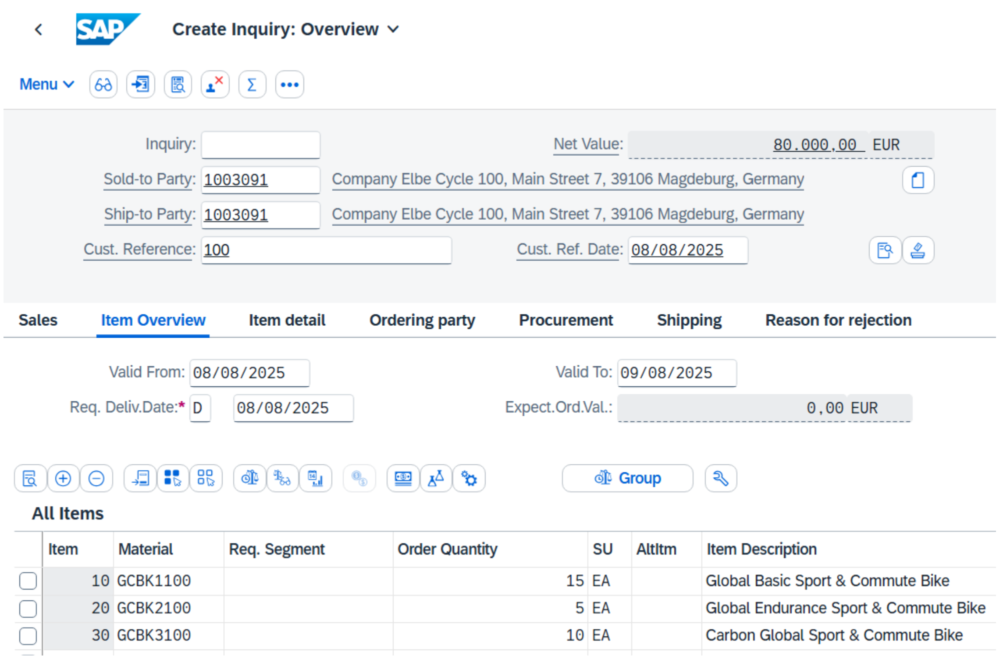
On the following screen, enter an *order quantity* of **15**.

Global Endurance Sport & Commute Bike
5
Carbon Global Sport & Commute Bike
10

Repeat the process for the second and third items, first searching for the **Global Endurance Sport & Commute Bike as the** *material* and entering an *order quantity* of **5**, then searching for the material **Carbon Global Sport & Commute Bike** and entering an *order quantity* of **10**.

Choose Enter to determine the price for this request. Confirm the information that appears.

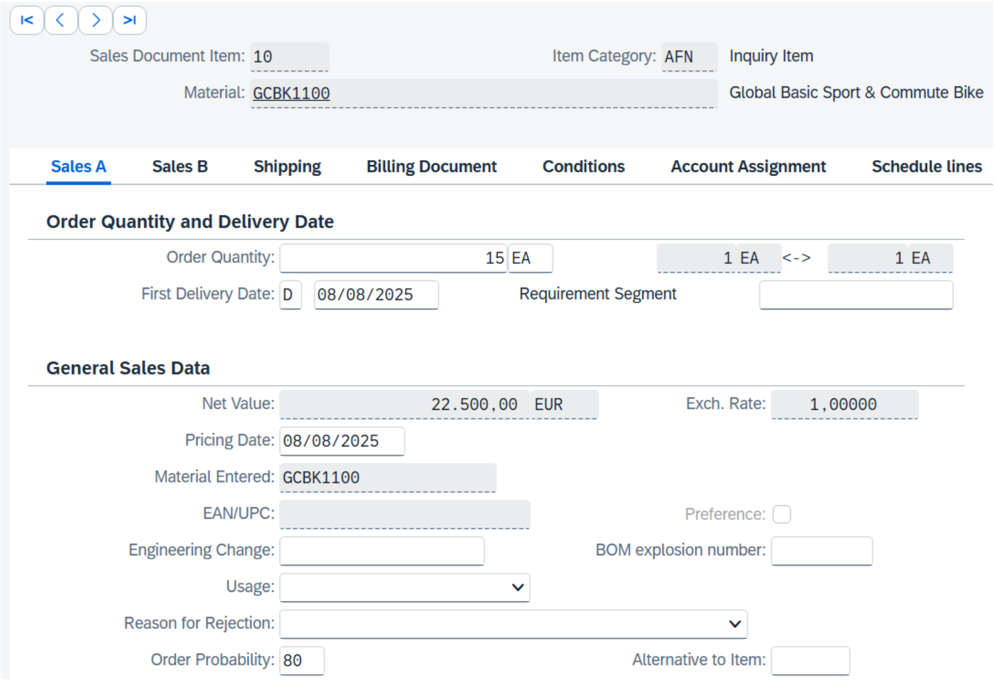
Note Note that if no net price or no price is displayed for this request, enter today'**s date** in the *Pricing Date* field.



The total price for the requested 30 bicycles is **EUR 80,000** (net value). The expected order value is a calculated value that multiplies the net value of the order quantity by the probability that an inquiry from this customer will result in an actual order. Select all items and click . EUR 80,000

In the lower area of the *General Sales Data*, you will find the *Order Probability field.* This expresses the percentage probability that an inquiry or quotation item will flow into a sales order. If this order probability were 40%, the expected order value would be 0.40 x 80,000.00 EUR = 32,000.00 EUR.

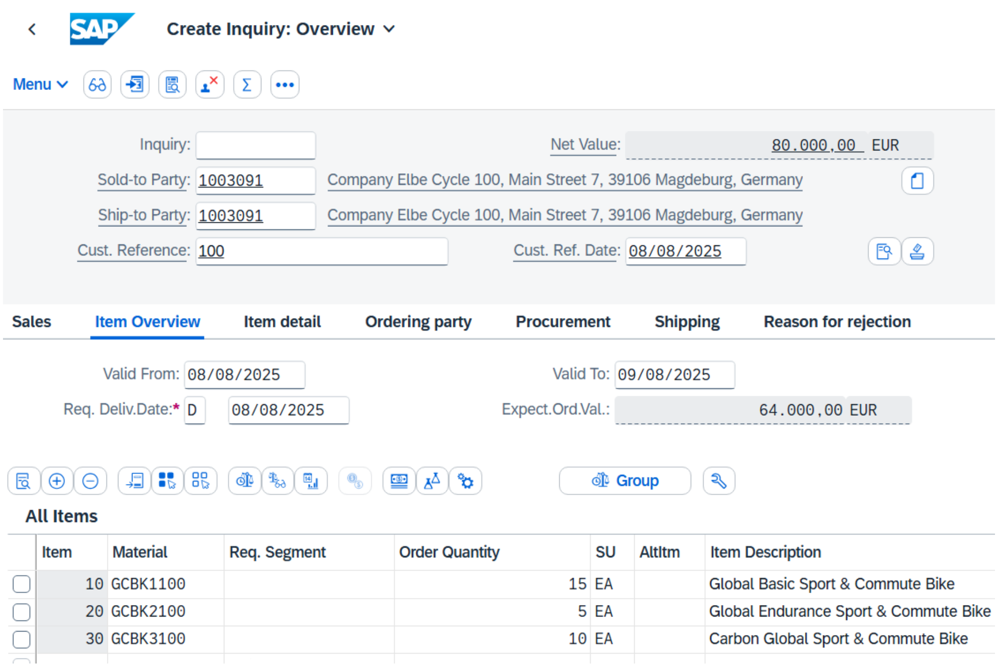
Changing the order probability might make sense because different requests from customers have different probabilities. Change the *order probability* for material **GCBK1###** to **80 (%)**. GCBK1### 80 (%)



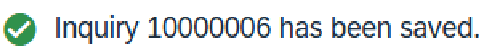
Then click on (Next Item) in the upper area to go to the material **GCBK2###**. Enter an *order probability* of **80 (%)**. GCBK2### 80 (%)

Repeat this step for bike **GCBK3###**. GCBK3###.

Confirm your change by choosing Enter. Click (*Back*) to update the request and note the new expected order value of **64,000.00 EUR**. 64,000.00 EUR



Click **Save** to save the request. The SAP system will assign a unique number to the request. Make a note of them.



Click SAP to return to the SAP Fiori launchpad.
☐

Step 6: Create Quotation

Task Create a sales quotation. **Time** 10 min

Description Elbe Cycle ### wants a quotation for the articles created earlier in the RFQ. Using the Create with Reference function, you can simply transfer the data from the RFQ to the quotation and send it to Elbe Cycle ###.

Name (Job) David Lopez (Sales Representative US East)

Initial Screen

To create a sales quotation, use the search bar to find and execute the app *Manage Sales Quotations - Version 1*.

Manage Sales Quotations

Note In an inquiry, a customer wants to know the conditions (price, scheduling agreement) for a specific product or service. The only difference to an offer is that it is a legally binding offer for the delivery of the desired goods.

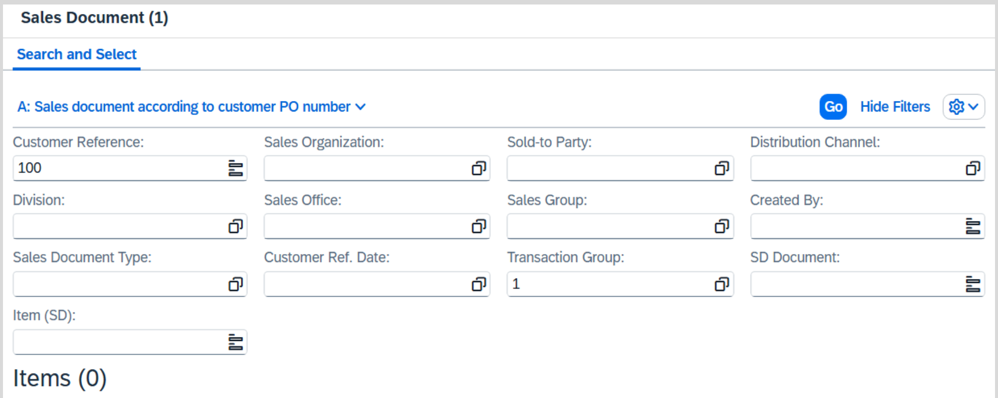
If you want to display all existing quotations, press Start. A list of all quotations is output. However, if you want to respond to the request you just entered, click Create Quotation.

SP

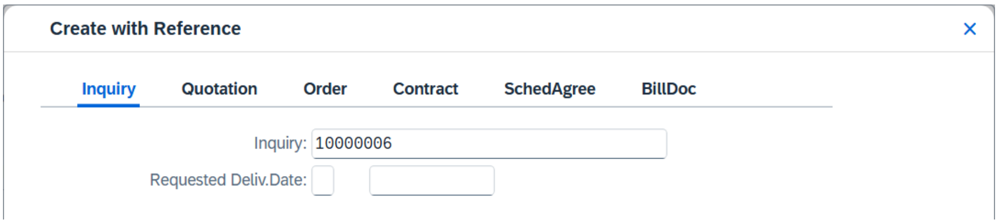
In the *Offer Type* field, enter the abbreviation **QT** (Quotation) and click Create with Reference in the lower part of the screen. In the following dialog box, you can search for your inquiry and thus copy the data to the quotation. To do so, make sure that the *Request* tab is selected. In the *Inquiry* field, enter your **inquiry number**.

Inquiry Number

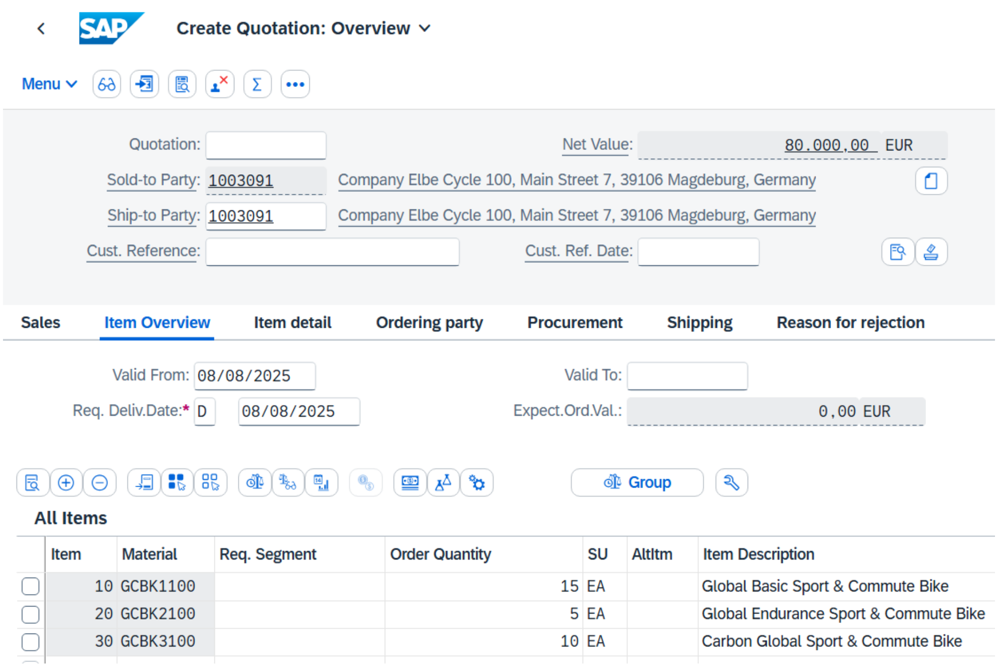
Note If you have forgotten your inquiry number, alternatively click in the Inquiry field and then click the value help icon. On the *Sales document according to customer PO number* tab page, enter your number (###) as the *customer reference*.



Then click Go and double-click your purchase order. Your inquiry number is added accordingly.



Click ✓ Copy to copy the information from the Inquiry to the Quotation.



Enter the *customer reference* ### and the **current date** as the *customer reference* date. In addition, in the *Valid To* field, add the date from **today in one month**. The *requested delivery date* has already been copied from the RFQ.

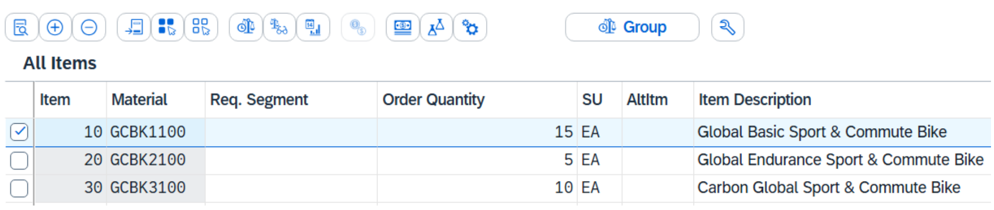
###
Today's Current Date

One month from today

To ensure that Elbe Cycle ### becomes a loyal customer, you are entitled to give a discount of **EUR 50.00** on each **Global Basic Sport & Commute Bike** as well as a discount of **5%** on the entire order.

50.00
Global Basic Sport & Commute Bike
5%

To give the 50.00 EUR discount, select the line with the Global Basic Sport & Commute Bike and then click (Conditions). You get a screen showing the conditions of the Basic Mountain Bikes.



Note The condition master data includes prices, surcharges and discounts, as well as freight costs and taxes. You can define condition records so that they depend on different data. For example, you can specify a customer-specific material price. In the SAP system, pricing is carried out using conditions. A so-called pricing procedure determines which condition types are used to calculate the final price. Condition type PR00 determines, for example, the gross price.

To add a discount, enter *condition type* **K004** (Material Discount) with an K004
amount of **50** in the pricing procedure. 50

Pricing Elements

I...	CnTy	Description	Amount	Crcy	per	UoM	Condition Value	Crcy	Status	NumC...
	PR00	Price	1.500,00	EUR	1	EA	22.500,00	EUR		1
		Gross Value	1.500,00	EUR	1	EA	22.500,00	EUR		1
		Discount Amount	0,00	EUR	1	EA	0,00	EUR		1
		Rebate Basis	1.500,00	EUR	1	EA	22.500,00	EUR		1
		Net Value for Item	1.500,00	EUR	1	EA	22.500,00	EUR		1
		Net Value 2	1.500,00	EUR	1	EA	22.500,00	EUR		1
		Net Value 3	1.500,00	EUR	1	EA	22.500,00	EUR		1
	MWST	Output Tax	19,000	%			4.275,00	EUR		0
		Total	1.785,00	EUR	1	EA	26.775,00	EUR		1
	SKTO	Cash Discount	0,000	%			0,00	EUR		0
	VPRS	Internal price	1.058,00	EUR	1	EA	15.870,00	EUR		1
		Profit Margin	442,00	EUR	1	EA	6.630,00	EUR		1
	K004		50							

After clicking Enter, a new price will be calculated for the 10 Global Basic Sport & Commute Bikes.

Quantity: 15 EA

Net: 21.750,00 EUR

Tax: 4.132,50

Condition Record | Analysis | Update

Pricing Elements

I...	CnTy	Description	Amount	Crcy	per	UoM	Condition Value	Crcy	Status	NumC...
	PR00	Price	1.500,00	EUR	1	EA	22.500,00	EUR		1
		Gross Value	1.500,00	EUR	1	EA	22.500,00	EUR		1
	K004	Material	50,00-	EUR	1	EA	750,00-	EUR		1
		Discount Amount	50,00-	EUR	1	EA	750,00-	EUR		1
		Rebate Basis	1.450,00	EUR	1	EA	21.750,00	EUR		1
		Net Value for Item	1.450,00	EUR	1	EA	21.750,00	EUR		1
		Net Value 2	1.450,00	EUR	1	EA	21.750,00	EUR		1
		Net Value 3	1.450,00	EUR	1	EA	21.750,00	EUR		1
	MWST	Output Tax	19,000	%			4.132,50	EUR		0
		Total	1.725,50	EUR	1	EA	25.882,50	EUR		1
	SKTO	Cash Discount	0,000	%			0,00	EUR		0
	VPRS	Internal price	1.058,00	EUR	1	EA	15.870,00	EUR		1
		Profit Margin	392,00	EUR	1	EA	5.880,00	EUR		1

Note that the discount has now been included in the total order. Choose < to return to the quotation screen. To apply the 5% discount to the complete order, follow the pull-down menu path:

Menu ▶ Goto ▶ Header ▶ Conditions

To apply the discount of 5%, in the *CTyp* (Condition Type) field, enter **RA00** RA00
(Perc. Avail.) and an *amount* of **5**, and choose Enter. Note that the discount is 5
not yet included in the price.

Sales | Shipping | Billing Document | Accounting | **Conditions** | Account Assignment | Partner | Te

Net: 79.250,00 EUR

Tax: 15.057,50

Condition Record | Activate | Update

Pricing Elements

I...	CnTy	Description	Amount	Crcy	per	UoM	Condition Value	Crcy
■	PR00	Price					80.000,00	EUR
		Gross Value					80.000,00	EUR
■	K004	Material					750,00-	EUR
■	RA00	% Discount from Net	5,000-	%			0,00	EUR
		Discount Amount					750,00-	EUR
		Rebate Basis					79.250,00	EUR
		Net Value for Item					79.250,00	EUR
		Net Value 2					79.250,00	EUR
		Net Value 3					79.250,00	EUR
■	MWST	Output Tax	19,000	%			15.057,50	EUR
		Total					94.307,50	EUR
■	SKTO	Cash Discount					0,00	EUR
■	VPRS	Internal price					52.865,00	EUR
		Profit Margin					26.385,00	EUR

To activate the 5% discount, click Activate. The 5% discount is now applied. Note that the 5% discount is calculated **after** the 50 EUR discount per Global Basic Sport & Commute Bike.

Pricing Elements

I...	CnTy	Description	Amount	Crcy	per	UoM	Condition Value	Crcy
■	PR00	Price					80.000,00	EUR
		Gross Value					80.000,00	EUR
■	K004	Material					750,00-	EUR
■	RA00	% Discount from Net	5,000-	%			3.962,50-	EUR
		Discount Amount					4.712,50-	EUR
		Rebate Basis					75.287,50	EUR
		Net Value for Item					75.287,50	EUR
		Net Value 2					75.287,50	EUR
		Net Value 3					75.287,50	EUR
■	MWST	Output Tax	19,000	%			14.304,63	EUR
		Total					89.592,13	EUR
■	SKTO	Cash Discount					0,00	EUR
■	VPRS	Internal price					52.865,00	EUR
		Profit Margin					22.422,50	EUR

Click Save to save the new quote. The following success message appears. Make a note of the quotation number.

Quotation 20000006 has been saved.

Click SAP to return to the SAP Fiori launchpad.

☐

Step 7: Create sales order with reference to quotation

Task Create a sales order with reference to a quotation.

Time 10 min

Description Elbe Cycle ### has agreed to the terms and conditions of the offer and now wants to order the bikes. Since you have already maintained the quotation in the system as an example, you can create the order with reference to the quotation and save time again by transferring the data.

Name (Job) David Lopez (Sales Representative US East)

To create a sales order, use the search bar to find and execute the app *Manage Sales Orders - Version 1*.

Initial Screen

Manage Sales Orders

If you want to display all existing sales orders, choose Start. A list of all sales orders is output. If, on the other hand, you want to create a sales order for the accepted quotation, click Create and then Create Sales Order - VA01.

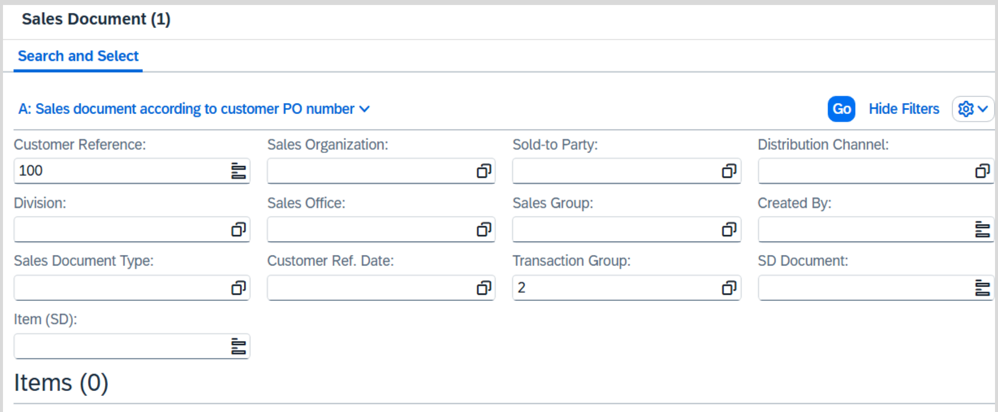
In the *Create Sales Documents* view, in the *Order Type* field, enter **OR** (Standard Order). Click Create with Reference to find your quote from the previous step. Therefore, in the following dialog box, make sure that the *"Offer"* tab page is selected. Enter your **quotation number** in the Quotation field.

OR1

Quotation Number

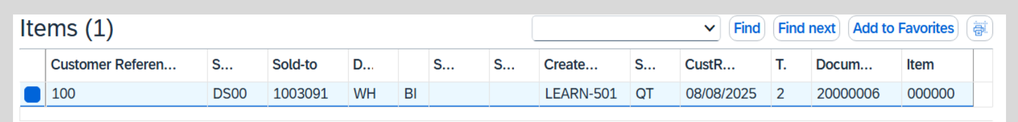
Note If you have forgotten your quotation number, alternatively click in the Quotation field and then click the value help icon. On the *Sales Document by Customer PO Number* tab, enter your number (###) for *Customer Reference*.

###



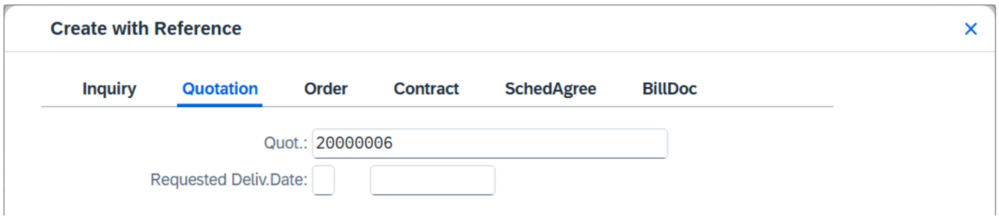
Then click Go and double-click your purchase order. Your quotation number is supplemented accordingly.

The system displays a list with the inquiry created previously and the quotation.



Customer Referen...	S...	Sold-to	D...	S...	S...	Create...	S...	CustR...	T.	Docum...	Item
100	DS00	1003091	WH	BI		LEARN-501	QT	08/08/2025	2	20000006	000000

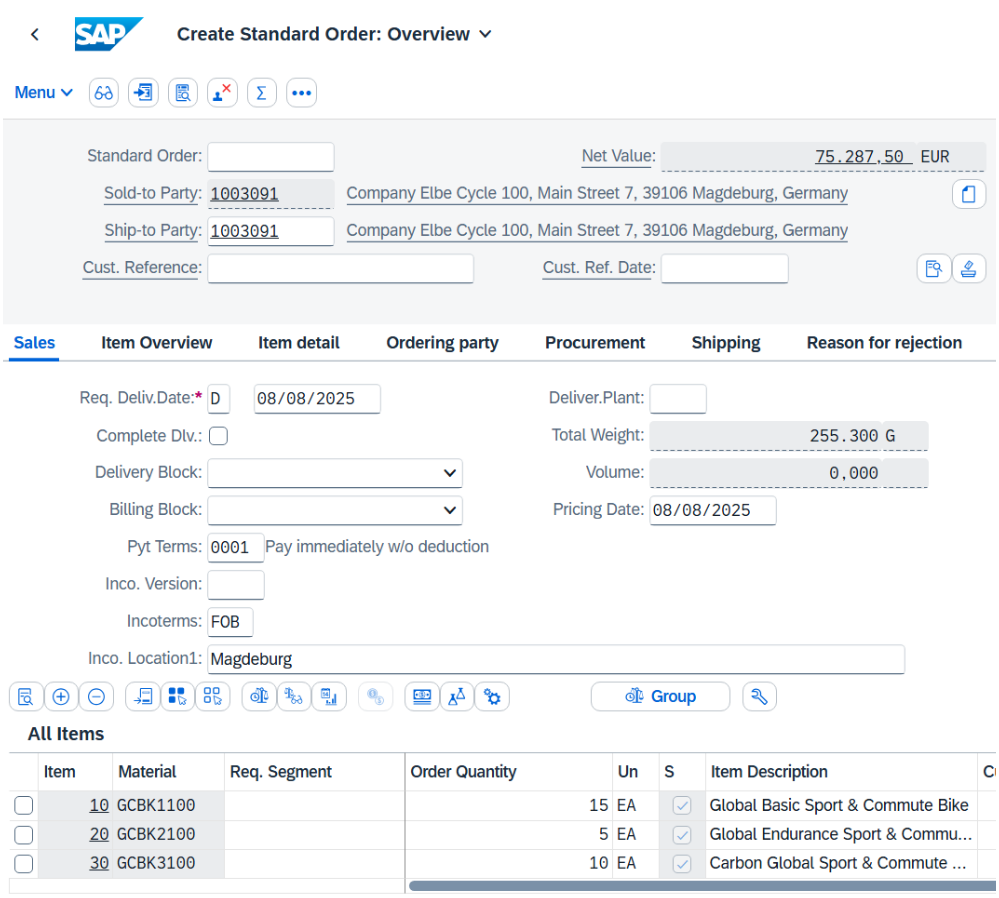
Double-click the document with the sales document type QT (quotation).



Click Copy to copy the information from the quotation to the standard order.

Note If the System shows up the Availability Screen, press three times Complete dlv..

Note that the net value has decreased due to the discounts granted in the quotation.

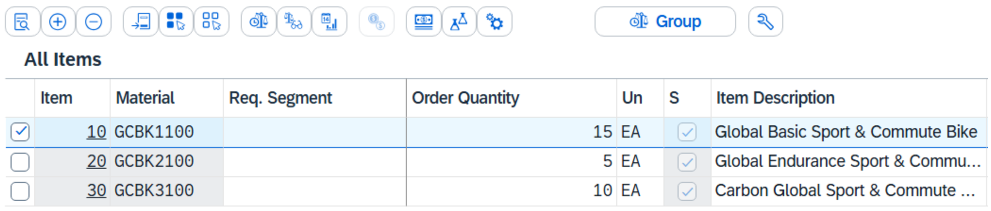


Enter the *Customer Reference ###* and the *Customer Reference Date* **as today's date**. Enter **HD00** as the delivering plant, a corresponding warning can be confirmed.

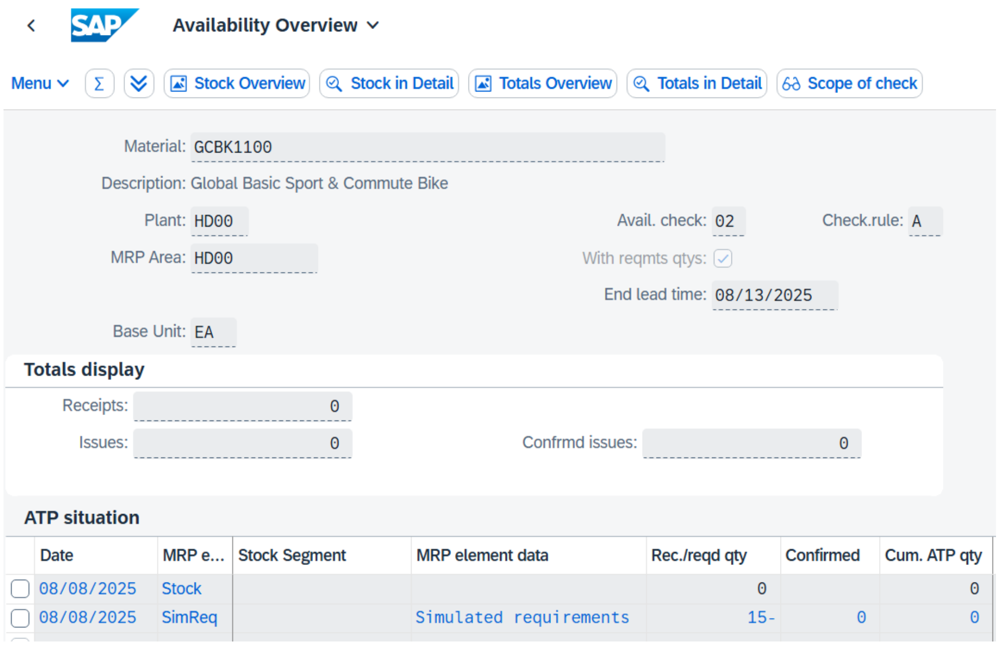
###
Today's date
HD00

Note that the requested delivery date has been copied from the quotation.

Also select material **GCBK1###** and then click (Display Availability). Confirm any warnings with *Enter*. GCBK1###



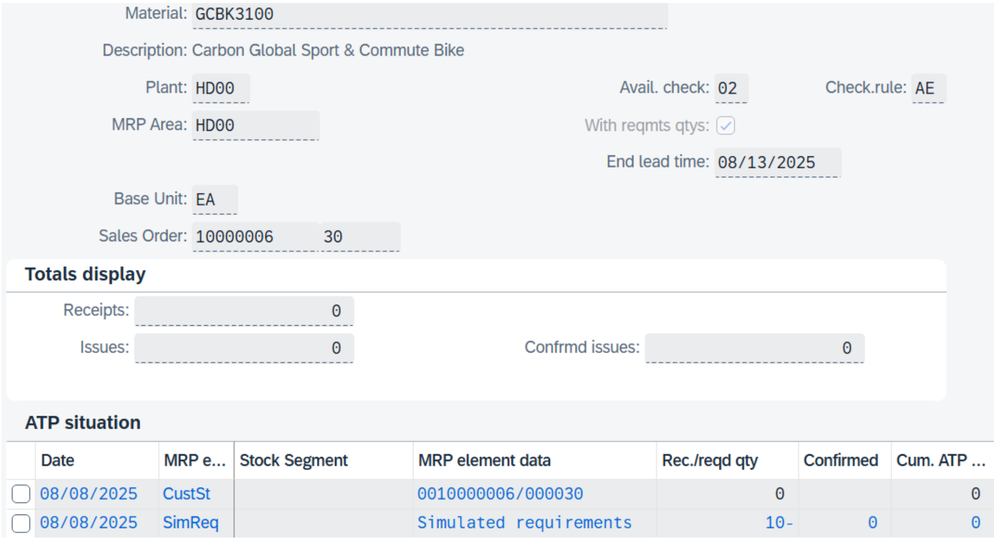
The availability overview opens.



The first line shows you the current plant stock of your material (0) and the second line shows you the simulated requirement of the material to fulfill the sales order.

Click .

Now display the availability check for your material GCBK3###. GCBK3###



You will notice that this time you see the sales order stock (0) (quantity of a material that is in stock to execute a sales order) and in the second line you can see the simulated requirement of the material to fulfill the sales order.

Note In SAP, the MRP strategy is reflected in Supply and Demand Management. Strategy group 40 is set for GCBK1### and GCBK2###, which means plan-based production for warehouse stocks; these articles are therefore produced on stock and served from this (stock level). GCBK3### follows strategy group 20 for make-to-order production; plant stocks are reserved exclusively for a sales order. The "sales order stock" shows the reserved quantity, while the "simulated requirement" reflects the material requirement required to fulfill the order.

Click ‹. Click on Save and note your order number.

Order Number ....

Note After the availability check, you can see that there is no warehouse stock of our new materials. You have the option of either procuring these materials externally or producing them separately. Global Bikes has opted for in-house production to offer a new product line. In the next step of the case study, we therefore focus on the transition to the production phase.

Click SAP to return to the SAP Fiori launchpad.

☐

Process Progress

Since the materials ordered by customer Elbe Cycle ### are new products, they must first be produced. At this point, the sales process therefore pauses and the production of the new materials is initiated.

Process Progress

To fulfill the requirement of the sales order, the new materials must first be produced. This is where the production planning and production process starts.

Step 8: Create Routing (from Template)

Task Use the SAP Fiori launchpad to create a routing (from a template).

Time 15 min

Description After the planning parameters and data have been maintained, the components of the bicycles must now be assigned to the individual work steps. This is usually a dependent process in which each operation is based on the results (products) of the preceding transaction.

Since the bicycles of the new "Sport & Commute" series are derived from the Deluxe Touring Bike series, these are similar. Therefore, please use the routing of the Deluxe Touring Bike series as a template and adjust it accordingly.

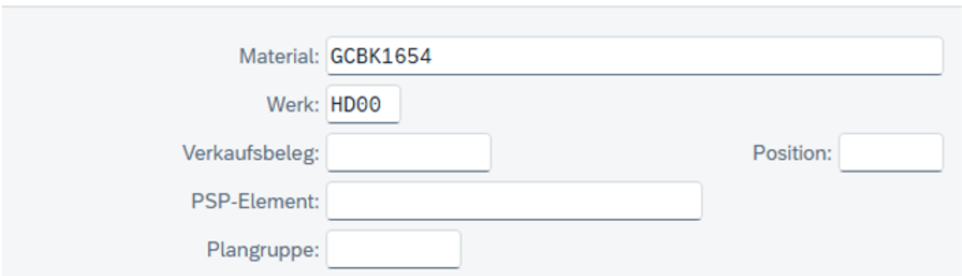
Name (Job) Jun Lee (Production Manager)

To create a Routing, click the *Create Routing* app in the *Production Planning and Execution* area in the *Production Manager* role.

Initial Screen

On the *Create Routing: Initial* Screen, enter *material* **GCBK1###** and *plant* **HD00**.

GCBK1###
HD00



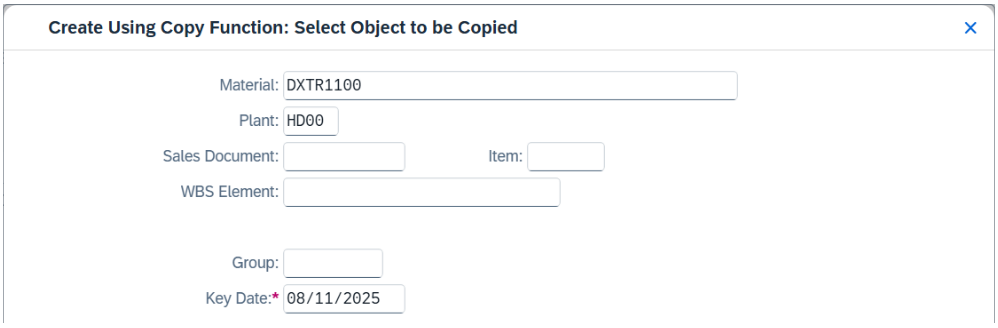
Choose Copy from.

In the dialog box that appears, select **Routing** and choose ✓.

Routing

In the *Template Selection* dialog box, enter **DXTR1###** as the *material* and enter **HD00** as *the plant*.

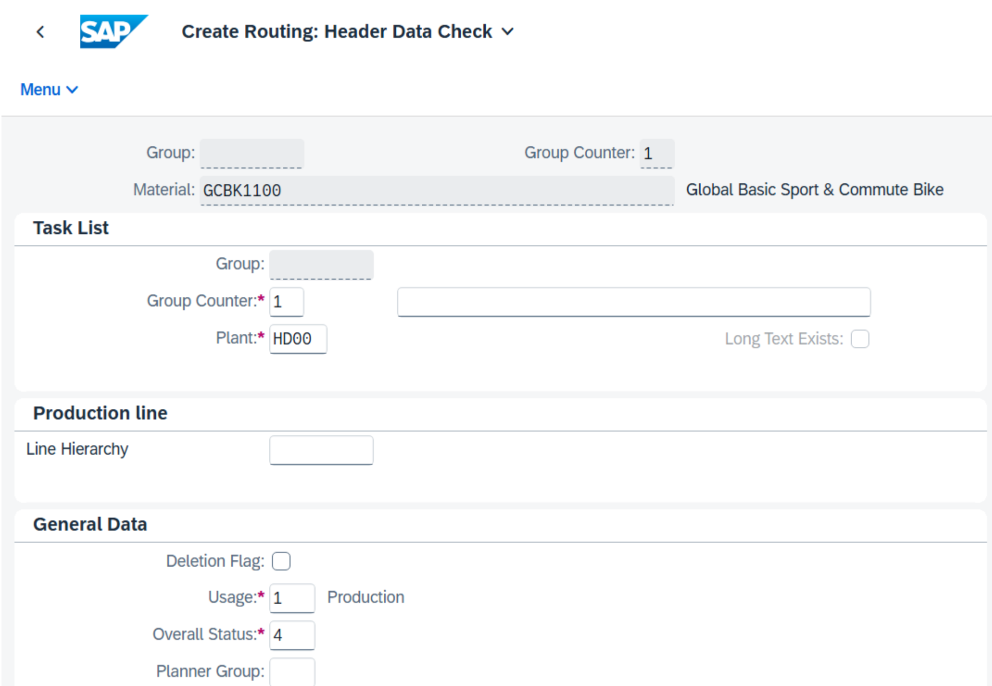
DXTR1###
HD00



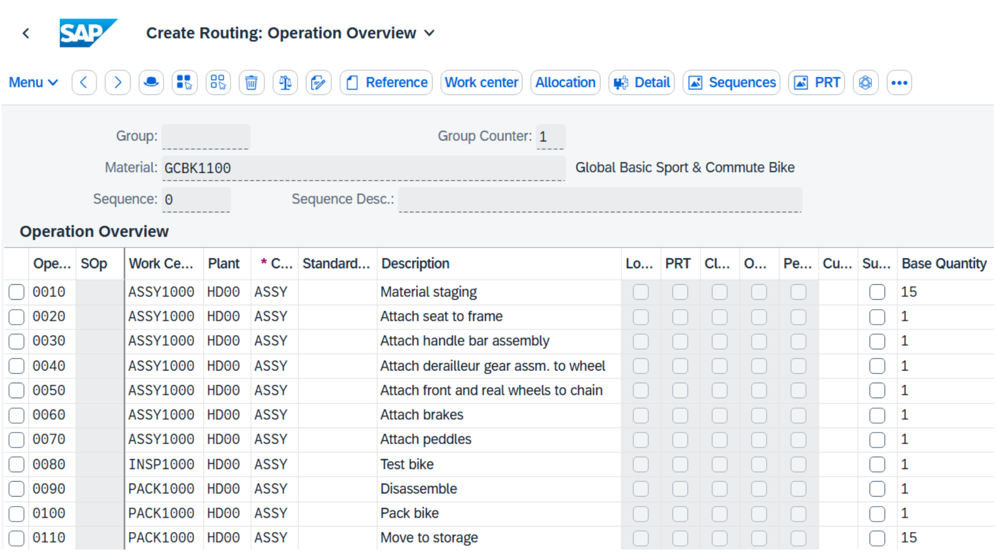
Click .

On the *Create Routing: Header Data Check* screen, use the F4 help for the *Overall Status* field and select **4 (Released (General))**.

4 (Released (general))



Press *Enter*.



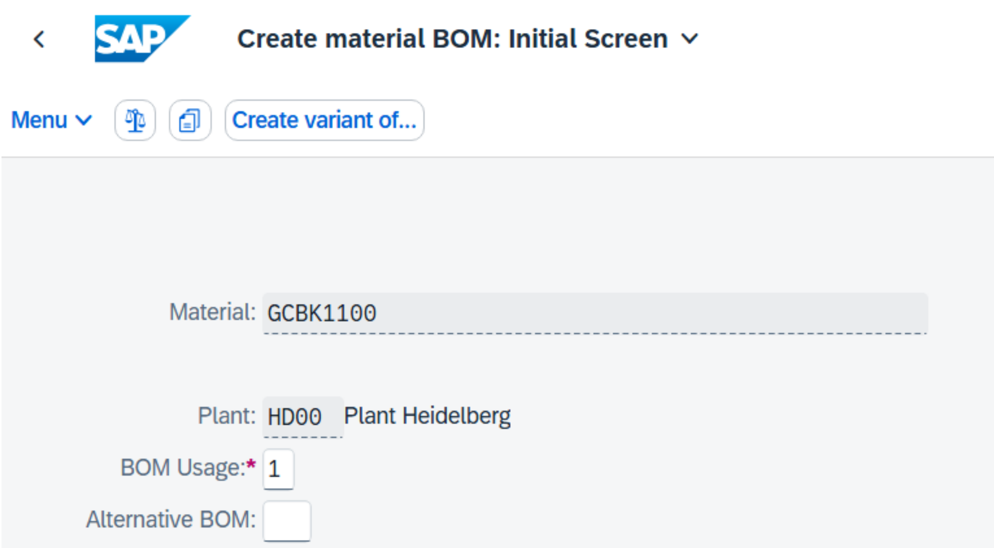
Note A routing is defined using the task list group and the group counter. The routing also contains references to the material whose production is described by the task list.

In addition to the standard sequence, it can also have parallel or alternative sequences. In addition to the standard values, the routing also contains the time elements that are relevant for scheduling the operations. The operations in the routing can each contain their own base quantity to which the time elements refer.

Choose Allocation to display a list of all components. If the button is not displayed directly in the top bar, you can find the entry in the pull-down menu under *More* → *Allocation*.

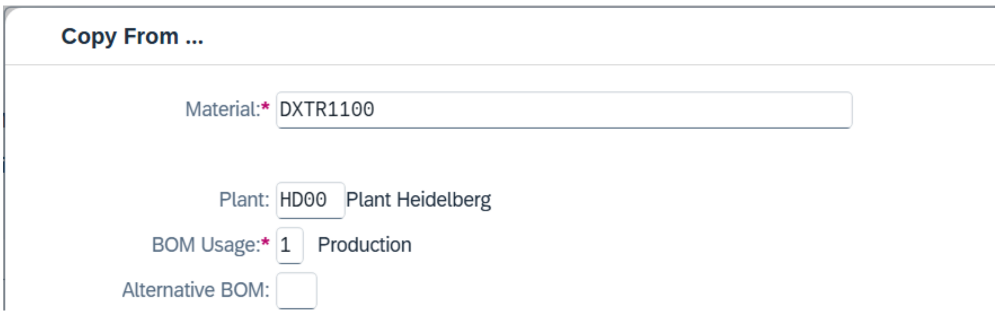
Since no BOM exists for your material, the system now asks you whether you want to create it. Confirm the message *Material component assignment* with **Yes**. Yes

In the *Usage* field, enter **1 (Production)**. 1 (Production)

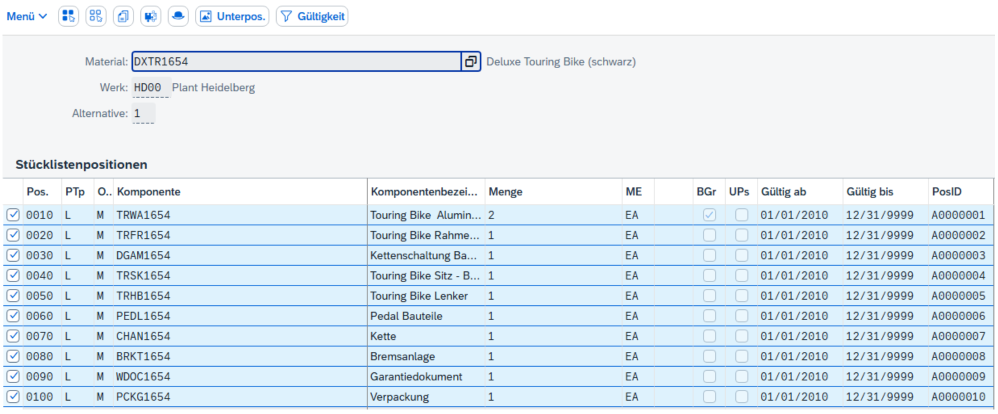


Again, use the BOM of material DXTR1### as a template. Click (Copy From).

In the *Copy from* dialog box, enter material **DXTR1###**. And click DXTR1###



Select all BOM items using the button and then choose (Copy).



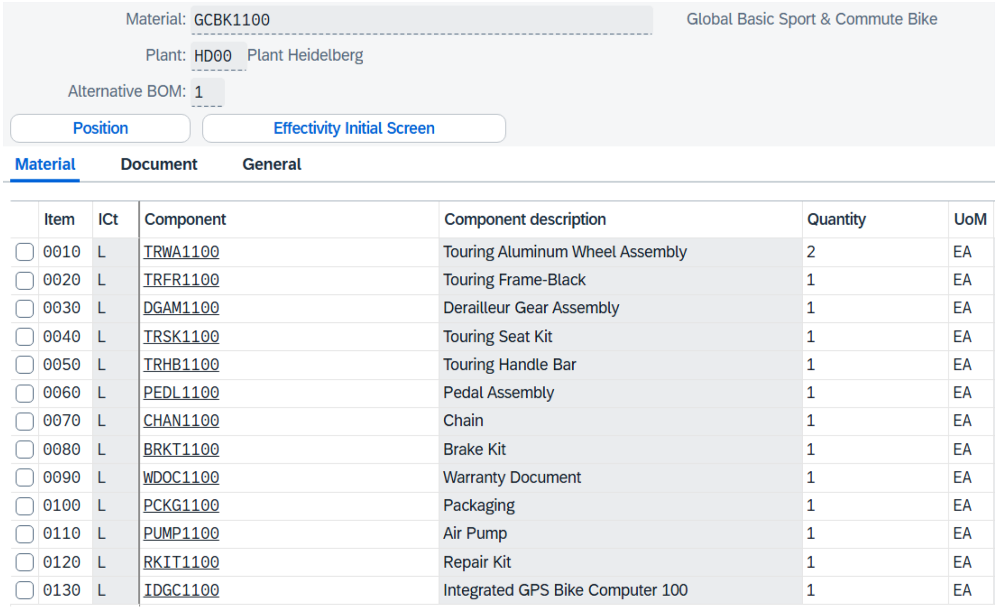
Pos.	PTp	O..	Komponente	Komponentenbezei...	Menge	ME	BGr	UPs	Gültig ab	Gültig bis	PosID
0010	L	M	TRWA1654	Touring Bike Alumin...	2	EA			01/01/2010	12/31/9999	A0000001
0020	L	M	TRFR1654	Touring Bike Rahme...	1	EA			01/01/2010	12/31/9999	A0000002
0030	L	M	DGAM1654	Kettenschaltung Ba...	1	EA			01/01/2010	12/31/9999	A0000003
0040	L	M	TRSK1654	Touring Bike Sitz - B...	1	EA			01/01/2010	12/31/9999	A0000004
0050	L	M	TRHB1654	Touring Bike Lenker	1	EA			01/01/2010	12/31/9999	A0000005
0060	L	M	PEDL1654	Pedal Bauteile	1	EA			01/01/2010	12/31/9999	A0000006
0070	L	M	CHAN1654	Kette	1	EA			01/01/2010	12/31/9999	A0000007
0080	L	M	BRKT1654	Bremsanlage	1	EA			01/01/2010	12/31/9999	A0000008
0090	L	M	WDOC1654	Garantiedokument	1	EA			01/01/2010	12/31/9999	A0000009
0100	L	M	PCKG1654	Verpackung	1	EA			01/01/2010	12/31/9999	A0000010

The components of DXTR1### have now been added to the BOM of GCBK1###. Now add the Repair Kit, Air Pump and Integrated GPS Bike Computer according to the requirements of customer Elbe Cycle ###.

Make the following enhancements in the table:

Item	ICt	Component	Quantity
00110	L	PUMP1###	1
00120	L	RKIT1###	1
00130	L	IDGC1###	1

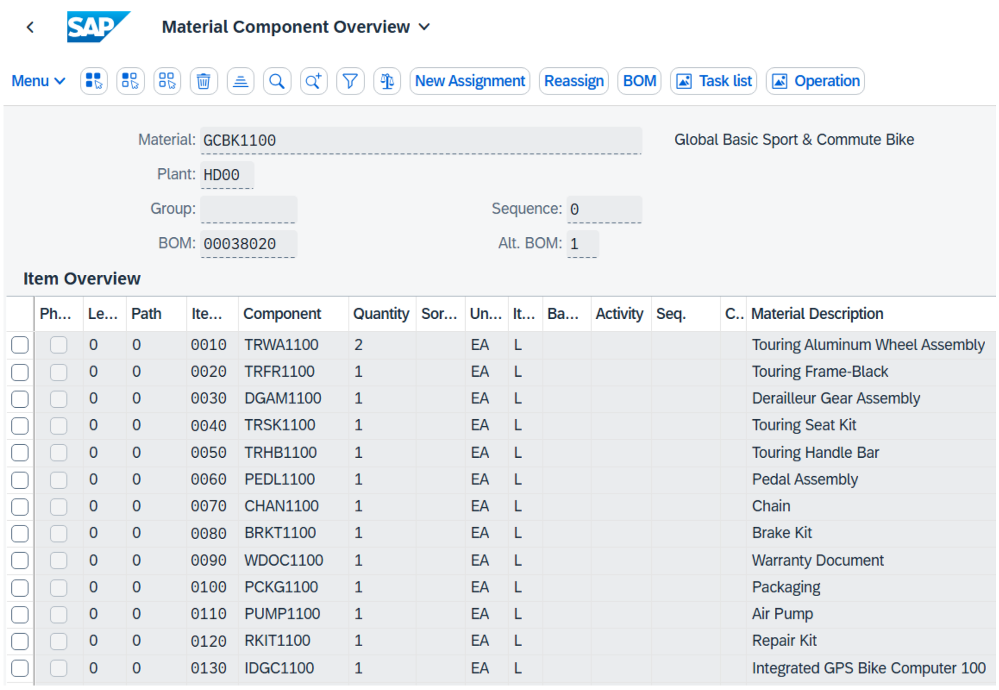
Choose *Enter* to confirm your entries.



Item	ICt	Component	Component description	Quantity	UoM
0010	L	TRWA1100	Touring Aluminum Wheel Assembly	2	EA
0020	L	TRFR1100	Touring Frame-Black	1	EA
0030	L	DGAM1100	Derailleur Gear Assembly	1	EA
0040	L	TRSK1100	Touring Seat Kit	1	EA
0050	L	TRHB1100	Touring Handle Bar	1	EA
0060	L	PEDL1100	Pedal Assembly	1	EA
0070	L	CHAN1100	Chain	1	EA
0080	L	BRKT1100	Brake Kit	1	EA
0090	L	WDOC1100	Warranty Document	1	EA
0100	L	PCKG1100	Packaging	1	EA
0110	L	PUMP1100	Air Pump	1	EA
0120	L	RKIT1100	Repair Kit	1	EA
0130	L	IDGC1100	Integrated GPS Bike Computer 100	1	EA

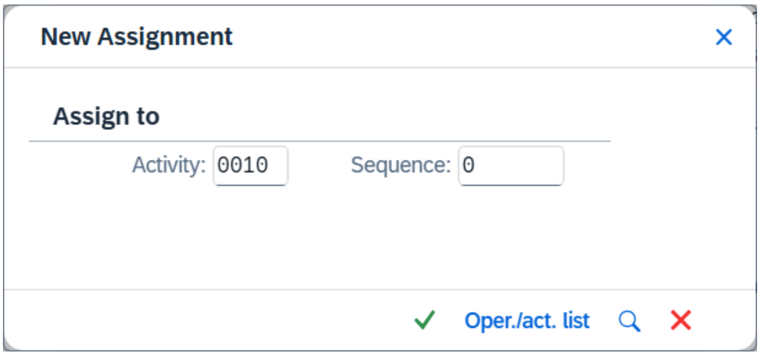
Click ‹.

You get an overview of all used components, but they are not currently assigned to a specific activity.



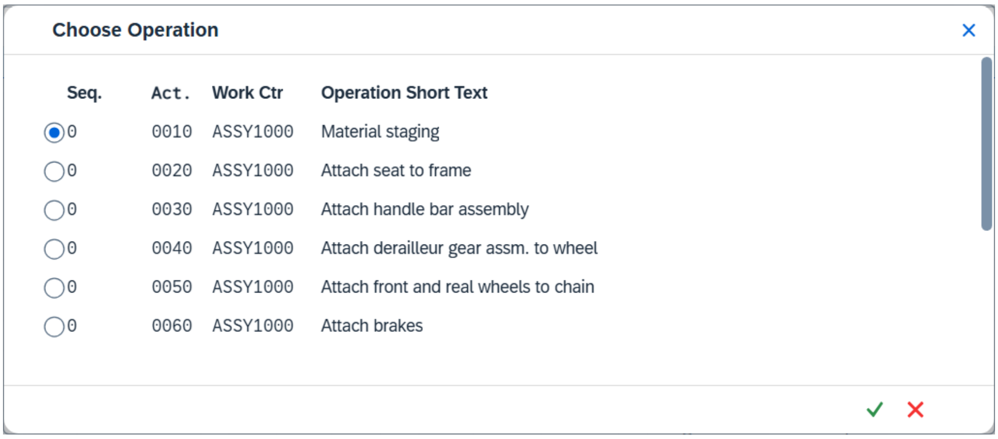
Ph...	Le...	Path	Ite...	Component	Quantity	Sor...	Un...	It...	Ba...	Activity	Seq.	C..	Material Description
	0	0	0010	TRWA1100	2		EA	L					Touring Aluminum Wheel Assembly
	0	0	0020	TRFR1100	1		EA	L					Touring Frame-Black
	0	0	0030	DGAM1100	1		EA	L					Derailleur Gear Assembly
	0	0	0040	TRSK1100	1		EA	L					Touring Seat Kit
	0	0	0050	TRHB1100	1		EA	L					Touring Handle Bar
	0	0	0060	PEDL1100	1		EA	L					Pedal Assembly
	0	0	0070	CHAN1100	1		EA	L					Chain
	0	0	0080	BRKT1100	1		EA	L					Brake Kit
	0	0	0090	WDOC1100	1		EA	L					Warranty Document
	0	0	0100	PCKG1100	1		EA	L					Packaging
	0	0	0110	PUMP1100	1		EA	L					Air Pump
	0	0	0120	RKIT1100	1		EA	L					Repair Kit
	0	0	0130	IDGC1100	1		EA	L					Integrated GPS Bike Computer 100

Select the line of component *TRWA1###* (Touring Bike Aluminum Wheel Parts) and press New Assignment. Alternatively, you can find the entry in the pull-down menu under *More* → *New Assignment*.

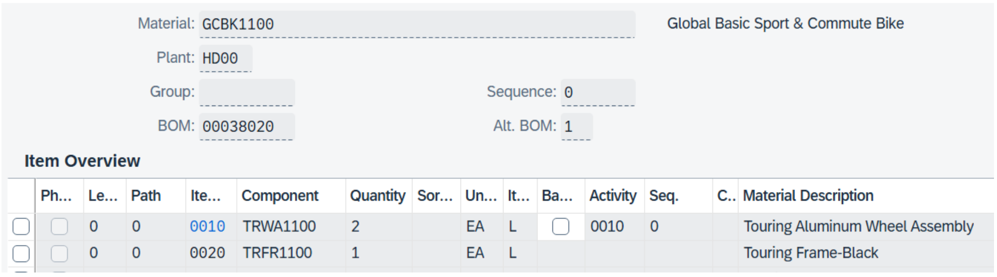


In the *New Assignment* dialog box that now appears, you can use Oper./act. list to get a quick overview of the transactions or transactions that have already been created. Receive routing work steps without having to leave the screen.

Choose the first entry (activity **0010**) to assign the touring bike aluminum 0010
wheel components to this operation. Confirm with ✓.



You can now see that the component has been assigned to operation 0010.



Repeat this process for all other components and assign them to the activities specified below.

Here, the affected components can also be selected together and assigned to an activity together.

Activity	Component
0010	TRWA1###
0020	TRFR1###
0040	DGAM1###
0020	TRSK1###
0030	TRHB1###
0070	PEDL1###
0050	CHAN1###
0060	BRKT1###
0100	WDOC1###
0100	PCKG1###
0100	RKIT1###

0100	PUMP1###
0030	IDGC1###

Finally, each component is assigned to an activity.

Now set the checkmark for a backflush for all components.

Material: GCBK1100 Global Basic Sport & Commute Bike

Plant: HD00

Group: Sequence: 0

BOM: 00038020 Alt. BOM: 1

Item Overview

	Ph...	Le...	Path	Ite...	Component	Quantity	Sor...	Un...	It...	Backflushing	Activity	Seq.	C..	Material Description
☐	☐	0	0	0010	TRWA1100	2		EA	L	☑	0010	0		Touring Aluminum Wheel Assembly
☐	☐	0	0	0020	TRFR1100	1		EA	L	☑	0020	0		Touring Frame-Black
☐	☐	0	0	0030	DGAM1100	1		EA	L	☑	0040	0		Derailleur Gear Assembly
☐	☐	0	0	0040	TRSK1100	1		EA	L	☑	0020	0		Touring Seat Kit
☐	☐	0	0	0050	TRHB1100	1		EA	L	☑	0030	0		Touring Handle Bar
☐	☐	0	0	0060	PEDL1100	1		EA	L	☑	0070	0		Pedal Assembly
☐	☐	0	0	0070	CHAN1100	1		EA	L	☑	0050	0		Chain
☐	☐	0	0	0080	BRKT1100	1		EA	L	☑	0060	0		Brake Kit
☐	☐	0	0	0090	WDOC1100	1		EA	L	☑	0100	0		Warranty Document
☐	☐	0	0	0100	PCKG1100	1		EA	L	☑	0100	0		Packaging
☐	☐	0	0	0110	PUMP1100	1		EA	L	☑	0100	0		Air Pump
☐	☐	0	0	0120	RKIT1100	1		EA	L	☑	0100	0		Repair Kit
☐	☐	0	0	0130	IDGC1100	1		EA	L	☑	0030	0		Integrated GPS Bike Computer 100

Note Backflushing in the routing enables the automatic posting of material consumption directly after completion of a work step (activity), which leads to accurate warehouse inventory management.

Without backflushing, a production order would also have to post and update material consumption and warehouse stocks manually, which is error-prone and time-consuming.

Use Operation or ooo → **operation** to navigate back to the operation overview.

Note Since their new bike series "Sport & Commute" has more components than the original Deluxe Touring Bike series, this is also more elaborate to assemble. Therefore, increase the personnel time for the assembly of the individual parts (additional Air Pump, additional Integrated GPS Bike Computer and Repair Kit) to 8 minutes per bike.

In your operation overview, scroll to the right until you see the Labor Time column. From operation 0030, increase the labor time from 2 to 5 minutes and 10
also from operation 0100 the labor time from 5 to 10 minutes.

Material: GCBK1100 Global Basic Sport & Commute Bike

Sequence: 0 Sequence Desc.:

Operation Overview

Ope...	SOp	Cu...	Su...	Base Q...	Un...	Setup	Unit	Activit...	Machine	Unit	Activit...	Labor	Unit	Activit...
0010				15	EA		MIN	LABOR		MIN		10	MIN	LABOR
0020				1	EA		MIN	LABOR		MIN		1	MIN	LABOR
0030				1	EA		MIN	LABOR		MIN		5	MIN	LABOR
0040				1	EA		MIN	LABOR		MIN		2	MIN	LABOR
0050				1	EA		MIN	LABOR		MIN		5	MIN	LABOR
0060				1	EA		MIN	LABOR		MIN		2	MIN	LABOR
0070				1	EA		MIN	LABOR		MIN		2	MIN	LABOR
0080				1	EA	2	MIN	LABOR		MIN		5	MIN	LABOR
0090				1	EA		MIN	LABOR		MIN		5	MIN	LABOR
0100				1	EA		MIN	LABOR		MIN		10	MIN	LABOR
0110				15	EA		MIN	LABOR		MIN		5	MIN	LABOR

Apply your changes with Save. The system displays a message that the routing has been saved.

Routing was saved with group 50000007 and material GCBK1100.

Repeat this procedure for material **GCBK2###**. Use material GCBK1### as a template for both the routing and the BOM.

Repeat GCBK2###

However, the addition of the components as well as the assignment of the components to the respective operations and the setting of the backflush remain unchanged. Similarly, the increase in labor time for operation 0030 and 0100 should be the same as for GCBK1###.

Note To facilitate and accelerate the process of the case study, we deliberately do not develop a routing and a BOM for the model GCBK3### at this point (this will be done later). This approach simplifies the production process for this particular bike because during a later material requirements planning (MRP) run, only the immediate requirements – that is, the planned independent requirements – are taken into account, whereas possible derived requirements (dependent requirements) that would normally result from the BOM are not included in planning.

Click SAP to return to the SAP Fiori launchpad.

Step 9: Create Product Group

Task Create a product group. **Time** 5 min

Description The creation of product groups is used to structure the product portfolio and supports later material requirements planning (MRP) through aggregated planning and forecasting.

Group the two bicycles GCBK1### and GCBK2### into one product group.

Name (Job) Jun Lee (Production Manager)

To create a product group, click the *Display Product Group* app in the Production *Planning and Execution* area in the *Production Manager* role.

Initial Screen

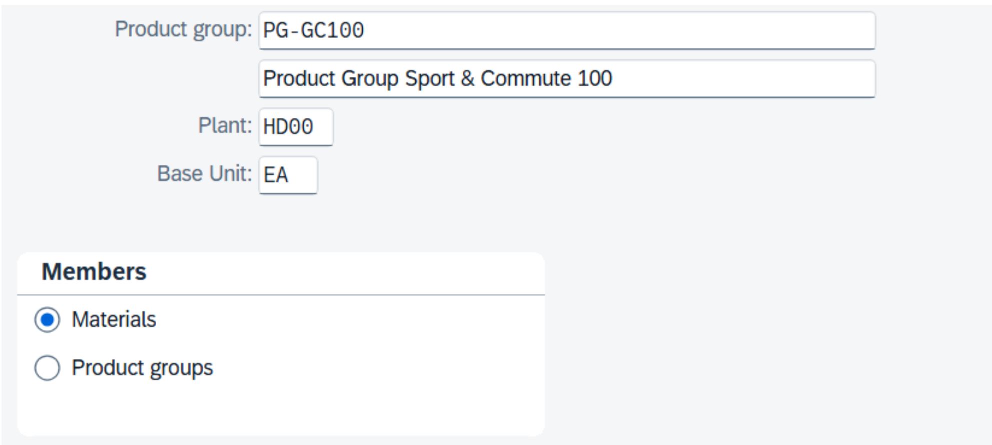
On the Display Product Group: Initial Screen, choose **Menu → Product Groups → Create**

On the *Create Product Group: Initial Screen*, enter **PG-GC###** as the *product group* and **Product Group Sport & Commute ###** as the *description* directly below. Enter **HD00** as *the plant* and **EA** as the *base unit of measure*.

PG-GC###
Product group Sport & Commute ###
HD00
EA

Make sure that **materials** are selected for *members*.

Materials



Press *Enter*.

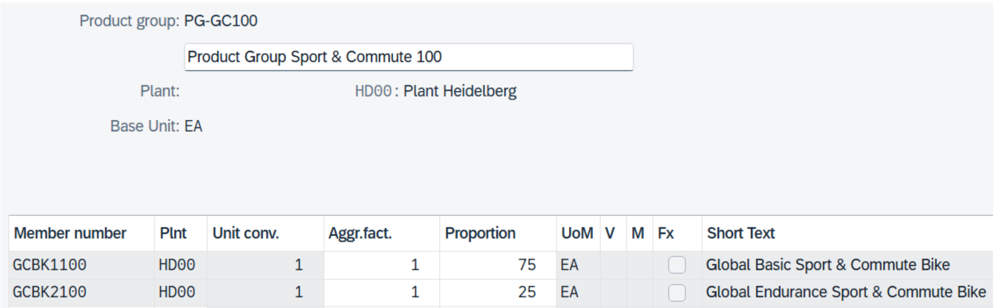
In the *Create Product Group: Maintain Members (Materials)* view, enter your material numbers **GCBK1###** and **GCBK2###** as *membership numbers* with *plant* **HD00**.

GCBK1###
GCBK2###
HD00

In the Share (%) column, you can define shares for the two different bicycles for your product group. Propose a share of **75%** for bike *GCBK1###* and a share of **25%** for *GCBK2###*. Then press *Enter*. Confirm any upcoming messages.

75%
25%

Note Each material has a proportion factor that represents the percentage share of the associated product group. The sum of the proportional factors on a planning level is usually 100.



Member number	Plnt	Unit conv.	Aggr.fact.	Proportion	UoM	V	M	Fx	Short Text
GCBK1100	HD00	1	1	75	EA				Global Basic Sport & Commute Bike
GCBK2100	HD00	1	1	25	EA				Global Endurance Sport & Commute Bike

Click Save.

Product group created

Click to return to the SAP Fiori launchpad.

☐

Step 10: Create Planned Independent Requirements

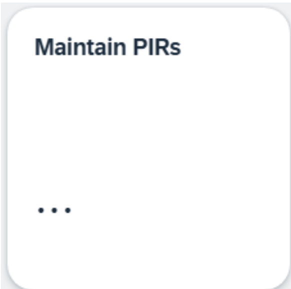
Task Create a planned independent requirement for your product group. **Time** 15 min

Description Create a 3-month planned independent requirement for your PG-GC### Bike product group.

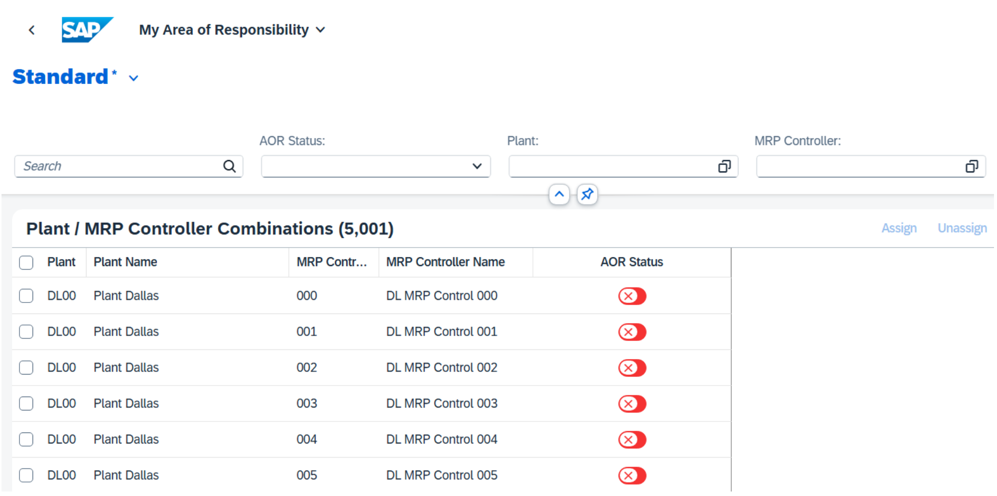
Name (Job) Jun Lee (Production Manager)

A **planned independent requirement** is a planned requirement note for a material that has not yet been covered by sales orders. It is used in planning as the basis for requirements planning and consists of a planned quantity at a certain point in time or distributed over several periods.

In the *area of Production Planning and Execution*, in the role *Production Manager*, use the *Maintain PIRs* app. Initial Screen

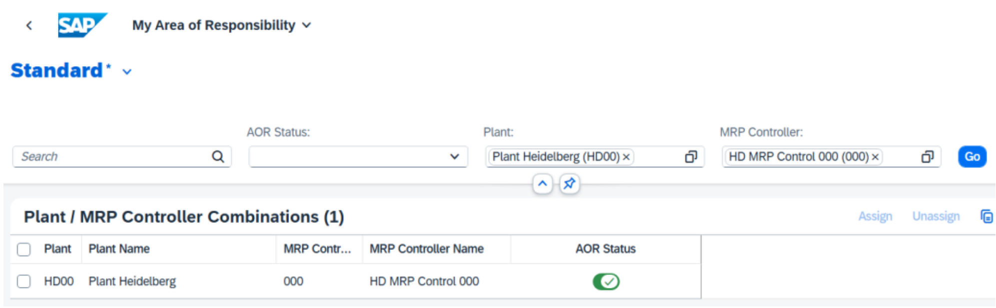


When you first open the app, you receive a welcome message informing you that you should select an area of responsibility. If you confirm this with OK, another My *Area of Responsibility* app appears.



No plant is currently assigned to you. Select the plant in *Heidelberg* by entering **HD00** as *the plant* and your three-digit number **###** as the *MRP controller* and clicking Go. HD00 ###

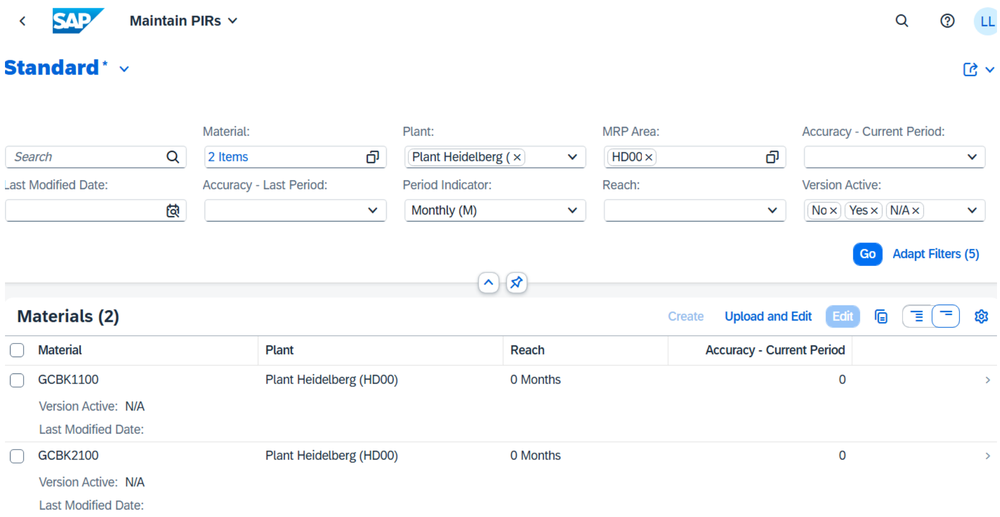
Then set the status to **green**. Green



The values are saved automatically here. Go to the SAP Fiori launchpad SAP and open the *Maintain PIRs* app again.

In the search, enter both **GCBK1###** and **GCBK2###** as the *material* and **HD00** as *the plant*. Make sure that *Version Active* is **N/A**. Click Go.

GCBK1###
GCBK2###
HD00

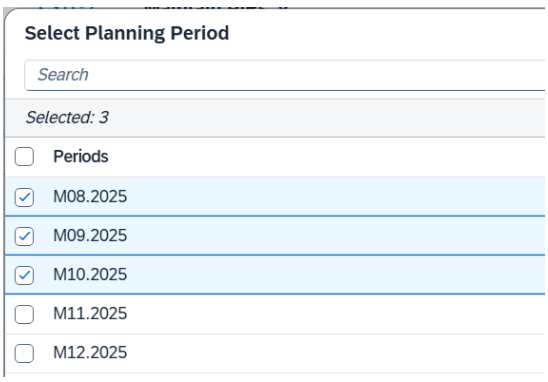


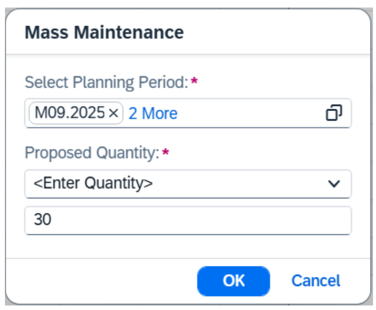
Select all two materials and click Edit (2).

The screen displayed deals with the maintenance of planned independent requirements for your materials (*GCBK1###*, *GCBK2###)* in plant *HD00*. The demand values are entered in the table for each period (*12 months*). Currently, all values are set to "0".

Click Mass Maintenance. Then select the first **three planning periods** and enter a Proposed Quantity of **30**.

three periods
30





Note

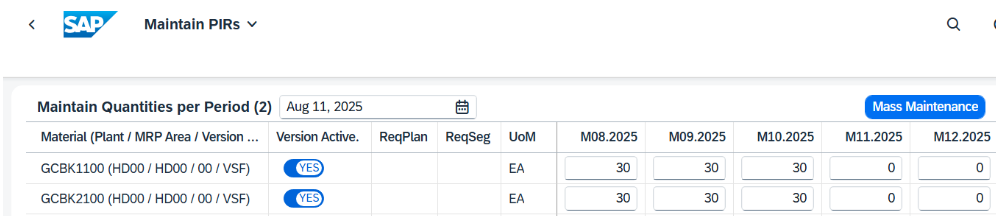
Creation options in mass maintenance: In the *Mass Maintenance* function in SAP Fiori, you can maintain planned independent requirements in three ways:

- Copy from reference material:
  Copies the planned independent requirements of another material as a template.
- Enter quantities:
  You manually enter a fixed quantity that is adopted for the selected periods.
- Forecast Quantity:
  Uses automatically calculated forecast values from MRP, if available.

In this case, you use fixed values for all periods for the sake of simplicity. However, you can also vary the values if necessary.

By confirming with OK, this value is taken over for all selected periods. In each row, choose the switch button (in the "**Version Active**" column) to use the active version for all materials.

Active - Yes



Click Save.

Click SAP to return to the SAP Fiori launchpad.

☐

Step 11: Display Planned Independent Requirements

Task Display the planned independent requirements. **Time** 5 min

Description Check the requirements for the product group to ensure that there are production requirements for the respective components.

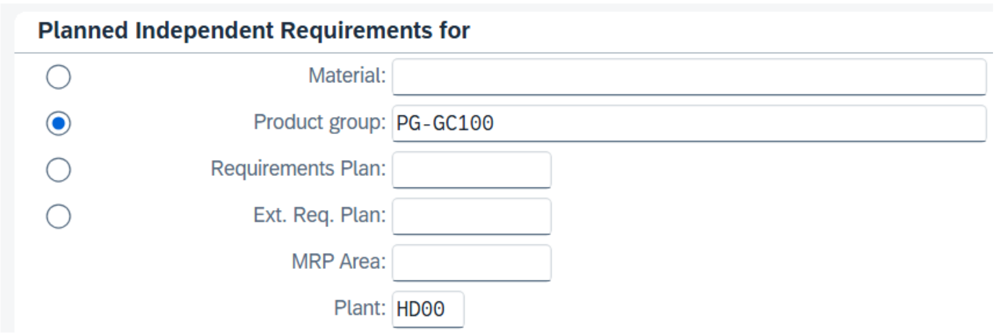
Name (Job) Hiro Abe (Plant Manager)

To display demand management, use the *Display PIRs* app in the *Plant Manager* role in the *Production Planning and Execution* area.

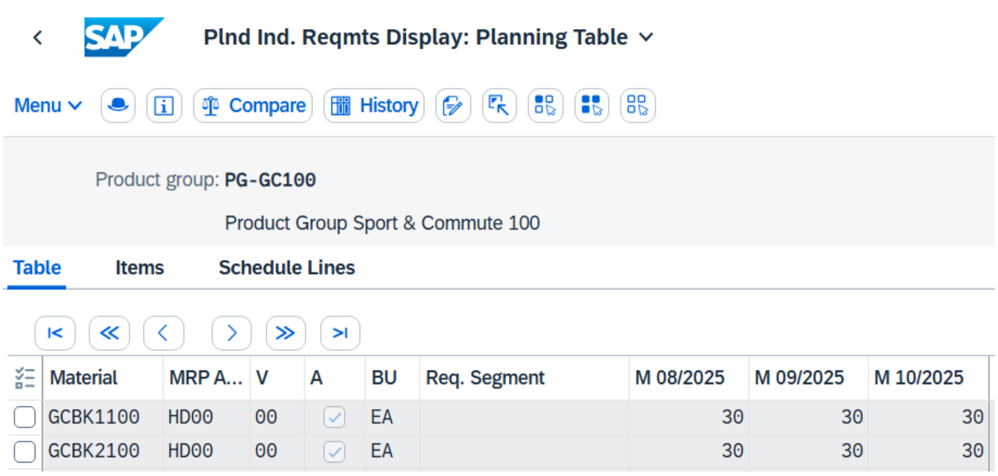
Initial Screen

In the *Planned Independent Requirements* area, select *Product Group* and add your product group **PG-GC###**. Then specify the *plant* **HD00**.

PG-GC###
HD00



Click Continue. The system displays an overview of the independent requirements for the individual products in the product group.



You see the previously created planned independent requirements for your product group.

Use the navigation buttons and to also display values in the hidden view area.

Click to return to the SAP Fiori launchpad.

☐

Step 12: Supplement Production Version in Material Master Record

Task Enter the production version in the material master record. **Time** 5 min

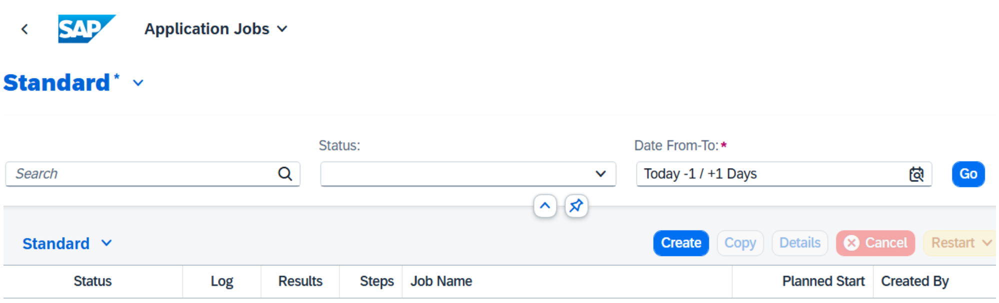
Description Since material requirements planning is to be carried out in the following step, it is necessary for the determination of the dependent requirements that all materials are equipped with a production version. As of SAP S/4HANA 2020, a production version is mandatory for the BOM explosion. However, it is not possible to create a production version for each material using the Manage Product Master Data app.

Name (Job) Jun Lee (Production Manager)

Initial Screen

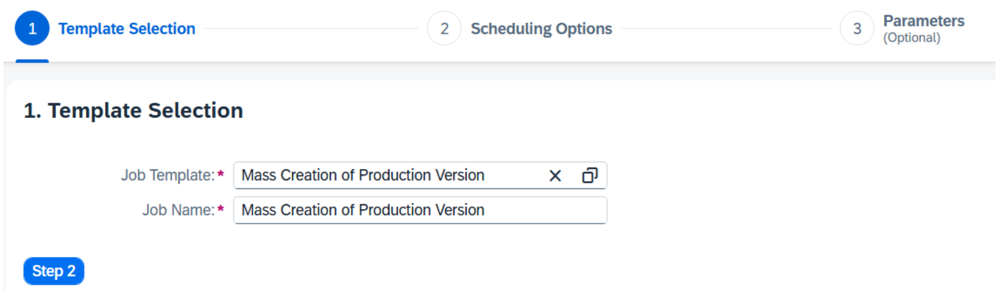
To set up a background process for creating the required function versions, use the search bar 🔍 to find and execute the *Schedule Mass Creation of Production Version*.

Schedule Mass Creation of Production Version

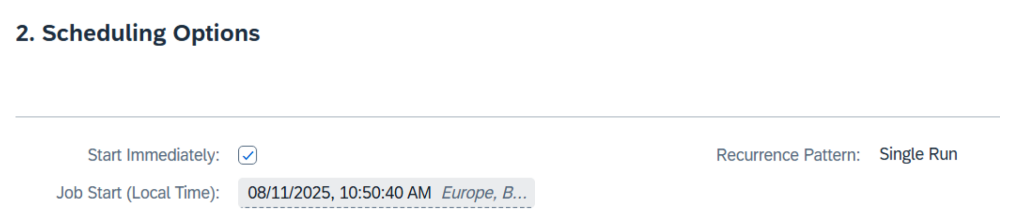


On the *Application Jobs* screen, click Create.

On the *New Job: Mass Creation of Production Versions* screen, click Step 2.

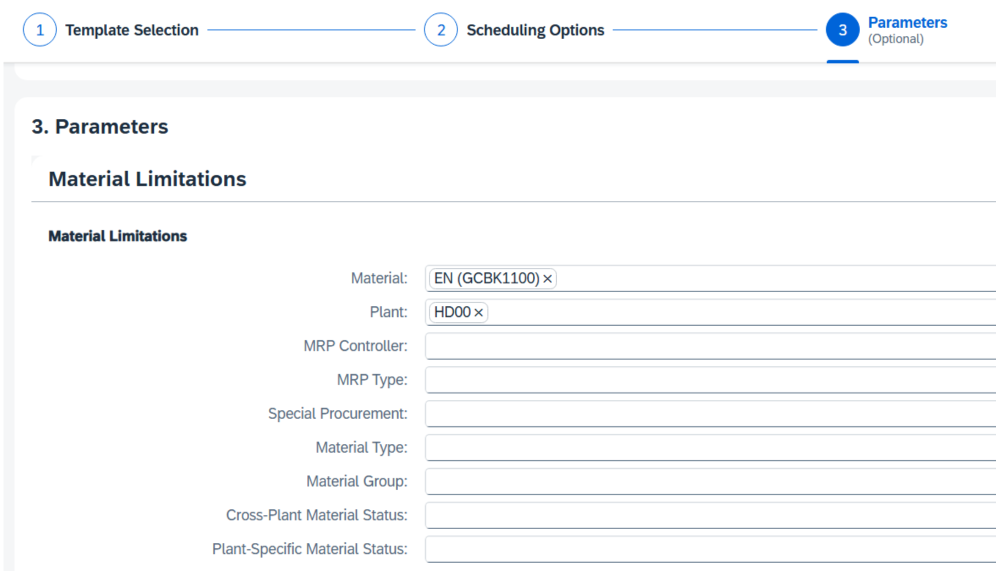


Make sure that Start Immediately is **selected** for Scheduling Options. Click Step 3.



Step 3

Enter *material* **GCBK1###** and *plant* **HD00** as *parameters* for the material restriction. GCBK1### HD00



Click **Schedule**.

Back on the Application Jobs screen, you can see that your job is now in progress.

Refresh the view. You will notice that your job is now finished.

Repeat these steps for material **GCBK2###**. GCBK2###

Click to return to the SAP Fiori launchpad.

☐

Step 13: Perform Material Requirements Planning

Task Perform the Material Requirements Planning. **Time** 15 min

Description Start material requirements planning (MRP) to generate planned orders that meet the requirements of sales and operations planning and demand management. If necessary, MRP also creates planned orders for dependent requirements that are determined by the BOM explosion.

Name (Job) Jun Lee (Production Manager)

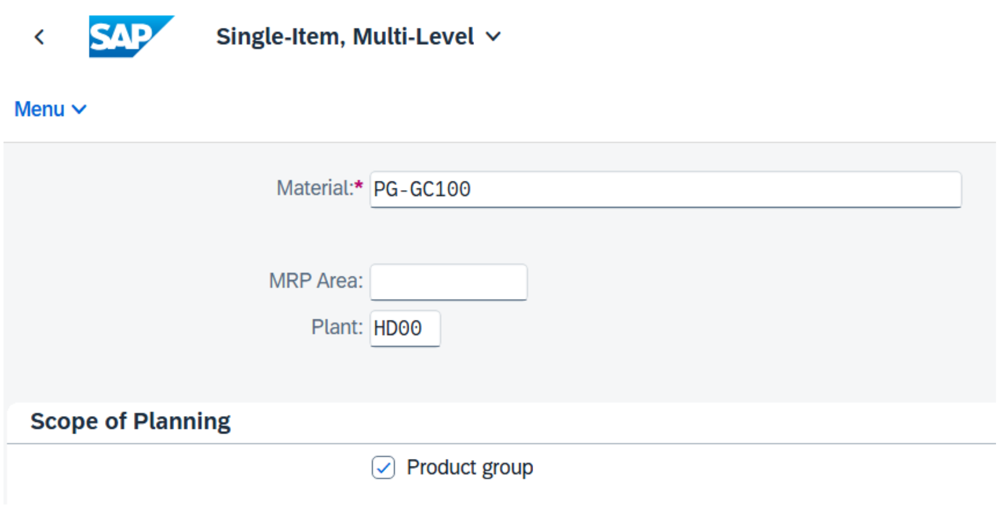
To perform material requirements planning, use the *app Schedule MRP Run - Run MPS with MRP* in the *Production Planning and Execution* area in the role *Production Manager*.

Initial Screen

Note If the app is not displayed, search for it using the search bar .

Enter **PG-GC###** as *the material* and **HD00** as the *plant*. Select **Product Group**.

PG-GC###
HD00
Product Group

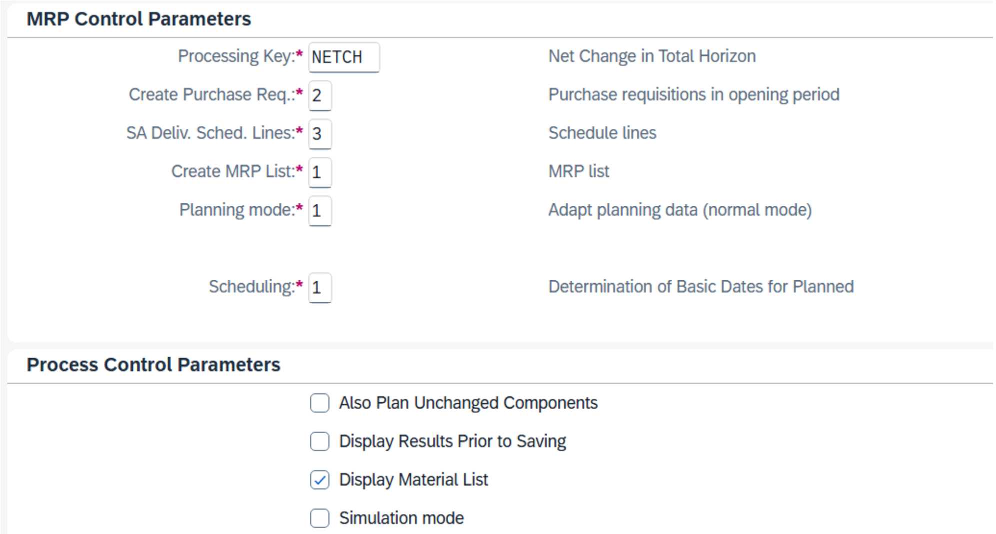


The *MRP control parameters* can be adopted and should be filled by the system as follows:

- Processing key: **NETCH** (net change in total horizon) NETCH
- Create purchase requisition: **2** (purchase requisition in opening period) 2
- Scheduling agreement schedule line: **3** (Basically scheduling agreement delivery schedule lines) 3
- Create MRP list: **1** (basic MRP list) 1
- Planning Mode: **1** (Adapt Planning Data (Normal Mode)) 1
- Scheduling: **1** (Determination of basic dates for planned orders) 1

Display Material List

In addition, in the *Control Parameters for Process* area, select **Display Material List**.



Press *Enter*. The following warning message informs you to check the input parameters. Press Enter again to confirm the check and continue with MRP.

In material requirements planning, a net requirements calculation is carried out to determine whether a shortage situation exists for a material. In addition, the stock and the existing firmed receipts (for example, purchase orders, production orders, firmed purchase requisitions, and planned orders) are compared with the safety stock and requirements. This comparison results in the quantity available for planning.

If the quantity available for MRP is less than zero, there is a shortage. MRP reacts to the shortage by creating new procurement proposals (purchase requisitions and planned orders). The proposed procurement quantity results from the lot-sizing procedure that is set in the material master.

As soon as the planning run has been completed, a results overview is displayed. Review the planning details of the result overview.

Statistics	
Materials planned	22
Materials with New Exceptions	22
Materials with Termination MRP List	

Parameters	
MRP Area	
Plnt	HD00
Processing Key	NETCH
Create Purchase Requisition	2
SA Schedule Line	3
Create MRP List	1
Planning Mode	1
Scheduling	1

Database Statistics	
Planned orders created	62
Purchase requisitions created	6
Dependent requirements created	122

Scroll further down. There you can see a list of the considered product and its semi-finished products.

Ranking List of Materials with Highest CPU Times (in ms)

Material			MRP Area		Plnt
Runtime	Read	Net Calc.	BOM	LdTmeSched	Update
GCBK1100			HD00		HD00
2.022	263	559	474	0	609
BRKT1100			HD00		HD00
868	2	849	0	0	16
TRWA1100			HD00		HD00
362	1	3	312	0	45
BOLT1100			HD00		HD00
319	2	27	0	0	289
GCBK2100			HD00		HD00
178	1	4	118	0	54
HXNT1100			HD00		HD00
42	2	4	0	0	36
TRWH1100			HD00		HD00
38	1	2	0	0	34
CHAN1100			HD00		HD00
23	1	3	0	0	18
TRHB1100			HD00		HD00
21	1	4	0	0	15
IDGC1100			HD00		HD00
21	1	3	0	0	16

Click Materials in the upper part of the screen to display a complete list of all planned materials.

Material: PG-GC100
MRP Area: HD00 Plant Heidelberg
Plant: HD00 Plant Heidelberg

Material	MRP...	Material Description	MRP...	NE	1	2	3	4	5	6	7	8	StckDS	1st RDS	2nd R	Pl...	BUn	Sa...	Re...	MTyp	PT	SP	A...	MR...
GCBK1100	HD00	Global Basic Sport & Commute Bike	100	✓				2			2		11,0-	11,0-	11,0-	0	EA	0	0	FERT	X			
GCBK2100	HD00	Global Endurance Sport & Commute Bike	100	✓				2			2		11,0-	11,0-	11,0-	0	EA	0	0	FERT	X			
BRKT1100	HD00	Brake Kit	000	✓				3					2,0	2,0	2,0	0	EA	0	0	ROH	F			
CHAN1100	HD00	Chain	000	✓				3					2,0	2,0	2,0	0	EA	0	0	ROH	F			
DGAM1100	HD00	Derailleur Gear Assembly	000	✓				3					2,0	2,0	2,0	0	EA	0	0	ROH	F			
IDGC1100	HD00	Integrated GPS Bike Computer 100	000	✓				3					2,0	2,0	2,0	0	EA	0	0	ROH	F			0002
PCKG1100	HD00	Packaging	000	✓				3					2,0	2,0	2,0	0	EA	0	0	ROH	F			
PEDL1100	HD00	Pedal Assembly	000	✓				3					2,0	2,0	2,0	0	EA	0	0	ROH	F			
PUMP1100	HD00	Air Pump	000	✓				3					2,0	2,0	2,0	0	EA	0	0	HAWA	F			
RKIT1100	HD00	Repair Kit	000	✓				3					2,0	2,0	2,0	0	EA	0	0	HAWA	F			
TRFR1100	HD00	Touring Frame-Black	000	✓				3					2,0	2,0	2,0	0	EA	0	0	ROH	F			
TRFR2100	HD00	Touring Frame-Silver	000	✓				3					2,0	2,0	2,0	0	EA	0	0	ROH	F			
TRHB1100	HD00	Touring Handle Bar	000	✓				3					2,0	2,0	2,0	0	EA	0	0	ROH	F			
TRSK1100	HD00	Touring Seat Kit	000	✓				3					2,0	2,0	2,0	0	EA	0	0	ROH	F			
TRWA1100	HD00	Touring Aluminum Wheel Assembly	000	✓	1			2					2,0	999,9	999,9	0	EA	0	0	HALB	E			
WDOC1100	HD00	Warranty Document	000	✓				3					2,0	2,0	2,0	0	EA	0	0	ROH	F			
BOLT1100	HD00	Socket Head Bolt 5x20mm	000	✓				2			1		1,0-	1,0-	1,0-	0	EA	0	0	ROH	F			
HXNT1100	HD00	Hex Nut 5 mm	000	✓				2			1		1,0-	1,0-	1,0-	0	EA	0	0	ROH	F			
LWSH1100	HD00	Lock Washer 5 mm	000	✓				2			1		1,0-	1,0-	1,0-	0	EA	0	0	ROH	F			

The screenshot now shows you all planned materials that could be determined by the multilevel BOM explosion.

Double-click the line of your bike GCBK1###.

Planning Result: Individual Lines

Menu

Material: GCBK1100

Global Basic Sport & Commute Bike

MRP Area: HD00 Plant Heidelberg

Plant: HD00 MRP Type: M1 Material Type: FERT Base Unit: EA

A...	Date	MRP e...	MRP element data	Rescheduling...	E...	Rec./reqd qty	Avail. Quantity	Pro...
	08/11/2025	Stock					0	
	08/01/2025	IndReq	VSF			15-	15-	
	08/08/2025	CusOrd				15-	30-	
	08/18/2025	----->	End of Planning Time Fence					
	08/18/2025	PldOrd	0000000365/STCK	08/01/2025	30	15	15-	0001
	08/18/2025	PldOrd	0000000366/STCK	08/08/2025	30	15	0	0001
	09/01/2025	PldOrd	0000000367/STCK		01	30	30	0001
	09/01/2025	IndReq	VSF			30-	0	
	10/01/2025	PldOrd	0000000368/STCK		01	30	30	0001
	10/01/2025	IndReq	VSF			30-	0	

You will notice that 4 planned orders have been generated for your bike GCBK1### for each period that you planned before in and for the sales order of customer Elbe Cycle ###.

Production planning envisages the following requirements for the bike GCBK1###: 30 units in the first period, 30 units in the second period, and 30 units in the third period. In addition, there is a requirement of 15 units through the sales order of Elbe Cycle ###.

For each requirement, corresponding planned orders have been generated by the system. Depending on the current date, the first two planned orders can also be in the following month, since the procurement or Production time of bicycle GCBK1### are taken into account by the system during planning.

Click (Back).

Double-click the line of your Integrated GPS Bike Computer IDGC1###.

Material: IDGC1100

Integrated GPS Bike Computer 100

MRP Area: HD00 Plant Heidelberg

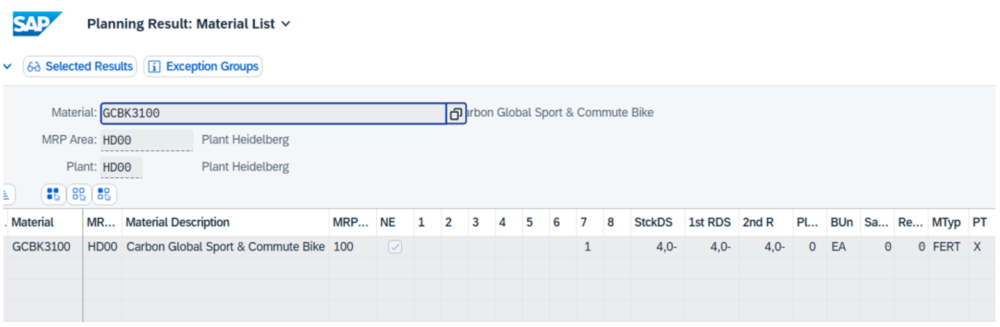
Plant: HD00 MRP Type: PD Material Type: ROH Base Unit: EA

A...	Date	MRP e...	MRP element data	Rescheduling...	E...	Rec./reqd qty	Avail. Quantity	Stor...
	08/11/2025	Stock					0	
	08/14/2025	PldOrd	0000000382/STPO		01	60	60	
	08/14/2025	DepReq				60-	0	RM00
	08/28/2025	PldOrd	0000000383/STPO		01	60	60	
	08/28/2025	DepReq				60-	0	RM00
	09/27/2025	PldOrd	0000000384/STPO		01	60	60	
	09/27/2025	DepReq				60-	0	RM00

As you can see, 3 planned orders have also been created for your Integrated GPS Bike Computer, indicating that this is a dependent requirement for materials GCBK1### and GCBK2###.

Click (Back) three times until you are on the initial screen.

Repeat MRP for your bike GCBK3###. Deselect Product Group.



You will notice that no dependent requirements are planned during the material requirements planning of the bicycle GCBK3###. This is due to the missing routing, BOM, and production version that has not been maintained.

Click SAP to return to the SAP Fiori launchpad.

Step 14: Display Stock/Requirements List

Task Display the stock/requirements list. **Time** 10 min

Description Display the stock/requirements list for your Sport & Commute.

Name (Job) Lars Iseler (Shop Floor Worker 2)

Scenario

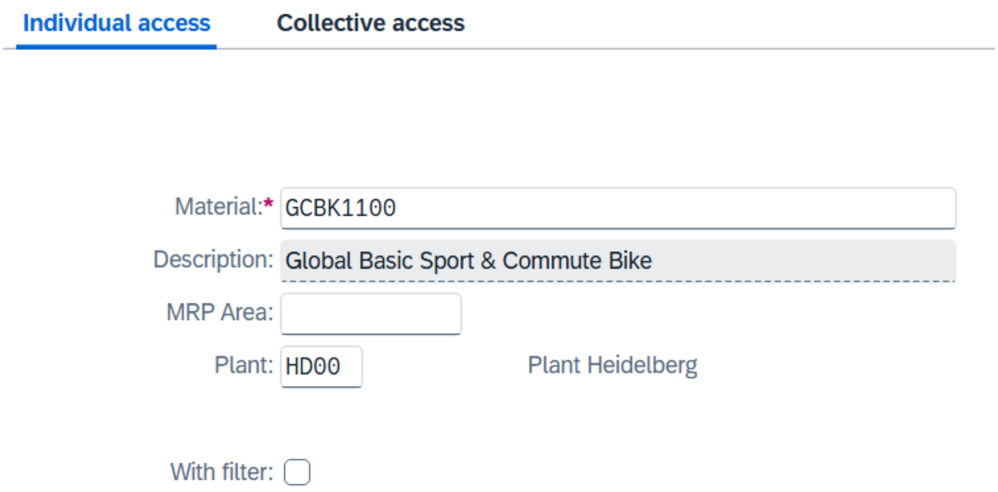
The stock/requirements list is a dynamic list that displays the existing stock in the warehouses of a plant and incoming requirements of a material combined.

Initial Screen

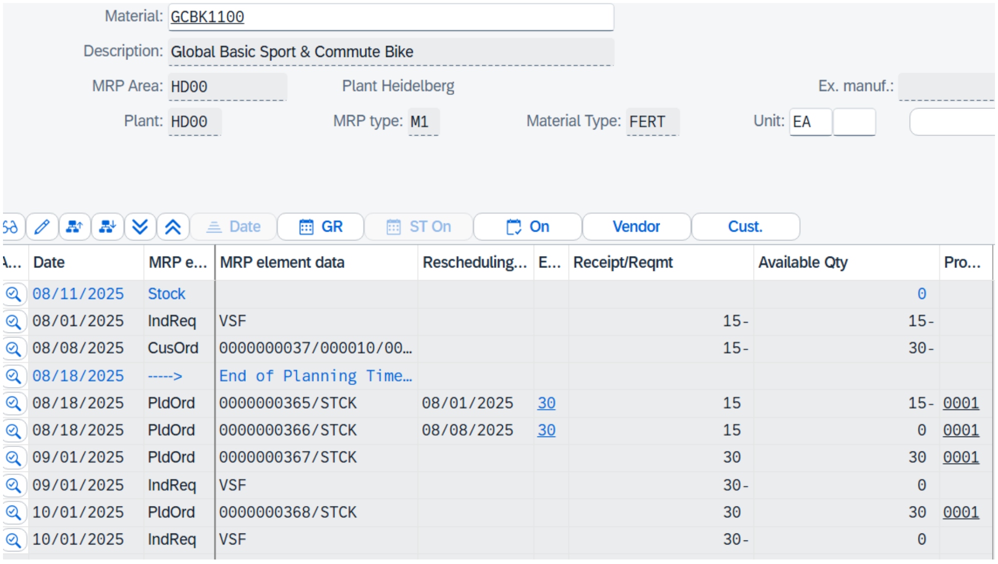
To display the stock/requirements list, use the *Monitor Stock/Requirements List* app in the *Production Planning and Execution* area in the *Shop Floor Worker* role.

GCBK1###
HD00

On the *Individual access* tab page, enter your *material* **GCBK1###** and *plant* **HD00**.



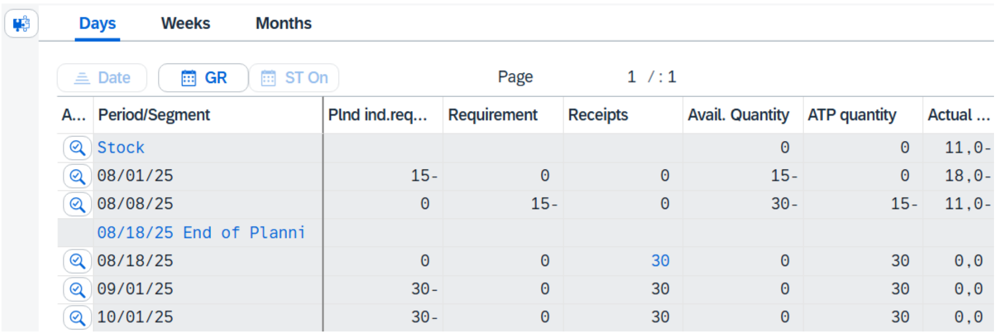
Choose Continue to display the corresponding stock/requirements list.



A...	Date	MRP e...	MRP element data	Rescheduling...	E...	Receipt/Reqmt	Available Qty	Pro...
	08/11/2025	Stock					0	
	08/01/2025	IndReq	VSF			15-	15-	
	08/08/2025	CusOrd	0000000037/000010/00...			15-	30-	
	08/18/2025	----->	End of Planning Time...					
	08/18/2025	PldOrd	0000000365/STCK	08/01/2025	30	15	15-	0001
	08/18/2025	PldOrd	0000000366/STCK	08/08/2025	30	15	0	0001
	09/01/2025	PldOrd	0000000367/STCK			30	30	0001
	09/01/2025	IndReq	VSF			30-	0	
	10/01/2025	PldOrd	0000000368/STCK			30	30	0001
	10/01/2025	IndReq	VSF			30-	0	

You can see the current available quantity in stock, as well as all requirements and planned orders determined by MRP to cover the requirements.

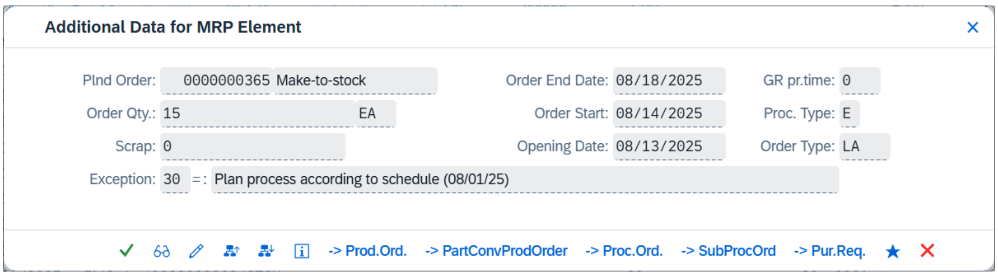
The system currently lists all entries as individual lines. Choose Σ to group the entries into period totals. This enables you to see the planned independent requirements, planned receipts, and ATP quantities totaled by days, weeks, or months, depending on which tab is selected.



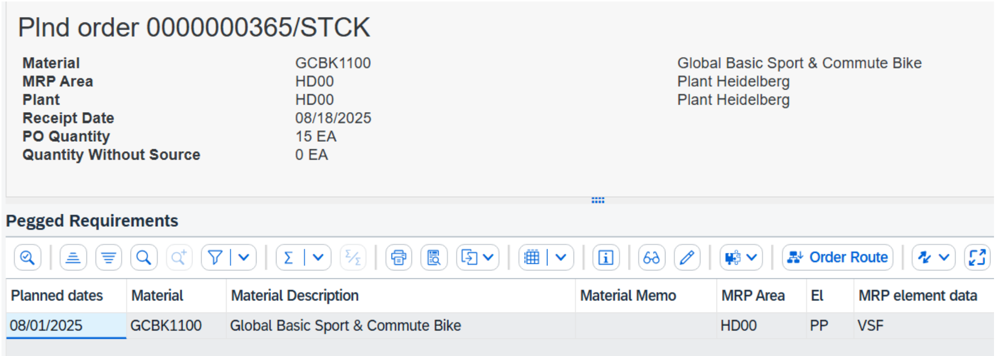
A...	Period/Segment	Plnd ind.req...	Requirement	Receipts	Avail. Quantity	ATP quantity	Actual ...
	Stock				0	0	11,0-
	08/01/25	15-	0	0	15-	0	18,0-
	08/08/25	0	15-	0	30-	15-	11,0-
	08/18/25 End of Planni						
	08/18/25	0	0	30	0	30	0,0
	09/01/25	30-	0	30	0	30	0,0
	10/01/25	30-	0	30	0	30	0,0

Choose to return to the individual display.

To see the details of the first planned order (PldOrd), choose at the beginning of the row. A popup opens.



Choose to display the pegged requirement.



Plnd order 0000000365/STCK

Material	GCBK1100	Global Basic Sport & Commute Bike
MRP Area	HD00	Plant Heidelberg
Plant	HD00	Plant Heidelberg
Receipt Date	08/18/2025	
PO Quantity	15 EA	
Quantity Without Source	0 EA	

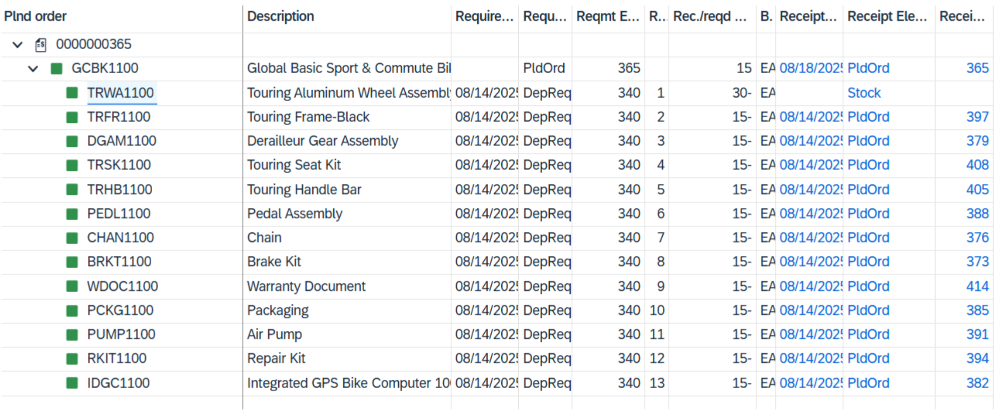
Pegged Requirements

Planned dates	Material	Material Description	Material Memo	MRP Area	El	MRP element data
08/01/2025	GCBK1100	Global Basic Sport & Commute Bike		HD00	PP	VSF

You can see that the pegged requirement is the product itself. For the components of the bicycle for which a requirement has also been determined, the product is also the pegged requirement.

Click (back) and open the details of your first planned order again using . In the dialog box that opens again, select (order report).

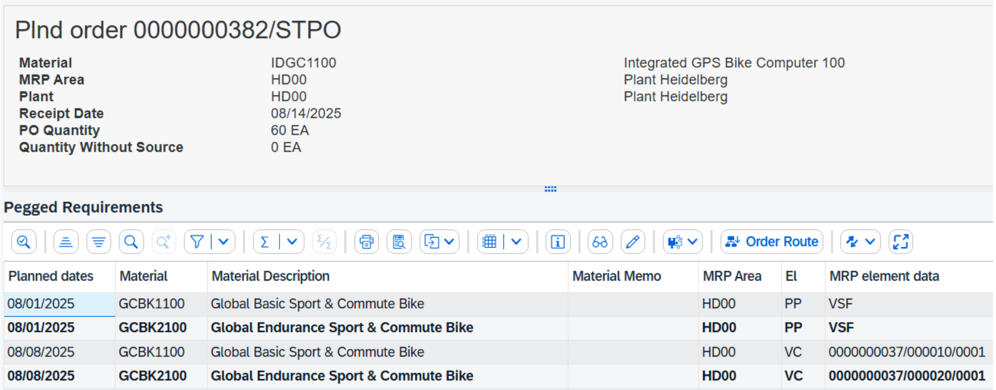
In the subsequent view, you can see the determined dependent requirements for your bike GCBK1###. However, no planned orders have been created for them because they still have sufficient stock in stock. A planned order was only created for your Integrated GPS Bike Computer because this does not yet have any stock on hand.



Plnd order	Description	Require...	Requ...	Reqmt E...	R..	Rec./reqd ...	B.	Receipt...	Receipt Ele...	Recei...
0000000365										
GCBK1100	Global Basic Sport & Commute Bil		PldOrd	365		15	EA	08/18/202!	PldOrd	365
TRWA1100	Touring Aluminum Wheel Assembl	08/14/202!	DepReq	340	1	30-	EA		Stock	
TRFR1100	Touring Frame-Black	08/14/202!	DepReq	340	2	15-	EA	08/14/202!	PldOrd	397
DGAM1100	Derailleur Gear Assembly	08/14/202!	DepReq	340	3	15-	EA	08/14/202!	PldOrd	379
TRSK1100	Touring Seat Kit	08/14/202!	DepReq	340	4	15-	EA	08/14/202!	PldOrd	408
TRHB1100	Touring Handle Bar	08/14/202!	DepReq	340	5	15-	EA	08/14/202!	PldOrd	405
PEDL1100	Pedal Assembly	08/14/202!	DepReq	340	6	15-	EA	08/14/202!	PldOrd	388
CHAN1100	Chain	08/14/202!	DepReq	340	7	15-	EA	08/14/202!	PldOrd	376
BRKT1100	Brake Kit	08/14/202!	DepReq	340	8	15-	EA	08/14/202!	PldOrd	373
WDOC1100	Warranty Document	08/14/202!	DepReq	340	9	15-	EA	08/14/202!	PldOrd	414
PCKG1100	Packaging	08/14/202!	DepReq	340	10	15-	EA	08/14/202!	PldOrd	385
PUMP1100	Air Pump	08/14/202!	DepReq	340	11	15-	EA	08/14/202!	PldOrd	391
RKIT1100	Repair Kit	08/14/202!	DepReq	340	12	15-	EA	08/14/202!	PldOrd	394
IDGC1100	Integrated GPS Bike Computer 10	08/14/202!	DepReq	340	13	15-	EA	08/14/202!	PldOrd	382

Repeat the steps for your Integrated GPS Bike Computer IDGC1###.

You will notice that both material GCBK1### and material GCBK2### are the pegged requirements for your Integrated GPS Bike Computer. The first planned order of the Integrated GPS Bike Computer contains both the planned independent requirements created for the first period and the requirements from the sales order.



Plnd order 0000000382/STPO

Material	IDGC1100	Integrated GPS Bike Computer 100
MRP Area	HD00	Plant Heidelberg
Plant	HD00	Plant Heidelberg
Receipt Date	08/14/2025	
PO Quantity	60 EA	
Quantity Without Source	0 EA	

Pegged Requirements

Order Route

Planned dates	Material	Material Description	Material Memo	MRP Area	El	MRP element data
08/01/2025	GCBK1100	Global Basic Sport & Commute Bike		HD00	PP	VSF
08/01/2025	**GCBK2100**	**Global Endurance Sport & Commute Bike**		**HD00**	**PP**	**VSF**
08/08/2025	GCBK1100	Global Basic Sport & Commute Bike		HD00	VC	0000000037/000010/0001
08/08/2025	**GCBK2100**	**Global Endurance Sport & Commute Bike**		**HD00**	**VC**	**0000000037/000020/0001**

Click SAP to return to the SAP Fiori launchpad.

Step 15: Convert Planned Orders to Purchase Requisition

Task Convert Planned Orders to Purchase Requisition. **Time** 5 min

Description To convert the dependent requirements resulting from the planned orders for components of the integrated GPS bicycle computer into purchase requisitions (PReqs) and transfer them to Materials Management, it is necessary to convert these planned orders.

The differently scheduled planned orders are converted to a uniform date to simplify the procurement process and to take advantage of potential benefits such as volume discounts or reduced shipping costs. Therefore, the date for all purchase requisitions should be set to one week from today.

Name (Job) Hiro Abe (Plant Manager)

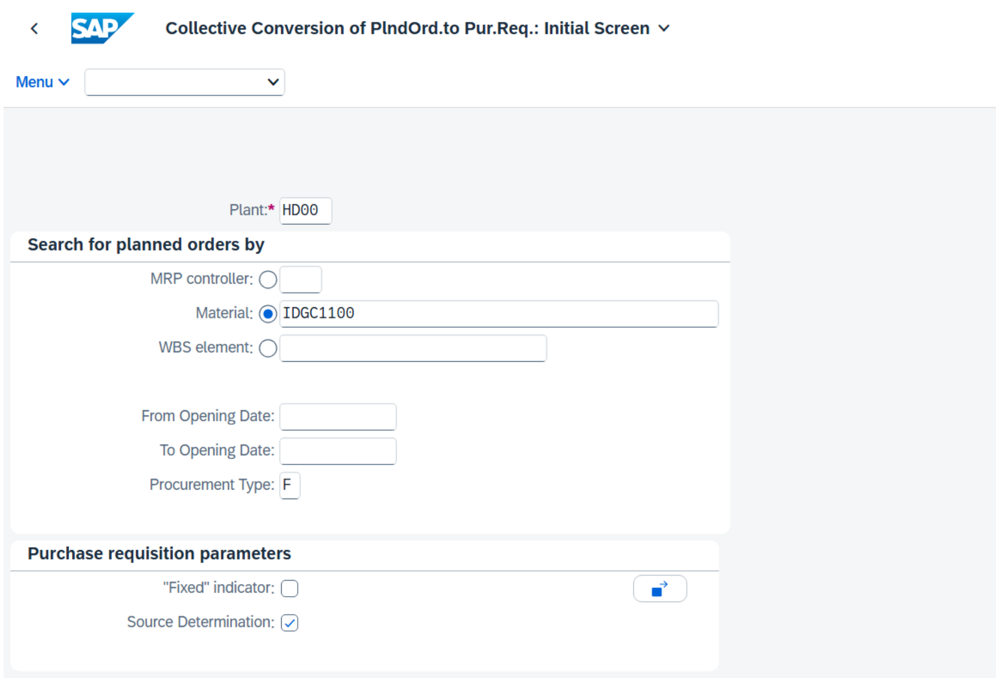
To convert the planned orders into purchase requisitions, use the search bar to find and execute the app *Convert Planned Orders – to Purchase Requisitions*.

Initial Screen

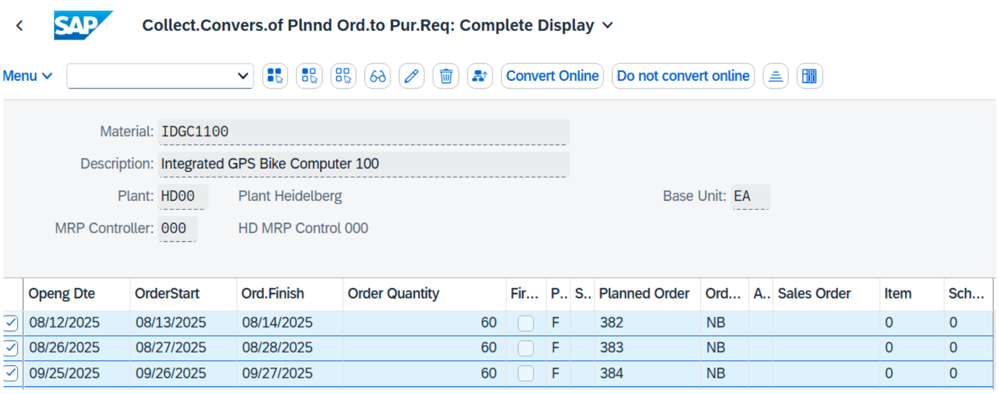
Convert Planned Orders - to Purchase Requisitions

In the *Collective Conversion of Planned Orders to Pur. Req.: Initial Screen* view, enter **HD00** as *the plant* and **IDGC1###** as the *material*. In addition, select the **Material** field. Click Continue.

HD00
IDGC1###
Material

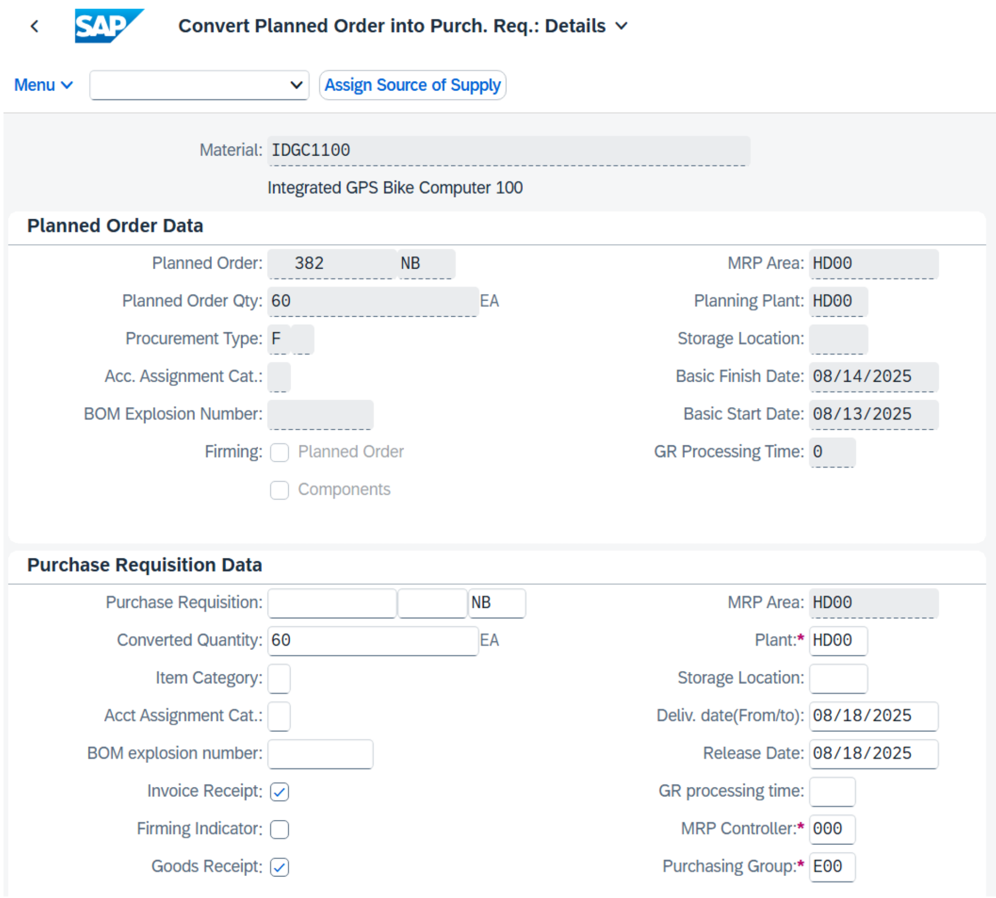


In the following view, all planned orders for your material are displayed. Select all of them using .



Then choose **Convert Online**. Convert Online

In the following view, adjust the *Delivery* and *Release Date* to **one week from today**. One week from today



Click Save.

Your first planned order has been converted into a purchase requisition.

Planned order 382 converted to purchase requisition 10001081 00010

The second planned order is now displayed. Again, set the delivery date and the release date to **one week from today**. Click Sichern. The next planned order has been converted into a purchase requisition.

Repeat this procedure for all other planned orders.

At the end, the system issues the following message:

3 Planned orders converted into purchase requisitions

Click SAP to return to the SAP Fiori launchpad.

☐

Process Progress

The production planning and production process must pause at this point because components that are required for the production of the bicycles must now be procured.

Process Progress

The production planning and production process has transferred purchase requisitions from dependent requirements to procurement. At this point, the PP process pauses and the procurement process is initiated. Suitable suppliers are now requested who can supply the missing integrated GPS bicycle computers.

Step 16: Create Vendor

Task Create a new vendor. **Time** 15 min

Description Use the SAP Fiori launchpad to create a new vendor.

Name (Job) Joyce Hausman (Contract Manager)

To create a new vendor, use the Manage *Business Partner Master Data* app in the Materials *Management* area in the *Contract Manager* role.

Initial Screen

Vendors are used in both finance and procurement. The master record of a vendor contains 3 categories – General Data, Financial Accounting, and Procurement. Vendors can be created centrally or with shared responsibilities. During central creation, all views are generated in one step and by one person. With shared responsibility, finance and procurement create the views that are relevant for them. In this case study, the vendor is created centrally. This means that the vendor master record will contain all the information necessary to carry out business transactions.

On the *Manage Business Partner* screen, choose Create and then **Organization**.

Organization

In the *Create Organization* dialog box, leave the Business Partner field blank. The system will generate a unique number later. In the *BP Role* field, click , then in the *Select: BP Role* window, select **FI Vendor (FLVN00)**.

FLVN00

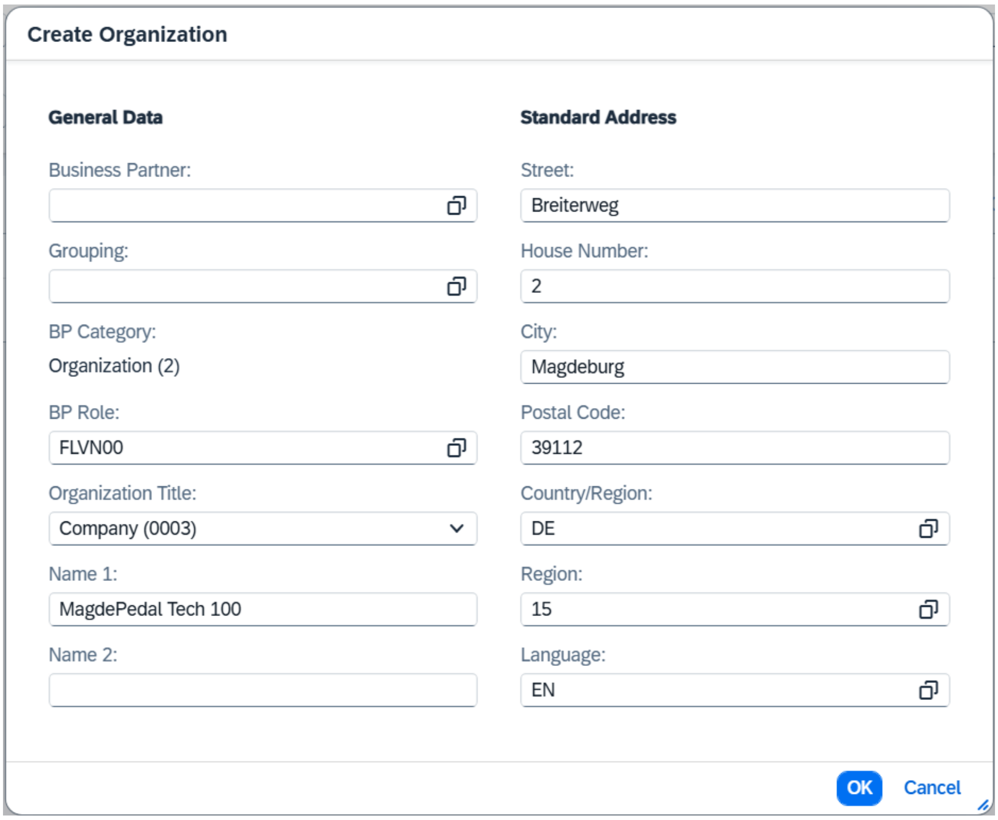
For the *Form of Address* field, select Organization **Company** and enter 1 **MagdePedal Tech ###** as the *Name*.

Company
MagdePedal Tech ###

In the *Address* area, enter **Breiterweg 2** in the *Street* field, **39112** for *postal code*, and **Magdeburg** as *the city*. Continue to select **Germany (DE)** as *the country* and **15** as the *region*. Under Standard Communication, choose

Breiterweg 2
39112
Magdeburg
EN
15

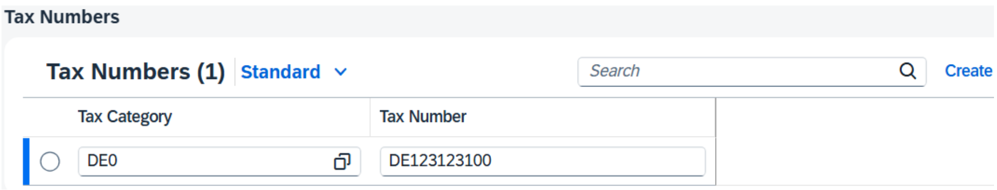
English (EN) as *the language*. Compare your entries with the following screenshot. EN



Click OK.

In the *Business Partner* view, in the *Basic Data* area, enter your three-digit number (###) as *search term 1*. ###

Go to the *Identification* area and click Create in the *Tax Numbers* section. In the line that appears, enter **DE0** as *the tax category* and **DE123123###** as the *tax number*, replacing ### with your number. DE0 DE123123###



Now go back to the *Roles* area and click Create. Enter the *Business Partner Role* **Vendor (FLVN01)** by clicking on and then selecting **Vendor (FLVN01)**. FLVN01

Now click on › in the line of the newly created business partner role.

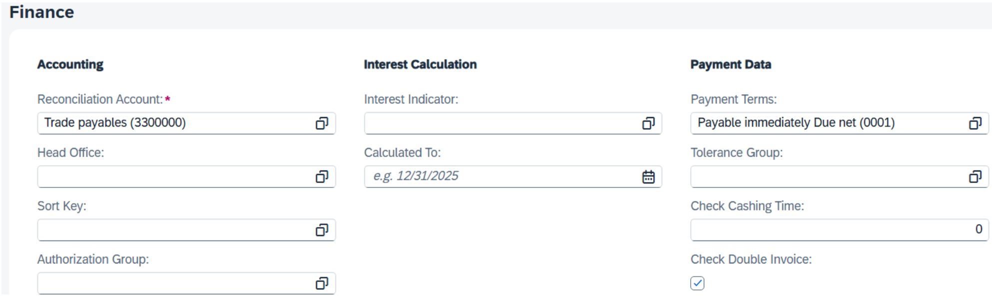
Now you can maintain company code-specific data for your business partner in the role of vendor. Go to the *Company Codes* area and click Create.

On the *Company Code* screen, enter **DE00** in the *Company Code* field. Select the value in the selection help that appears automatically. Confirm with Enter.

DE00

Go to the *Finance* area and enter **33000000 (Trade Payables)** for *Reconciliation Account*. In the Payment Data section, enter **0001** as *payment terms* and select **Check Double Invoice**. Compare your entries with the screenshot below.

33000000
0001
Check Duplicate Invoice



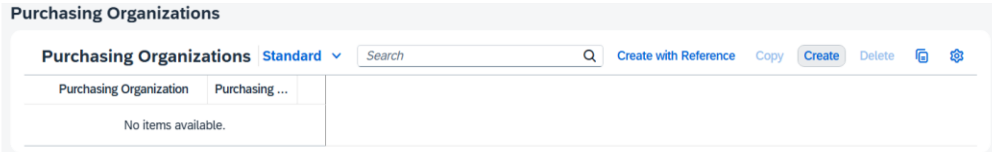
Now go to the *Correspondence* area. Enter **your user** (LEARN-###) as *Clerk ID at Supplier*.

your user

Now click Apply.

Back on the *Business Partner* screen, go to the *Purchasing Organizations* area to enhance your business partner *MagdePedal Tech ###* with Purchasing-Specific Data.

Click Create.

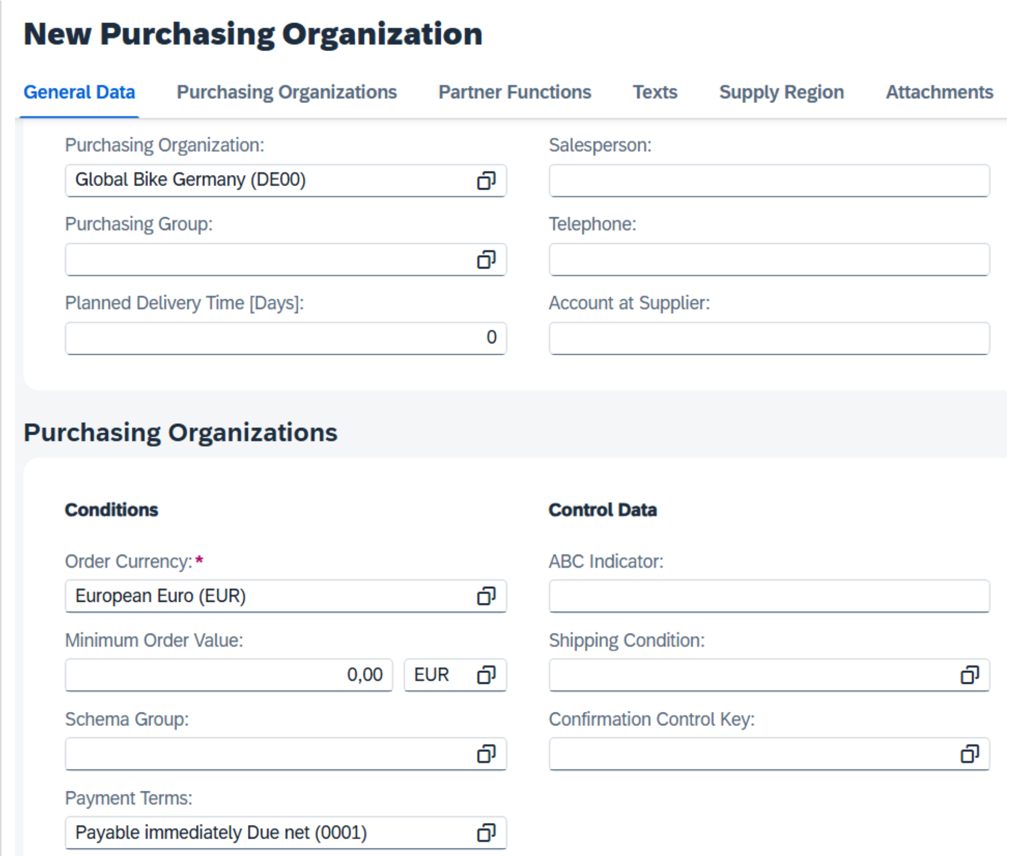


In the *Purchasing Organization* window, enter **DE00** for the *Purchasing Organization* field.

DE00

In the Purchasing Organizations area, enter **EUR** as the *order currency* and use the F4 help to search for the *payment term* **Payable immediately w/o deduction (0001)**.

USD
Pay immediately w/o deduction (0001)



Click Apply to copy your purchasing-specific data for your business partner. Click Apply and then click Create.

Click SAP to return to the SAP Fiori launchpad.

Step 17: Create RFQ

Task Create a request for your purchase request. **Time** 10 min

Description Create a request for some suppliers. This is used to gather all the relevant information (such as pricing, delivery, and so on) needed to select the supplier that best meets your requirements.

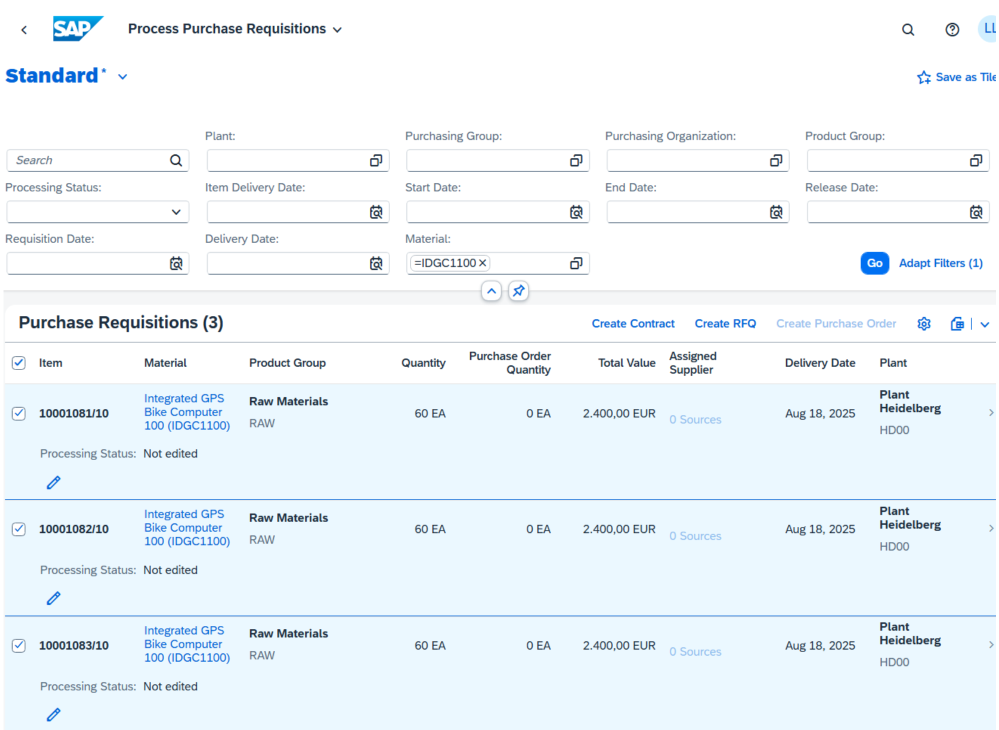
Name (Job) Aura Maxwell (Purchasing Agent 2)

To create a request for quotation (RFQ) for your purchase requisition, use the *Process Purchase Requisition* app in the *Inventory Supervisor* role in the *area of Materials Management*. Initial Screen

Click Adapt Filters. Add the value group **Material** and apply the filter with OK. Material

In the *Material* field, enter **IDGC1###** and click Go. IDGC1###

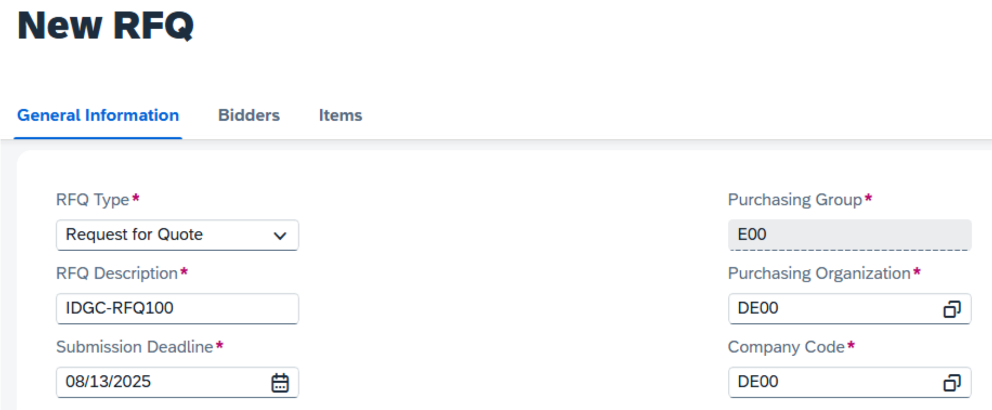
Select all lines with your purchase requisition for material IDGC1### and then click Create RFQ.



Note The number of existing lines is based on material planning. As explained above, the requirements may be split or combined. Accordingly, a different number of rows can also be displayed.

Under *General Information*, enter **RFQ** as *the RFQ type*, the *submission deadline* **in three working days**, *the RFQ description* **IDGC-RFQ###**, *the purchasing organization*, and *the company code* **DE00**. Compare your screen with the following screenshot.

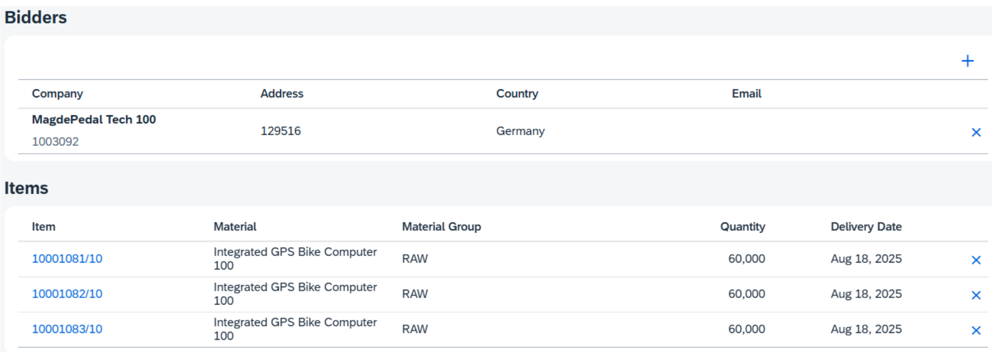
RFQ
Purchase Quotation
in three working days
IDGC-RFQ###
DE00
DE00



Go to the *Bidders* area. Click + to add new bidders.

Search for your supplier **MagdePedal Tech ###** and add it as a bidder by clicking on Select.

MagdePedal Tech ###



Repeat this procedure to add **121### (Shell Gear)** as *bidder*.

102### (Shell Gear)

You can identify your vendor by the last three digits of the vendor number. For example, vendor number 121### represents vendor Shell Gear and 113### represents supplier Burgmeister Accessories OHG for user LEARN-###.

Compare your screen with the following screenshot.

Bidders

Company	Address	Country	Email
MagdePedal Tech 100 1003092	129516	Germany	
Shell Gear 121100	63762	Germany	

Items

Item	Material	Material Group	Quantity	Delivery Date
10001081/10	Integrated GPS Bike Computer 100	RAW	60,000	Aug 18, 2025
10001082/10	Integrated GPS Bike Computer 100	RAW	60,000	Aug 18, 2025
10001083/10	Integrated GPS Bike Computer 100	RAW	60,000	Aug 18, 2025

In the *Item* area, you can see that your items have already been transferred.

Now press **Publish**. Click **Publish** again.

You receive a success message with your request number.

Click to return to the SAP Fiori launchpad.

Step 18: Create Quotation from Supplier

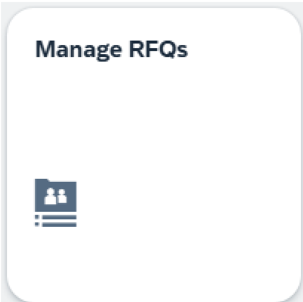
Task Maintain the quote from a vendor. **Time** 10 min

Description After we have received the supplier's responses to our order inquiry, it is necessary to maintain the respective information in our procurement system in order to create comparability with which we can support the choice of supplier.

Name (Job) Alberto Conti (Inventory Assistant)

To maintain the vendor quotations, use the *Manage RFQs* app in the *Inventory Assistan* role in the *Materials Management* area.

Initial Screen

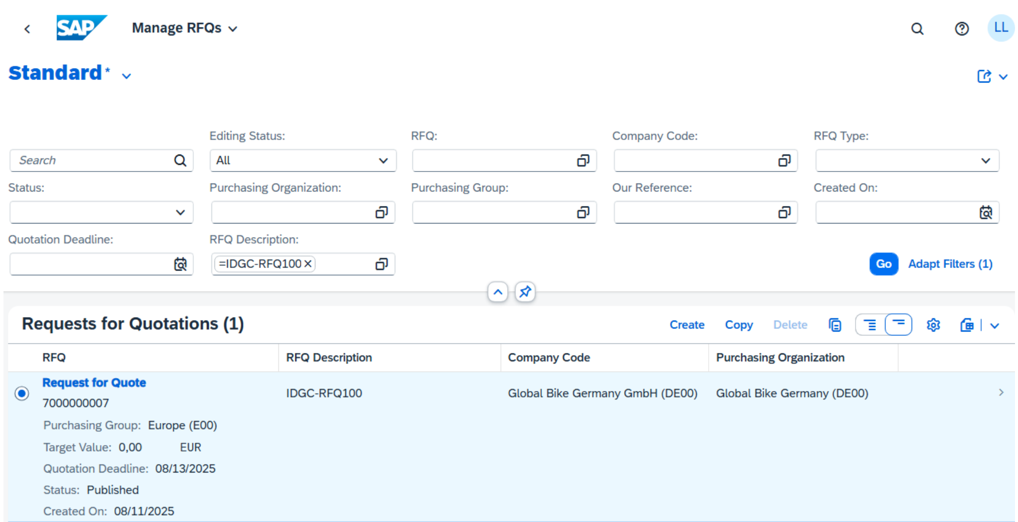


Click Adapt Filters . Add the value group **RFQ Description** and apply the filter with OK.

RFQ Description

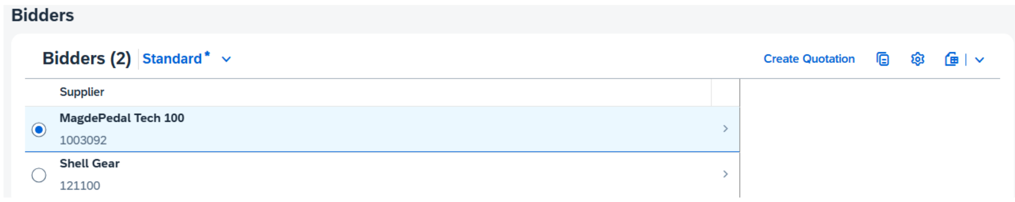
For the *RFQ Description* field, enter **IDGC-RFQ###**. Start the search by clicking on Go.

IDGC-RFQ###

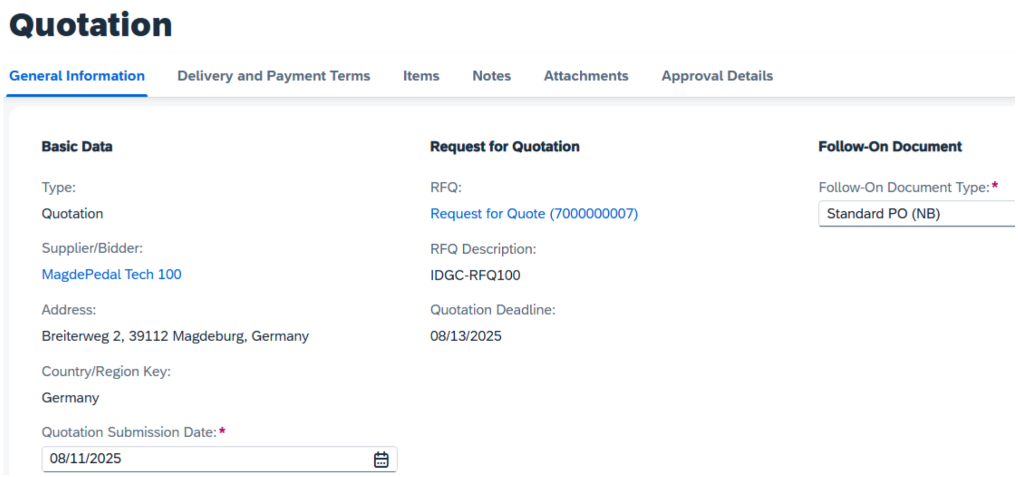


Click on your request for quotation.

Go to the *Bidders* area. Select the entry of your supplier MagdePedal Tech ### and click Create Quotation .

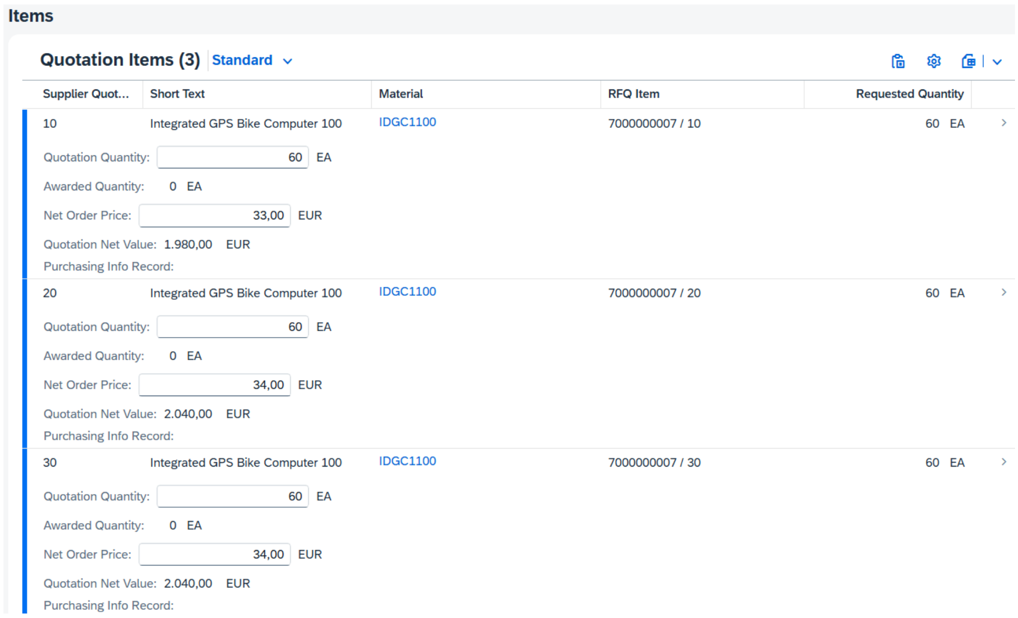


Enter *quotation submission date* **today** and follow-on document type **NB (standard purchase order)**. today NB



Note The quotation submission date must not be later than the quotation deadline. You can find the submission deadline under *General Information* in the RFQ area.

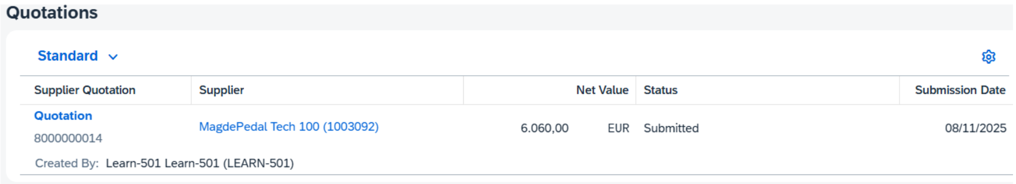
Go to the *item*. Enter a *net order price* of **EUR 33** for the first item and **EUR 34** for all other *purchase order items*. 33 34



Note The number of items is based on the previously created RFQ. Accordingly, the number of items may differ from the screenshot.

Click Create and then click Submit on the upper right to create the quotation of MagdePedal Tech ###. If you do not see the Submit button, enlarge your browser window.

Return ‹ to your posting. In the *Quotations* area, you can now see your quotation from MagdePedal Tech ###.



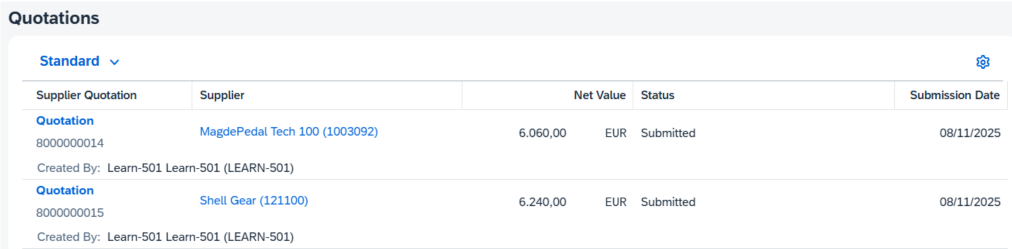
Quotations

Standard

Supplier Quotation	Supplier	Net Value		Status	Submission Date
Quotation 8000000014	MagdePedal Tech 100 (1003092)	6.060,00	EUR	Submitted	08/11/2025
Created By: Learn-501 Learn-501 (LEARN-501)					

Repeat this process for the other request you created. Enter the following prices:

Shell Gear → **EUR 32** for the first items and EUR **36** for all other items 32 36



Quotations

Standard

Supplier Quotation	Supplier	Net Value		Status	Submission Date
Quotation 8000000014	MagdePedal Tech 100 (1003092)	6.060,00	EUR	Submitted	08/11/2025
Created By: Learn-501 Learn-501 (LEARN-501)					
Quotation 8000000015	Shell Gear (121100)	6.240,00	EUR	Submitted	08/11/2025
Created By: Learn-501 Learn-501 (LEARN-501)					

Click to return to the SAP Fiori launchpad.

Step 19: Price-Based Bid Evaluation

Task Evaluate the quotations based on the price. **Time** 10 min

Description Generate a quotation price comparison list from the quotations of the individual vendors. Offer price comparison list ranks offers from lowest to highest

The successful supplier (MagdePedal Tech ###) was selected using the criterion of the best bid. It is now necessary to inform the subordinate providers about the rejection of their offers. The system stipulates this in the process because it is defined for these providers that you need to be notified.

Name (Job) Wilton Saban (Inventory Supervisor)

Scenario

Generate a quotation price comparison list from the quotations of the individual vendors. Offer price comparison list ranks offers from lowest to highest.

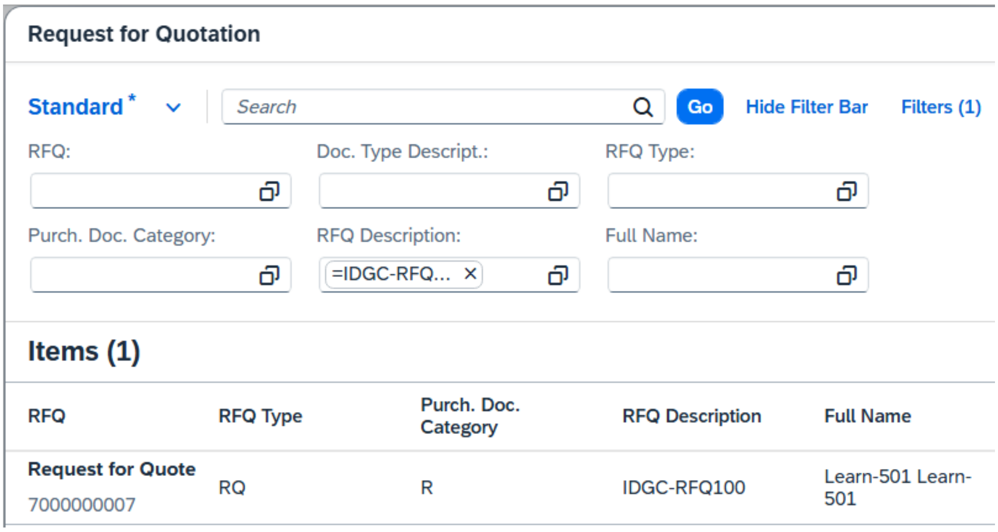
The successful supplier (MagdePedal Tech ###) was selected using the criterion of the best bid. It is now necessary to inform the subordinate providers about the rejection of their offers. The system stipulates this in the process because it is defined for these providers that you need to be notified.

Initial Screen

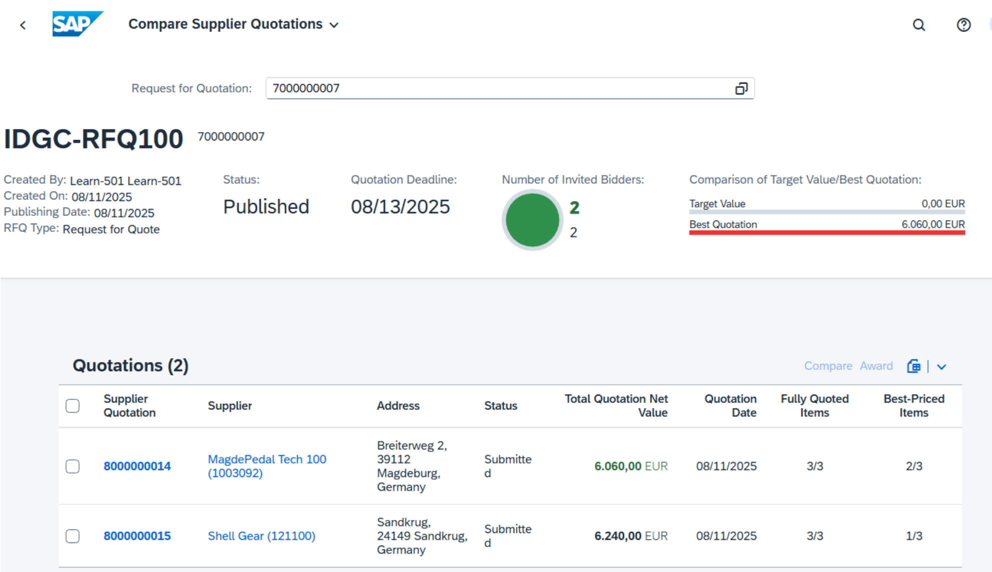
To reject a quotation, use the *Compare Supplier Quotations* app in the *Inventory Supervisor* role in the *area of Materials Management*.

IDGC-RFQ###

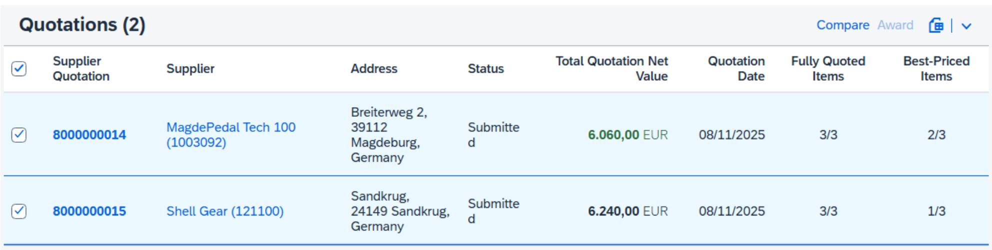
Use the **F4 help** to search for your RFQ. Enter **IDGC-RFQ###** as *the RFQ Description* and click Go.



Select your posting.

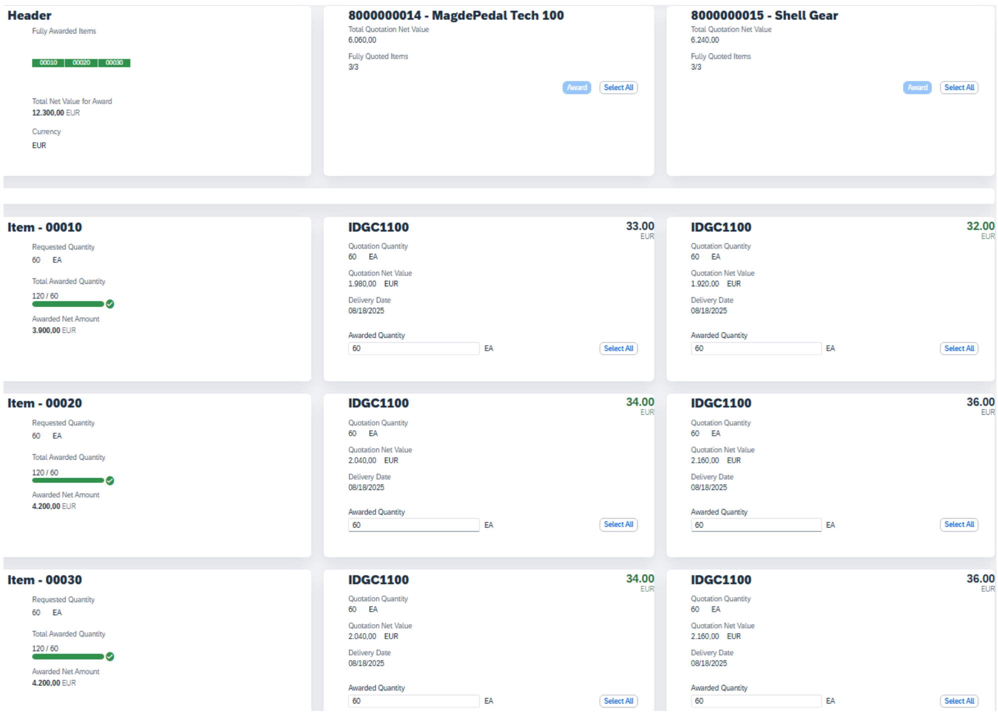


Compare the quotations. Select all two quotations and click *Compare*.



You now get a detailed breakdown of bids submitted per item.

As you can see, for item 00010, the Shell Gear quotation is highlighted in color, as this is best for the first item. For all other items, the supplier MagdePedal Tech ### has submitted the cheaper quotation.

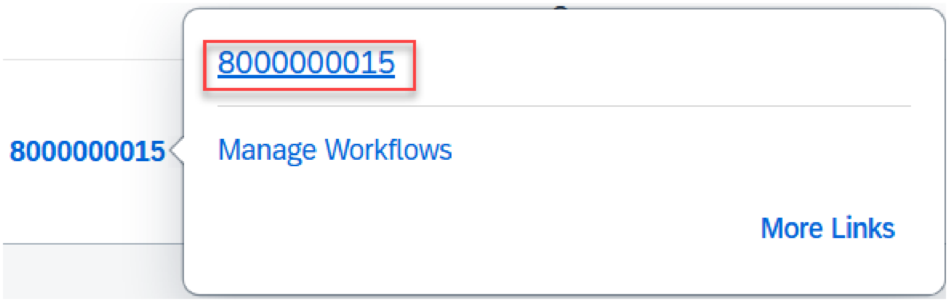


Click ‹ (Back).

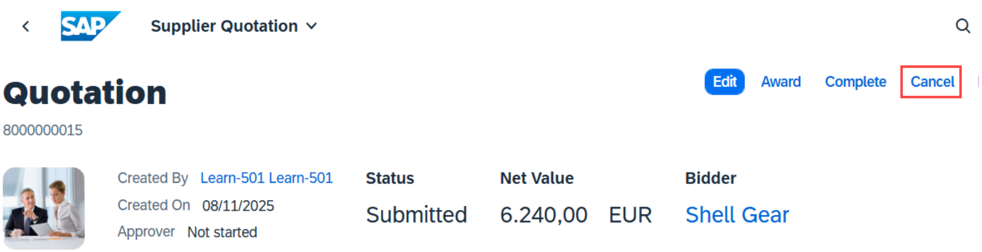
Select the least expensive offer. Select only the offer from MagdePedal Tech ### and click Award to accept the quotation.

You can identify the best quotation by the total net value being highlighted in green.

Reject the other offers. Click on the **quote number** and click on the **quote number** again.



In the *Supplier Bid* screen, click Cancel (top right).



If your browser window is too small, you can find the Close button at ○○○.

Click ‹ (Back).

On the Compare Supplier Quotations screen, you can now see that one supplier quotation has been cancelled and the other has been awarded.

Quotations (2) Compare Award

☐	Supplier Quotation	Supplier	Address	Status	Total Quotation Net Value	Quotation Date	Fully Quoted Items	Best-Priced Items
☐	8000000014	MagdePedal Tech 100 (1003092)	Breiterweg 2, 39112 Magdeburg, Germany	Awarded	6.060,00 EUR	08/11/2025	3/3	2/3
☐	8000000015	Shell Gear (121100)	Sandkrug, 24149 Sandkrug, Germany	Cancelled	6.240,00 EUR	08/11/2025	3/3	1/3

Click SAP to return to the SAP Fiori launchpad.

☐

Step 20: Create purchase order with reference to RFQ

Task Create a purchase order with reference to an inquiry. **Time** 10 min

Description Create a purchase order that refers to the quotation from the successful supplier. The details are then imported into the new purchase order.

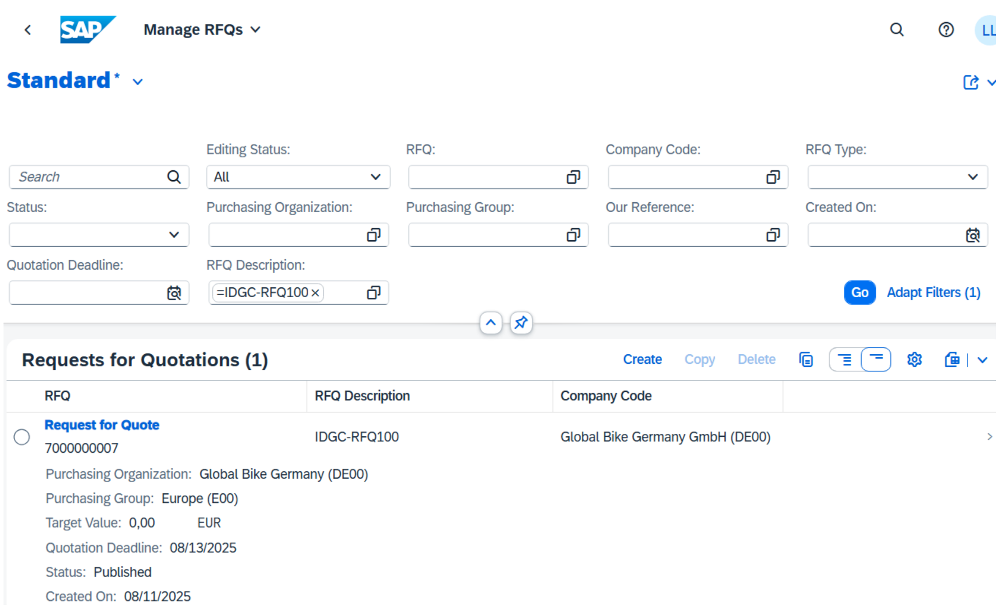
Name (Job) Alberto Conti (Inventory Assistant)

To create a purchase order, use the *Manage RFQs* app in the role *Inventory Assistant* in the *area of Materials Management*.

Initial Screen

For the *RFQ Description* field, enter **IDGC-RFQ###**. Start the search by clicking on Go.

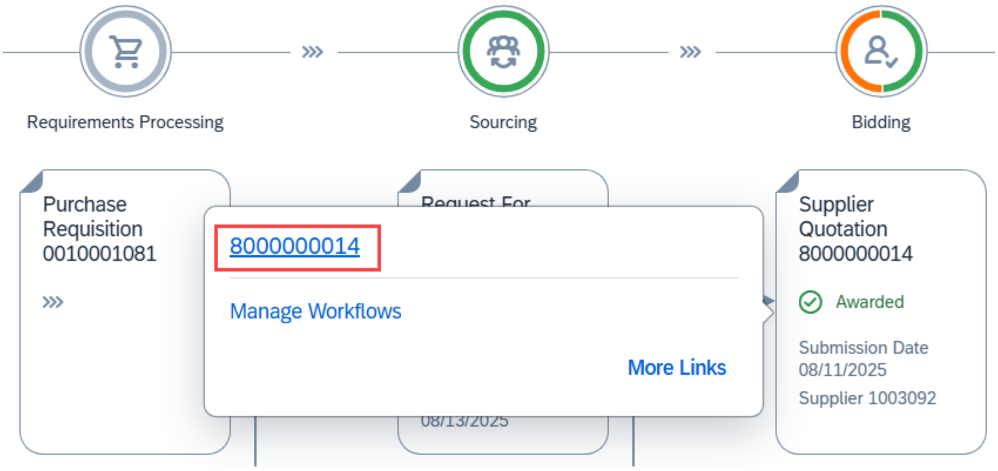
IDGC-RFQ###



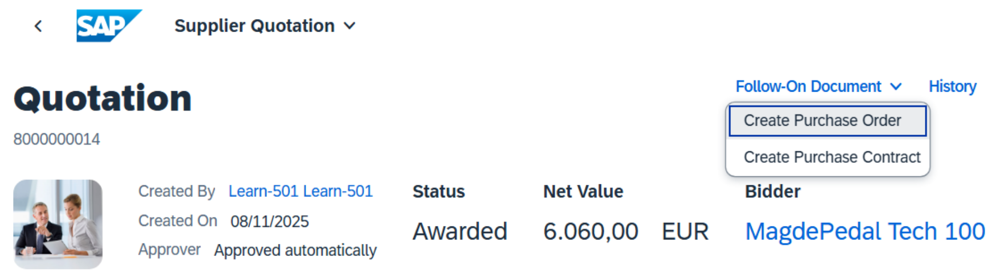
Click on your purchase quotation. Go to the *Process Flow* area.

You see your purchase requisitions, which were bundled in the RFQ, followed by the two quotations. One of the two quotations has been rejected and you can see from the comment Cancelled.

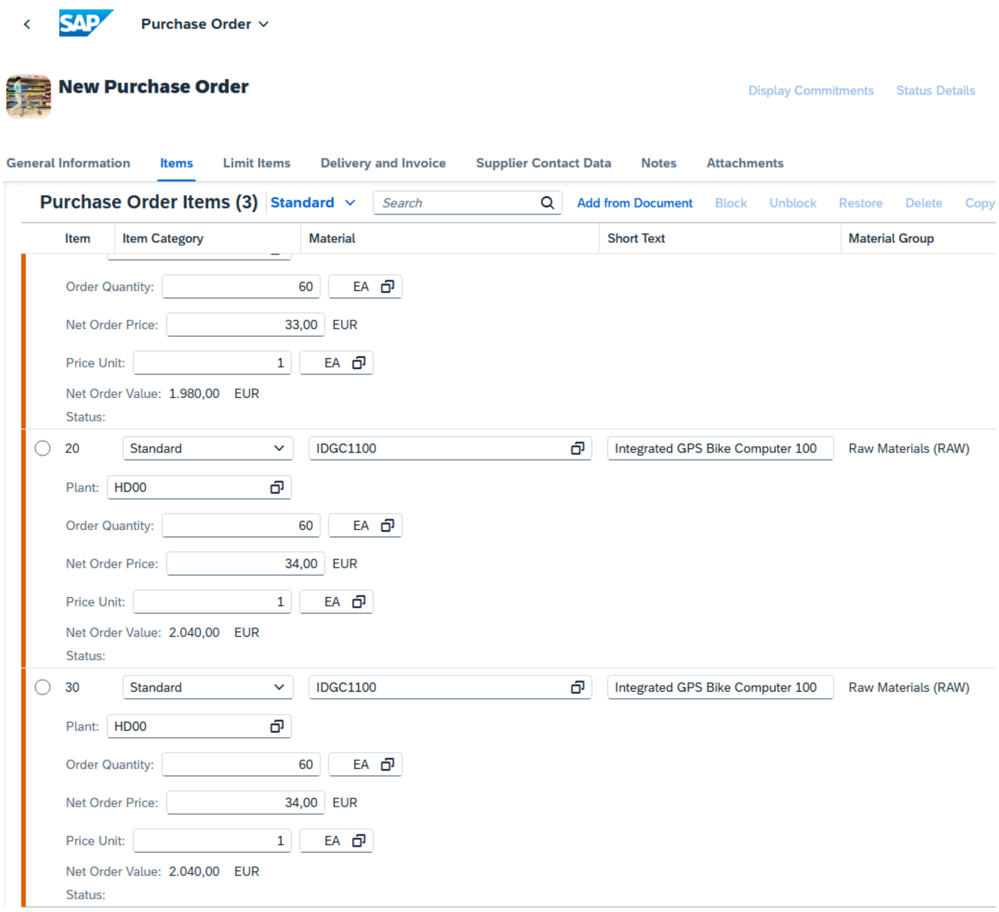
Click on the supplier quotation with remark Awarded and then click on the **quotation number**.



Create a purchase order from this quotation by clicking Follow-On Document and then **Create Purchase Order**.



On the *purchase order* screen, switch to the *Items* area. Check your order of 180 Integrated GPS Bike Computers there.

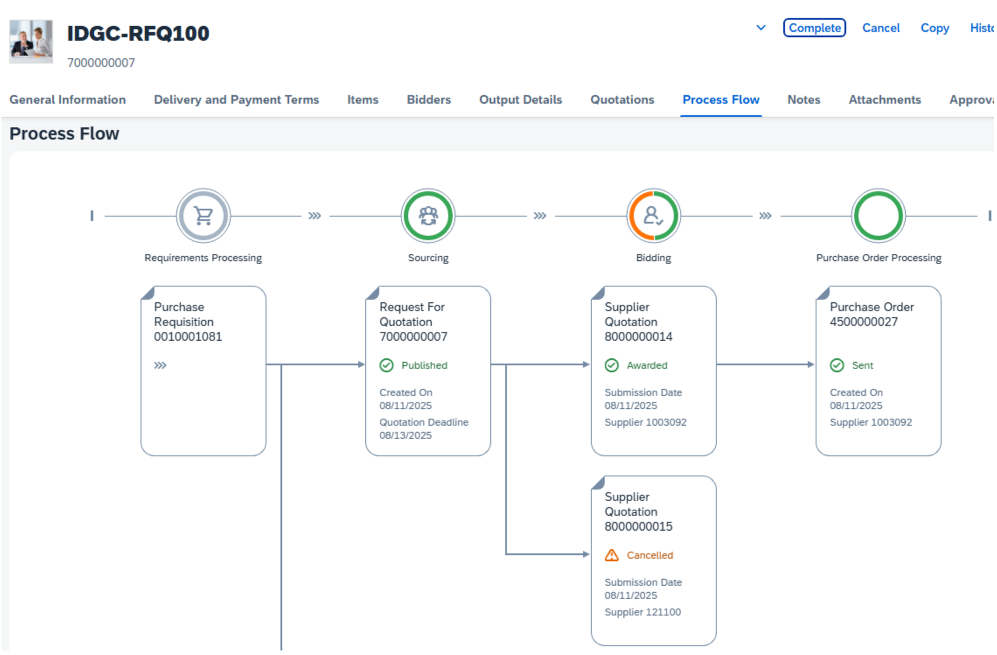


Now click Order to create your order.

Note A purchase order is a formal request to a vendor to deliver goods or services in accordance with the purchase order conditions. Several objects can trigger a purchase order.

Goods receipt and invoice verification are usually based on the purchase order.

Click ‹ until you return to your posting. Have a look at your process flow again. The accepted quotation is now followed by a purchase order.



Click SAP to return to the SAP Fiori launchpad.

☐

Step 21: Display Purchase Order

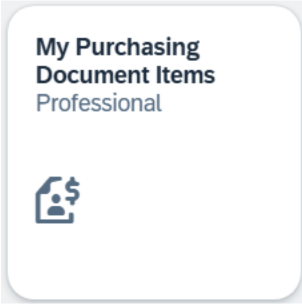
Task Display your purchase order. **Time** 5 min

Description You now want to look at what you have sent to the supplier in the system.

Name (Job) Aura Maxwell (Purchasing Agent 2)

To display the purchase order, in the *Materials Management* area, in the *Inventory Supervisor* role, use the *My Purchasing Document Items - Professional* app.

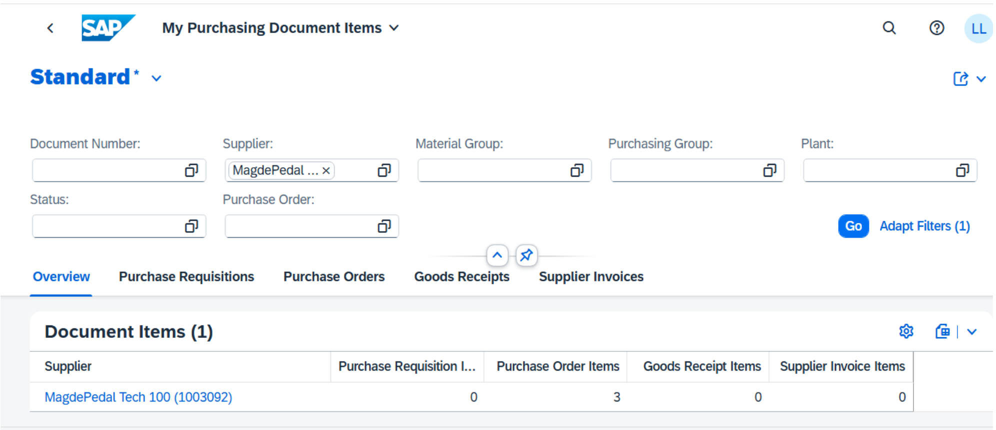
Initial Screen



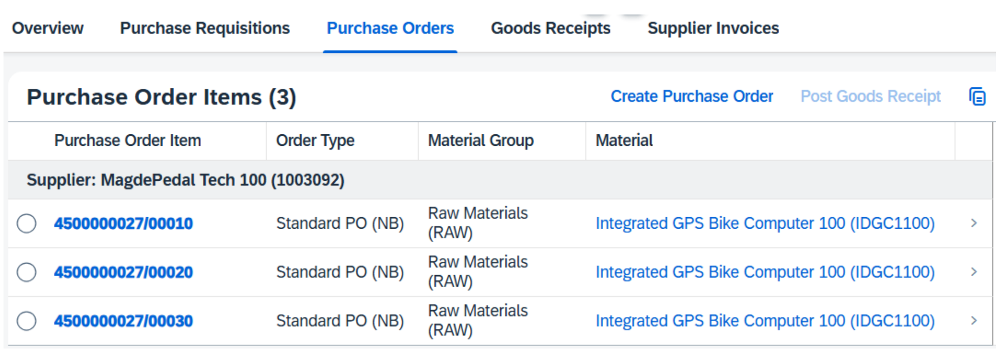
The app enables you to get an overview of all purchase requisitions, purchase orders, goods receipts, and supplier invoices.

In the Supplier field, enter or search for your supplier **MagdePedal Tech ###** using the input help and choose Go.

MagdePedal Tech ###



Click **Purchase Orders**.



You can see that the Next Delivery Quantity is 180 pcs Integrated GPS Bike Computers.

Click SAP to return to the SAP Fiori launchpad.

☐

Step 22: Post Goods Receipt for Purchase Order

Task Create a goods receipt posting for the purchase order. **Time** 10 min

Description You receive the goods that you ordered from MagdePedal Tech ### in your stock in the previous step. A goods receipt posting is created that refers to your purchase order. The stock is increased and a financial document is created that correctly posts the value of the goods.

Name (Job) Tatiana Karsova (Goods Receipt Clerk)

To post the goods receipt, use the *Post Goods Receipt for Purchasing Document* app in the area *Materials Management* in the role *Goods Receipt Clerk*.

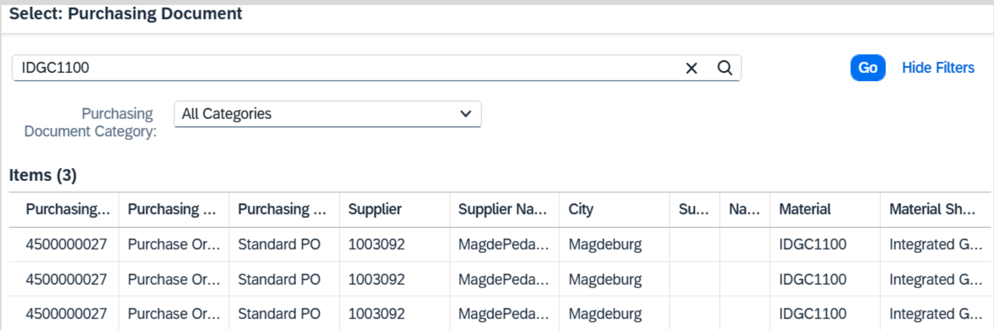
Initial Screen

Enter **your purchasing document number** in the *Purchasing Document* field.

Purchasing Document Number

If you want to search for your purchasing document number, use the F4 help. In the search field, enter **IDGC1###** and then click Go.

IDGC1###


Select: Purchasing Document

IDGC1100 Go Hide Filters

Purchasing Document Category: All Categories

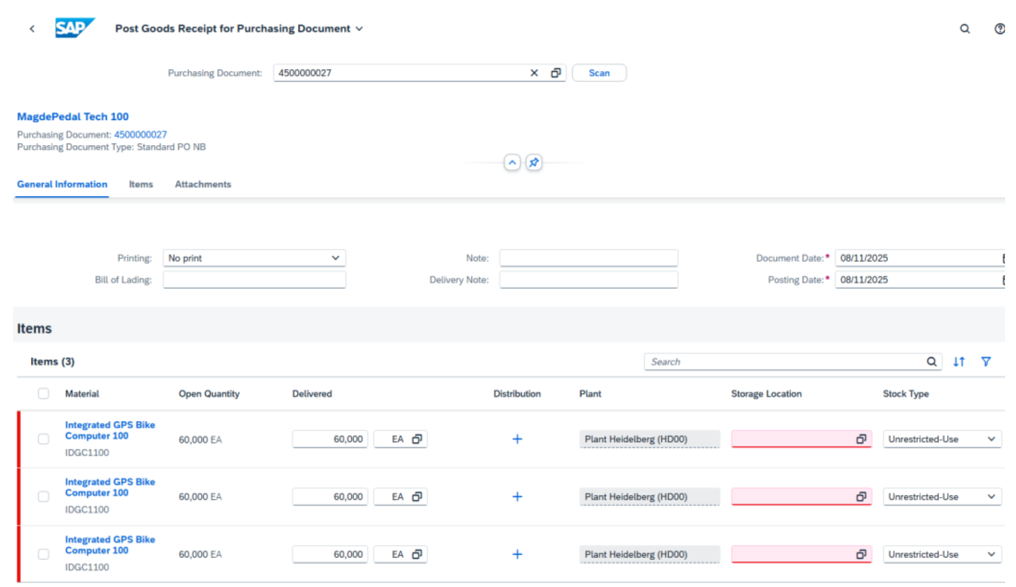
Items (3)

Purchasing...	Purchasing ...	Purchasing ...	Supplier	Supplier Na...	City	Su...	Na...	Material	Material Sh...
4500000027	Purchase Or...	Standard PO	1003092	MagdePeda...	Magdeburg			IDGC1100	Integrated G...
4500000027	Purchase Or...	Standard PO	1003092	MagdePeda...	Magdeburg			IDGC1100	Integrated G...
4500000027	Purchase Or...	Standard PO	1003092	MagdePeda...	Magdeburg			IDGC1100	Integrated G...

Then select the **first of your purchase orders** by double-clicking them.

First of your orders

You now see your purchase order.



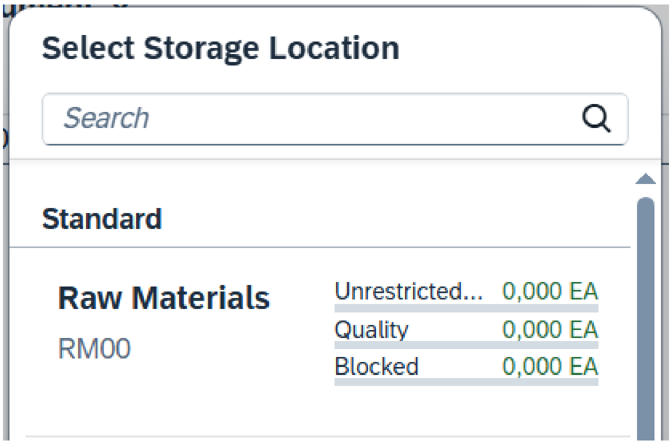
When goods are delivered for a purchase order, you document a goods receipt with reference to the purchase order. The system checks the purchase order and copies only the open purchase order items to the goods receipt transaction.

During goods receipt with reference to a purchase order, the system checks the following:

- Whether the right material was delivered.
- Whether the correct quantity was delivered. (If this is not the case, an over- or Underdelivery)
- Whether perishable goods are within their minimum shelf life. (In this case, the shelf life expiration date check must be activated.)

For Printing, select **Individual Slip**. Individual Slip

If not filled automatically, select **RM00 (RAW Materials)** in each item for storage location. RM00 (RAW Materials)



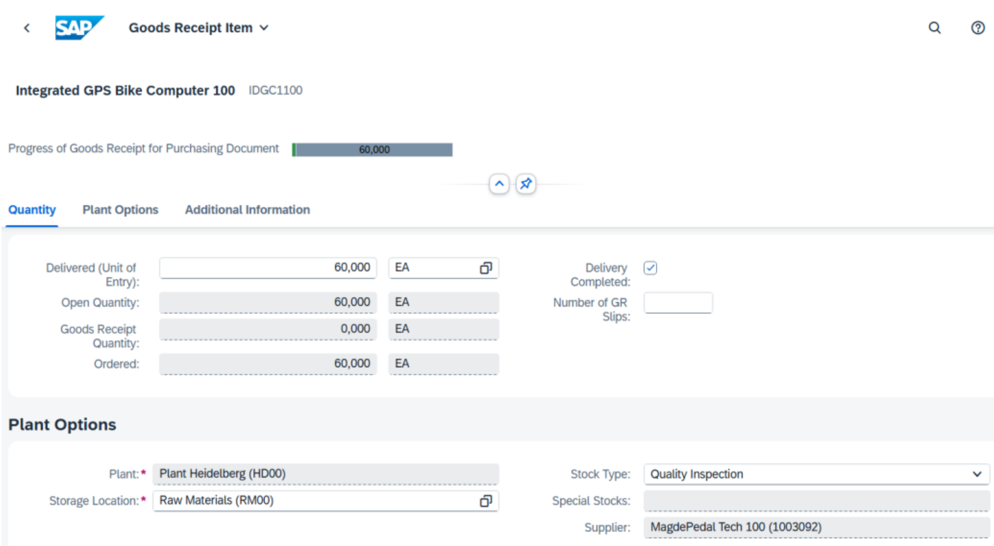
Now click on your item line to check all entries.

Select the checkbox for **Delivery Completed**. Delivery Completed

Check that **RAW materials** are entered as the storage location and change the stock type to **Quality Inspection**.

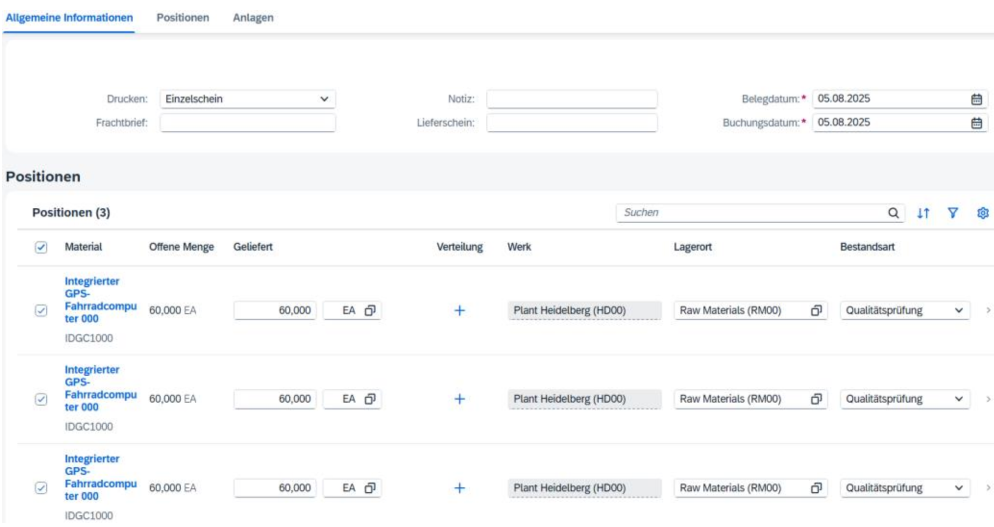
RAW Materials

Quality Inspection



Now click Apply.

Repeat this procedure for all other purchase order items.



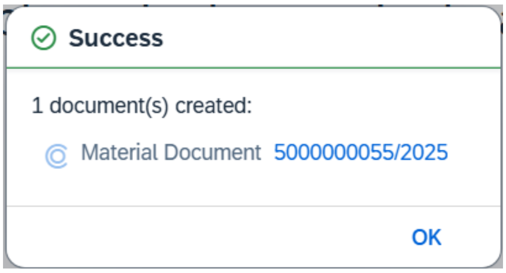
Inventory Management recognizes various stock types that indicate the usability of the material:

- unrestricted-use stock
- Stock in Quality Inspection
- Blocked stock

For goods receipts, you decide to which stock type a quantity is posted. The stock type is relevant for determining the available stock in MRP (material requirements planning) and for withdrawals in Inventory Management (see also Availability Check).

You can only post withdrawals for consumption from unrestricted-use stock. From quality inspection stock and blocked stock, you can only withdraw a sample, scrap a quantity, or post an inventory difference.

Leave the lines selected. Click Post to post the goods receipt of your material. You receive a success message with your material document number.



Note When you post a goods receipt in one of the warehouses, the system generates a material document. This document contains information about the delivered material and the corresponding quantity. The plant storage location is documented for stock items.

Click SAP to return to the SAP Fiori launchpad.

☐

Step 23: Check received goods

Task Check the quality of the goods. **Time** 10 min

Description You must ensure that the goods have been delivered in the desired quality. The goods are transferred to unrestricted-use stock.

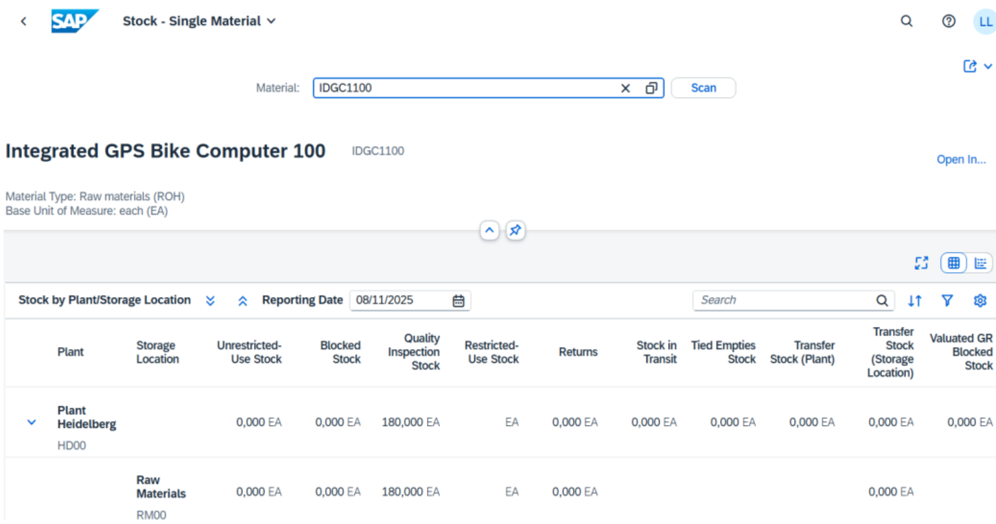
Name (Job) Sandeep Das (Warehouse Supervisor)

Initial Screen

To display the stock, use the *Stock - Single Material* app in the *area Materials Management* in the role *Warehouse Supervisor*.

IDGC1###.

If it is not already selected, enter your material **IDGC1###**. A list is displayed. Click on your material **IDGC1###**.



In the previous step, you posted the received goods for quality inspection. Here you can see the 180 units in the quality inspection stock.

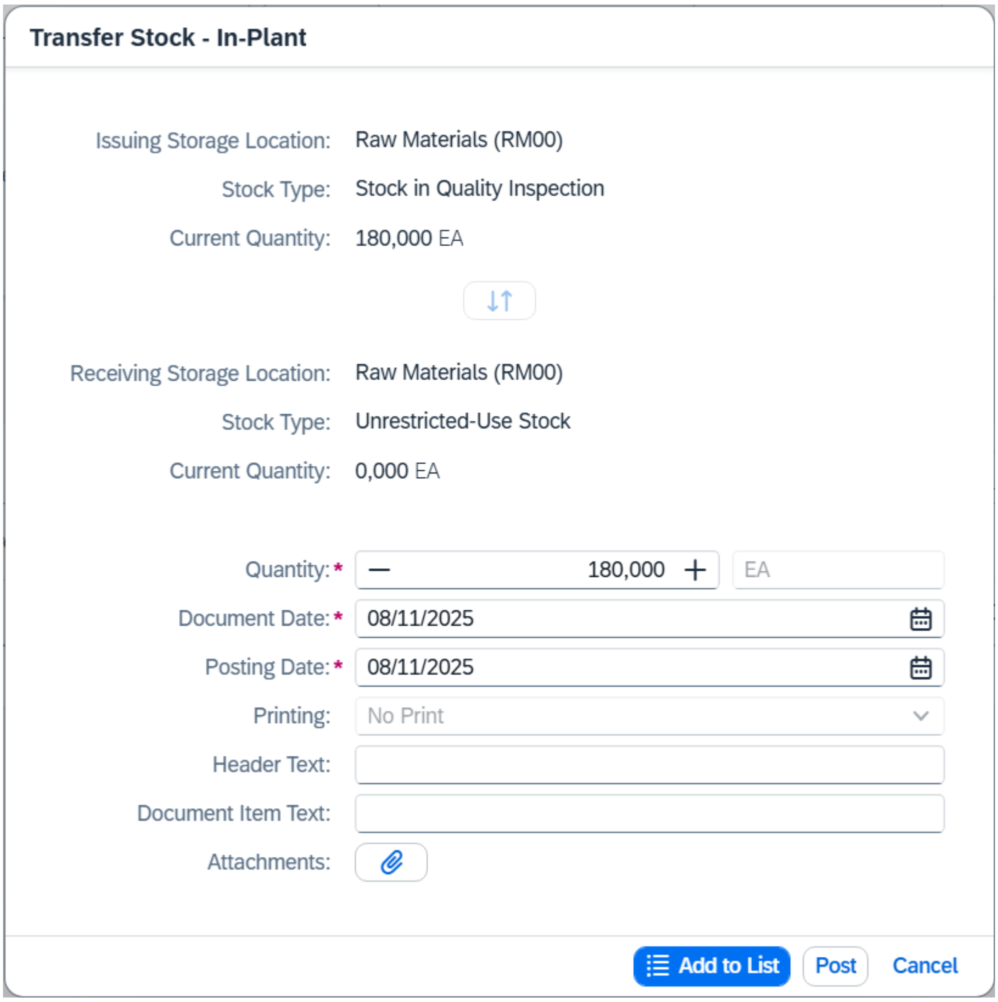
You can only take goods from unrestricted-use stock for consumption. Therefore, you must transfer the goods.

Note In reality, you would check whether the correct goods and quantity were delivered before you post them to unrestricted-use stock.

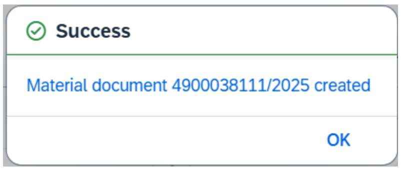
Select the line of the storage location Raw Materials in the plant Heidelberg and click Transfer Stock - In-Plant.

In the *Stock in Quality Inspection* column, click next to the 180 units. The icon under *Unrestricted-Use Stock* is now clickable. Click .

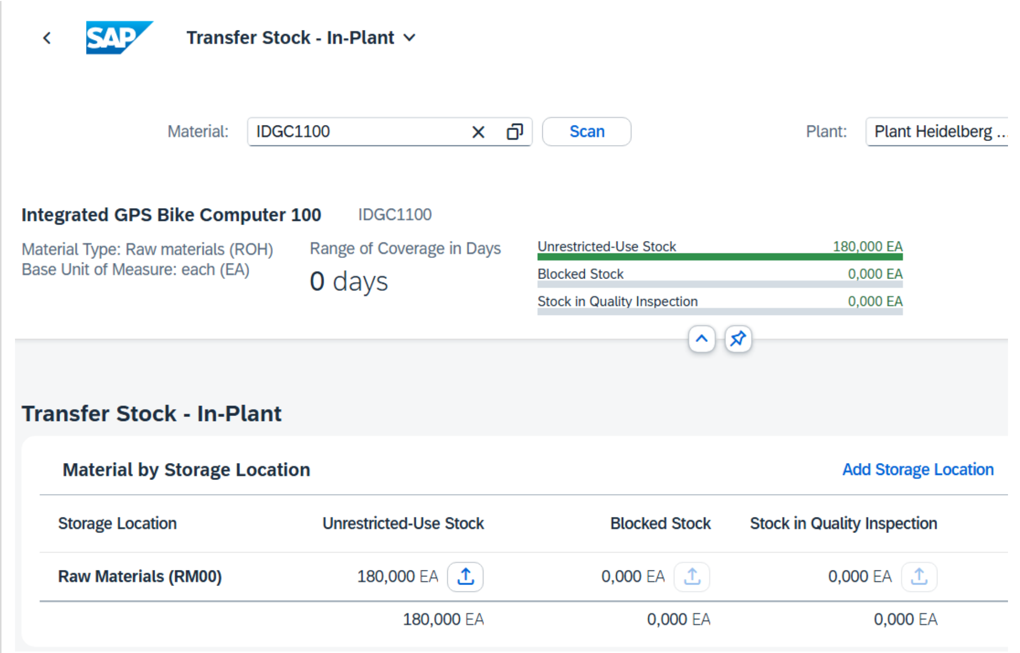
In the *Transfer Stock – In-Plant* window, increase the quantity to **180**. 180



Click Post. You receive a success message.



The material has been transferred. Close the window.



Click to return to the SAP Fiori launchpad.

Step 24: Check physical goods receipt

Task Confirm the physical receipt of the goods. **Time** 5 min

Description Revisit the stock of Integrated GPS Bike Computers. The stock overview gives you an overview of the stocks of a material across all organizational levels.

Name (Job) Tatiana Karsova (Goods Receipt Clerk)

To check the warehouse stock of a material in the sales order, use in the *area Materials Management* in the role *Goods Receipt Clerk*, the *Manage Stock* app.

Initial Screen

In the dropdown menu, select the *plant* in **Plant Heidelberg** (**HD00**). To find the material number from your Integrated GPS Bike Computers, click in the Material field and then click the value help icon.

HD00

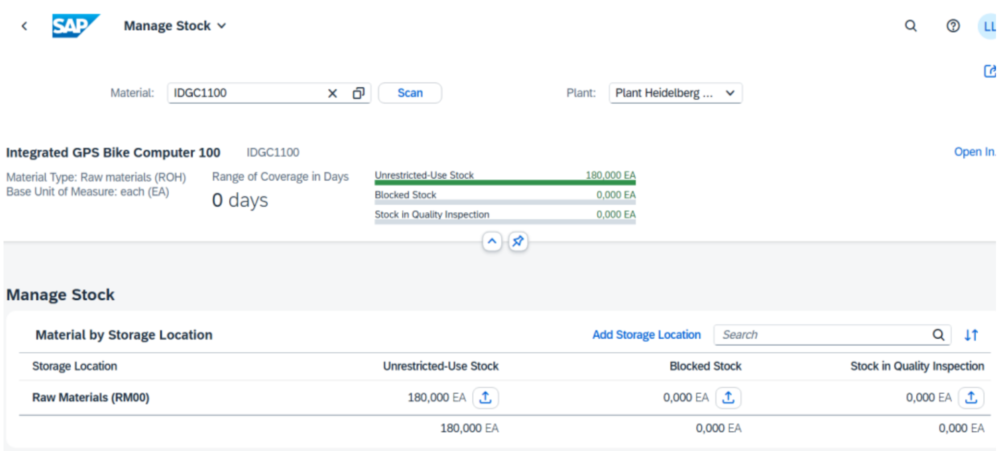
In the Search field, enter ***###** (for example, if your number is 002, enter *002).

Click Go to view the list of materials. Extend the Material Description field.

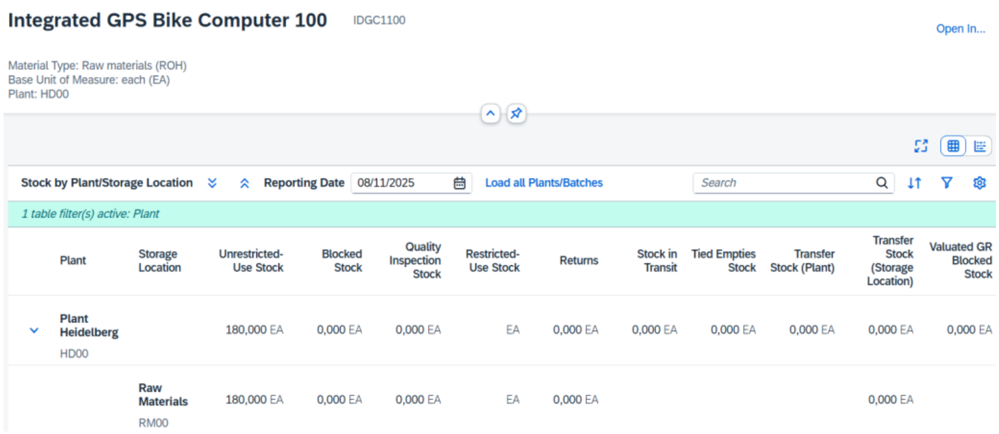
Scoll down until you find your material **IDGC1###**.

IDGC1###

Double click on it. The report shows you the storage level for the plant in Heidelberg.



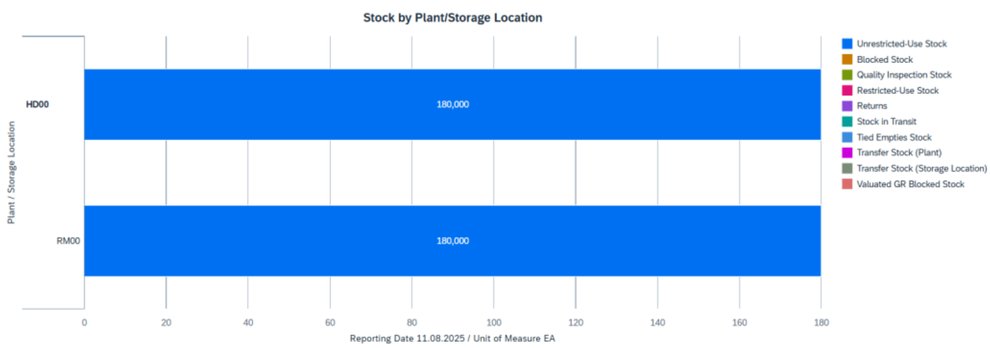
You can find out more details about the stock of the Integrated GPS Bike Computer. To do so, click **Stock - Single Material** . This will give you detailed information about the stock of the bicycle computer in the various plants.



Plant	Storage Location	Unrestricted-Use Stock	Blocked Stock	Quality Inspection Stock	Restricted-Use Stock	Returns	Stock in Transit	Tied Empties Stock	Transfer Stock (Plant)	Transfer Stock (Storage Location)	Valuated GR Blocked Stock
Plant Heidelberg HD00		180,000 EA	0,000 EA	0,000 EA	EA	0,000 EA	0,000 EA	0,000 EA	0,000 EA	0,000 EA	0,000 EA
	Raw Materials RM00	180,000 EA	0,000 EA	0,000 EA	EA	0,000 EA				0,000 EA	

Click on the following icon to see detailed information about the stock of the GPS bicycle computer in Heidelberg.

On the following screen, you can see a graphical overview.



Click to return to the SAP Fiori launchpad.

☐

Step 25: Create and Post Supplier Invoice

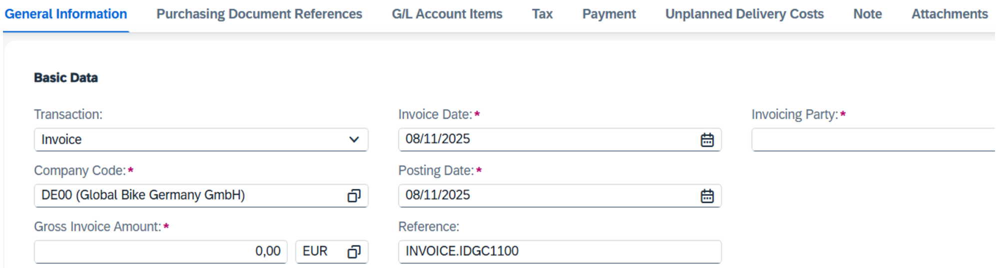
Task Create a supplier invoice.	**Time** 10 min
Description Create a supplier invoice from MagdePedal Tech ### for the current purchase order and the received goods. This invoice is assigned to an existing expense account in the general ledger of your chart of accounts and saved as a payable to MagdePedal Tech ###.	
Name (Job) Silvia Cassano (AP Accountant)	

To create a supplier invoice, use the *Create Supplier Invoice* app in the *Materials Management* area in the *Accounts Payable Accountant* role.

Initial Screen

On the *Create Supplier Invoice* screen, enter **today's date** as the *invoice* date by pressing F4 and then Enter. Enter your *company code* **DE00**. Now enter **INVOICE.IDGC1###** as the *reference*.

Today's date
DE00
INVOIC.IDGC1###



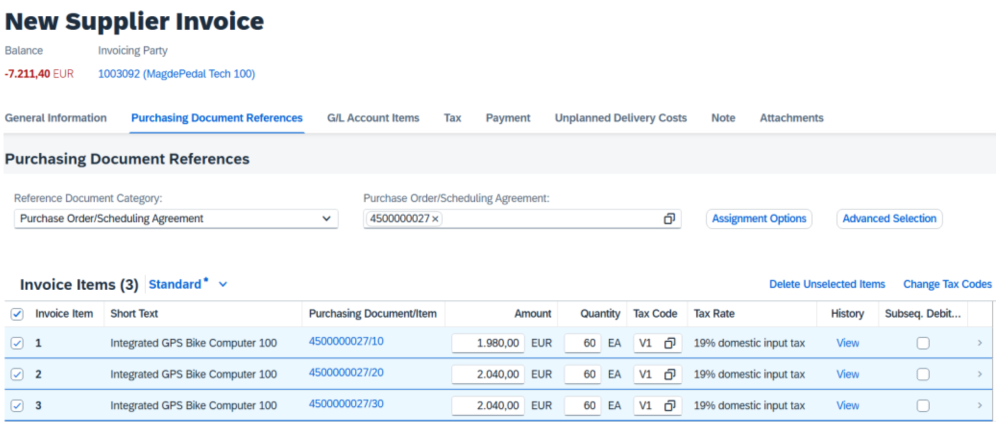
Choose the *Purchasing Document References* section.

Now enter (or search for) **your purchase order number** in the Purchase Order/*Scheduling Agreement* field. Then press *Enter*.

Your purchase order number

Make sure that **V1** is entered as *the tax code*.

V1

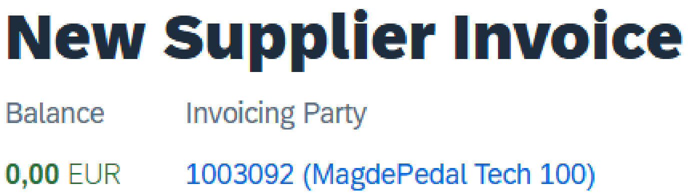


Your invoicing party and the balance have updated with the invoice items.

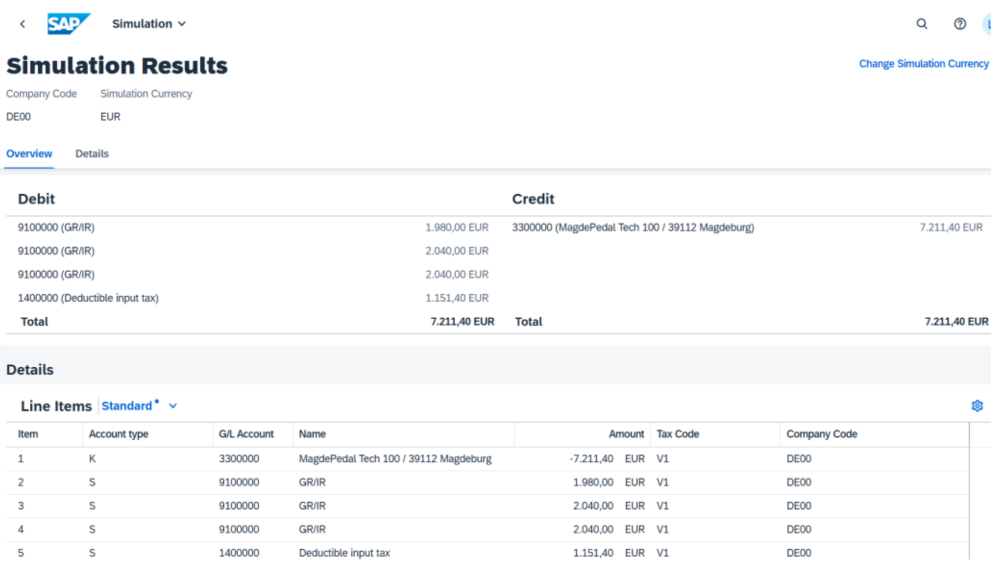
Enter the amount of the invoice **EUR 7,211.40** (**EUR 6,060.00** plus Taxes) in the *Gross Amount* field

Click Check.

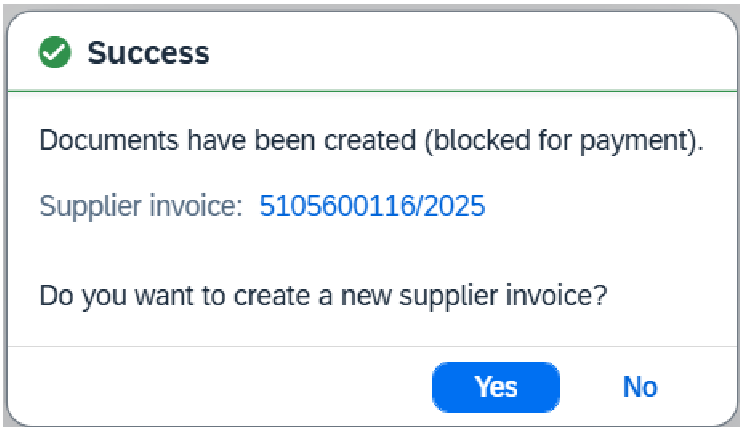
Scroll back to the top of the page. As you can see, the balance is now EUR 0.00.



Then press Simulate to verify that your postings are correct.



Finally, press Post. The system will generate a unique supplier invoice number.



Click **No** to go back to the SAP Fiori launchpad.

☐

Step 26: Display Purchase Order History

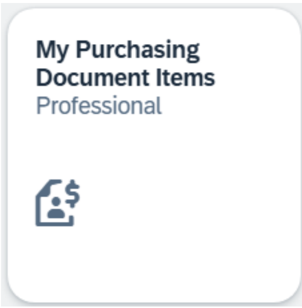
Task Display the purchase order history. **Time** 10 min

Description Revisit the status of your order of the bike computers. As a result of the first operation that was carried out for your purchase order number, the Purchase Order Processing tab page is now available in the purchase order.

Name (Job) Wilton Saban (Inventory Supervisor)

To display the purchase order history, in the *Materials Management* area, in the *Inventory Supervisor* role, use the *My Purchasing Document Items - Professional* app.

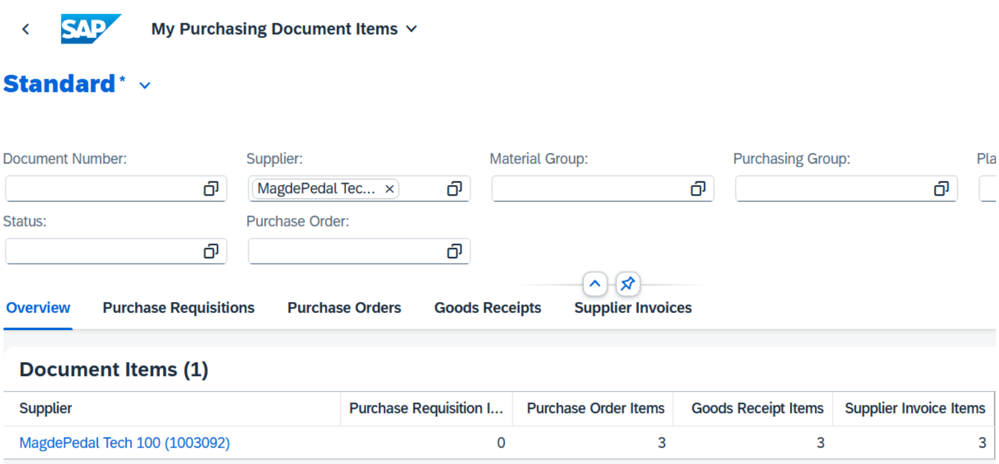
Initial Screen



The app provides you with an overview of all purchase requisitions, purchase orders, goods receipts, and supplier invoices.

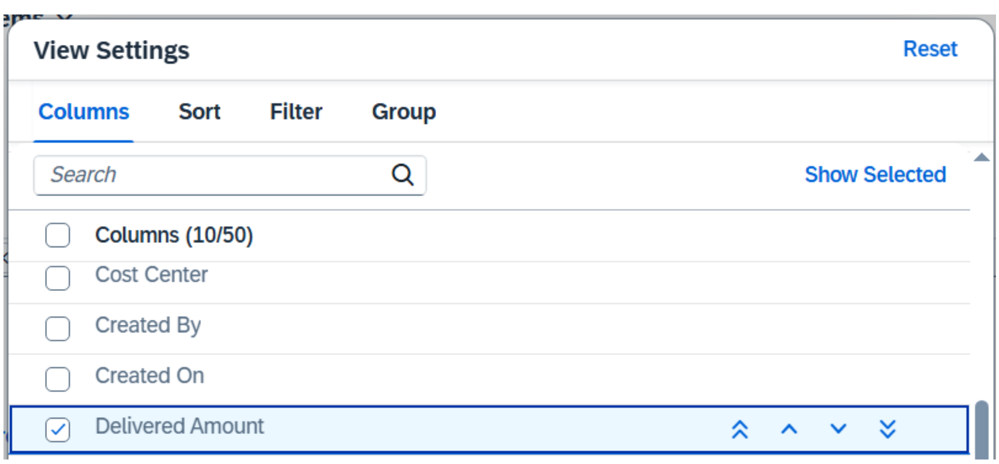
In the *Supplier* field, enter the **number** of your supplier MagdePedal Tech ###. Choose Go.

MagdePedal Tech ###

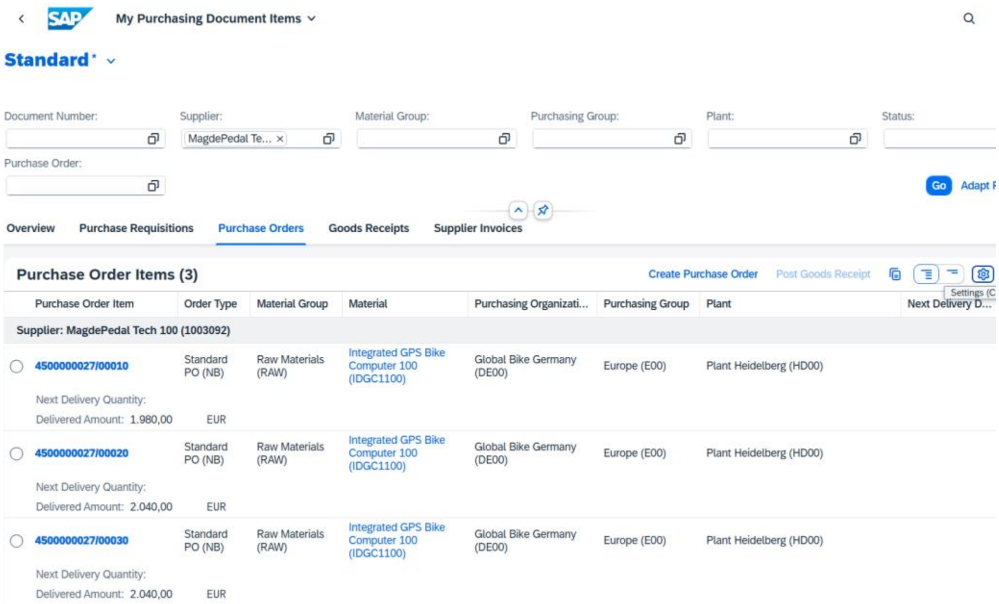


Then click the **Purchase Orders** tab.

In the *Purchase Order Items* area, choose and select the *Delivered Amount* column in the *Display Settings* dialog box.

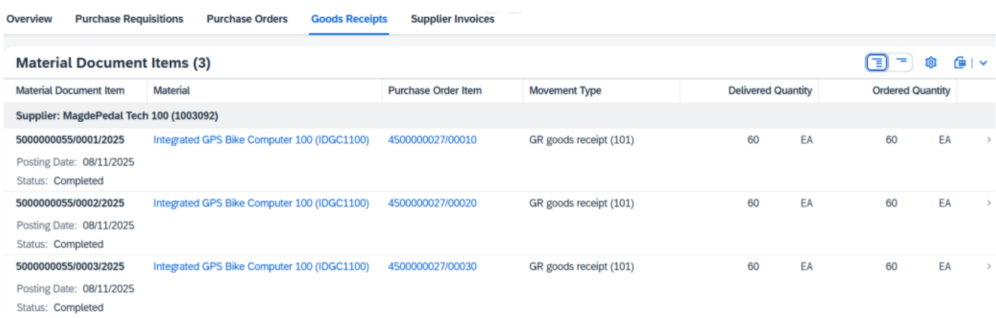


Click OK.

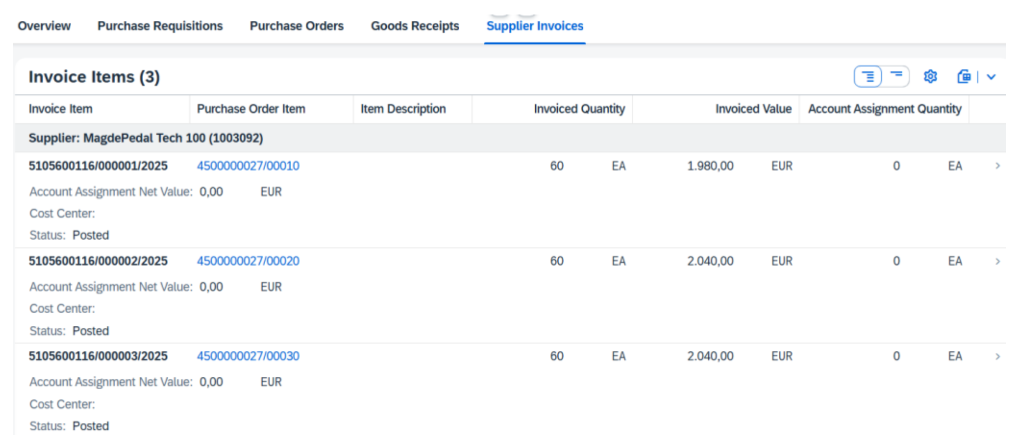


As you can see, the purchase order was delivered with several items in the amount of a delivery value of 6,060 EUR.

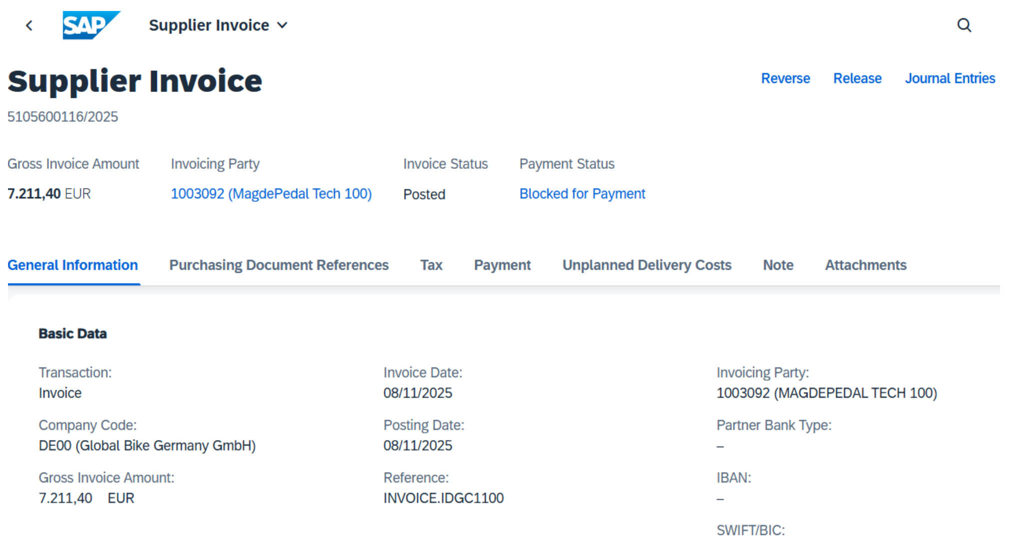
Now click on the tab **Goods Receipts**. You can see the supplied bike computers there. You see the material document with multiple items created in the system when you confirmed the goods receipt.



On the *Supplier Invoice* tab page, you can see further activities that were carried out with reference to your purchase order. Click **Lieferantenrechnungen**.



The invoice has been created. Click on one of the billing lines of your Integrated GPS Bike Computer. This takes you to the financial document that was created when you created the supplier invoice.



Click SAP to return to the SAP Fiori launchpad.

☐

Step 27: Display Document Flow

Task Display the document flow. **Time** 5 min

Description Check the goods receipt document and the document flow of your material.

Name (Job) Wilton Saban (Inventory Supervisor)

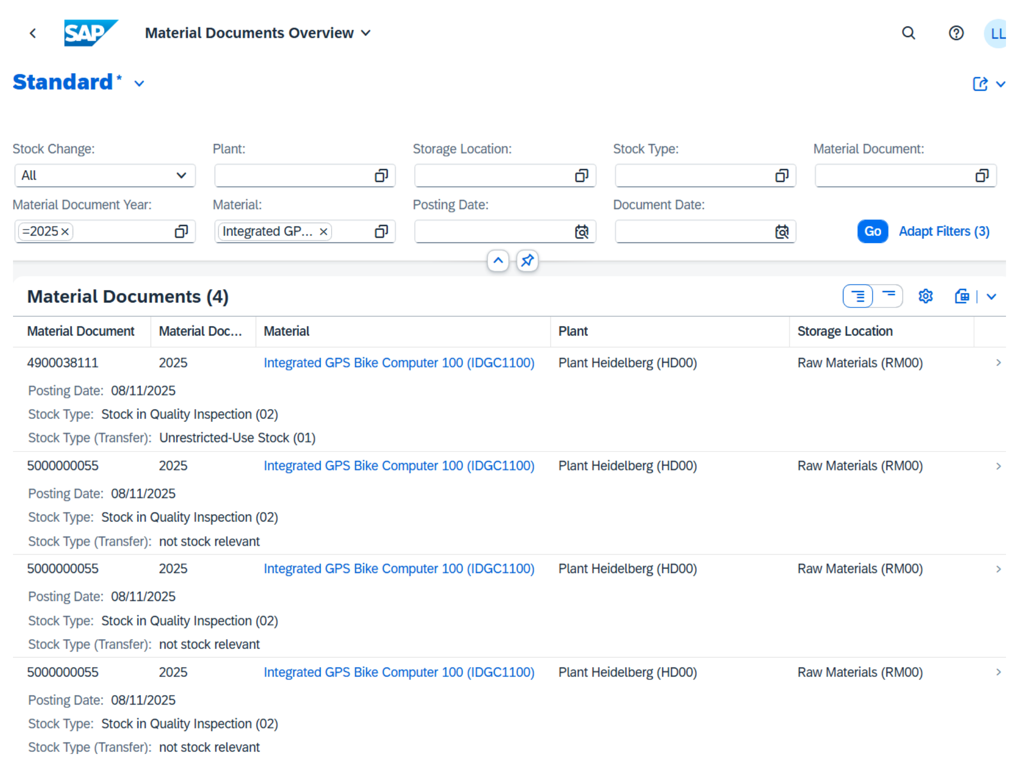
Check the goods receipt document and the document flow of your material. Scenario

To display the document history, use the *Material Documents Overview* app in the *Inventory Supervisor* role in the *Materials Management* area. Initial Screen

The app provides an overview of material documents. You can find your purchase order by using the assigned number. To do this, enter your material number **IDGC1###** in the *Material* field. If you do not see the search fields, click to expand the search fields. IDGC1###

After entering the search term, click . Then click Settings . In the *view settings*, activate the **Stock Type (Stock Transfer)** column. Confirm with .

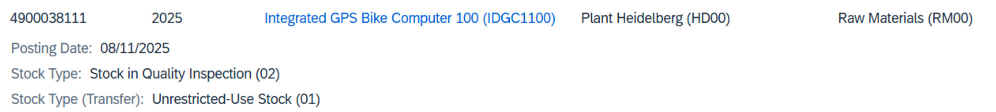
Stock Type (Stock Transfer).



A new material document is created for each material movement. You see the material documents with your material IDGC1###.

On the one hand, the documents for the goods receipt for each item into stock in quality inspection. You can also see a document that was generated by the transfer posting of the material to unrestricted-use stock.

Identify the line with the stock type (Stock Transfer): Unrestricted-Use Stock (01).



Click on this line. You can now see the general information about the document from the step where you confirmed the goods receipt.

Click the *Process Flow* area. In the process flow, you can see the transfer posting of the material from stock to quality inspection (02) to unrestricted-use stock (01).

Click SAP to return to the SAP Fiori launchpad.

☐

Step 28: Post Outgoing Payment

Task Post the payments to a supplier. **Time** 10 min

Description Issue a payment to your supplier MagdePedal Tech ### to pay your liabilities. Note that the total amount matches your invoice. The created posting will clear the payable and debit your bank account.

Name (Job) Silvia Cassano (AP Accountant)

To post the payment to a supplier, use the *Post Outgoing Payments* app in the *Materials Management* area in the *Accounts Payable Accountant* role.

Initial Screen

On the *Post Outgoing Payments* screen, choose Global Bikes Germany (**DE00**) as *the company code*, **the current date** as the *posting date and journal entry date*, **INVOICE.IDGC###** as the *reference*, and the **current period**. For *G/L account*, enter **1810000** (Bank 1) and the *amount* **EUR 7,211.40**.

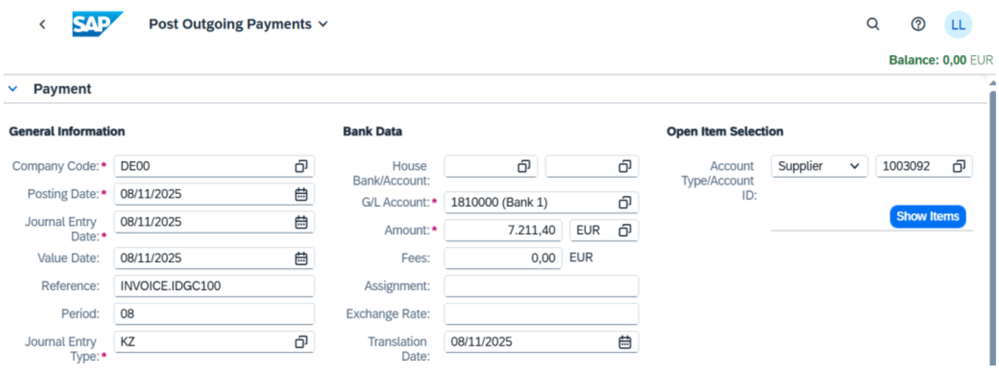
DE00
current date
INVOICE.IDGC###
Current Period
1810000
EUR 7,140.00.

Ensure that the journal entry type **KZ (Vendor Payment)** is selected. Check your entries using the following screenshot.

KZ (Vendor Payment)

Under *Open Item Selection*, enter your vendor number for **MagdePedal Tech ###** as the account (use the F4 help if necessary).

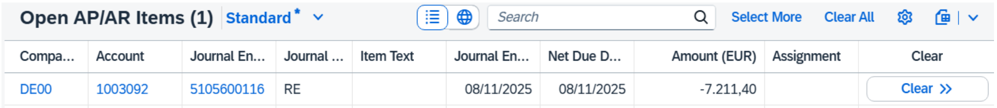
MagdePedal Tech ###



Click Show Items.

On the upper right, you can see that the open balance is USD 7,211.40.

On the *Open Items* tab page, you see the invoice for the delivery.


Open AP/AR Items (1) Standard*

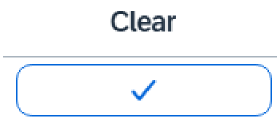
Compa...	Account	Journal En...	Journal ...	Item Text	Journal En...	Net Due D...	Amount (EUR)	Assignment	Clear
DE00	1003092	5105600116	RE		08/11/2025	08/11/2025	-7.211,40		Clear >>

To pay the invoice, click on the button Clear >>


Items to Be Cleared (1) Standard

Remove	Journal Entry	Open Amount (EUR)	Allocated Amount	Discount Amount	Invoice Reference
<<	5105600116	-7.211,40	-7.211,40	0,00	

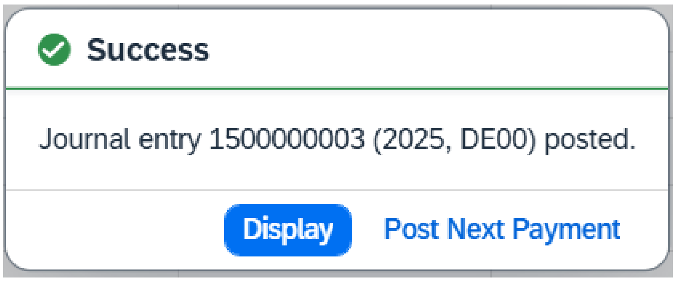
Note the confirmation that the item is now cleared.



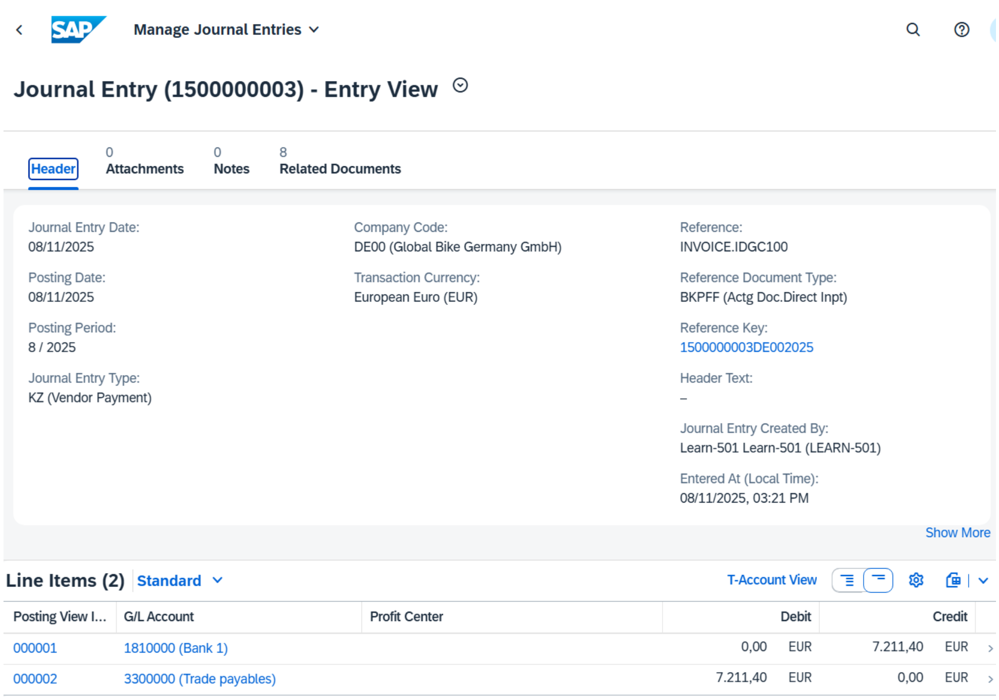
The open balance is now EUR 0.00. Saldo: 0,00 EUR

Press Post to post your payments to MagdePedal Tech ###. The system will assign a unique document number to your supplier payment. Confirm any error messages.

You can use Display to view, edit, or cancel the booking you have made.



Click Display.



EUR 7,211.40 is debited from the bank (account 1810000) and posted at the same time as payment of payables from goods and services (account 33000000). This offsets the supplier's debt and reduces the bank balance accordingly.

Click SAP to return to the SAP Fiori launchpad.

☐

Step 29: Display Vendor Balance

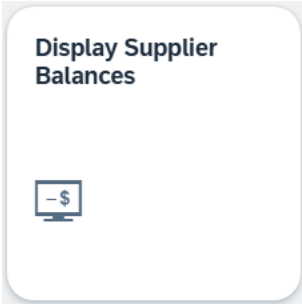
Task Display the balances of a vendor. **Time** 5 min

Description View and confirm the activities and related balances related to your supplier MagdePedal Tech ###. You should see a debit and a credit posting generated by the invoice and the issuance of a payment to pay the payables to MagdePedal Tech ###.

Name (Job) Shuyuan Chen (Head of Accounting)

To display the balances of a supplier, you use the *Display Supplier Balances* app in the *Materials Management* area in the *Head of Accounting* role.

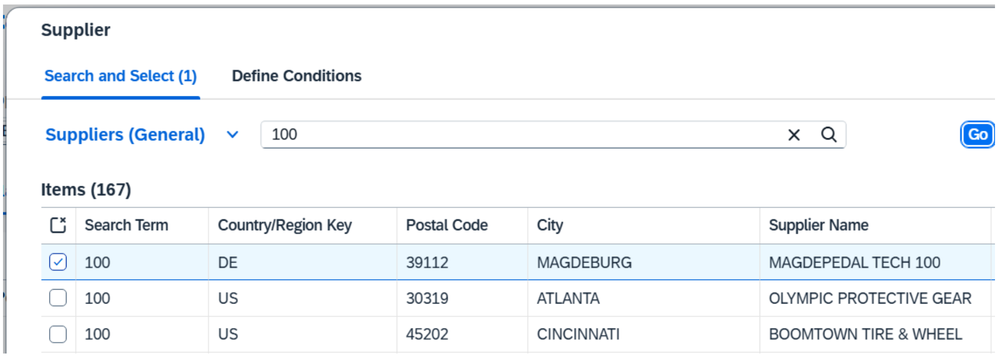
Initial Screen



Use the in the Supplier field to find the number of your vendor. In the Search Term field, enter your number ### and in the City field, enter **Heidelberg**. Press Go.

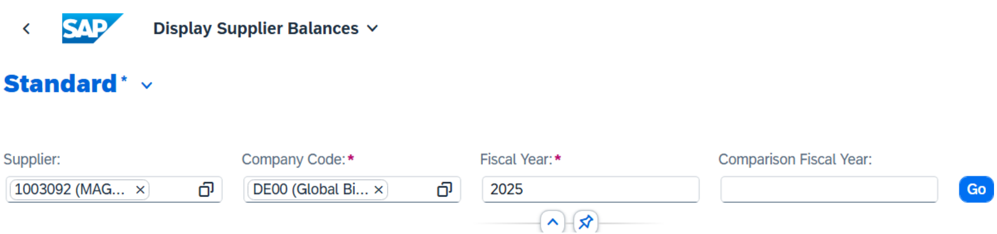
###

Select your supplier **MagdePedal Tech ###**.



Confirm with OK. Back on the Display *Supplier Balances* screen, choose **DE00** as the company code and the **current year** as the fiscal year.

DE00
Current Year



Then display the balances by choosing **Go**. You get a similar overview.

Balances | Special G/L | Compare

Period	Debit		Credit		Balance		Cumulative Balance		Purchases	
Opening Balance	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
01	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
02	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
03	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
04	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
05	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
06	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
07	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
08	7.211,40	EUR	7.211,40	EUR	0,00	EUR	0,00	EUR	-7.211,40	EUR
09	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
10	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
11	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
12	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
13	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
14	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
15	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
16	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR
Total	7.211,40	EUR	7.211,40	EUR	0,00	EUR	0,00	EUR	-7.211,40	EUR

Click SAP to return to the SAP Fiori launchpad.

Step 30: Display Purchase Order History

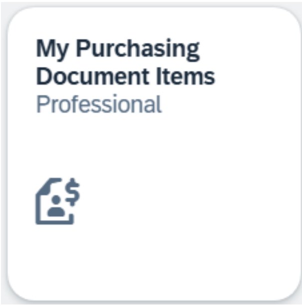
Task Display the purchase order history. **Time** 5 min

Description Revisit the status of your order of the bike computers. The Purchase Order History tab page was updated by further postings.

Name (Job) Wilton Saban (Inventory Supervisor)

To display the purchase order history, in the *Materials Management* area, in the *Inventory Supervisor* role, use the *My Purchasing Document Items - Professional* app.

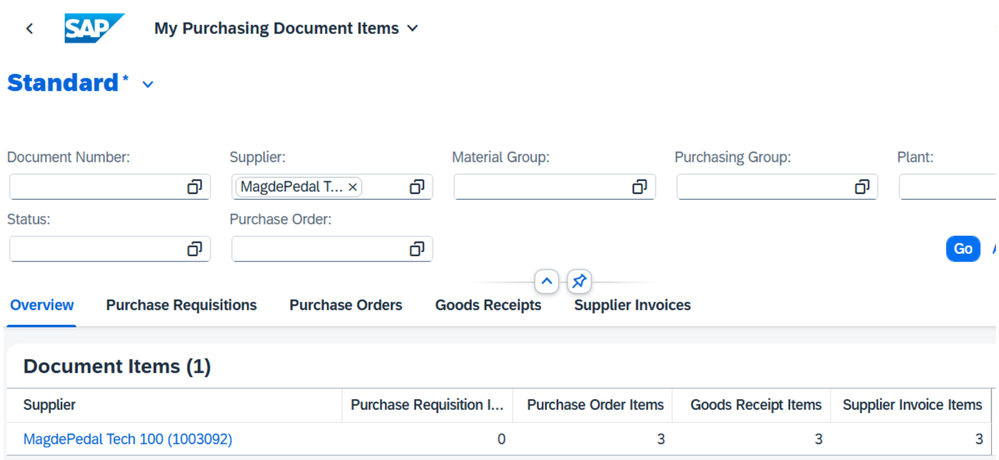
Initial Screen



The app provides you with an overview of all purchase requisitions, purchase orders, goods receipts, and supplier invoices.

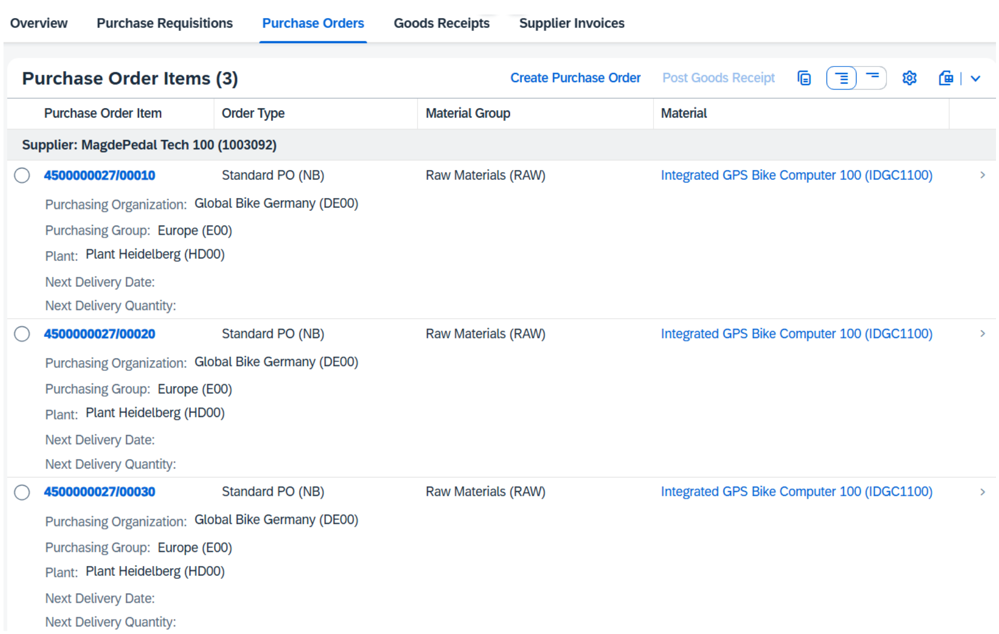
In the *Supplier* field, enter the **number** of your supplier MagdePedal Tech ### and choose Go.

MagdePedal Tech ###



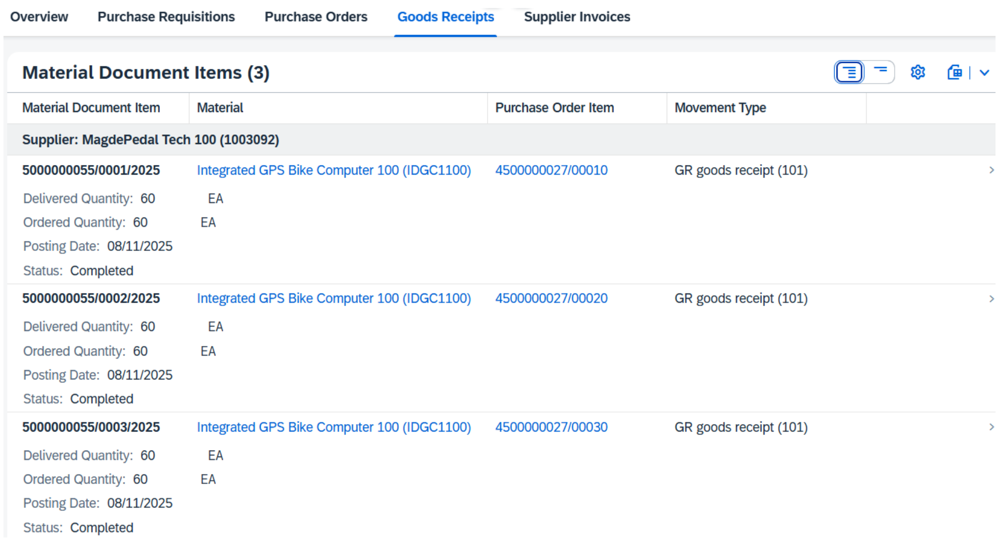
Click Purchase Orders.

You may need to scroll down to see your supplier and purchase order.



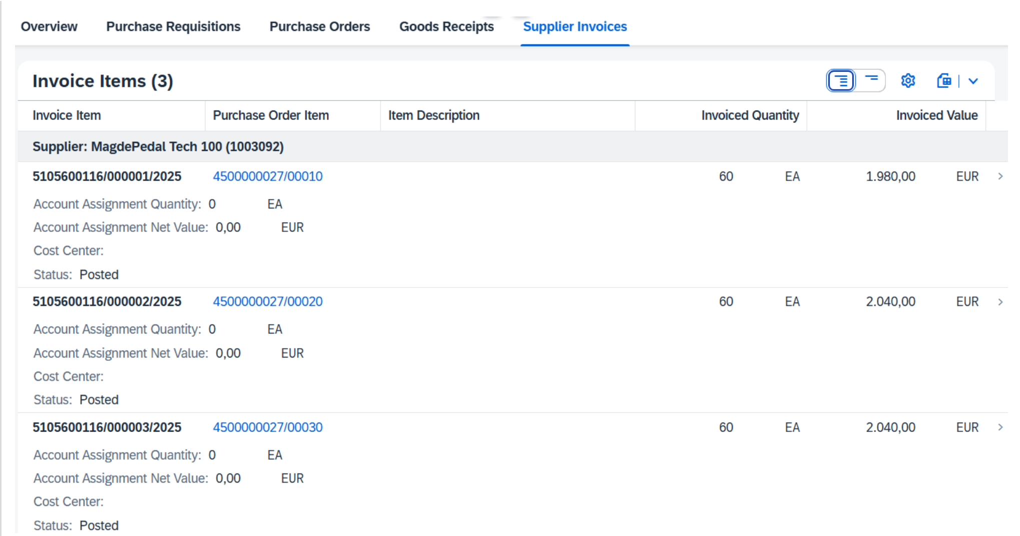
As you can see, no open quantities are displayed under Next Delivery Quantity.

Click **Goods Receipts**. There, you can see the delivered bicycle computers divided by item.



In the Supplier Invoice overview, you can see further activities that have been performed with reference to your purchase order.

Click **Supplier Invoices**. The invoice has been created and has the status *Posted* as a result of the payment.



To display more information about the documents, you can click on the relevant row. This takes you to the financial document that was created when you created the supplier invoice.

Click SAP to return to the SAP Fiori launchpad.

Step 31: Display Balance List and Line Item List

Task Display the balance and line item list of the general ledger. **Time** 5 min

Description Use G/L account numbers to display the activities and related balances for some accounts in your general ledger.

Name (Job) Shuyuan Chen (Head of Accounting)

Use G/L account numbers to display the activities and related balances for some accounts in your general ledger.

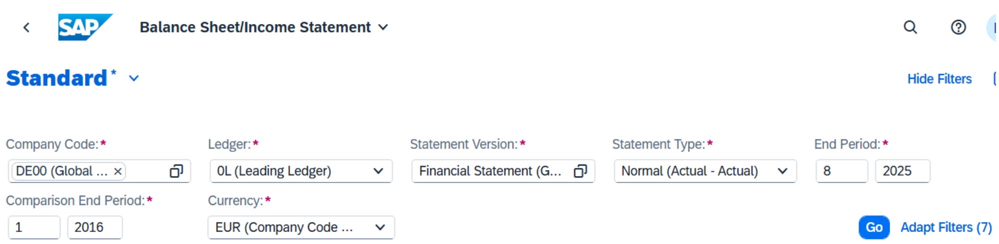
Scenario

To display the balance and line item list, use the *Balance Sheet/Income Statement* app the *Materials Management* area in the *Head of Accounting* role.

Initial Screen

On the *Balance Sheet* screen, enter **DE00** (Global Bikes Germany) for *the company code*, **0L** for *the ledger*, and **G###** for *the statement version*. Make sure that the *statement type* **is Normal (Actual - Actual)** and *the End Period* is **Current Period/Year** and *Comparison Period* **01/2016**. Compare your screen with the following screenshot.

DE00
0L
G###
Normal (Actual - Actual)
Current Period/Year
1/2016



Choose Go. In the view, you can see all items of the accounts of Global Bikes in Germany. Expand *Assets* and the *Intangible Assets* item below.

All Accounts | Balance Sheet | Profit & Loss | Unassigned Accounts (5) | Notes

Hierarchy Node | Search | Standard

Description	G/L Account	Period Balance	Comparison Balance...	Absolute Difference	Relative Difference
10000000 (Assets)		-191.805.934,96 EUR	0,00 EUR	-191.805.934,96 EUR	0,0
1000000 (Assets)		-191.805.934,96 EUR	0,00 EUR	-191.805.934,96 EUR	0,0
1010000 (Capital Assets)		3.000,00 EUR	0,00 EUR	3.000,00 EUR	0,0
Technical equipment and machinery	400000	3.000,00 EUR	0,00 EUR	3.000,00 EUR	0,0
1020000 (Current Assets)		-191.808.934,96 EUR	0,00 EUR	-191.808.934,96 EUR	0,0
Inventories of raw materials, consumables and supp	1000000	1.230.248,18 EUR	0,00 EUR	1.230.248,18 EUR	0,0
Work in progress (inventories)	1040000	563.838.437,10 EUR	0,00 EUR	563.838.437,10 EUR	0,0
Finished goods and merchandise (inventories)	1100000	-759.611.736,80 EUR	0,00 EUR	-759.611.736,80 EUR	0,0
Finished goods (inventories)	1110000	-134.716,60 EUR	0,00 EUR	-134.716,60 EUR	0,0
Merchandise inventories	1140000	2.516.450,00 EUR	0,00 EUR	2.516.450,00 EUR	0,0
Trade receivables	1200000	2.000,00 EUR	0,00 EUR	2.000,00 EUR	0,0
Deductible input tax	1400000	3.319,87 EUR	0,00 EUR	3.319,87 EUR	0,0
Bank	1800000	-3.000,00 EUR	0,00 EUR	-3.000,00 EUR	0,0
Bank 1	1810000	221.354,29 EUR	0,00 EUR	221.354,29 EUR	0,0
CC Clear DE00	9320000	128.709,00 EUR	0,00 EUR	128.709,00 EUR	0,0
20000000 (Liabilities and Equity)		191.805.934,96 EUR	0,00 EUR	191.805.934,96 EUR	0,0
50000000 (Profit & Loss Statement)		1.275.835,76 EUR	0,00 EUR	1.275.835,76 EUR	0,0
60000000 (PnL Result)		-1.275.835,76 EUR	0,00 EUR	-1.275.835,76 EUR	0,0
80000000		7.680,68 EUR	0,00 EUR	7.680,68 EUR	0,0

Note Since all participants in your course book to the same bank account, the number you see next to the bank account 1810000 used is different.

Note The procurement process of the bicycle computers is completed at this point.

Click SAP to return to the SAP Fiori launchpad.

☐

Process Progress

The procurement process of the bicycle computers is completed at this point.

Process Progress

Since the procurement process of the bike computer was completed with the previous step, the production planning process can now continue.

Step 32: Create Routing GCBK3### (from template)

Task Create Routing GCBK3### (from template) **Time** 15 min

Description Now also add a routing and a BOM for your material GCBK3###. Copy your material GCBK2###.

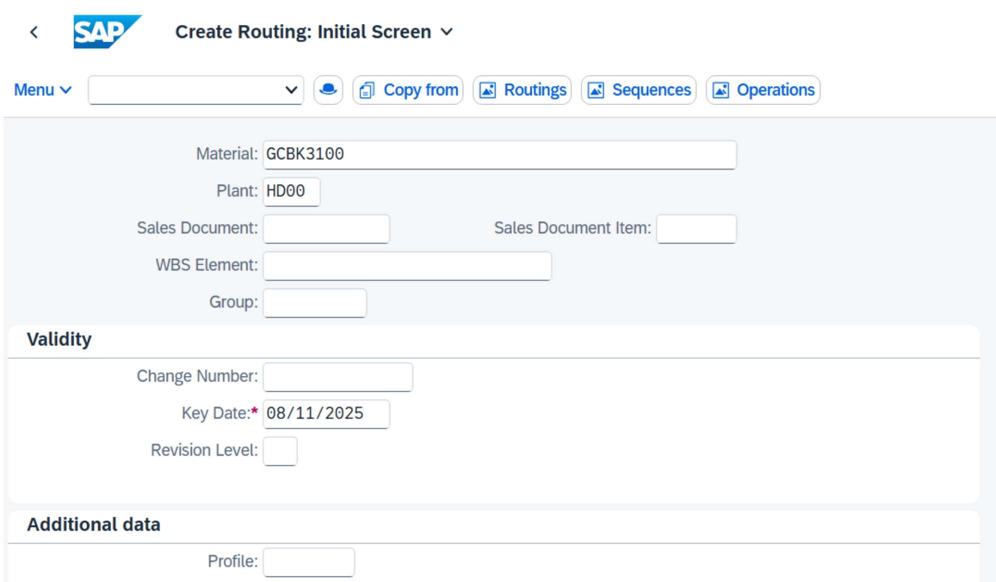
Name (Job) Jun Lee (Production Manager)

To create the routing, use the Create Routing app in the Production *Planning and Execution* area in the *Production Manager* role.

Initial Screen

On the *Create Routing: Initial* Screen, enter *material* **GCBK3###** and *plant* **HD00**.

GCBK3###
HD00



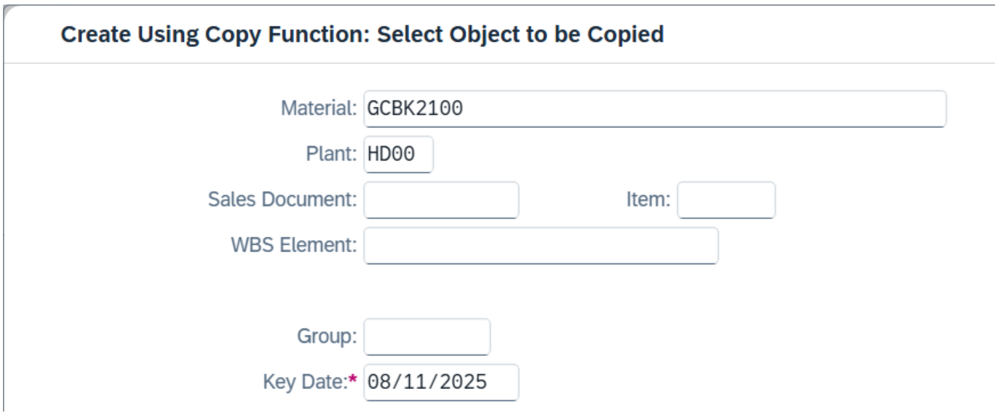
Choose Copy from.

In the dialog box that appears, select **Routing** and choose ✓.

Routing

In the *Template Selection* dialog box, enter the mountain bike **GCBK2###** as the *material* and enter **HD00** as *the plant*.

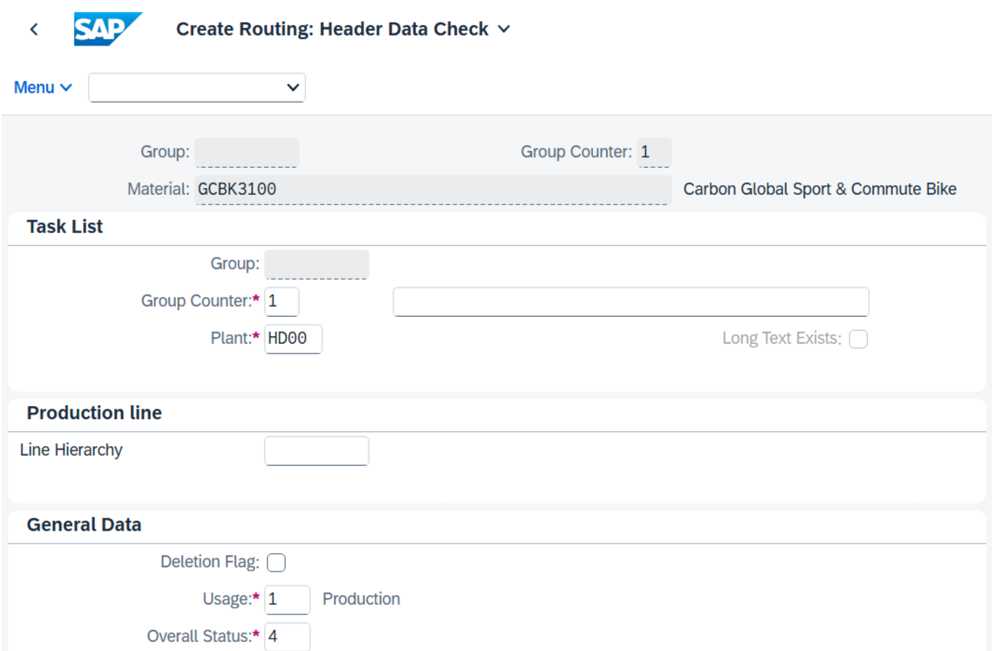
GCBK2###
HD00



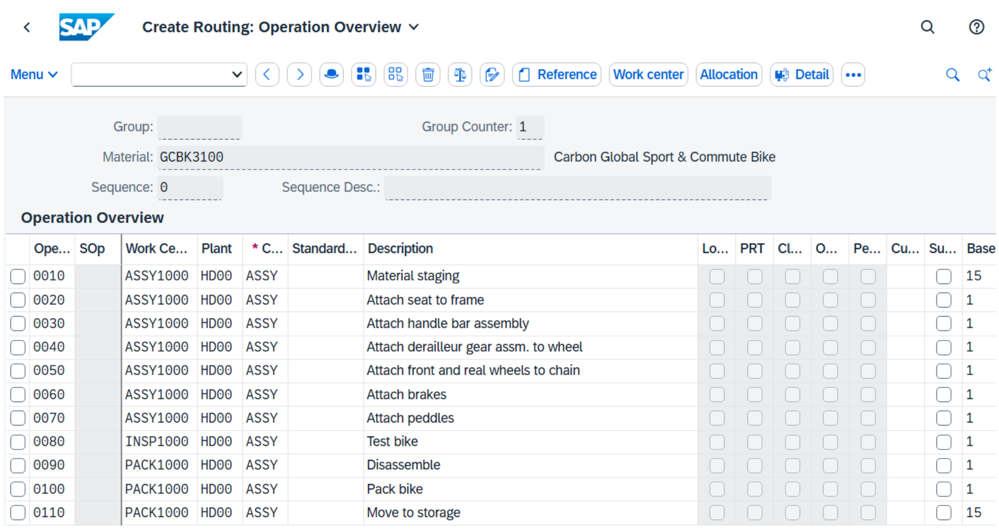
Click .

On the *Create Routing: Header Data Check* screen, use the F4 help for the *Overall Status* field and select **4 (Released (General))**.

4 (Released (general))



Press *Enter*.

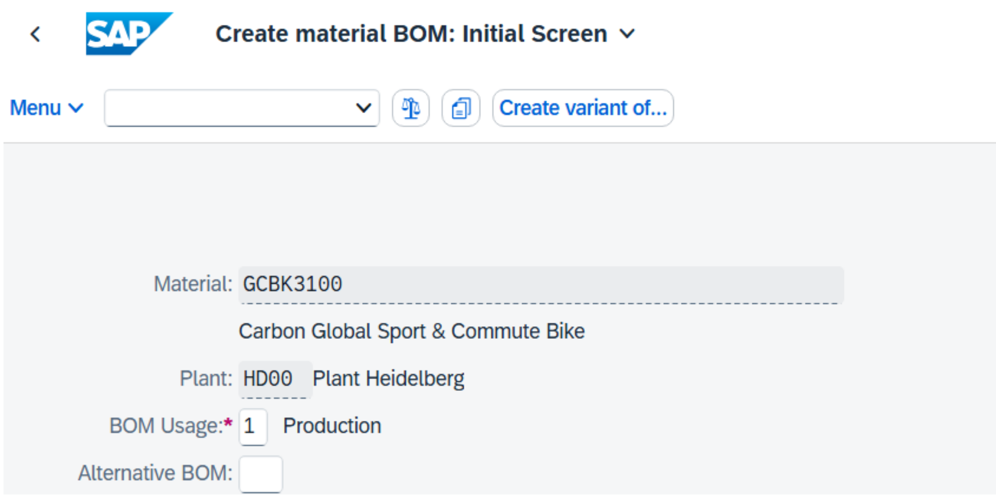


Choose Allokation to display a list of all components. If the button is not displayed directly in the top bar, you can find the entry in the pull-down menu under *More → Allocation*.

Since a BOM does not yet exist for your material, the system now asks you whether you want to create it. Confirm the message *Material component assignment* with **Yes**. Yes

In the *Usage* field, enter **1 (Production)**. 1 (Production)

Again, use the BOM of material GCBK2### as a template. Click .



In the *Copy from* dialog box, enter material **GCBK2###**. And click

Select all BOM items using the button and then choose .

Create material BOM: Copy From

Menu | Subitems | Validity

Material: GCBK2100 Global Endurance Sport & Commute Bike

Plant: HD00 Plant Heidelberg

Alternative BOM: 1

BOM items

Item	ICt	O..	Component	Component descrip...	Quantity	UoM	Asm	Sls	Valid From	Valid to	Item ID
0010	L	M	TRWA1100	Touring Aluminum W...	2	EA	☑	☐	08/11/2025	12/31/9999	A0000001
0020	L	M	TRFR2100	Touring Frame-Silver	1	EA	☐	☐	08/11/2025	12/31/9999	A0000002
0030	L	M	DGAM1100	Derailleur Gear Asse...	1	EA	☐	☐	08/11/2025	12/31/9999	A0000003
0040	L	M	TRSK1100	Touring Seat Kit	1	EA	☐	☐	08/11/2025	12/31/9999	A0000004
0050	L	M	TRHB1100	Touring Handle Bar	1	EA	☐	☐	08/11/2025	12/31/9999	A0000005
0060	L	M	PEDL1100	Pedal Assembly	1	EA	☐	☐	08/11/2025	12/31/9999	A0000006
0070	L	M	CHAN1100	Chain	1	EA	☐	☐	08/11/2025	12/31/9999	A0000007
0080	L	M	BRKT1100	Brake Kit	1	EA	☐	☐	08/11/2025	12/31/9999	A0000008
0090	L	M	WDOC1100	Warranty Document	1	EA	☐	☐	08/11/2025	12/31/9999	A0000009
0100	L	M	PCKG1100	Packaging	1	EA	☐	☐	08/11/2025	12/31/9999	A0000010
0110	L	M	PUMP1100	Air Pump	1	EA	☐	☐	08/11/2025	12/31/9999	00000011
0120	L	M	RKIT1100	Repair Kit	1	EA	☐	☐	08/11/2025	12/31/9999	00000012
0130	L	M	IDGC1100	Integrated GPS Bike...	1	EA	☐	☐	08/11/2025	12/31/9999	00000013

Change the component of the first line from TRWA1### to **CCWA1###** (Carbon Conposite Wheel Assembly). Confirm with *Enter*.

CCWA1###

Material: GCBK3100 Carbon Global Sport & Commute Bike

Plant: HD00 Plant Heidelberg

Alternative BOM: 1

Position | Effectivity Initial Screen

Material | Document | General

Item	ICt	Component	Component description	Quantity	UoM	Asm
0010	L	CCWA1100	Carbon Composite Wheel Assembly	2	EA	☑
0020	L	TRFR2100	Touring Frame-Silver	1	EA	☐

Click ‹ (back).

You get an overview of all used components, but they are not currently assigned to a specific activity.

Material: GCBK3100 Carbon Global Sport & Commute Bike

Plant: HD00

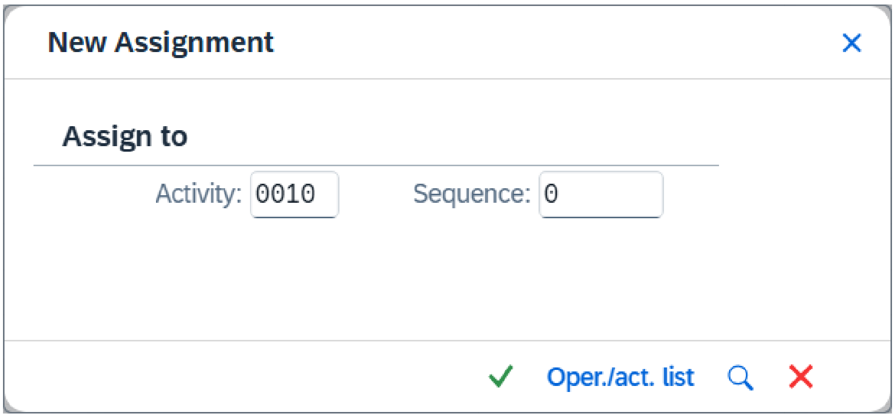
Group: Sequence: 0

BOM: 00038022 Alt. BOM: 1

Item Overview

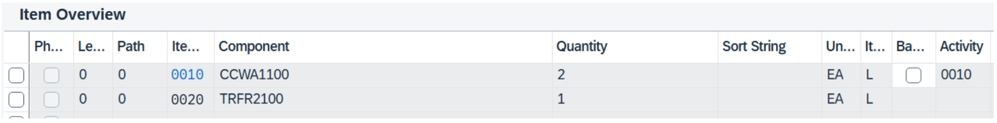
Ph...	Le...	Path	Ite...	Component	Quantity	Sort String	Un...	It...
☐	0	0	0010	CCWA1100	2		EA	L
☐	0	0	0020	TRFR2100	1		EA	L
☐	0	0	0030	DGAM1100	1		EA	L
☐	0	0	0040	TRSK1100	1		EA	L
☐	0	0	0050	TRHB1100	1		EA	L
☐	0	0	0060	PEDL1100	1		EA	L
☐	0	0	0070	CHAN1100	1		EA	L
☐	0	0	0080	BRKT1100	1		EA	L
☐	0	0	0090	WDOC1100	1		EA	L
☐	0	0	0100	PCKG1100	1		EA	L
☐	0	0	0110	PUMP1100	1		EA	L
☐	0	0	0120	RKIT1100	1		EA	L
☐	0	0	0130	IDGC1100	1		EA	L

Select the line of component *CCWA1###* and press New Assignment. Alternatively, you can find the entry in the pull-down menu under *More* → *Reassign*.



Assign your component to activity **0010**. Press 0010

You can now see that the component has been assigned to operation 0010.


Item Overview

Ph...	Le...	Path	Ite...	Component	Quantity	Sort String	Un...	It...	Ba...	Activity
	0	0	0010	CCWA1100	2		EA	L		0010
	0	0	0020	TRFR2100	1		EA	L		

Repeat this process for all other components and assign them to the operations specified below.

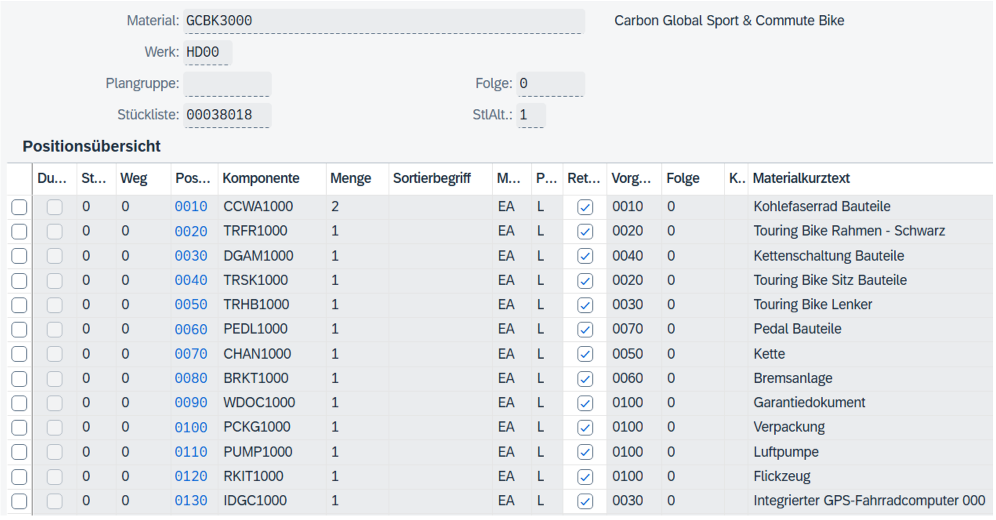
The last assignments belong to the same transaction. Here, the affected components can also be selected together and assigned to the operation together.

Operation	Component	
0010	CCWA1###	10
0020	TRFR1###	20
0040	DGAM1###	30
0020	TRSK1###	40
0030	TRHB1###	50
0070	PEDL1###	60
0050	CHAN1###	70
0060	BRKT1###	80
0100	WDOC1###	90
0100	PCKG1###	100

0100	RKIT1###	110
0100	PUMP1###	120
0030	IDGC1###	130

Finally, each component is assigned to an activity.

Now set the checkmark for a backflush for all components.



Material: GCBK3000 Carbon Global Sport & Commute Bike

Werk: HD00

Plangruppe: Folge: 0

Stückliste: 00038018 StlAlt.: 1

Positionsübersicht

Du...	St...	Weg	Pos...	Komponente	Menge	Sortierbegriff	M...	P...	Ret...	Vorg...	Folge	K..	Materialkurztext
	0	0	0010	CCWA1000	2		EA	L	✓	0010	0		Kohlefaserrad Bauteile
	0	0	0020	TRFR1000	1		EA	L	✓	0020	0		Touring Bike Rahmen - Schwarz
	0	0	0030	DGAM1000	1		EA	L	✓	0040	0		Kettenschaltung Bauteile
	0	0	0040	TRSK1000	1		EA	L	✓	0020	0		Touring Bike Sitz Bauteile
	0	0	0050	TRHB1000	1		EA	L	✓	0030	0		Touring Bike Lenker
	0	0	0060	PEDL1000	1		EA	L	✓	0070	0		Pedal Bauteile
	0	0	0070	CHAN1000	1		EA	L	✓	0050	0		Kette
	0	0	0080	BRKT1000	1		EA	L	✓	0060	0		Bremsanlage
	0	0	0090	WDOC1000	1		EA	L	✓	0100	0		Garantiedokument
	0	0	0100	PCKG1000	1		EA	L	✓	0100	0		Verpackung
	0	0	0110	PUMP1000	1		EA	L	✓	0100	0		Luftpumpe
	0	0	0120	RKIT1000	1		EA	L	✓	0100	0		Flickzeug
	0	0	0130	IDGC1000	1		EA	L	✓	0030	0		Integrierter GPS-Fahrradcomputer 000

Apply your changes with Save. The system displays a message that the routing has been saved.

Click SAP to return to the SAP Fiori launchpad.

☐

Step 33: Create Production Version

Task Create Production Version **Time** 5 min

Description To convert the planned orders of the bicycles into production orders for the production planning process, the view of work scheduling must be added to the material master and the production version must be set. In this step, generate the production version.

Note The production version has already been generated for materials GCBK1### and GCBK2### by dispatching the production version in step 12. A production version was automatically created and inserted into the corresponding views of the material master.

However, since the MRP run (step 13) for material GCBK3### should be simplified, the production version of this material is only added manually at this point in an alternative way. You could also use the Schedule Mass Creation of Production Version app again.

Name (Job) Jun Lee (Production Manager)

To enter the production version in the material master, use the search bar to find and execute the app *Manage Production Versions - C223*.

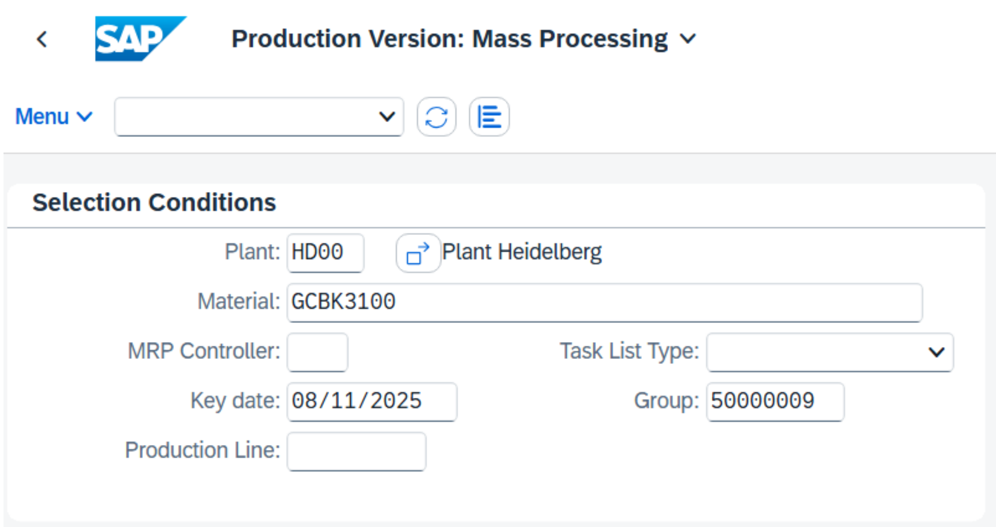
Initial Screen

Manage Production Versions - C223

Note A production version determines which BOM and routing are used to produce an article. It is important when converting planned orders into production orders because it enables a precise selection of manufacturing processes.

In the *Production Version: Mass Processing* view, enter **HD00** as *the plant* and **GCBK3###** as the material. Press *Enter*.

HD00
GCBK3###



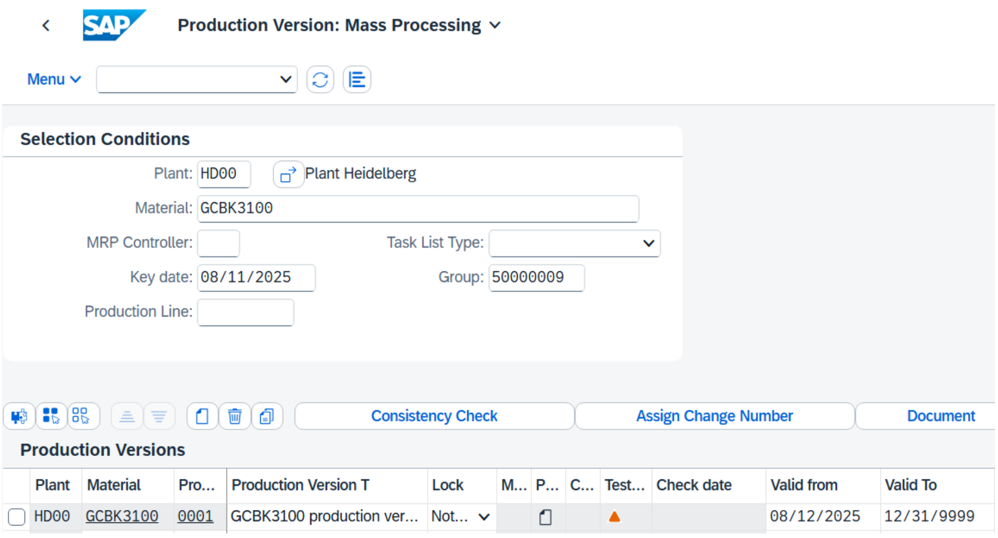
In the *Production Version* table, enter *material* **GCBK3###**, as *production version* **0001,** as text for *production version* as **GCBK3### production**

GCBK3###
0001

version and as *Valid from* **today** and *Valid to* **31.12.9999**, and *To lot size* **99.999.999,000**.

GCBK3### production version
Today
31.12.9999
99,999,999,000

Choose *Enter* to confirm your entries.



Click Save.

Confirm the message whether you want to save the production version by choosing *Yes.*

Click to return to the SAP Fiori launchpad.

Step 34: Display Material

Task Display the material master of your GCBK3###. **Time** 5 min

Description Display the material master of your GCBK3### and check whether the previously generated production version was added automatically.

Name (Job) Sergey Petrov (Warehouse Employee)

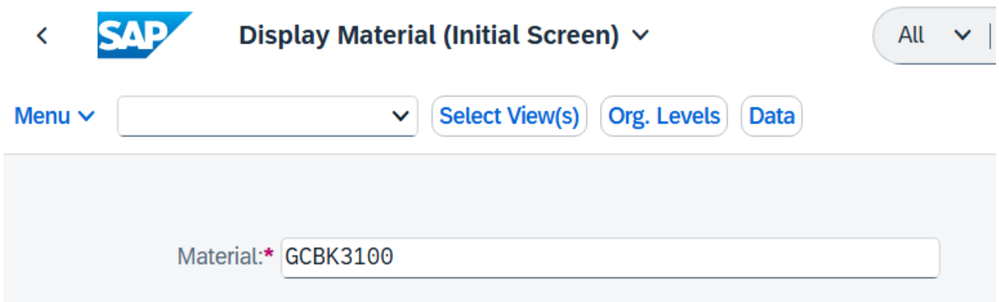
To display the material, use the *Display Material* app in the *Materials Management* area in the *Warehouse Employee* role.

Initial Screen

Note If the app is not displayed, search for it using the search bar.

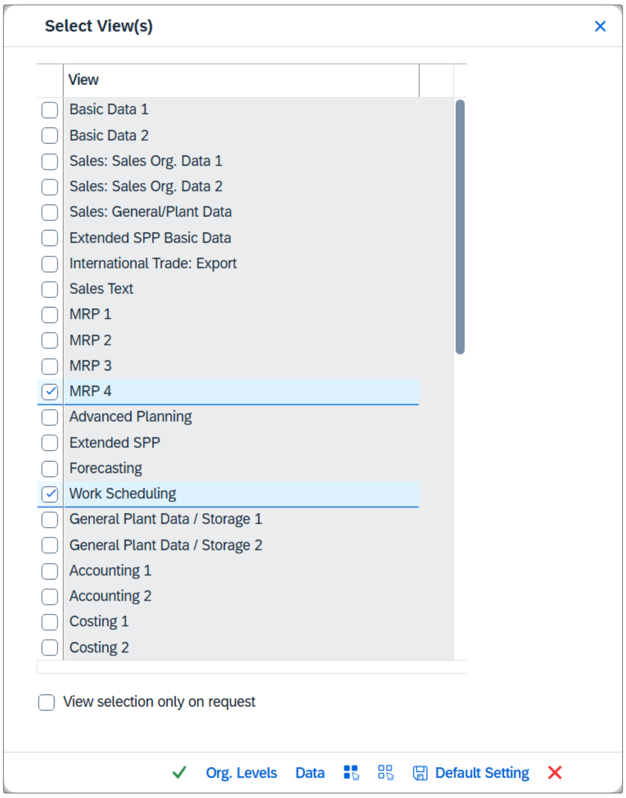
In the Display *Material (Initial Screen)* view, for *material* enter **GCBK3###**. Click Continue.

GCBK3###



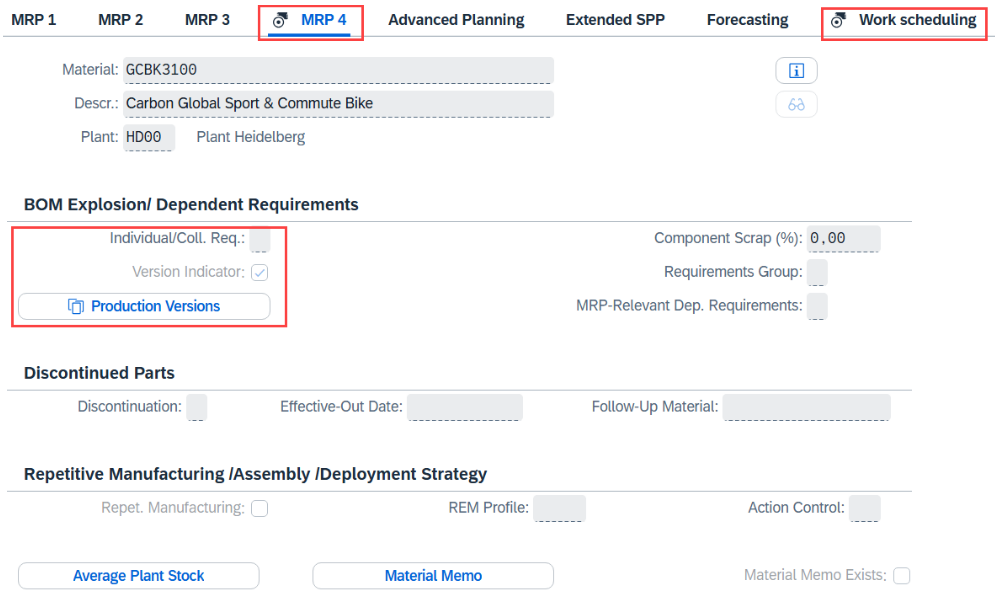
Select the **MRP 4** and **Work Scheduling** views. Confirm with ✓.

MRP 4 Work scheduling

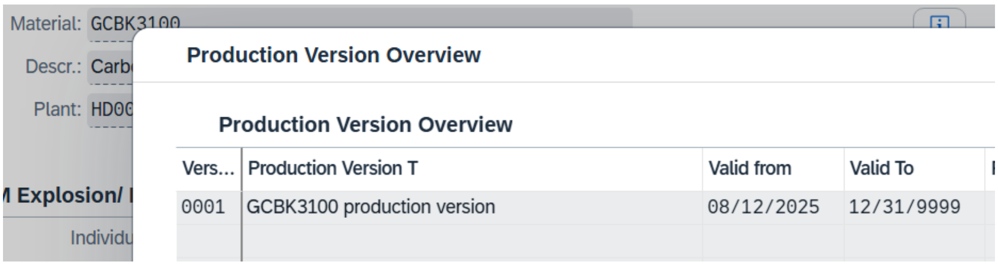


In the *Organizational Levels* dialog box, enter **HD00** as the plant and choose *Enter*. HD00

In the *Work Scheduling* view and the *MRP 4* view, check that the production version is set.



Click Production Versions. Compare the entries in the dialog box that appears with the following screenshot.



Click SAP to return to the SAP Fiori launchpad.

☐

Step 35: Planned Order in Production Order

Task Convert a planned order into a production order. **Time** 15 min

Description Convert the planned orders created by MRP for your sales order into a production order.

Do not yet use the remaining planned orders.

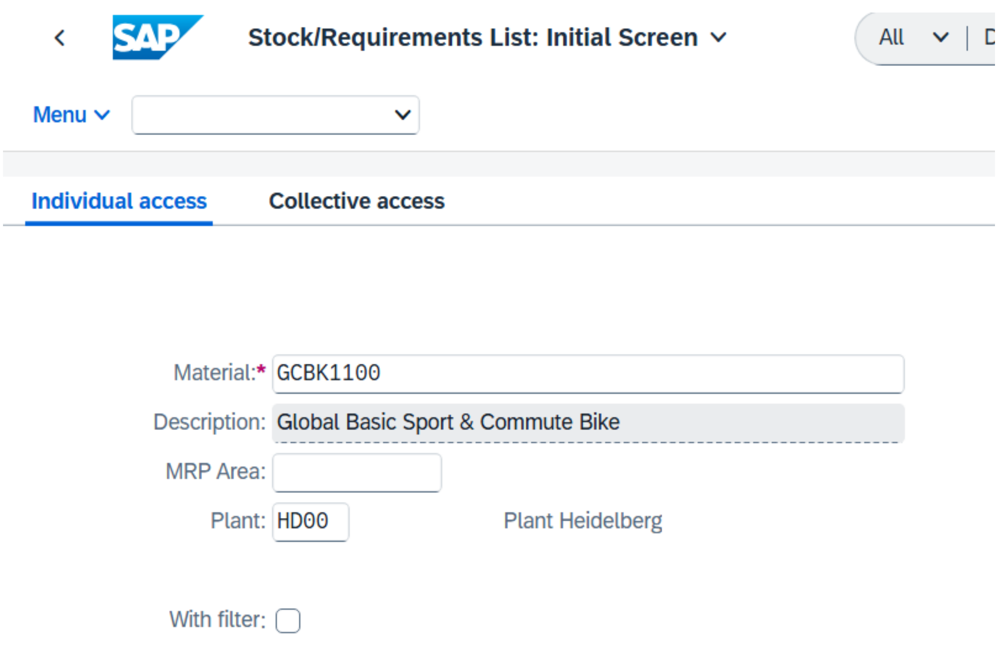
Name (Job) Lars Iseler (Shop Floor Worker 2)

To convert a planned order to a production order, use the *Monitor Stock/Requirements List* app again in the *Production Planning and Execution* area in the *Shop Floor Worker* role.

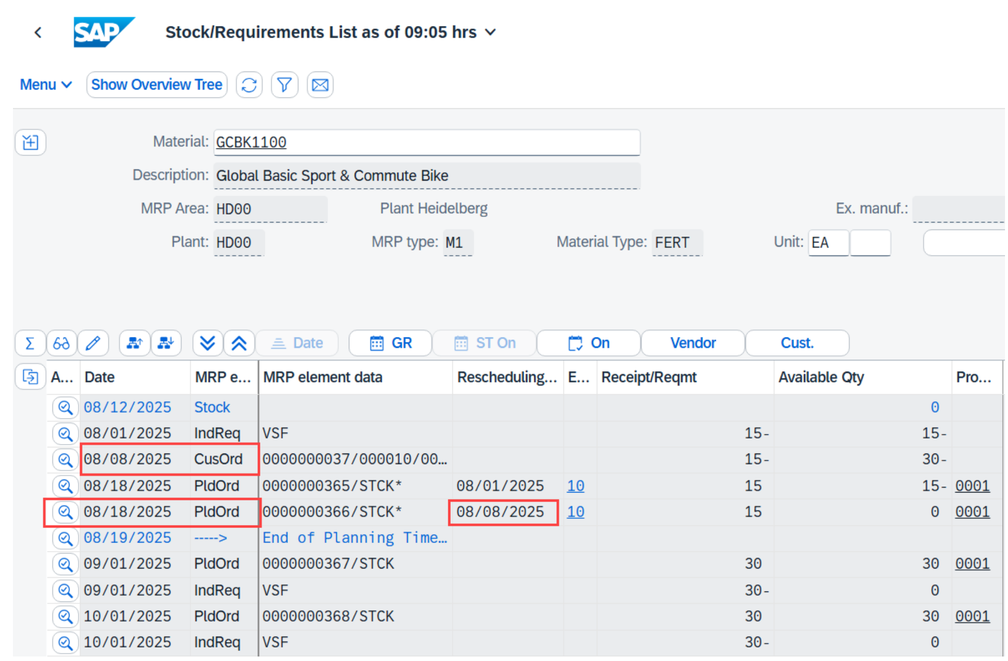
Initial Screen

On the *Individual access* tab page, enter your *material* **GCBK1###** and *plant* **HD00** and choose Continue.

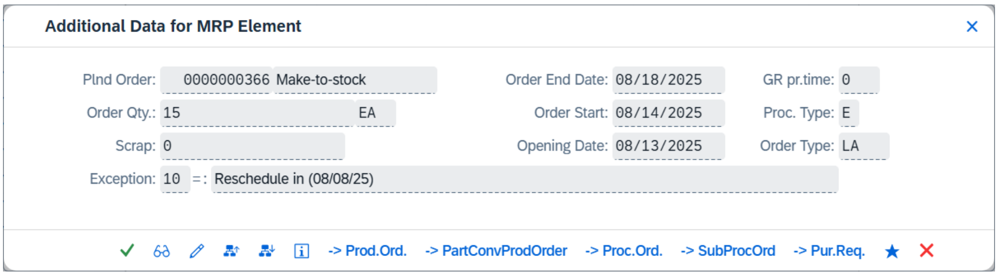
GCBK1###
HD00



Choose at the beginning of the line of the planned order that is assigned to your sales order (the planned order has the same date as the sales order).



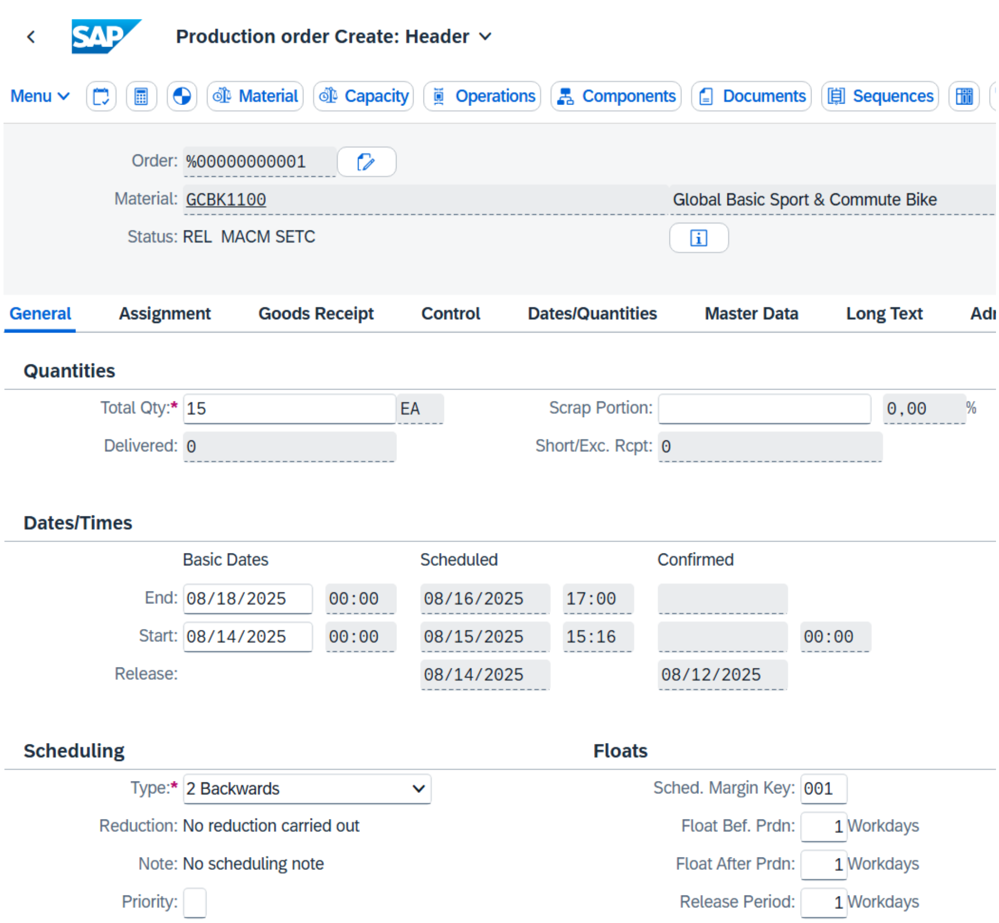
The system displays a dialog box with the details of the order.



Press -> Prod.Ord. to convert the planned order into a production order.

Accept the upcoming Message with ✓.

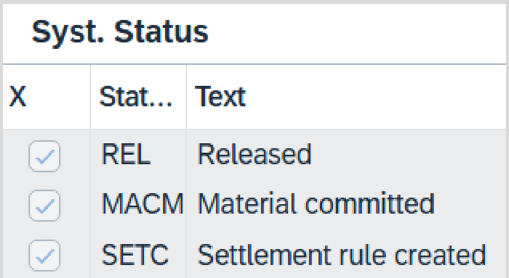
The system creates a temporary production order, identified by the generic order number.



The status of your order is REL, SETC, and MACM.

Note Click for more information about the abbreviations.

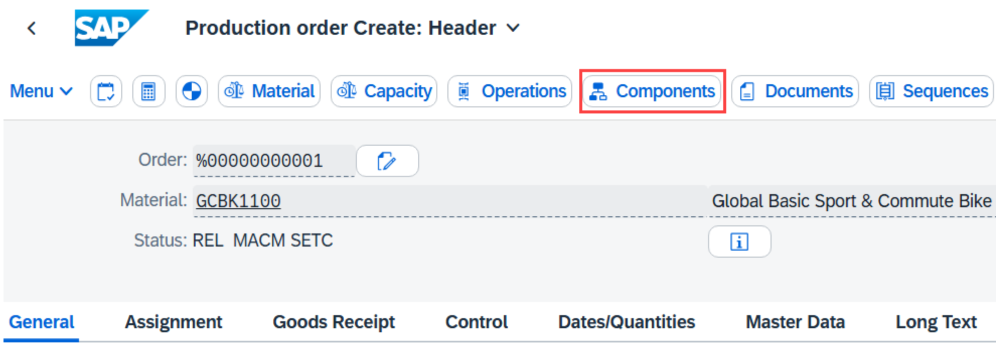
You can see that the production order has been released automatically by the system, a settlement rule has been entered, and the material has already been checked and commited.



Syst. Status

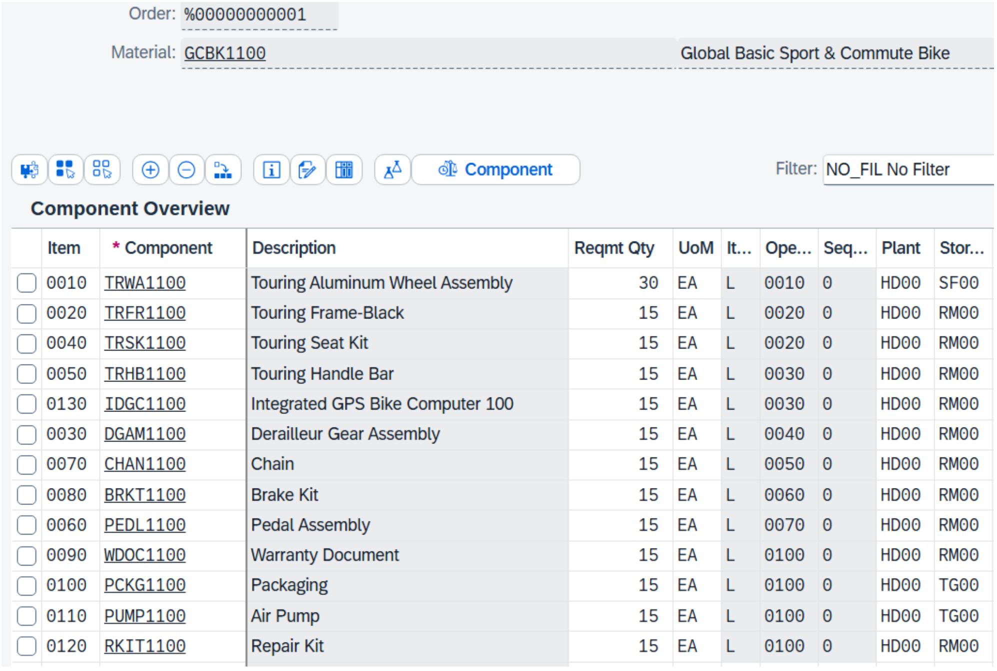
X	Stat...	Text
✓	REL	Released
✓	MACM	Material committed
✓	SETC	Settlement rule created

Please click on Components.



Make sure that the following storage location is maintained for all components:

Component	Storage Location	Plant
TRWA1###	SF00	HD00
TRFR1###	RM00	HD00
DGAM1###	RM00	HD00
TRSK1###	RM00	HD00
TRHB1###	RM00	HD00
PEDL1###	RM00	HD00
CHAN1###	RM00	HD00
BRKT1###	RM00	HD00
WDOC1###	RM00	HD00
PCKG1###	RM00	HD00
RKIT1###	TG00	HD00
PUMP1###	TG00	HD00
IDGC1###	RM00	HD00



Order: %00000000001

Material: GCBK1100 Global Basic Sport & Commute Bike

Component Filter: NO_FIL No Filter

Component Overview

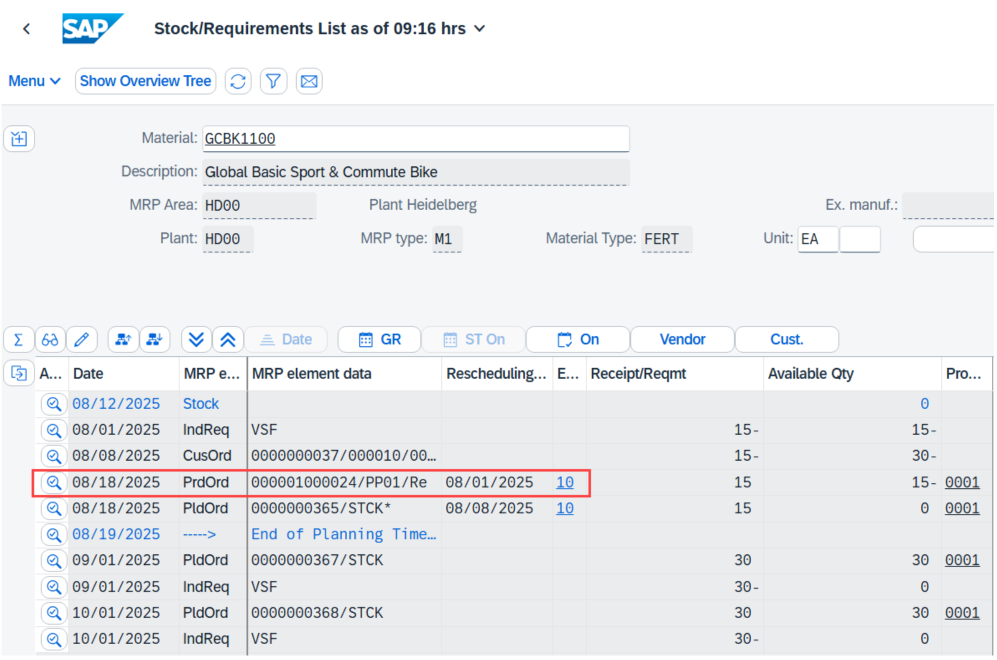
Item	* Component	Description	Reqmt Qty	UoM	It...	Ope...	Seq...	Plant	Stor...
0010	TRWA1100	Touring Aluminum Wheel Assembly	30	EA	L	0010	0	HD00	SF00
0020	TRFR1100	Touring Frame-Black	15	EA	L	0020	0	HD00	RM00
0040	TRSK1100	Touring Seat Kit	15	EA	L	0020	0	HD00	RM00
0050	TRHB1100	Touring Handle Bar	15	EA	L	0030	0	HD00	RM00
0130	IDGC1100	Integrated GPS Bike Computer 100	15	EA	L	0030	0	HD00	RM00
0030	DGAM1100	Derailleur Gear Assembly	15	EA	L	0040	0	HD00	RM00
0070	CHAN1100	Chain	15	EA	L	0050	0	HD00	RM00
0080	BRKT1100	Brake Kit	15	EA	L	0060	0	HD00	RM00
0060	PEDL1100	Pedal Assembly	15	EA	L	0070	0	HD00	RM00
0090	WDOC1100	Warranty Document	15	EA	L	0100	0	HD00	RM00
0100	PCKG1100	Packaging	15	EA	L	0100	0	HD00	TG00
0110	PUMP1100	Air Pump	15	EA	L	0100	0	HD00	TG00
0120	RKIT1100	Repair Kit	15	EA	L	0100	0	HD00	RM00

Click to return to the production order header. Complete the conversion by pressing Save.

The system returns you to the stock/requirements list and outputs the production order number of the created order.

Order number 1000024 saved

Choose at the top of the screen to refresh the list. The planned order **PldOrd** that you had chosen now exists as production order **PrdOrd**. PldOrd PrdOrd



Stock/Requirements List as of 09:16 hrs

Menu Show Overview Tree

Material: GCBK1100

Description: Global Basic Sport & Commute Bike

MRP Area: HD00 Plant Heidelberg Ex. manuf.:

Plant: HD00 MRP type: M1 Material Type: FERT Unit: EA

Date GR ST On On Vendor Cust.

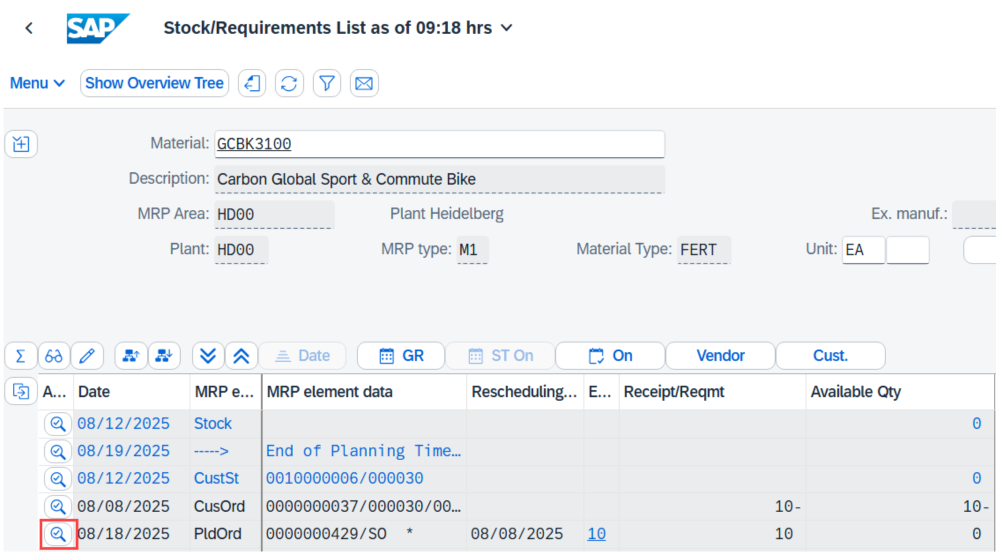
A...	Date	MRP e...	MRP element data	Rescheduling...	E...	Receipt/Reqmt	Available Qty	Pro...
	08/12/2025	Stock					0	
	08/01/2025	IndReq	VSF			15-	15-	
	08/08/2025	CusOrd	0000000037/000010/00…			15-	30-	
	08/18/2025	PrdOrd	000001000024/PP01/Re	08/01/2025	10	15	15-	0001
	08/18/2025	PldOrd	0000000365/STCK*	08/08/2025	10	15	0	0001
	08/19/2025	----->	End of Planning Time…					
	09/01/2025	PldOrd	0000000367/STCK			30	30	0001
	09/01/2025	IndReq	VSF			30-	0	
	10/01/2025	PldOrd	0000000368/STCK			30	30	0001
	10/01/2025	IndReq	VSF			30-	0	

Repeat this step for your bike **GCBK2###**. GCBK2###

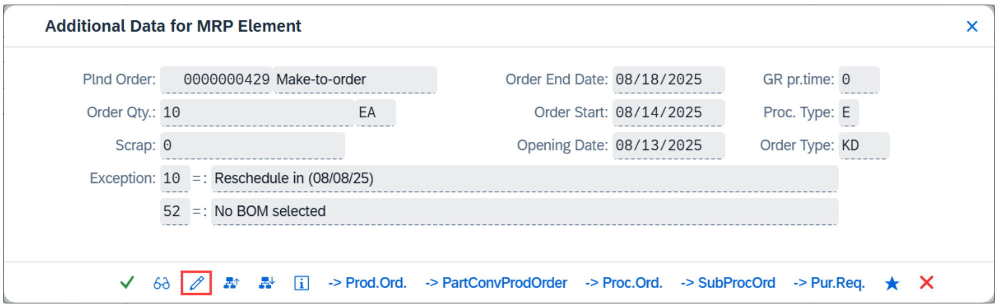
Repeat this step also for bike **GCBK3###.** GCBK3###

For the GCBK3###, only the planned order that is assigned to the sales order exists. Convert it to a production order.

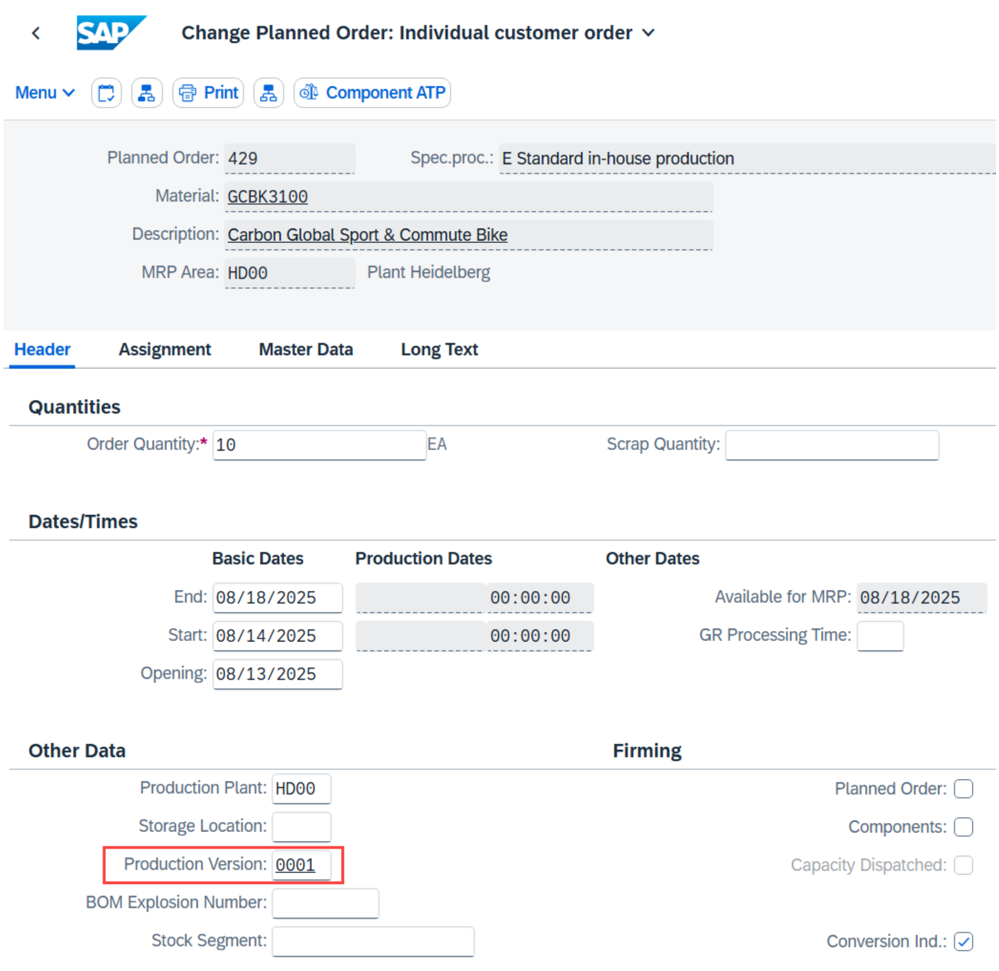
Choose at the beginning of the line of the planned order.



Press (Change Element) to add the production version generated in the previous step to your planned order.



In the *Change Planned Order: Individual customer order* view, enter **0001** as *the production version* and click Save. 0001

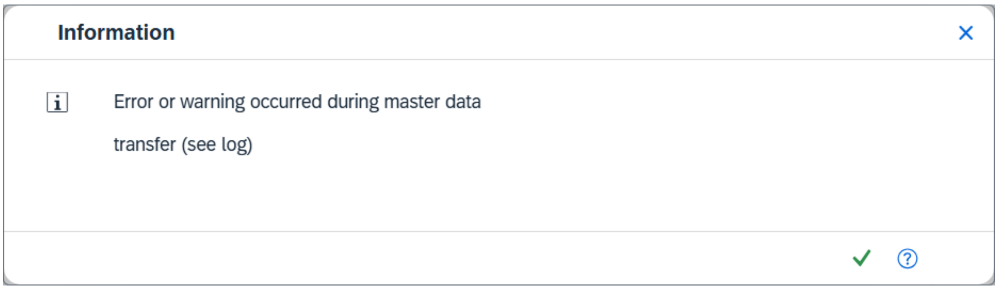


Back in the stock/requirements list of your material GCBK3###, choose again at the beginning of the line of the planned order.

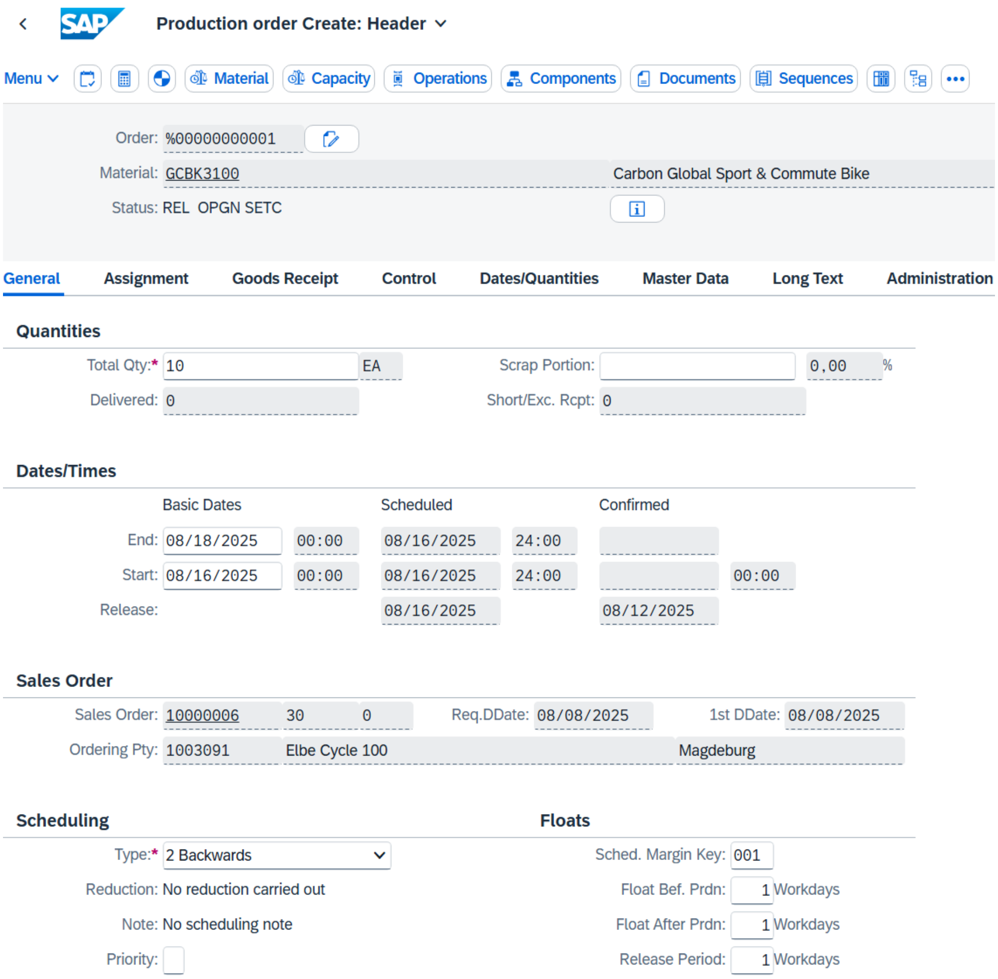
Press -> Prod.Ord. to convert the planned order into a production order.

Confirm the incoming message by clicking on Generate Operation.

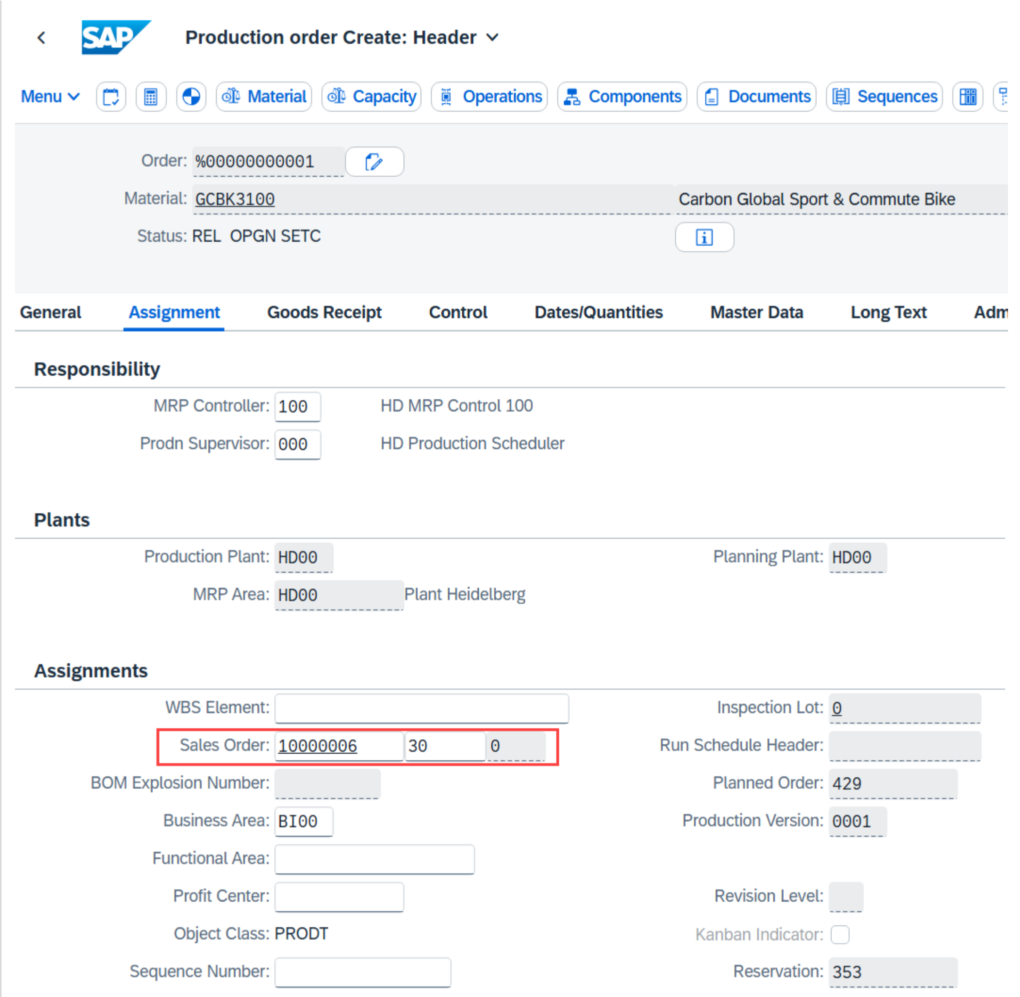
In addition, confirm the subsequent message with **Enter**.



You are now in a temporary production order.



Navigate to the "*Assignment*" tab page. As you can see, the production order is explicitly assigned to a sales order. The reason for this is the setting of strategy group 20 (make-to-order production).



Click Save.

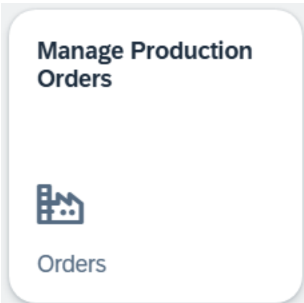
Click SAP to return to the SAP Fiori launchpad.

Step 36: Display Production Order

Task Display the production order status.	**Time** 10 min
Description Display the current production order with reference to the order status.	
Name (Job) Michael Brauer (Shop Floor Worker 4)	

To display the production order status, use the *Manage Production Orders* app in the *Production Planning and Execution* area in the *Shop Floor Worker* role.

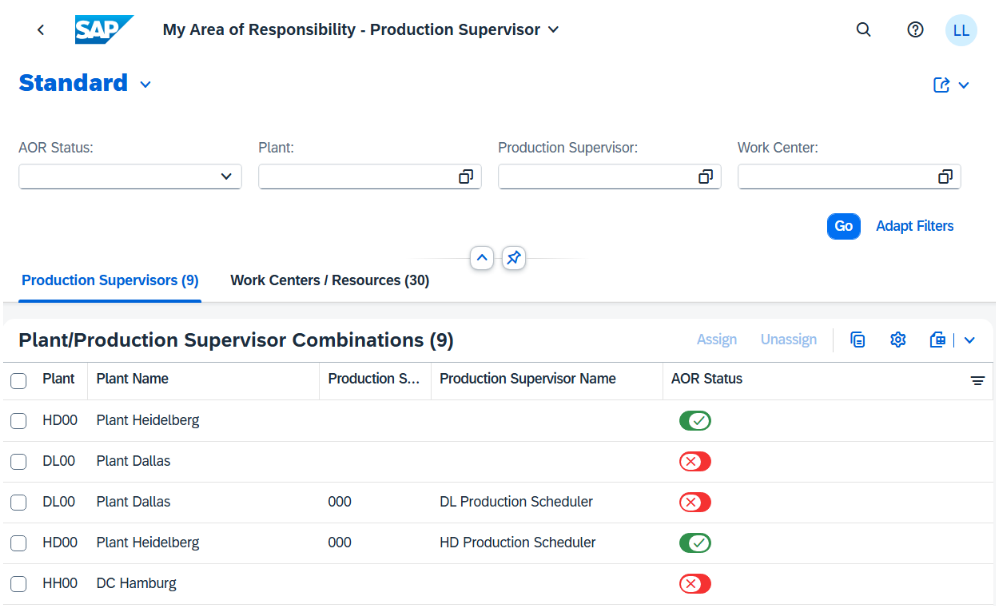
Initial Screen



When you first open the app, you receive a welcome message informing you to select an area of responsibility. If you confirm this with OK, the system displays another dialog box.

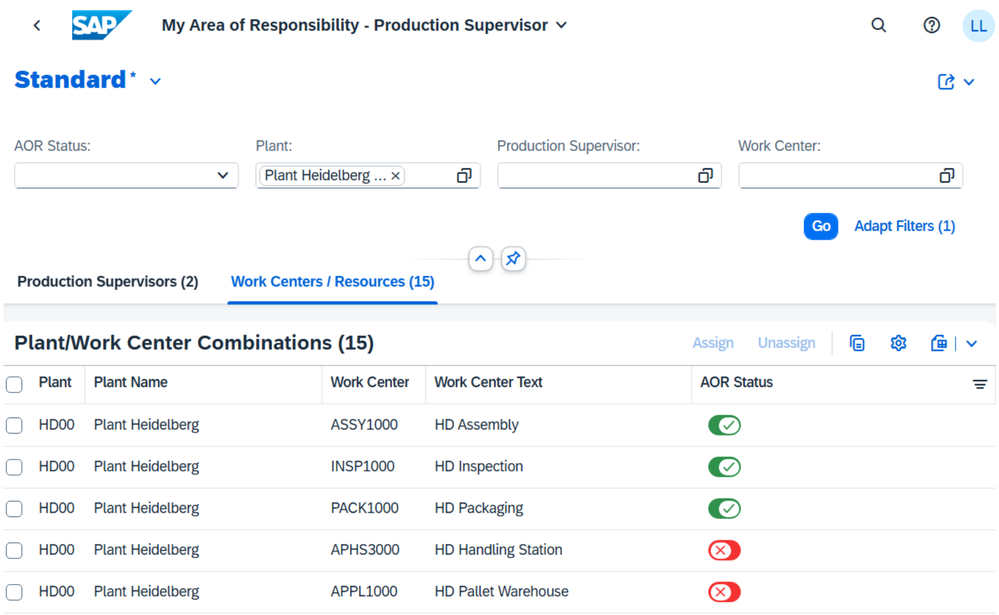
No plant is currently assigned to you.

In the *Production Supervisors* area, select the Heidelberg plant by setting the status of the responsibility to green. (set to green).



Navigate to the *Work Centers/Resources* tab page and activate the responsibilities in the Heidelberg plant (HD00) for **HD Production**

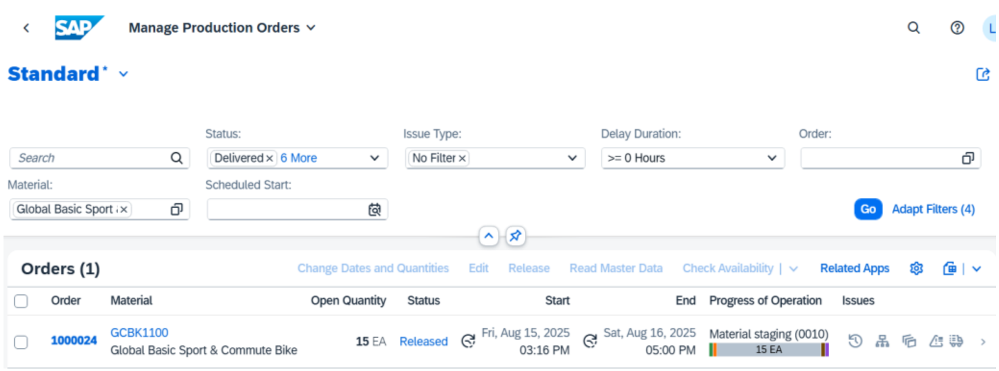
(ASSEMBLY), **HD Final Control** (INSPECT), and **HD Packaging** (PACKING).



Your area of responsibility is now maintained. The values are saved automatically here. Go to the SAP Fiori launchpad and open the *Manage Production Orders* app again.

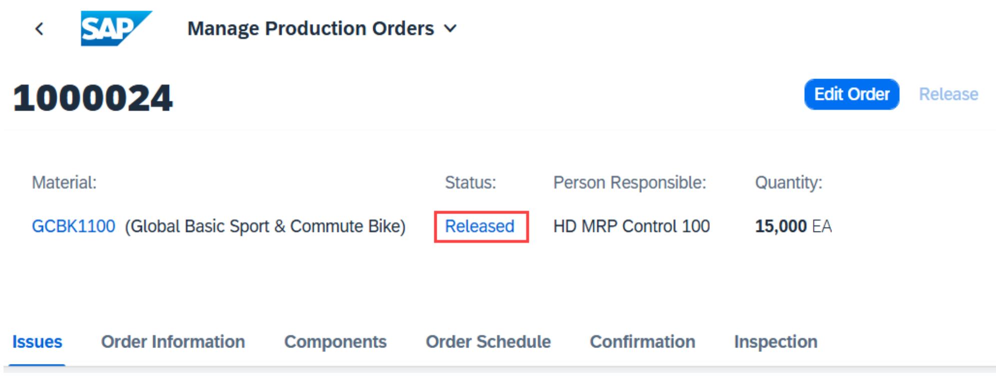
The system displays an overview of all existing orders. Depending on the progress of your course, there may be several production orders with different processing statuses.

In the *Material Number* field, enter your material **GCBK1###** and choose Go to display only your order. GCBK1###



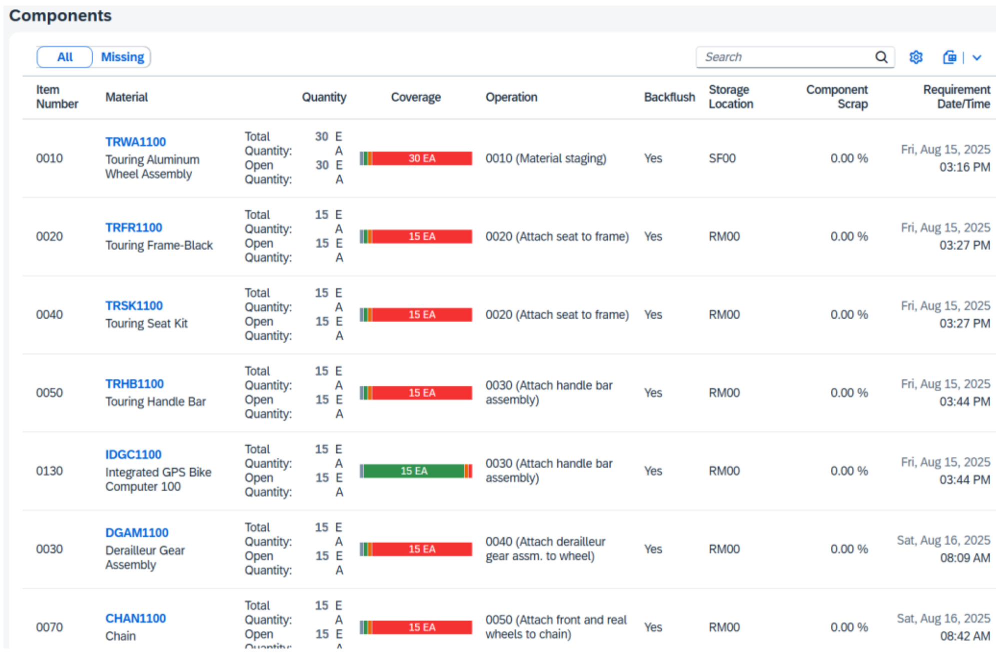
The tabular overview contains various information about your order, such as the current status and the current processing status.

For more information, select the entry and you will be directed to the details of the production order.



Click the Released status for more information. You can see that your production order still has the same status as when you created the production order.

Now choose the *"Components"* tab page. The screen scrolls to the appropriate location.

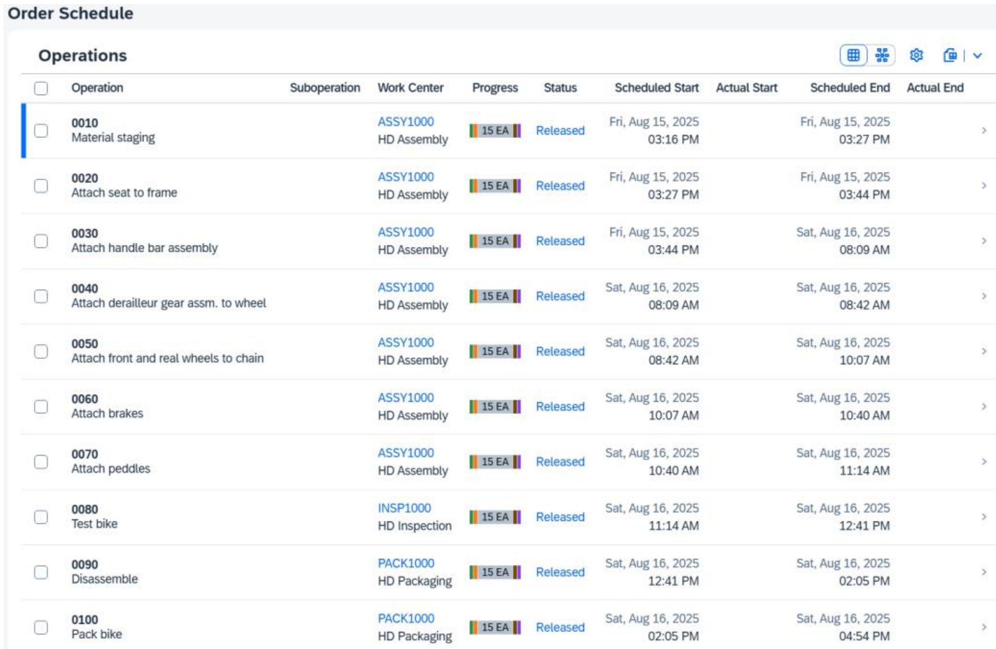


Item Number	Material	Quantity	Coverage	Operation	Backflush	Storage Location	Component Scrap	Requirement Date/Time
0010	TRWA1100 Touring Aluminum Wheel Assembly	Total Quantity: 30 EA Open Quantity: 30 EA	30 EA	0010 (Material staging)	Yes	SF00	0.00 %	Fri, Aug 15, 2025 03:16 PM
0020	TRFR1100 Touring Frame-Black	Total Quantity: 15 EA Open Quantity: 15 EA	15 EA	0020 (Attach seat to frame)	Yes	RM00	0.00 %	Fri, Aug 15, 2025 03:27 PM
0040	TRSK1100 Touring Seat Kit	Total Quantity: 15 EA Open Quantity: 15 EA	15 EA	0020 (Attach seat to frame)	Yes	RM00	0.00 %	Fri, Aug 15, 2025 03:27 PM
0050	TRHB1100 Touring Handle Bar	Total Quantity: 15 EA Open Quantity: 15 EA	15 EA	0030 (Attach handle bar assembly)	Yes	RM00	0.00 %	Fri, Aug 15, 2025 03:44 PM
0130	IDGC1100 Integrated GPS Bike Computer 100	Total Quantity: 15 EA Open Quantity: 15 EA	15 EA	0030 (Attach handle bar assembly)	Yes	RM00	0.00 %	Fri, Aug 15, 2025 03:44 PM
0030	DGAM1100 Derailleur Gear Assembly	Total Quantity: 15 EA Open Quantity: 15 EA	15 EA	0040 (Attach derailleur gear assm. to wheel)	Yes	RM00	0.00 %	Sat, Aug 16, 2025 08:09 AM
0070	CHAN1100 Chain	Total Quantity: 15 EA Open Quantity: 15	15 EA	0050 (Attach front and real wheels to chain)	Yes	RM00	0.00 %	Sat, Aug 16, 2025 08:42 AM

The quantities of the components are still open because they are not used until the production order is processed. However, it is important to check that no components have open quantities and that all availabilities are confirmed.

It is not necessary to post the goods issue beforehand because the components are posted automatically by a backflush. This occurs during the confirmation of the work step to which the respective material component is assigned.

Now click on the *Order Schedule* tab page. The screen scrolls to the appropriate location.

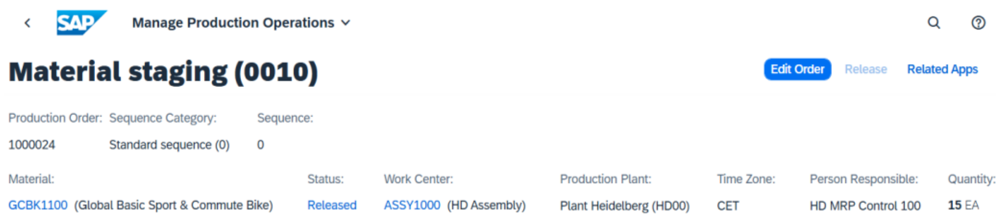

Order Schedule

Operations

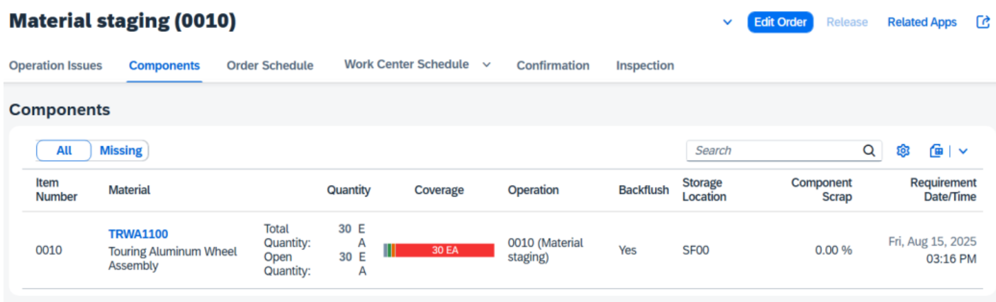
Operation	Suboperation	Work Center	Progress	Status	Scheduled Start	Actual Start	Scheduled End	Actual End
0010 Material staging		ASSY1000 HD Assembly	15 EA	Released	Fri, Aug 15, 2025 03:16 PM		Fri, Aug 15, 2025 03:27 PM	
0020 Attach seat to frame		ASSY1000 HD Assembly	15 EA	Released	Fri, Aug 15, 2025 03:27 PM		Fri, Aug 15, 2025 03:44 PM	
0030 Attach handle bar assembly		ASSY1000 HD Assembly	15 EA	Released	Fri, Aug 15, 2025 03:44 PM		Sat, Aug 16, 2025 08:09 AM	
0040 Attach derailleur gear assm. to wheel		ASSY1000 HD Assembly	15 EA	Released	Sat, Aug 16, 2025 08:09 AM		Sat, Aug 16, 2025 08:42 AM	
0050 Attach front and real wheels to chain		ASSY1000 HD Assembly	15 EA	Released	Sat, Aug 16, 2025 08:42 AM		Sat, Aug 16, 2025 10:07 AM	
0060 Attach brakes		ASSY1000 HD Assembly	15 EA	Released	Sat, Aug 16, 2025 10:07 AM		Sat, Aug 16, 2025 10:40 AM	
0070 Attach peddles		ASSY1000 HD Assembly	15 EA	Released	Sat, Aug 16, 2025 10:40 AM		Sat, Aug 16, 2025 11:14 AM	
0080 Test bike		INSP1000 HD Inspection	15 EA	Released	Sat, Aug 16, 2025 11:14 AM		Sat, Aug 16, 2025 12:41 PM	
0090 Disassemble		PACK1000 HD Packaging	15 EA	Released	Sat, Aug 16, 2025 12:41 PM		Sat, Aug 16, 2025 02:05 PM	
0100 Pack bike		PACK1000 HD Packaging	15 EA	Released	Sat, Aug 16, 2025 02:05 PM		Sat, Aug 16, 2025 04:54 PM	

You see the routing of the production order and the current status for each work step. Currently, all work steps have been released but not yet started.

Click on the first step *0010 — Material staging* to access its details.



Click the *Components* tab. The screen scrolls to the appropriate location.



Item Number	Material		Quantity	Coverage	Operation	Backflush	Storage Location	Component Scrap	Requirement Date/Time
0010	TRWA1100 Touring Aluminum Wheel Assembly	Total Quantity: Open Quantity:	30 EA 30 EA	30 EA	0010 (Material staging)	Yes	SF00	0.00 %	Fri, Aug 15, 2025 03:16 PM

Here you can see which component is assigned to a work step.

You can now also display the production order for your second bike GCBK2### by repeating these steps.

Note There are no components defined for your bike GCBK3### for the production order. This is because the material did not yet have a routing, a BOM, or a production version in material requirements planning (step 13), which means that no requirements planning was carried out for its dependent requirements (components). The task list, BOM, and production version for material GCBK3### were added subsequently to be able to convert the planned order into a production order.

The reason for this process is the simplification of the case study process. At this point, reservations of the components would otherwise be created separately for the sales order, whereby all components would have to be procured again for the sales order.

Click SAP to return to the SAP Fiori launchpad.

☐

Step 37: Confirm Partial Production Completion

Task Confirm Partial Production Confirmation **Time** 5 min

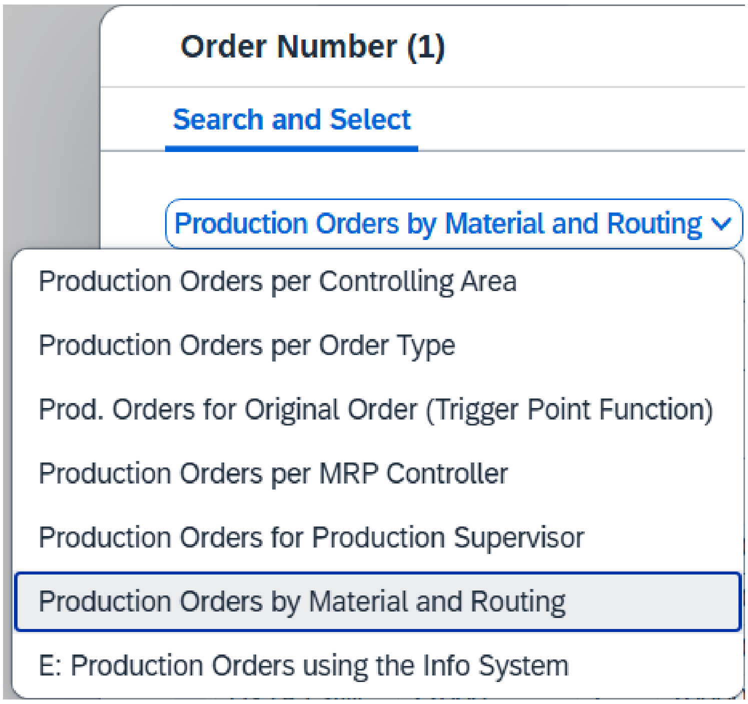
Description While assembly is in progress for the current production order, part of the successfully completed operations and the quantity of finished goods already produced can be confirmed.

Name (Job) Michael Brauer (Shop Floor Worker 4)

In the *Production Planning and Execution* area, in the *Shop Floor Worker* role, use the *Enter Production Order Confirmation* app to report the completion of a production order.

Initial Screen

Determine your order number. Click in the *Order* field and choose the value help icon ⧉. In the dialog box for searching for *production orders by material and routing*, switch.



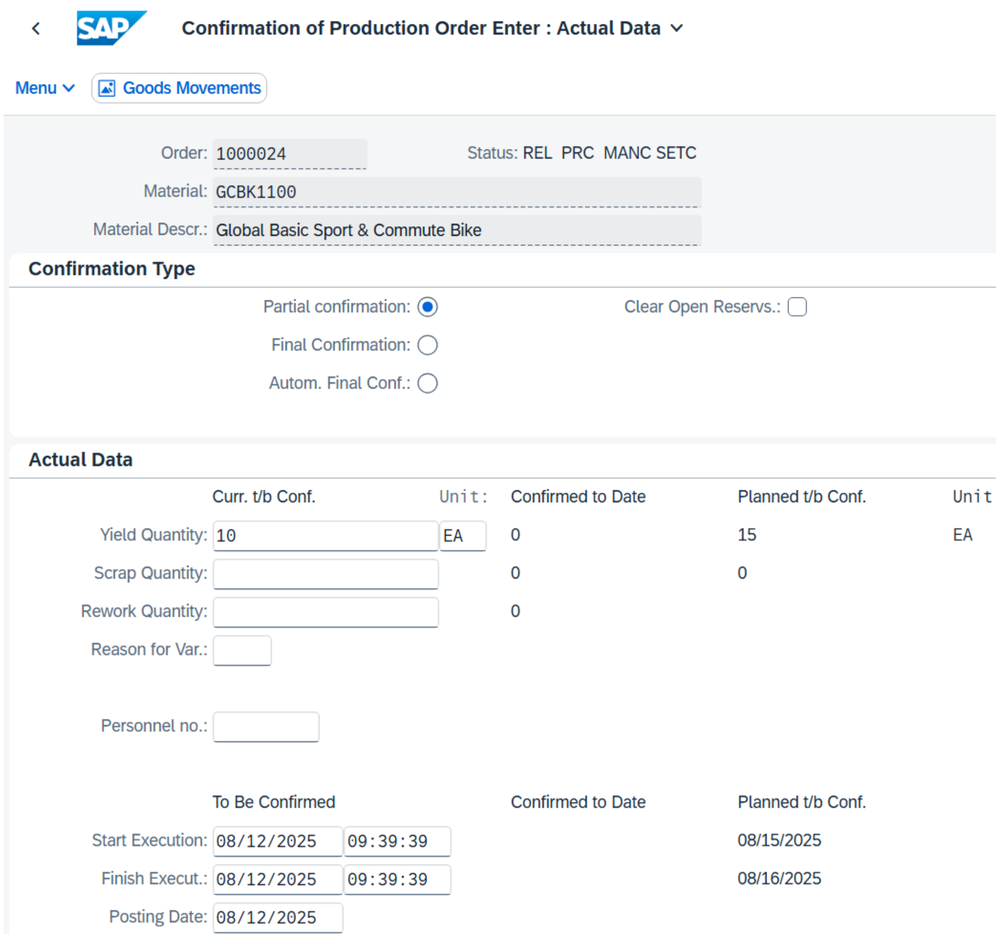
Enter your material number **GCBK1###** and click Go to execute the search. Select your order and then click OK.

GCBK1###

Your order number is added to the initial screen. Press Enter to continue.

Partial Confirmation
Deselect clear open Reservations
10

A partial confirmation is now carried out *on the Enter Confirmation for Production Order: Actual Data* screen. Change the *confirmation type* to **Partial confirmation**, **deselect** *Clear Open Reservs.* and enter **10** of the planned *quantity* to be confirmed as yield quantity.



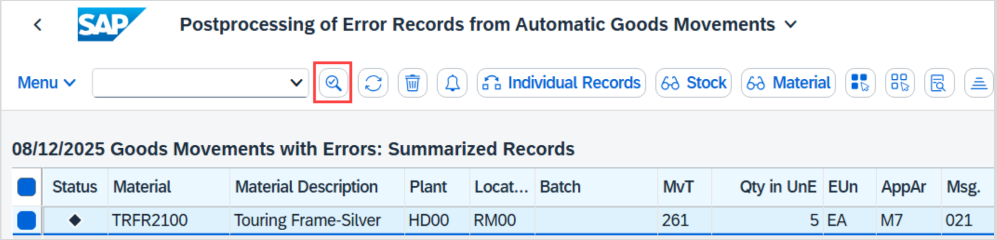
Press Save to save the confirmation.

Confirmation saved (Goods movements: 13, failed: 0) View Details

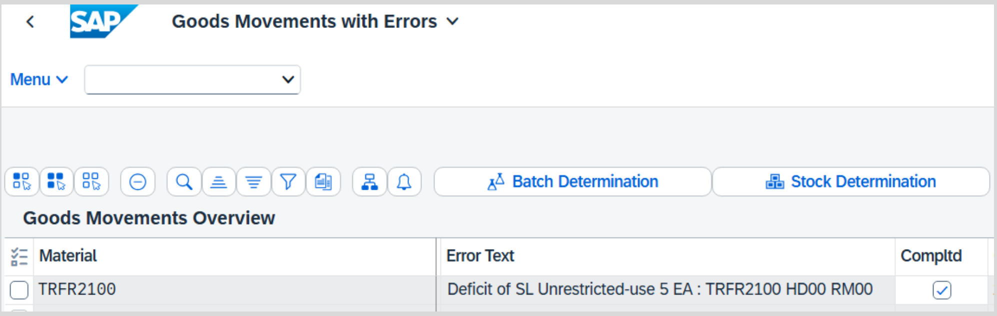
Note If you receive failed goods movements at this point, you can use the '**/nCOGI**' transaction to check where the problem with the goods movement lies.

To enter transactions in SAP Fiori, activate the OK field via Menu → Settings → Interaction Design → Visualisation → Header Area → **Select** Show OK Code Field

Open transaction '**/nCOGI**', select the line with the incorrect goods movement, and then click .



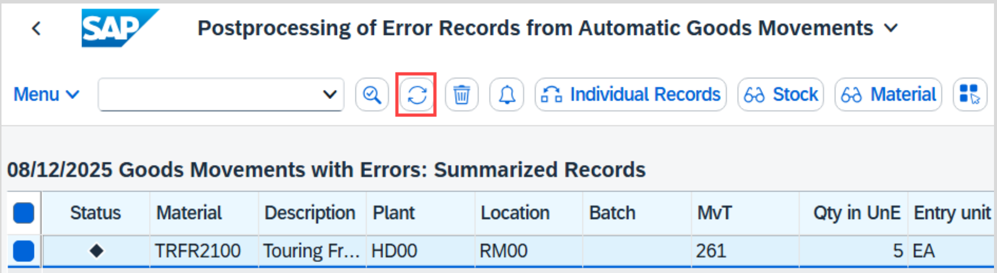
Now scroll to the right to the '**Error text'** line. Here you will find a note explaining what caused the incorrect goods movement.



In our example, the incorrect goods movement was caused by insufficient freely usable stock of the material.

You can solve the problem by using transaction '**/nMIGO**' to post a **goods receipt (Other)** with the missing **quantity** for the corresponding **material** in the corresponding **plant** and **storage location**.

Then return to transaction '**/nCOGI**', select the line with your incorrect goods movement and click on (refresh).



The incorrect goods movement should now have disappeared. You can now continue with the next step of the case study.

Click to return to the SAP Fiori launchpad.

Step 38: Check Production Order

Task Review Production Order. **Time** 5 min

Description Display your production order and check its current status after the partial confirmation from production.

Name (Job) Michael Brauer (Shop Floor Worker 4)

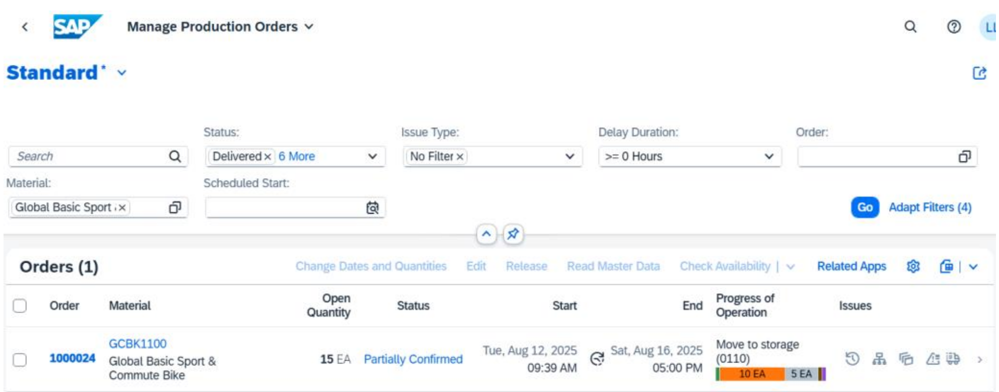
Initial Screen

To display the production order status, use the *Manage Production Orders* app in the Production *Planning and Execution* area in the *Shop Floor Worker* role.

The system displays an overview of all existing orders. Depending on the progress of your course, there may be several production orders with different processing statuses.

GCBK1###

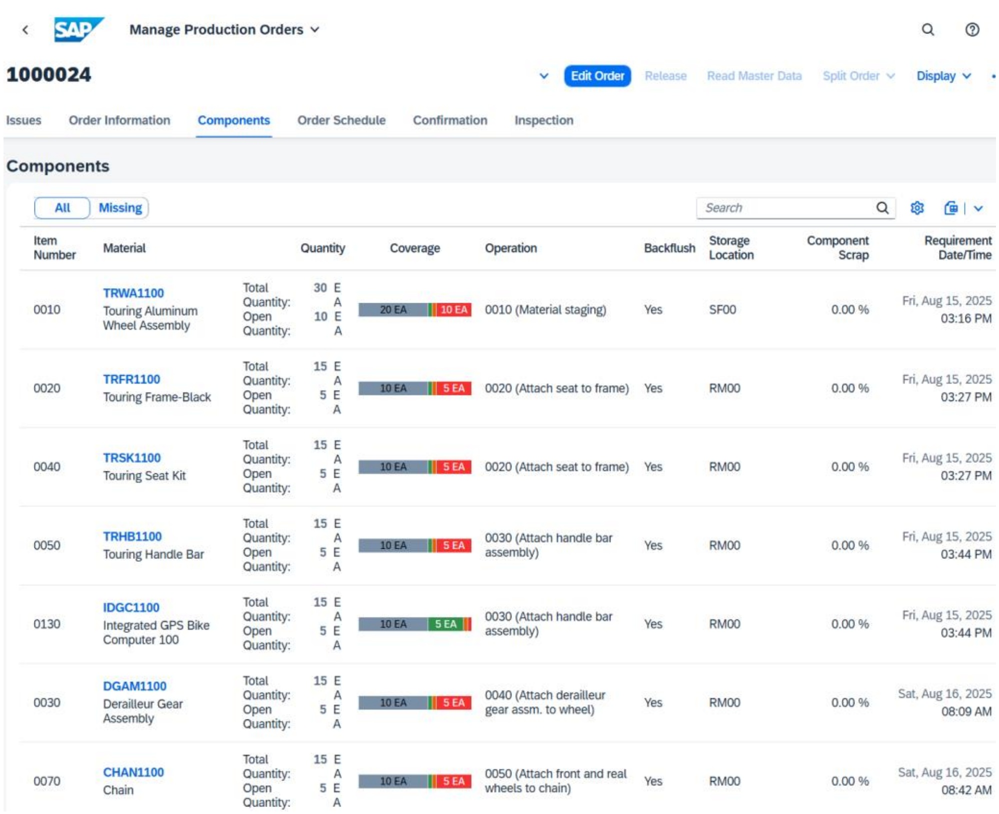
In the *Material Number* field, enter your material **GCBK1###** and choose Go to display only your order.



In the table overview, you can see that the current status and the processing status of the production order have changed.

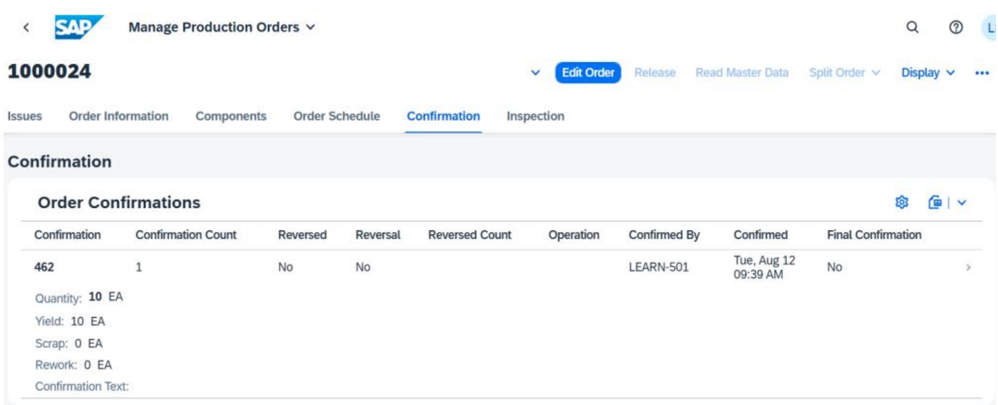
Select the entry to display the details of the production order.

Now choose the *"Components"* tab page. The screen scrolls to the appropriate location.



The quantities of the components are now two-thirds consumed and one-third open. The remaining components are consumed when the production quantity that is still open is produced.

Now choose the *Confirmation* tab page. The screen scrolls to the appropriate location.



Here you can see your first confirmation, the confirmation quantity, and that it is not a final confirmation.

Click SAP to return to the SAP Fiori launchpad.

☐

Step 39: Confirm Complete Production Completion

Task Confirm Complete Production Completion. **Time** 5 min

Description The assembly of the current production orders is now completely completed. Confirm this by finally confirming your production orders.

Name (Job) Michael Brauer (Shop Floor Worker 4)

In the *Production Planning and Execution* area, in the *Shop Floor Worker* role, use the *Enter Production Order Confirmation* app to report the completion of a production order. Initial Screen

Determine your order number. Click in the *Order* field and choose the value help icon. In the dialog box for searching for *production orders for the material and routing*, switch.

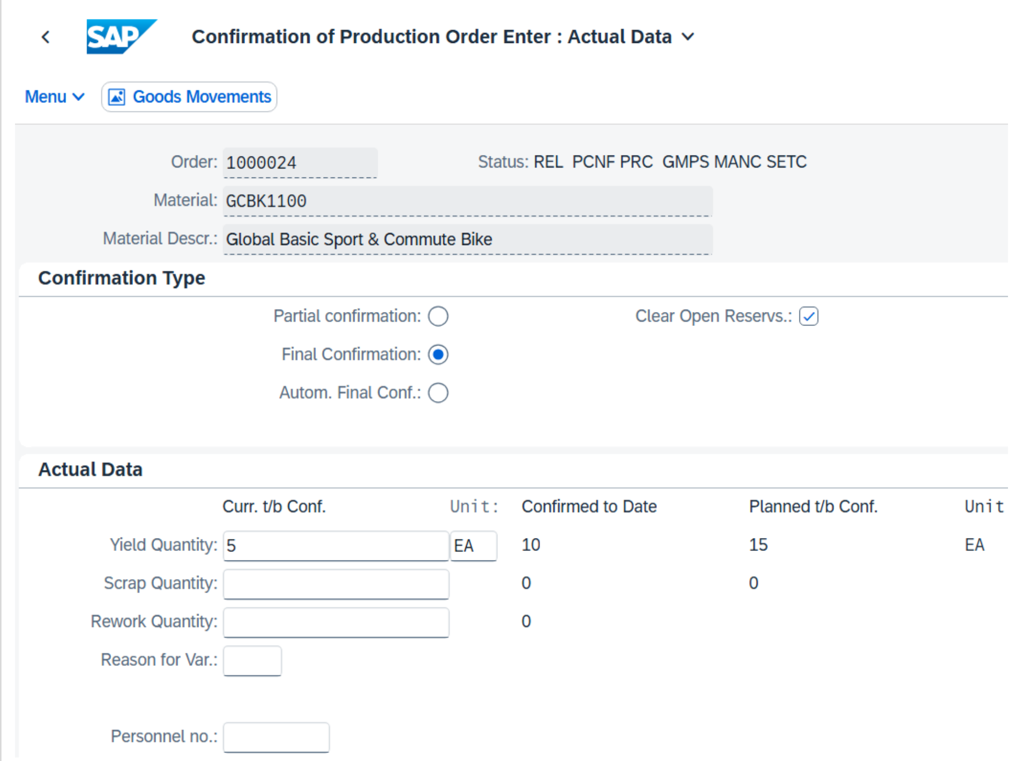
Enter your material number **GCBK1###** and click Go to execute the search. Select your order and then click OK. GCBK1###

Your order number is added to the initial screen. Press Erfassen to continue.

On the *Enter Confirmation for Production Order: Actual Data* screen, the final confirmation is now carried out. **Final confirmation** should already be selected as the *confirmation type*, and **Clear Open Reservation** should be selected. Final Confirmation

The reservations can only be cleared with the final confirmation.

Yield Quantity should be filled with the remaining **5** quantities to be confirmed. 5



Press Save to save the confirmation.

Repeat this procedure for your production order of material **GCBK2###**. Make a **final confirmation** of **5** yield.

GCBK2### Final Confirmation 5

Repeat this procedure for your production order of material **GCBK3###**. Make a **final confirmation** of **10** yield.

GCBK3### Final Confirmation 10

Note You receive a message for material GCBK3### that the confirmation was saved, but not that there was a goods movement. Otherwise, the goods movement is triggered by the components that are used from the warehouse for production. However, since no dependent requirements have been determined for your material GCBK3###, no components are consumed from the warehouse for your material.

Click SAP to return to the SAP Fiori launchpad.

☐

Step 40: Check Production Order

Task Display the production order status. **Time** 5 min

Description Display your production order and check its current status after the complete confirmation from production.

Name (Job) Michael Brauer (Shop Floor Worker 4)

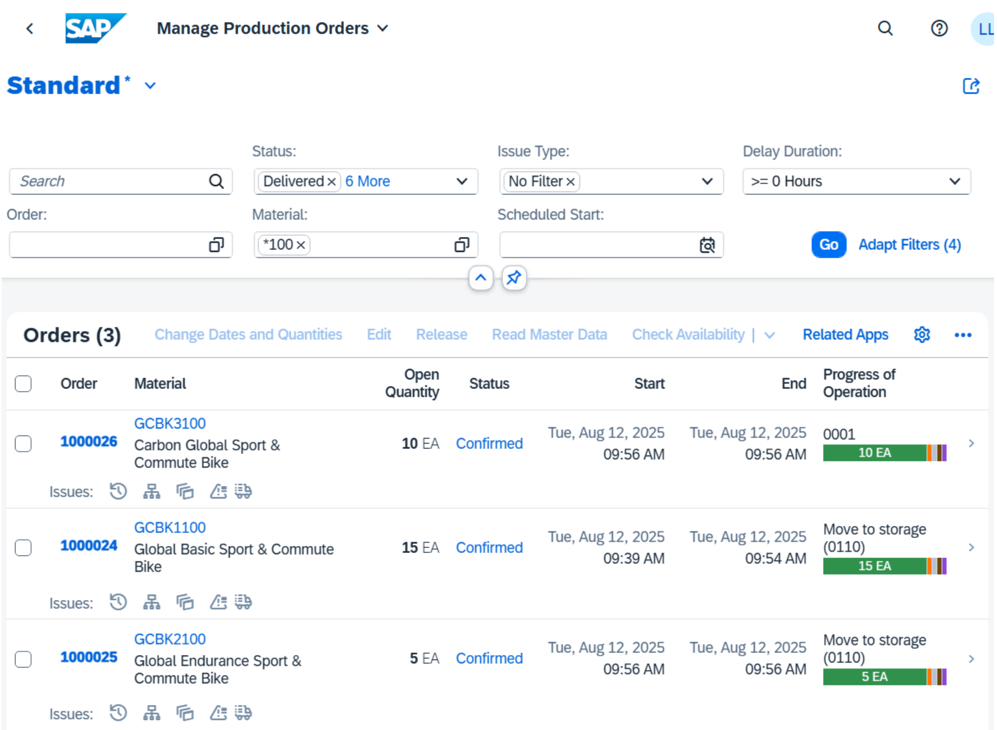
Initial Screen

To display the production order status, use the *Manage Production Orders* app in the Production *Planning and Execution* area in the *Shop Floor Worker* role.

The system displays an overview of all existing orders. Depending on the progress of your course, there may be several production orders with different processing statuses.

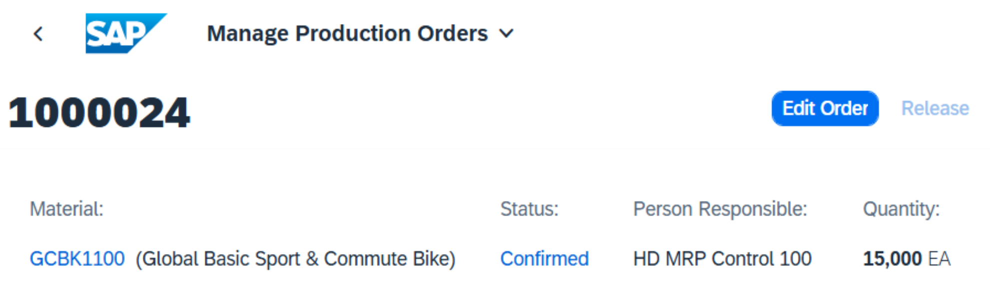
*###

In the *Material Number* field, enter your material ***###** and choose Go to display only your order.

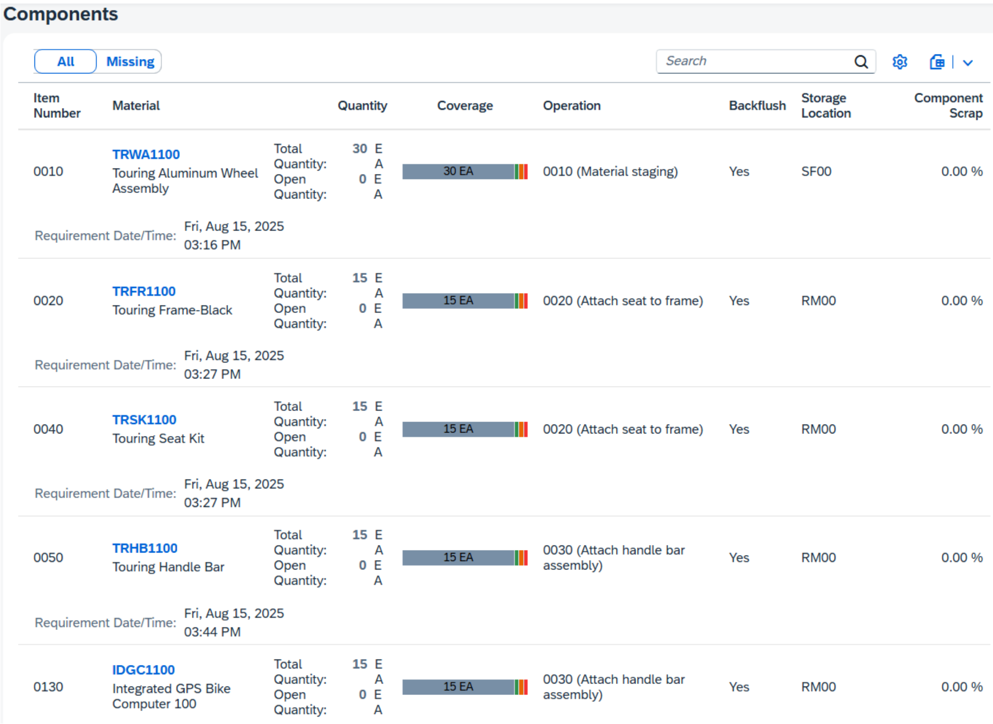


In the table overview, you can see that the current status and the processing status of the production order have changed again.

Select the entry for your GCBK1### bicycle to display the details of the production order.

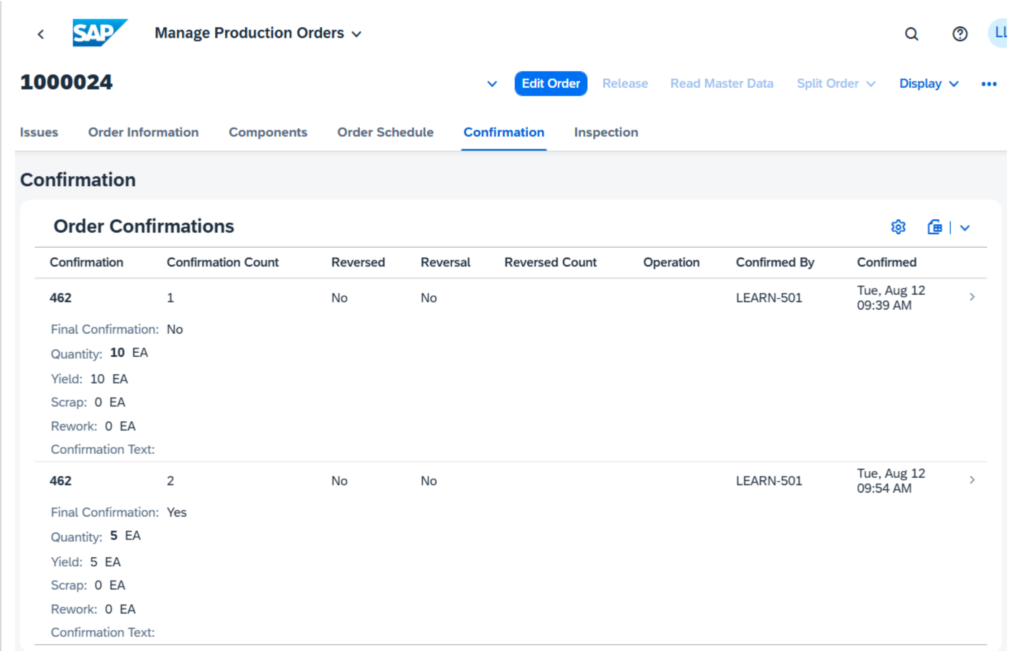


Now choose the "*Components*" tab page. The screen scrolls to the appropriate location.



The quantities of the components are now completely consumed.

Now choose the *Confirmation* tab page. The screen scrolls to the appropriate location.



You see your two confirmations without scrap or rework and the second confirmation is the final confirmation.

Note Your production order is now completely confirmed, but not yet completely completed. The confirmations express that the products have been produced, but the goods receipt of the products still has to be posted.

Click SAP to return to the SAP Fiori launchpad.

☐

Step 41: Goods Receipt for Production Order

Task Post the finished goods to the warehouse. **Time** 5 min

Description Post the goods receipt for your production order. You receive the confirmed products in your finished goods warehouse. Check the proposed quantity with the quantity confirmed in the production order.

Name (Job) Susanne Castro (Goods Receipt Clerk)

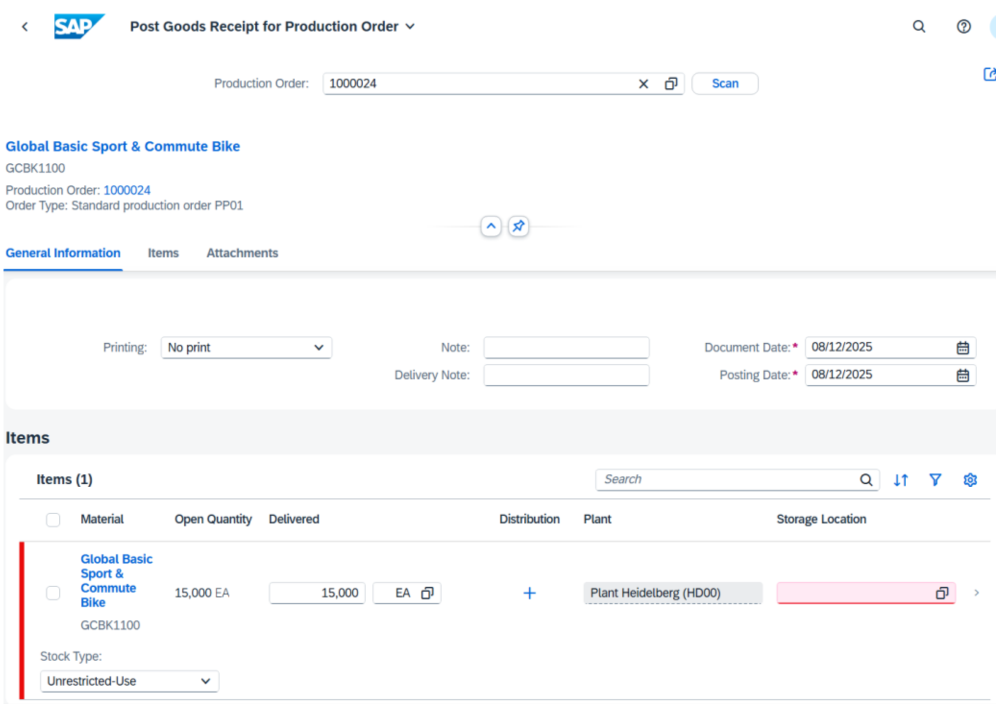
To post the goods issue, use the *Post Goods Receipt for Production Order* app in the *role Goods Receipt Clerk* in the area *Production Planning and Execution*.

Initial Screen

Determine your order number. Click the value help icon in the *Production Order* field. Enter your material **GCBK1###** and press Go.

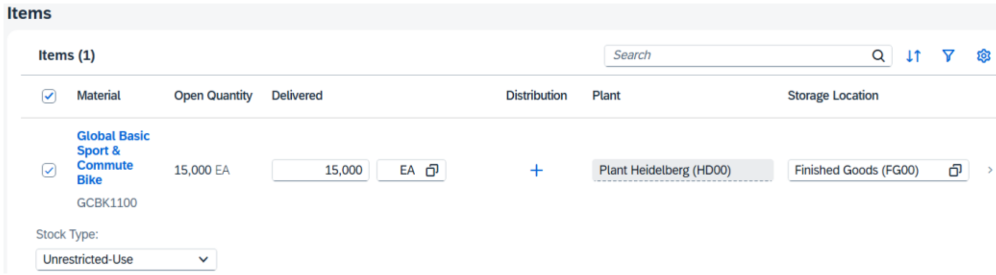
GCBK1###

Select your production order, the system automatically displays the related *General Information*.

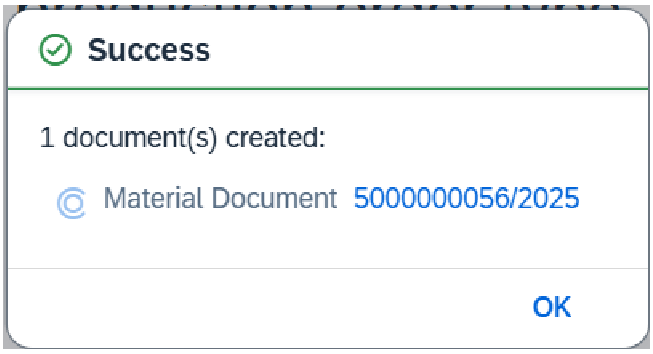


Make sure that **Unrestricted Use** is selected as *the stock type* and **FG00** as the storage location. Select the entry for the material.

FG00
Unrestricted-Use



Save your goods receipt with Post. The SAP system assigns a unique number to the goods receipt and issues a corresponding message.



As a result, the current value of the produced material is updated in the production order. Confirm the message with OK.

Repeat this step for the production order of material **GCBK2###** and **GCBK3###**.

Retry
GCBK2###
GCBK3###

Click SAP to return to the SAP Fiori launchpad.

Step 42: Analyze Production Costs

Task Display the assigned costs for your production order. **Time** 5 min

Description Display and review all costs that have been assigned to your production order.

Name (Job) Jamie Shamblin (Controller)

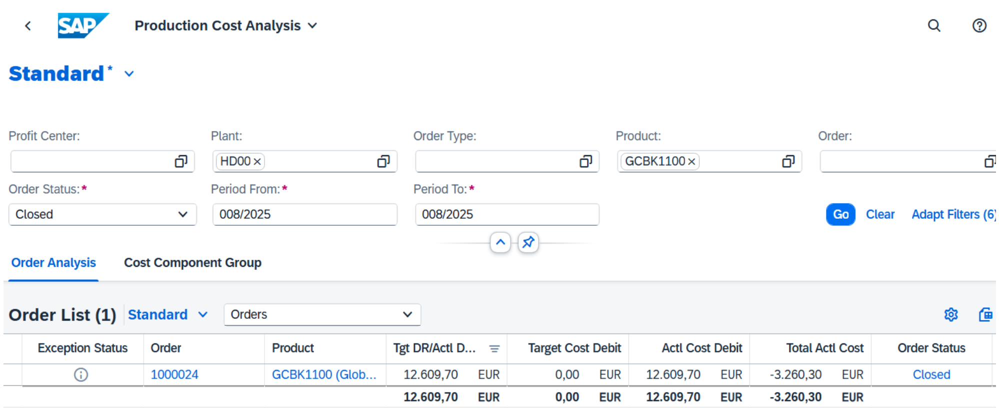
To display the costs for a production order, use the *Production Cost Analysis* app in the *Production Planning and Execution* area in the *Controller* role.

Initial Screen

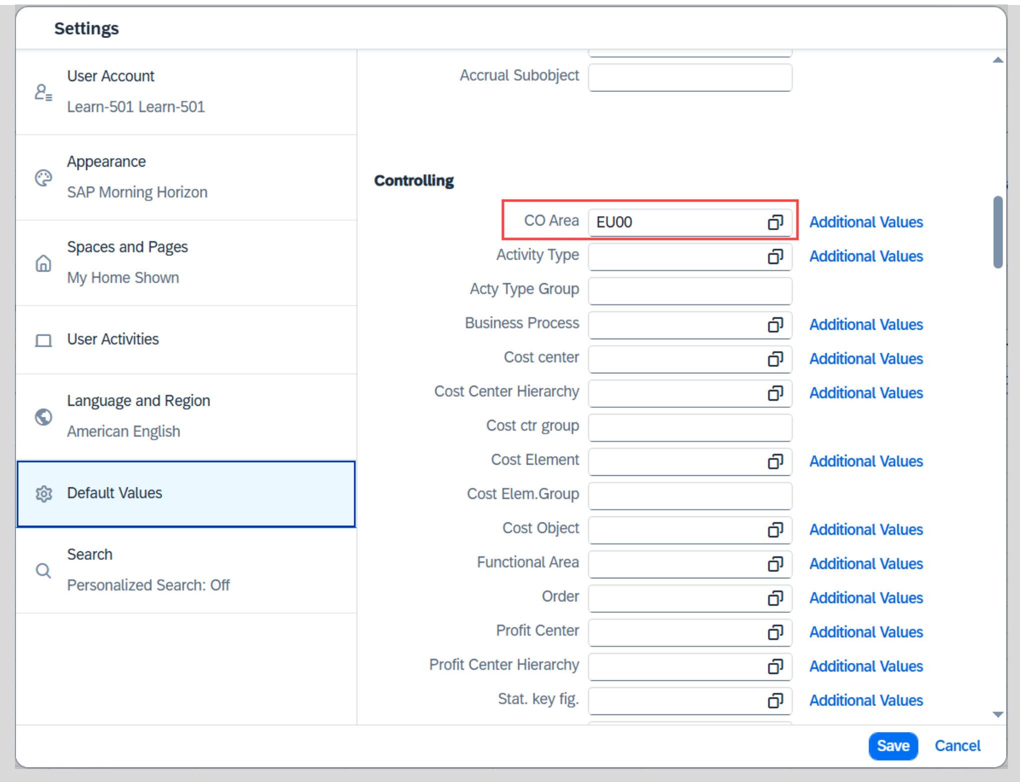
In the search for *Product*, enter **GCBK1###** and change the *order status* from Open to **Closed**.

GCBK1###
Closed

Press Go to execute the search. Your just completed production order is displayed.

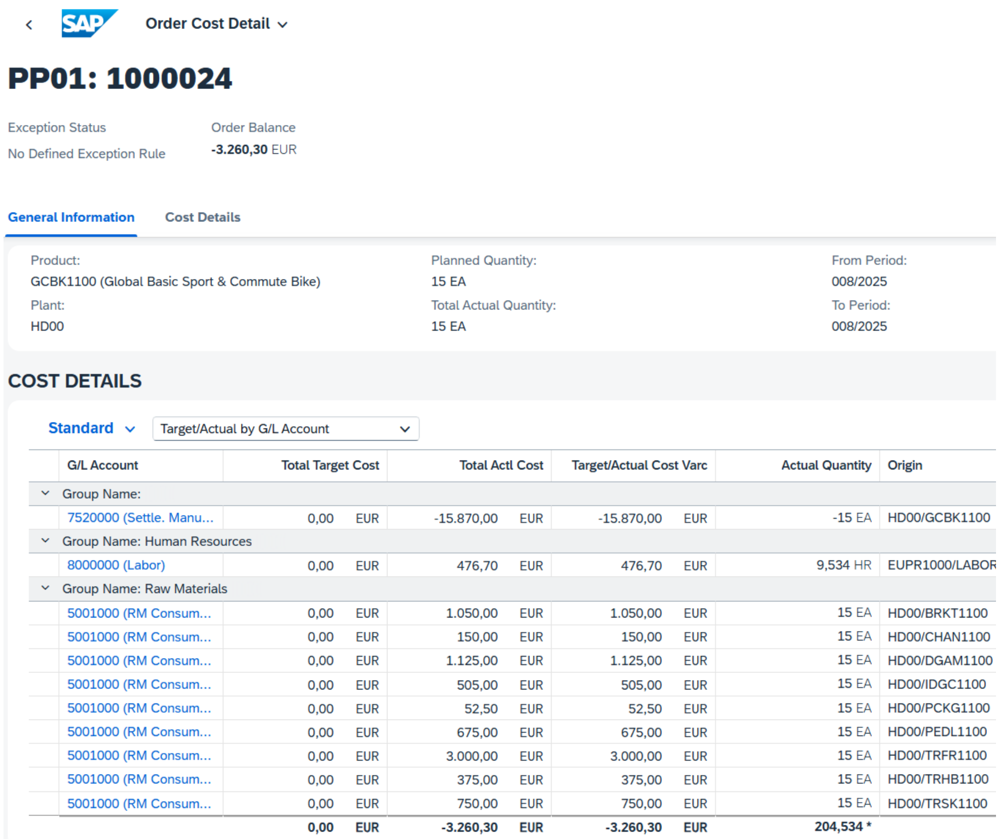


Note If you do not see any data, change the default value in your user settings for the controlling area from NA00 to EU00. Then reload the app and try the search again.



This overview lists the total target and actual costs and displays any variances.

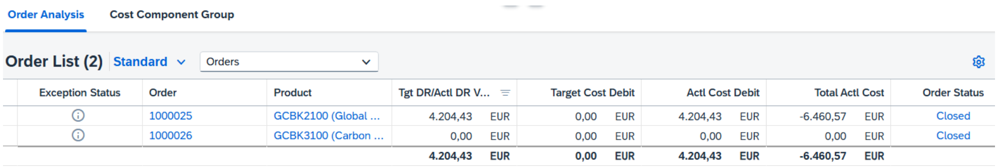
Click > at the end of the row to open the charge details.



G/L Account	Total Target Cost		Total Actl Cost		Target/Actual Cost Varc		Actual Quantity	Origin
Group Name:								
7520000 (Settle. Manu...	0,00	EUR	-15.870,00	EUR	-15.870,00	EUR	-15 EA	HD00/GCBK1100
Group Name: Human Resources								
8000000 (Labor)	0,00	EUR	476,70	EUR	476,70	EUR	9,534 HR	EUPR1000/LABOR
Group Name: Raw Materials								
5001000 (RM Consum...	0,00	EUR	1.050,00	EUR	1.050,00	EUR	15 EA	HD00/BRKT1100
5001000 (RM Consum...	0,00	EUR	150,00	EUR	150,00	EUR	15 EA	HD00/CHAN1100
5001000 (RM Consum...	0,00	EUR	1.125,00	EUR	1.125,00	EUR	15 EA	HD00/DGAM1100
5001000 (RM Consum...	0,00	EUR	505,00	EUR	505,00	EUR	15 EA	HD00/IDGC1100
5001000 (RM Consum...	0,00	EUR	52,50	EUR	52,50	EUR	15 EA	HD00/PCKG1100
5001000 (RM Consum...	0,00	EUR	675,00	EUR	675,00	EUR	15 EA	HD00/PEDL1100
5001000 (RM Consum...	0,00	EUR	3.000,00	EUR	3.000,00	EUR	15 EA	HD00/TRFR1100
5001000 (RM Consum...	0,00	EUR	375,00	EUR	375,00	EUR	15 EA	HD00/TRHB1100
5001000 (RM Consum...	0,00	EUR	750,00	EUR	750,00	EUR	15 EA	HD00/TRSK1100
	0,00	EUR	-3.260,30	EUR	-3.260,30	EUR	204,534 *	

Now that the finished products have been received into the warehouse, the consumption of the values of all manufactured bicycles has been added.

Perform the production cost analysis for material GCBK2### as well.



Exception Status	Order	Product	Tgt DR/Actl DR V...		Target Cost Debit		Actl Cost Debit		Total Actl Cost		Order Status
ⓘ	1000025	GCBK2100 (Global ...	4.204,43	EUR	0,00	EUR	4.204,43	EUR	-6.460,57	EUR	Closed
ⓘ	1000026	GCBK3100 (Carbon ...	0,00	EUR	0,00	EUR	0,00	EUR	0,00	EUR	Closed
			4.204,43	**EUR**	**0,00**	**EUR**	**4.204,43**	**EUR**	**-6.460,57**	**EUR**	

Click SAP to return to the SAP Fiori launchpad.

☐

Step 43: Execute Variance Calculation

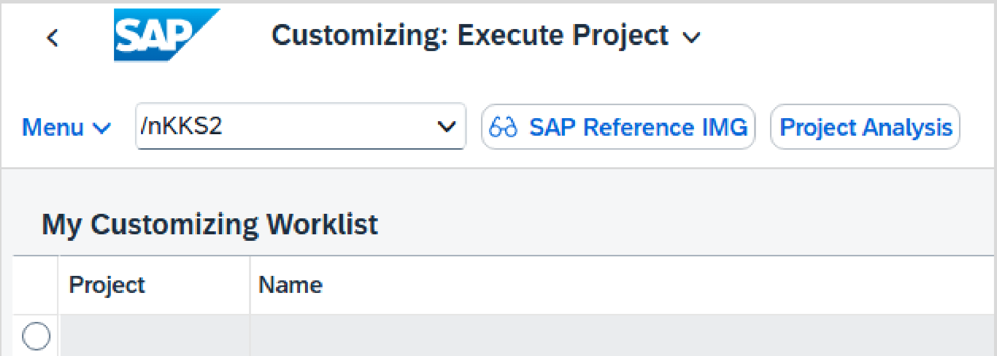
Task Run the Variance Calculation. **Time** 5 min

Description In SAP, this is the process of comparing actual costs with planned or target costs (for example, in production orders or on cost centers) to identify and analyze differences (variances). This helps companies understand where costs deviate from expectations. Execute Variance Calculation = Compare the actual costs with the planned costs to calculate the difference.

Name (Job) Jamie Shamblin (Controller)

Initial Screen

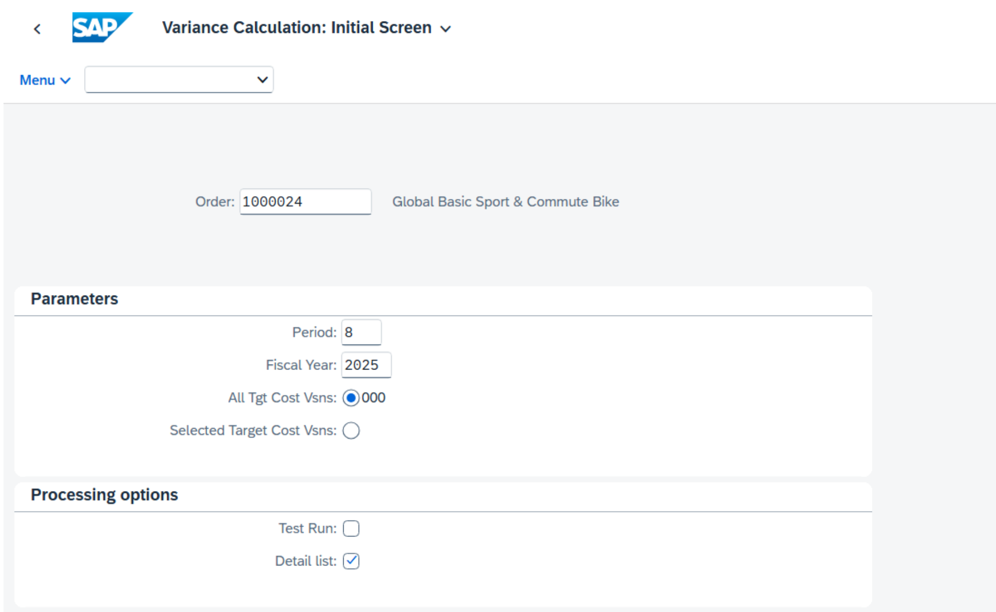
To execute variance calculation, use the *SPRO* app in the *Customizing* area. Enter transaction code /nKKS2. Click *Enter*.



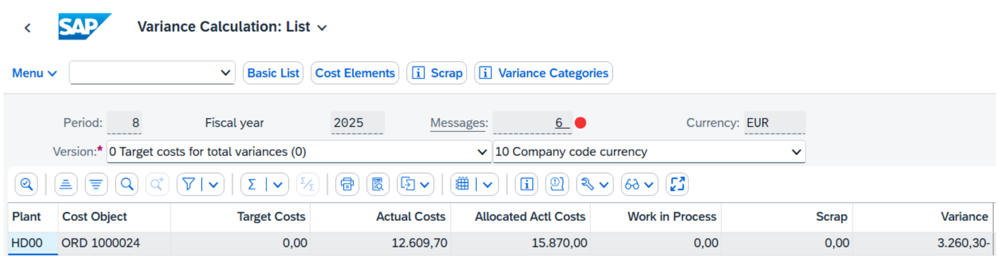
Note Transaction KKS2 is used in SAP to calculate variances for orders (usually production orders or process orders). It serves to determine the deviations produced during production (e.g. B. cost variances between target and actual).

On the *Variance Calculation: Initial Screen*, you can maintain or select an order. You can either select an existing order from the list and view or edit its details, or create a new order to record new business transactions. Use the available filter and search functions to search specifically for specific orders and to design your work processes efficiently.

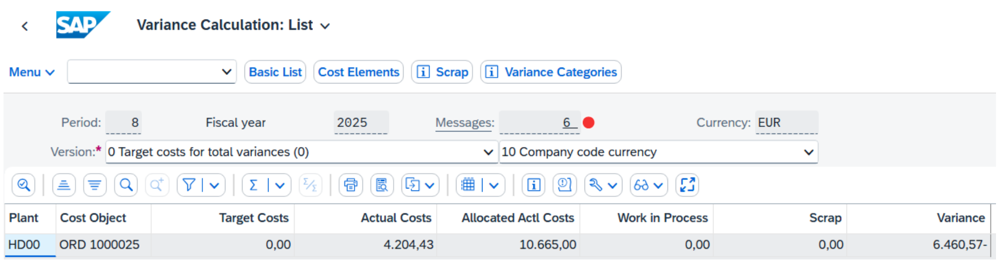
Enter the order number for your material **GCBK1###** and enter the **current period** and **fiscal year**. Select **All Target Cost Versions**.



Click 'Execute' and ignore the warning by pressing Enter.



Repeat this procedure for the production order of material **GCBK2###**.



Note With this procedure, we have cleared the existing differences in the system. As a result, both the accounting documents and the document flow are consistent and correct again. The status of the delivery and invoice have been updated accordingly so that there are no more open or erroneous items. This procedure corresponds to the standard SAP processes and ensures clear and comprehensible accounting.

Now we can proceed with the step Settle Production Order. As a result, the costs of the production order are finally reposted to the corresponding cost centers or cost objects. At the same time, all open costs and variances are closed so that the production order is considered completed. This step is important to ensure correct cost distribution and clean accounting in the SAP system.

Click SAP to return to the SAP Fiori launchpad.
☐

Step 44: Settle production order

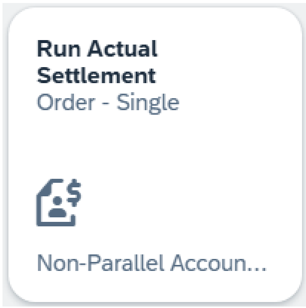
Task Settle the costs from your production order. **Time** 15 min

Description Settle the costs for production. These are temporarily entered in the production order and must now be assigned to a suitable cost object. Compare the actual costs with the target costs to identify variances or potential problems in this area.

Name (Job) Jamie Shamblin (Controller)

To settle the costs from a production order, in the *Production Planning and Execution* area, in the *Controller* role, use the *Run Actual Settlement* app.

Initial Screen



If you need to enter the controlling area, select **EU00** and click Continue.

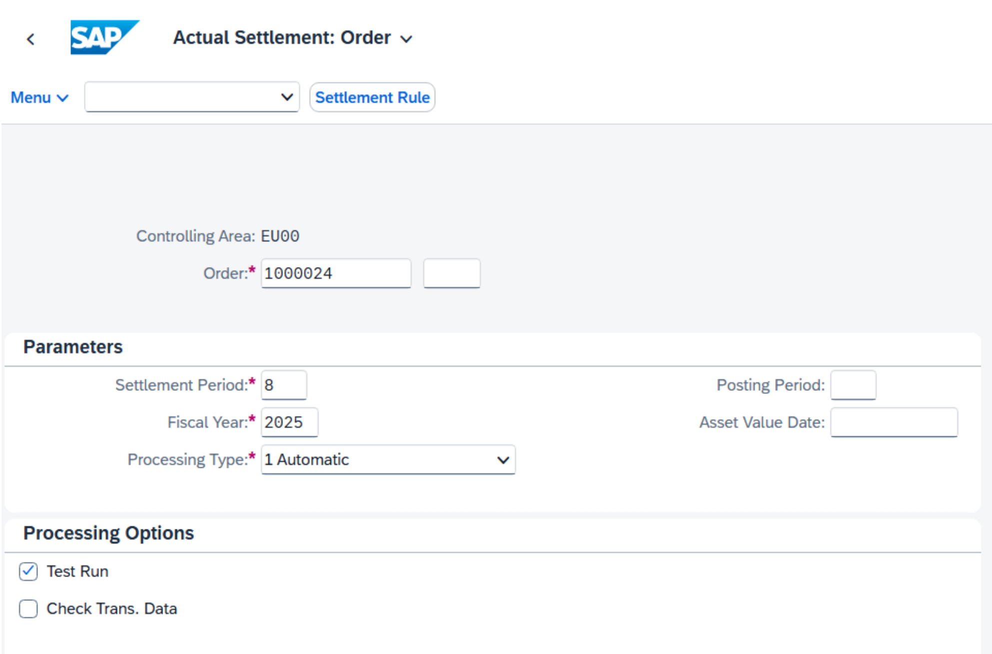
EU00

Click in the *Order* field and choose the value help icon. Search for your order using your material **GCBK1###** and transfer it with .

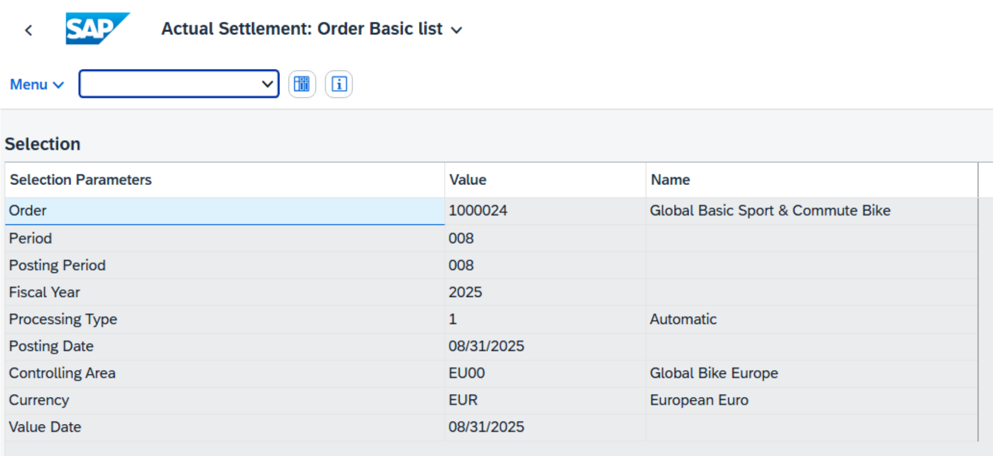
GCBK1###

In the *Parameters* area, enter the **current month** (for example, 005 for May) as the *settlement period and posting period*, and the **current year** as the *fiscal year*. In addition, make sure that **Test Run** is selected.

Current Month Current Year
Test Run

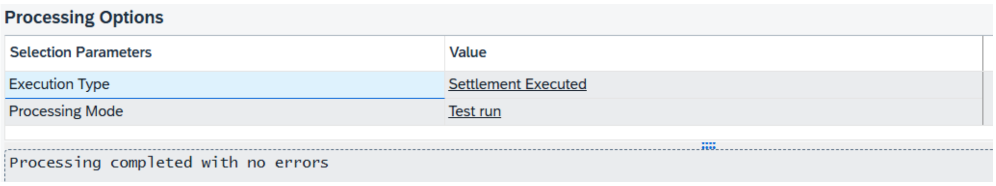


Press Execute to continue. Choose Enter to confirm any message that may appear. The *Actual Settlement Order Basic List* screen appears.



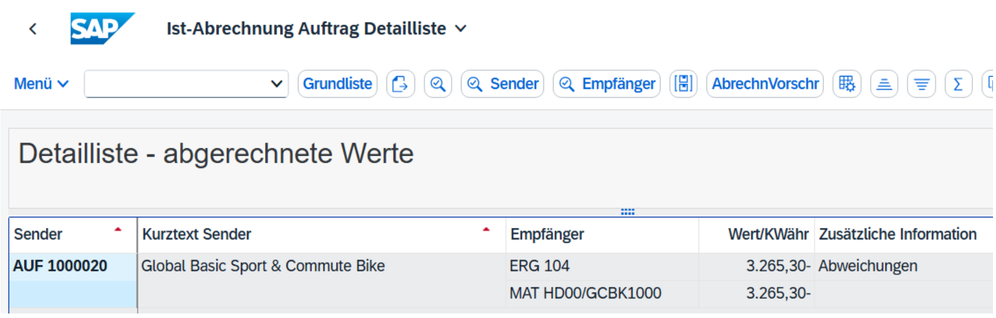
Selection Parameters	Value	Name
Order	1000024	Global Basic Sport & Commute Bike
Period	008	
Posting Period	008	
Fiscal Year	2025	
Processing Type	1	Automatic
Posting Date	08/31/2025	
Controlling Area	EU00	Global Bike Europe
Currency	EUR	European Euro
Value Date	08/31/2025	

In the process control, you can see that this is only a test run.



Selection Parameters	Value
Execution Type	Settlement Executed
Processing Mode	Test run

Click to open the detail lists.



Sender	Kurztext Sender	Empfänger	Wert/KWähr	Zusätzliche Information
AUF 1000020	Global Basic Sport & Commute Bike	ERG 104	3.265,30-	Abweichungen
		MAT HD00/GCBK1000	3.265,30-	

To view more reports, press .

A popup opens in which you can choose between several reports. Choose **Actual/Plan/Variance** and confirm your selection with . A corresponding report bundle is generated and displayed.

‹ SAP **Orders: Actual/Plan/Variance** ⌄

Menu ⌄ Column

Orders: Actual/Plan/Variance   Date: 08/12/2025 16:27:36   Page: 2 / 2

Order/Group	1000024	000001000024
Fiscal year	2025	
Period	1 - 8	

Cost Elements	Actual	Plan	Var.(Abs.)	Var.(%)
5001000 RM Consumpt Expense	7.697,50	8.152,50	455,00-	5,58-
5003000 TG Consumpt Expense	450,00	450,00		
5004000 SF Consmpt Expense	3.985,50	3.985,50		
8000000 Labor	476,70	476,65	0,05	0,01
8015000 Material Overhead		2.517,60	2.517,60-	100,00-
* Costs	12.609,70	15.582,25	2.972,55-	19,08-
7520000 Settle. Manuf Output	15.870,00-	15.870,00-		
* Deliveries to Stock	15.870,00-	15.870,00-		
** Balance	3.260,30-	287,75-	2.972,55-	1.033,03

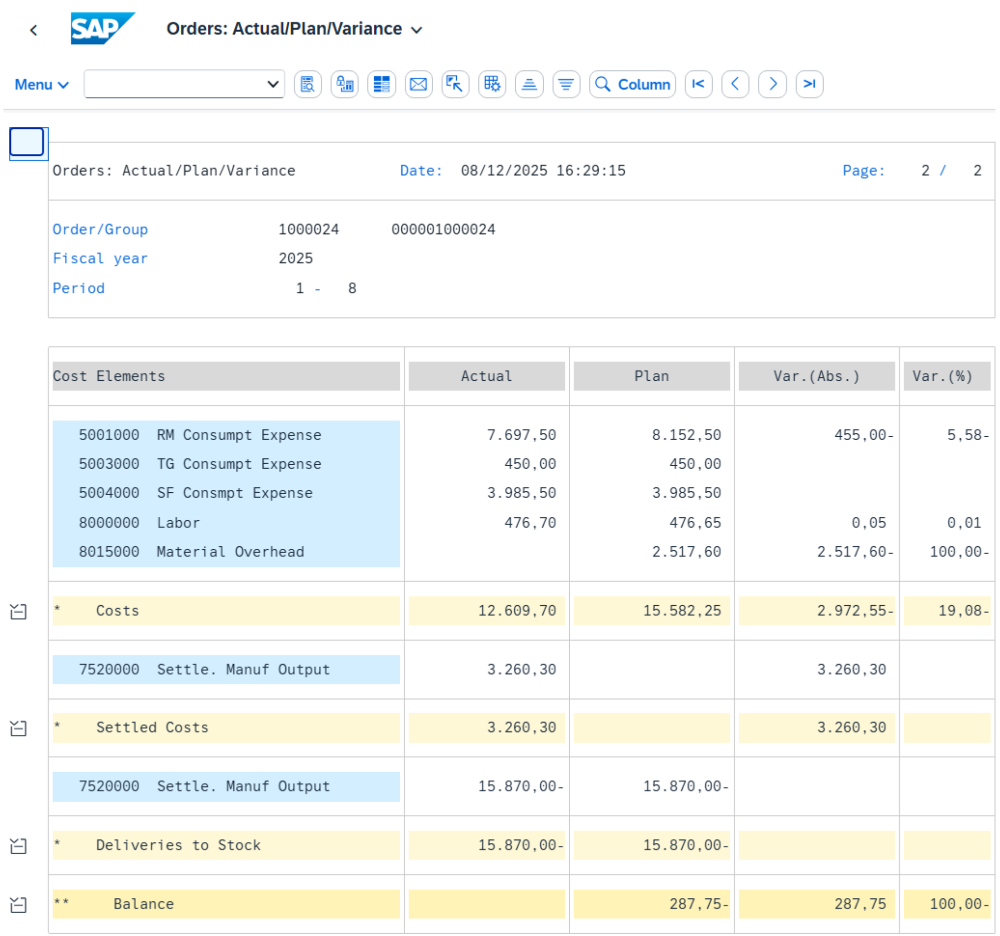
Press ‹ to go back. Confirm the prompt whether you want to exit the report with **YES**. Then choose ‹ twice to return to the Actual *Settlement: Order* initial screen.

Now deselect **Test Run** and execute again with Execute. In contrast to the previous run, you can now see in the Processing Options area that this was an update run that was completed without errors. ~~Test Run~~

Processing Options

Selection Parameters	Value
Execution Type	Settlement Executed
Processing Mode	Update run

Call up the report **Actual/Plan/Variance** again by first clicking on and following the menu path **Menu ► Environment ► Report**.



Orders: Actual/Plan/Variance Date: 08/12/2025 16:29:15 Page: 2 / 2

Order/Group 1000024 000001000024
Fiscal year 2025
Period 1 - 8

Cost Elements	Actual	Plan	Var.(Abs.)	Var.(%)
5001000 RM Consumpt Expense	7.697,50	8.152,50	455,00-	5,58-
5003000 TG Consumpt Expense	450,00	450,00		
5004000 SF Consmpt Expense	3.985,50	3.985,50		
8000000 Labor	476,70	476,65	0,05	0,01
8015000 Material Overhead		2.517,60	2.517,60-	100,00-
* Costs	12.609,70	15.582,25	2.972,55-	19,08-
7520000 Settle. Manuf Output	3.260,30		3.260,30	
* Settled Costs	3.260,30		3.260,30	
7520000 Settle. Manuf Output	15.870,00-	15.870,00-		
* Deliveries to Stock	15.870,00-	15.870,00-		
** Balance		287,75-	287,75	100,00-

Repeat this step for the orders of your materials GCBK2### and GCBK3###.

The system issues the following message for your material GCBK3###:

Either the sender is already settled, or there is nothing to settle View Details

Click to return to the SAP Fiori launchpad.

☐

Process Progress

The production planning and production process is finished at this point.

Process Progress

Since the production planning and production process of the new bicycles has been completed with the previous step, the sales process can now continue.

Step 45: Display Stock

Task Display the stock of your materials again. **Time** 5 min

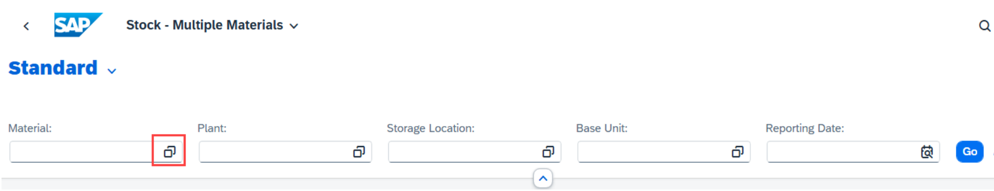
Description You want to make sure that there are enough mountain bikes in stock in the delivering plant to fulfill the Elbe Cycle ### order. Therefore, you use the SAP Fiori launchpad to check the material stock.

Name (Job) David Lopez (Sales Representative US East)

To check the warehouse stock of a material, use the *Stock – Multiple Materials* app in the *Sales and Distribution* area in the *Sales Representative* role.

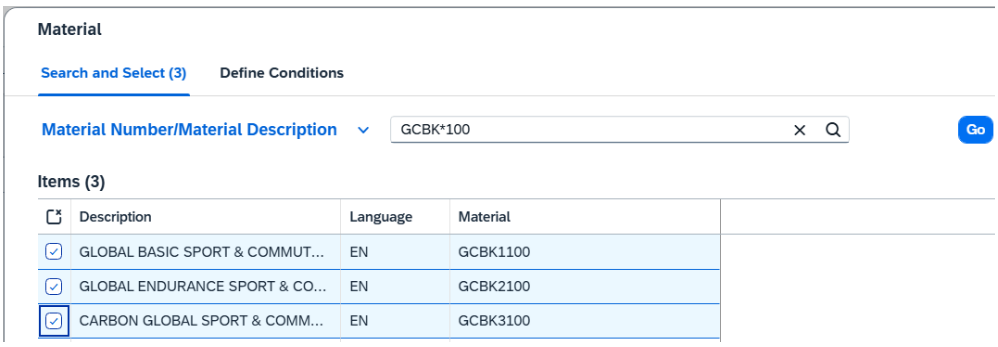
Initial Screen

This takes you to the default view of the app. Due to the high quantity of materials, we recommend that you do not search without further restrictions. Therefore, use the input help symbol ⧉ in the Material *Number* field.



In the dialog box that appears, enter ***###** in the *Material* field and **enter GCBK*** as the *description*.

*###
GCBK*

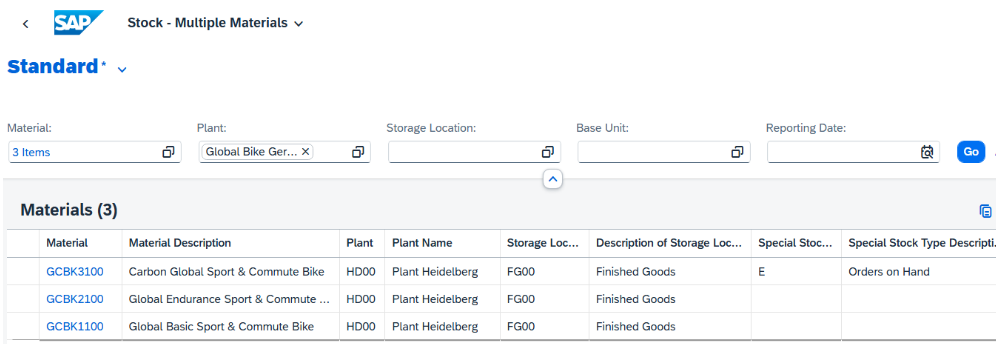


Choose Go to generate a results list of all materials that contains "Commute" and whose material key ends with "###". Select the **Global Basic Sport & Commute Bike**, the **Global Endurance Sport Commute Bike** and the **Carbon Global Sport Commute Bike**. Click OK to apply the selection.

Global Basic Sport & Commute Bike
Global Endurance Sport Commute Bike
Carbon Sport Commute Bike

Back in *Stock – Multiple Materials* Overview screen, enter **HD00 (Heidelberg)** as *the plant* and **FG00** (Finished Goods) as *the storage location*. Choose Go to display the corresponding warehouse stocks.

HD00
FG00



Material	Material Description	Plant	Plant Name	Storage Loc...	Description of Storage Loc...	Special Stoc...	Special Stock Type Descripti.
GCBK3100	Carbon Global Sport & Commute Bike	HD00	Plant Heidelberg	FG00	Finished Goods	E	Orders on Hand
GCBK2100	Global Endurance Sport & Commute ...	HD00	Plant Heidelberg	FG00	Finished Goods		
GCBK1100	Global Basic Sport & Commute Bike	HD00	Plant Heidelberg	FG00	Finished Goods		

Note Special stock type "E" for orders on hand are materials that are procured or produced as part of a sales order and are directly assigned to a specific sales order. These materials are managed separately from the general warehouse stock because they are already "reserved" for a customer and are not to be used for other orders.

This report shows the stock levels for the plant in Heidelberg. Scroll to the right to see the unrestricted-use warehouse stocks.

Unrestricted Stock		Stock in Quality Inspection		Blocked Stock	
10	EA	0	EA	0	EA
5	EA	0	EA	0	EA
15	EA	0	EA	0	EA
30	**EA**	**0**	**EA**	**0**	**EA**

Click SAP to return to the SAP Fiori launchpad.

☐

Step 46: Track Sales Order

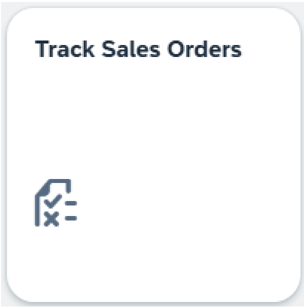
Task Track the processing status of the sales order. **Time** 10 min

Description Use the SAP Fiori launchpad to track the sales order.

Name (Job) David Lopez (Sales Representative US East)

To track a sales order, you use the *Track Sales Orders* app in the *Sales Representative* role in the *Sales* area.

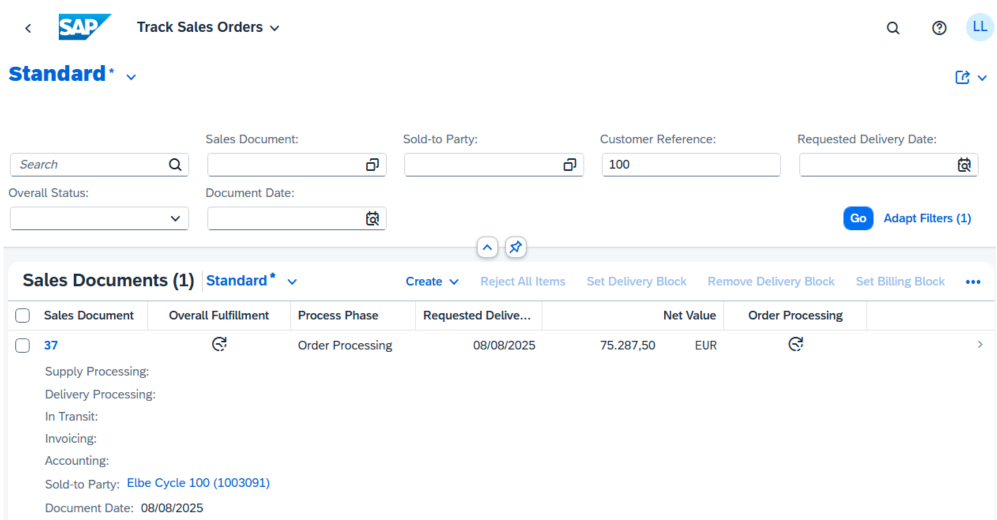
Initial Screen



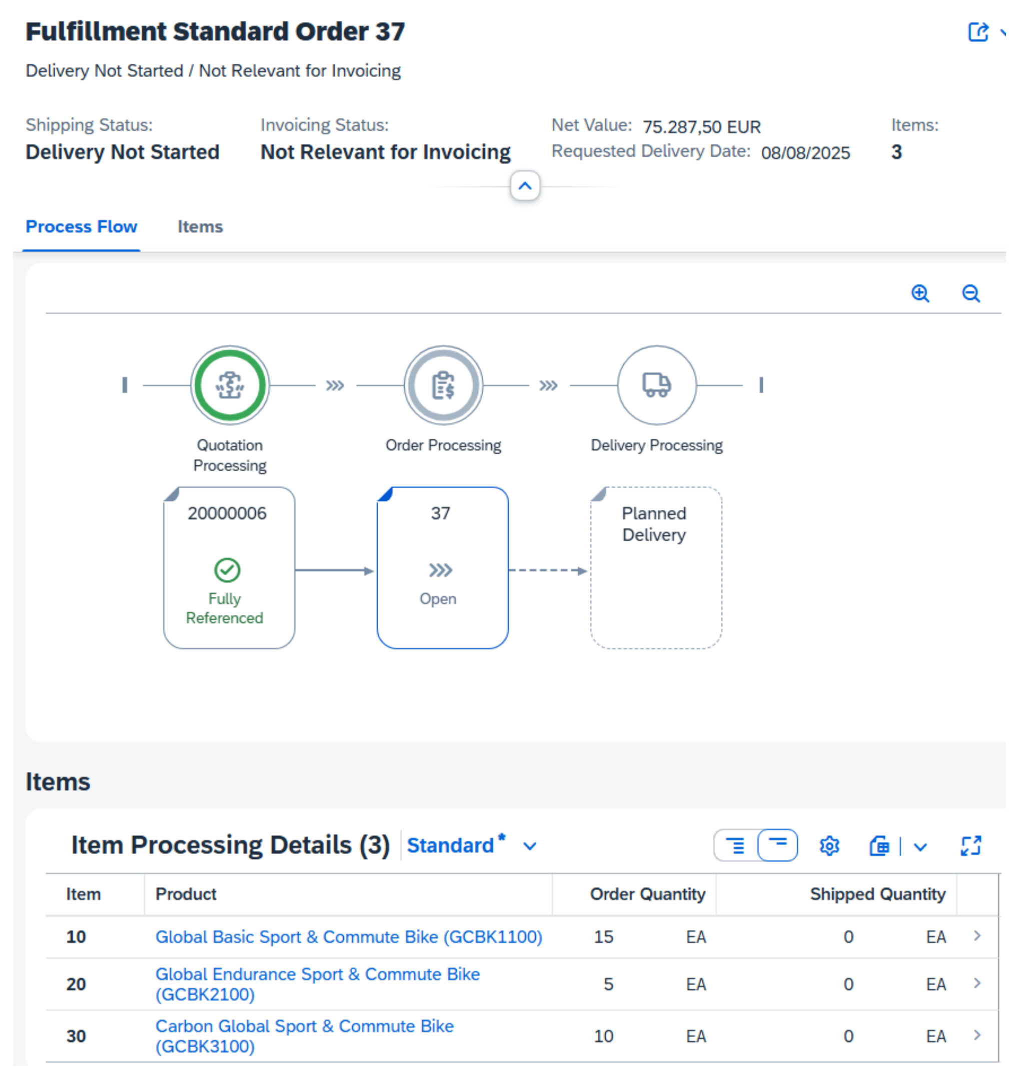
This takes you to the default view of the app. In the *Cust. Reference* field, enter your number (###) and press Go.

###

Your standard order is displayed in the results list. Here, you can already see initial details such as the *net value* or *the fulfillment status*. You can also check the sold-to party in one of the columns at the bottom.

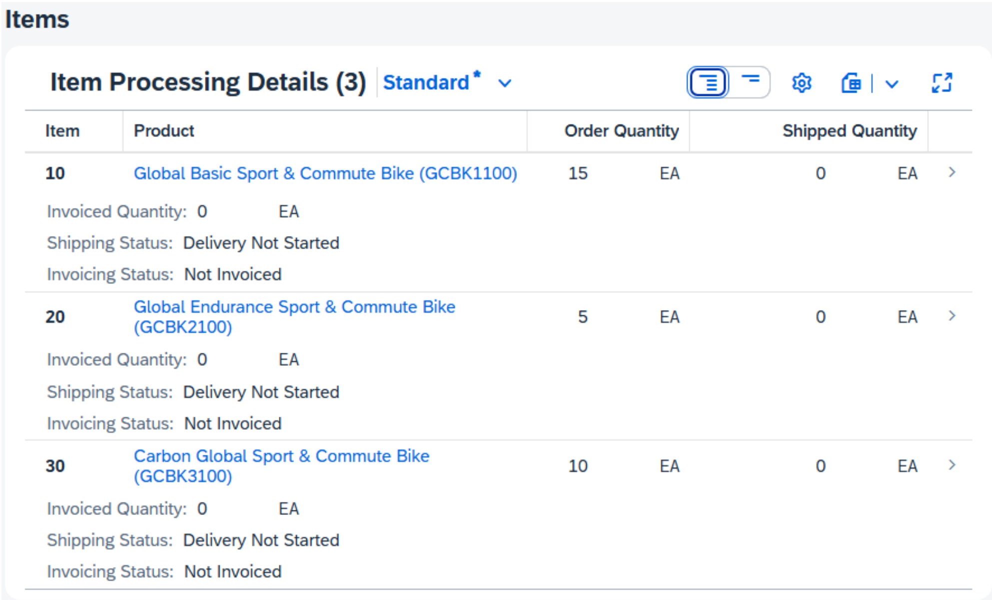


Click this line. You are navigated to *Track Sales Order Details* View where you can see all the details.

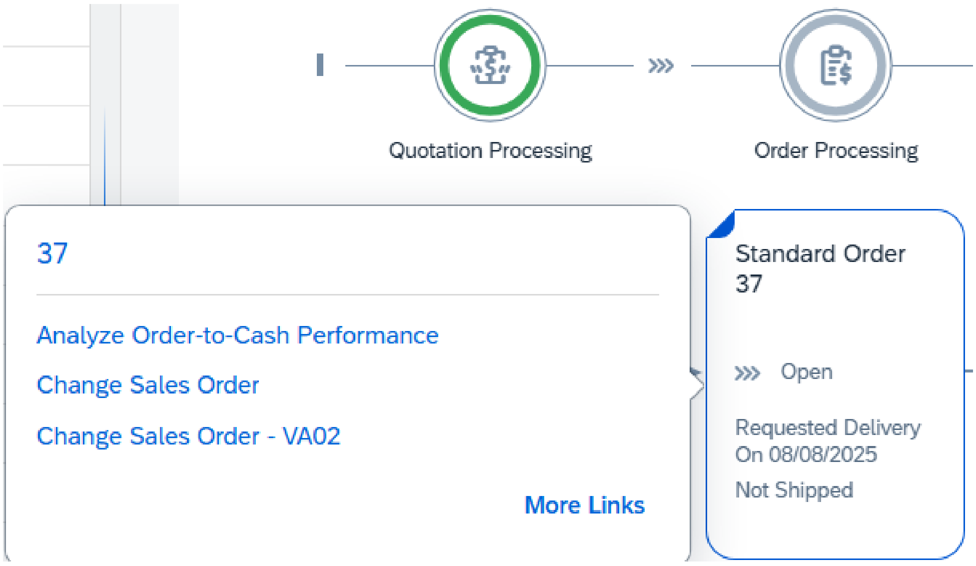


For example, you can see that the processing of the quotation is completely processed ("fully referenced"), but the processing of the forward order is currently still "open". You can also see the requested delivery date of the order and the planned delivery from the overview.

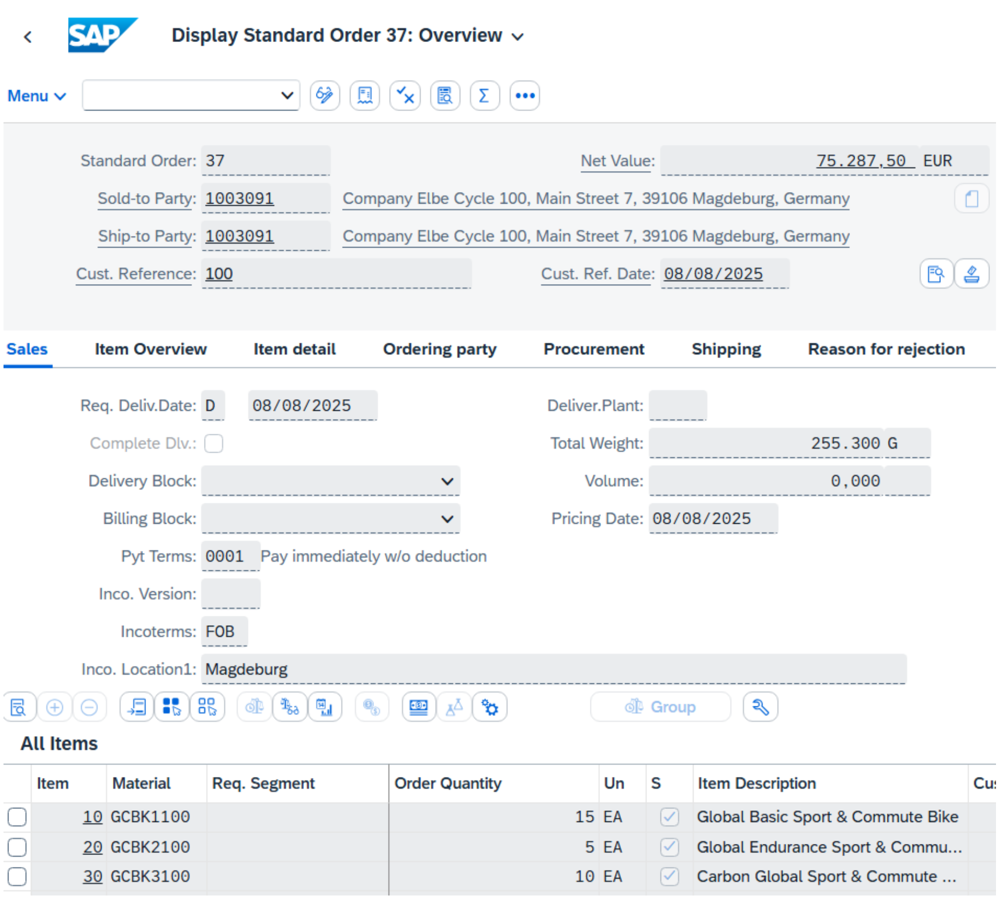
Click the *Items* tab. Here you can see a list of the ordered bicycles and the quantity of billed or already shipped quantity.



Go back to the *Process Flow* tab and click your standard order. The following context menu opens.

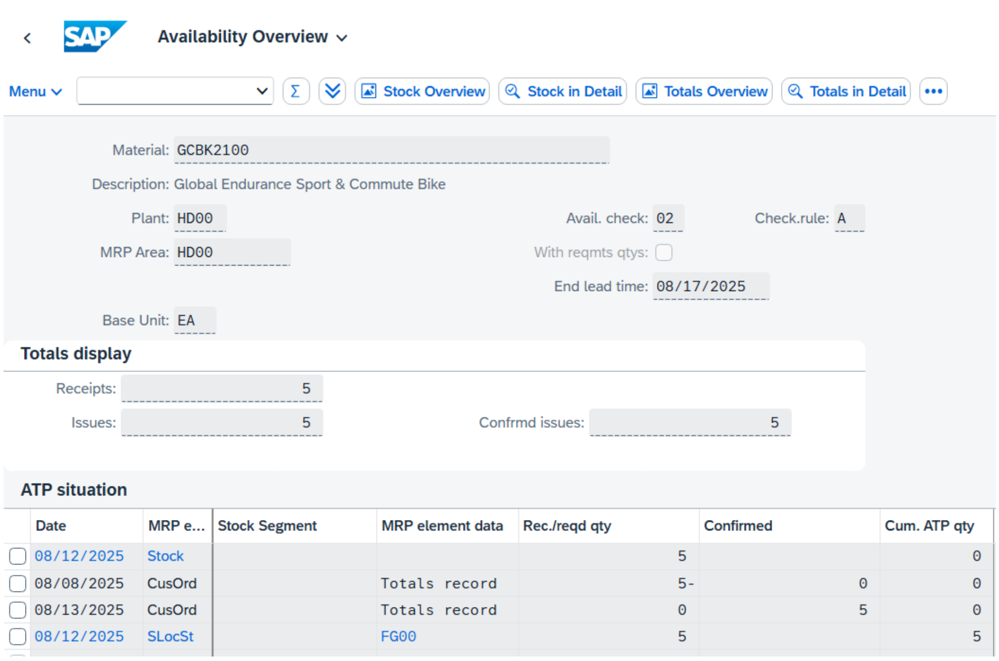


Choose More Links and in the dialog box that opens, choose *Display Sales Order – VA03*. The related app opens automatically.



In the *All Items* area, select the row with the **Global Endurance Sport & Commute Bike** and click (*Display Availability*) to check the availability in detail.

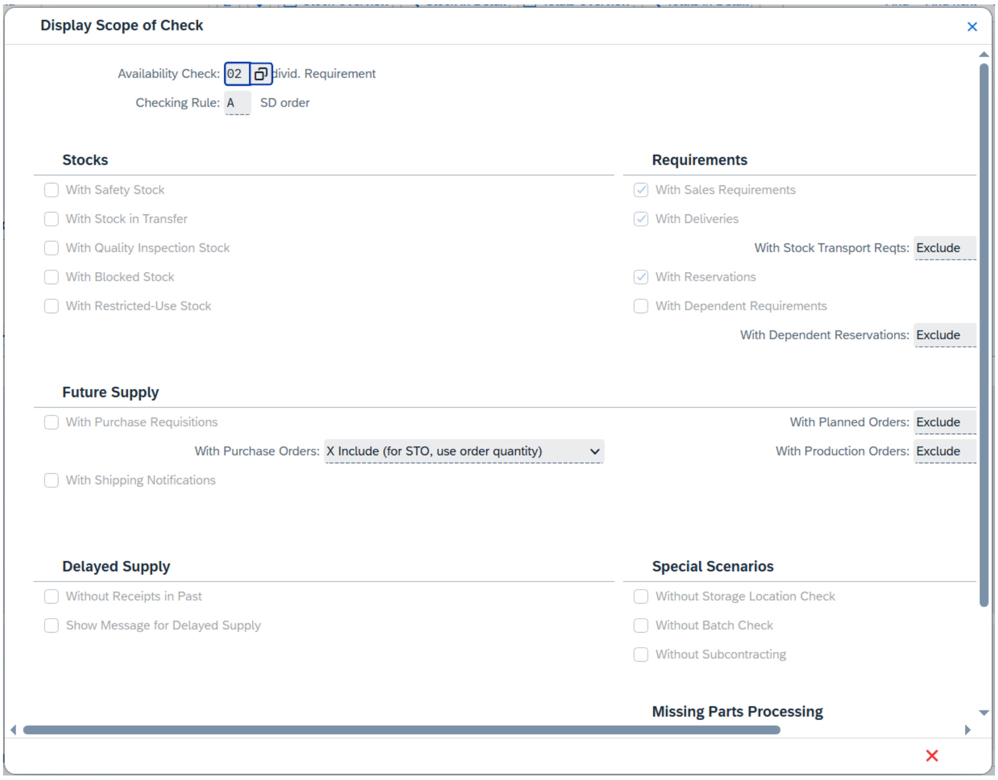
Global Endurance Sport & Commute Bike



The *availability overview* shows that in this case, 5 bicycles exist in the plant stock and 5 would be issued for your sales order.

Note Your stock list might show different stock quantities.

Choose Scope of check. If this is not displayed, you can find the entry in the pull-down menu under **Menu** ► **Scope of Check**. The subsequent window appears.

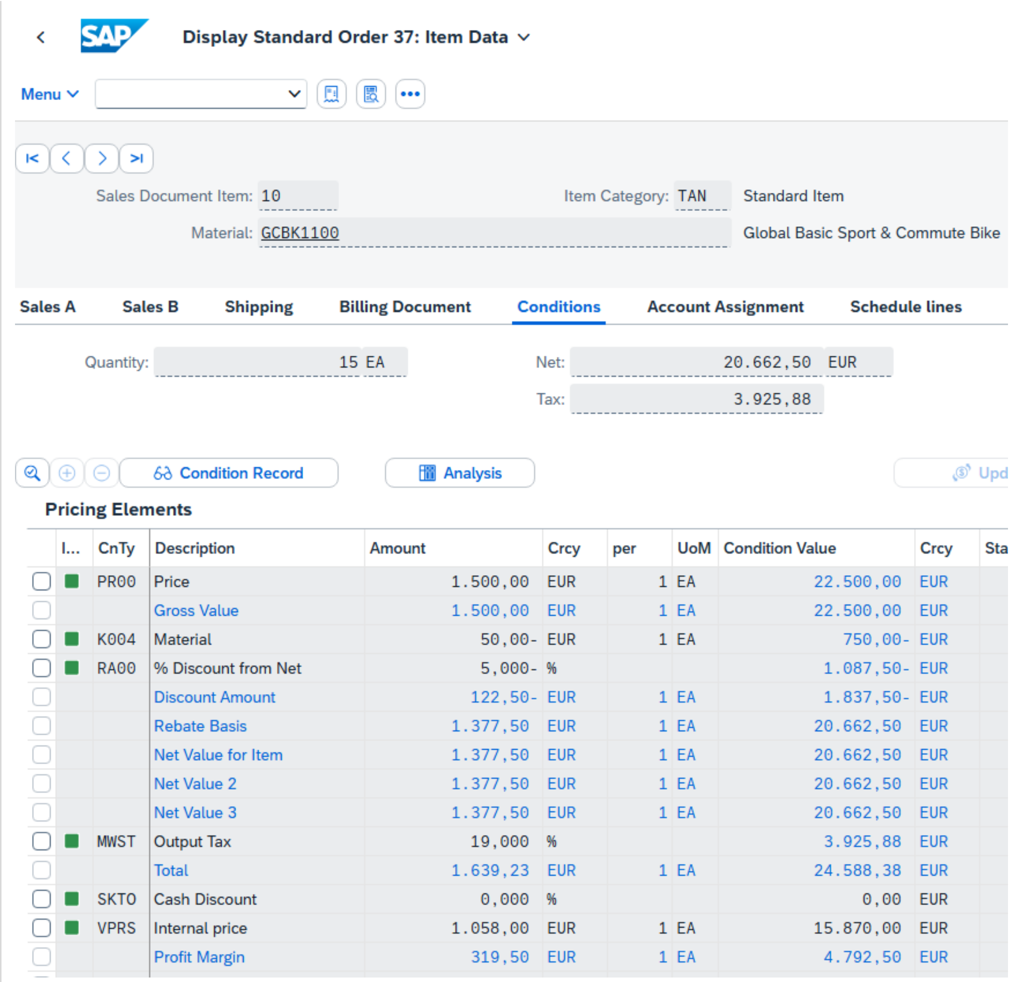


This screen shows the elements that are taken into account when the availability check is executed. For example, under *Future Receipt*, purchase orders are included, which means that a purchase order increases the available stock on the day of receipt. Click to close the popup and to return to the standard order overview.

When you display the availability overview for bike GCBK3###, you will notice that the materials do not exist in the plant stock, but in the sales order stock. This means that the material is intended for this sales order. Click to return to the overview of the standard order.

Global Basic Sport & Commute Bike

Select the **Global Basic Sport & Commute Bike** and click (Item Conditions) to view the conditions again. Note that the two discounts were applied manually to this item.



I...	CnTy	Description	Amount	Crcy	per	UoM	Condition Value	Crcy	Sta
	PR00	Price	1.500,00	EUR	1	EA	22.500,00	EUR	
		Gross Value	1.500,00	EUR	1	EA	22.500,00	EUR	
	K004	Material	50,00-	EUR	1	EA	750,00-	EUR	
	RA00	% Discount from Net	5,000-	%			1.087,50-	EUR	
		Discount Amount	122,50-	EUR	1	EA	1.837,50-	EUR	
		Rebate Basis	1.377,50	EUR	1	EA	20.662,50	EUR	
		Net Value for Item	1.377,50	EUR	1	EA	20.662,50	EUR	
		Net Value 2	1.377,50	EUR	1	EA	20.662,50	EUR	
		Net Value 3	1.377,50	EUR	1	EA	20.662,50	EUR	
	MWST	Output Tax	19,000	%			3.925,88	EUR	
		Total	1.639,23	EUR	1	EA	24.588,38	EUR	
	SKTO	Cash Discount	0,000	%			0,00	EUR	
	VPRS	Internal price	1.058,00	EUR	1	EA	15.870,00	EUR	
		Profit Margin	319,50	EUR	1	EA	4.792,50	EUR	

Click SAP to return to the SAP Fiori launchpad.

Step 47: Create Outbound Delivery

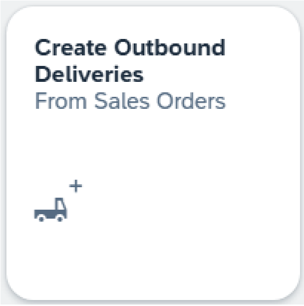
Task Start the delivery process with the creation of an outbound delivery. **Time** 5 min

Description To start the delivery process that is to fulfill the sales order of Elbe Cycle ###, you need to trigger the outbound delivery and create an outbound delivery document. To do this, you use the SAP Fiori launchpad.

Name (Job) Sergey Petrov (Warehouse Employee)

Initial Screen

To start the delivery process, use the *Create Outbound Deliveries - From Sales Orders* app in the *Warehouse Employee* role of *Sales*.



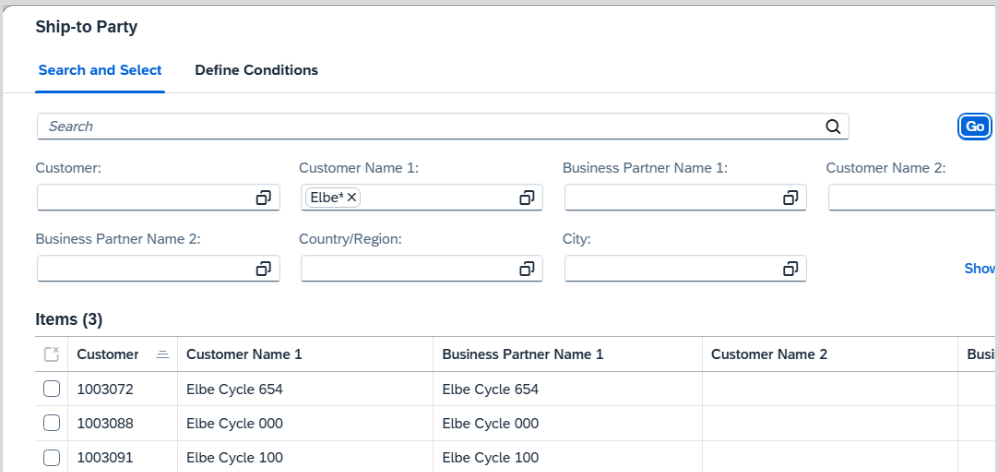
Shipping processes are triggered by the creation of deliveries. The responsible organizational unit for creating outbound deliveries is the **shipping point**. The shipping point can be a loading ramp, a post office, or a rail freight depot. Furthermore, the shipping point can, for example, consist of a group of employees who are responsible for organizing urgent deliveries.

The app starts with a collapsed header section. Expand it by clicking on .

Business Partner Number (Customer)

On the search screen, in the *Ship-to Party* field, enter your **business partner number** (Elbe Cycle ###).

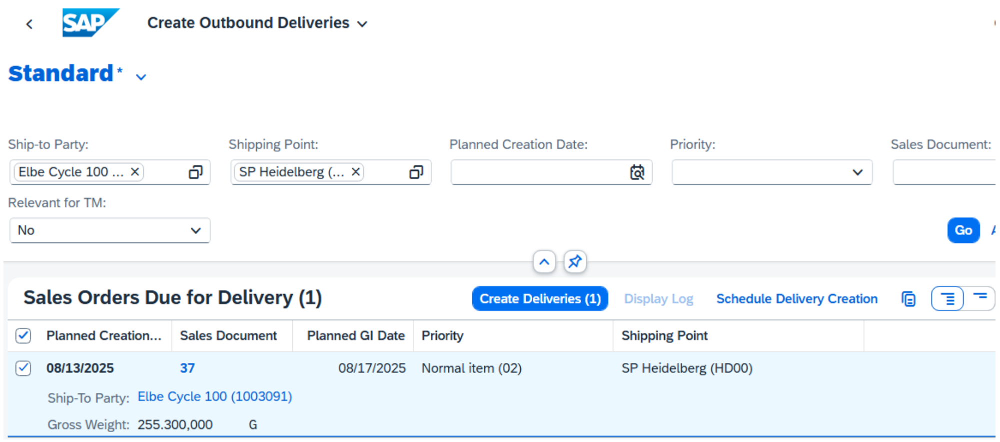
Note If you have forgotten your BP number, alternatively, click the value help icon in the *Ship-to Party* field. The system displays a dialog box. In the *Name 1* field, enter **Elbe*** and press Go.



Select your customer and copy the entry with OK.

In addition, enter **HD00** as *the shipping point* and remove the *Planned Creation Date*. Press Go to execute the search. The prepared sales order is displayed.

Select your sales order and choose the Create Deliveries (1) button. You can see that the sales order is no longer available. You receive a confirmation that your outbound delivery has been created.



Click to return to the SAP Fiori launchpad.

Step 48: Track Sales Order

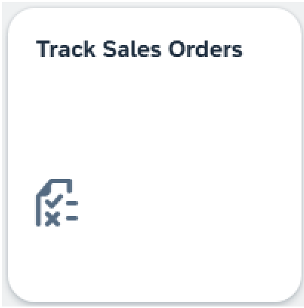
Task Track the processing status of the sales order. **Time** 5 min

Description As a Sales Representative, you want to know whether the colleagues from the warehouse have already triggered the outbound delivery. Therefore, you want to find out about the current status of the sales order again and use the tracking function of the SAP Fiori launchpad again.

Name (Job) David Lopez (Sales Representative US East)

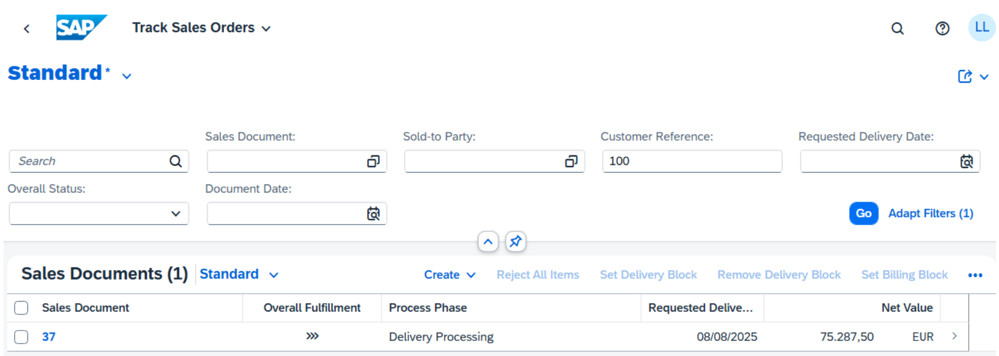
To track a sales order, you use the *Track Sales Orders* app in the *Sales Representative* role in the *Sales* area.

Initial Screen

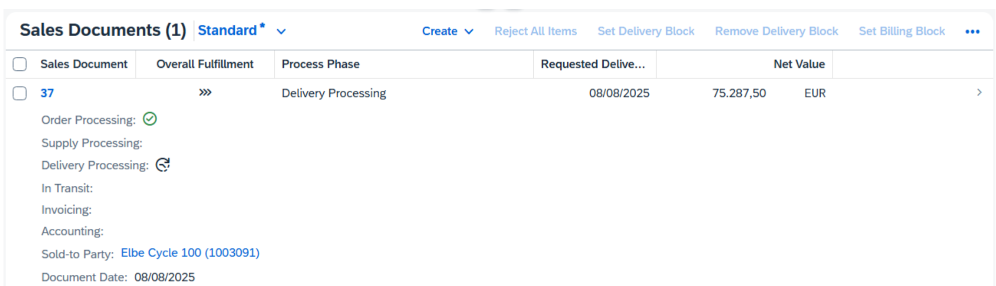


This takes you to the default view of the app. In the *Cust. Reference* field, enter your number (###) and press Go.

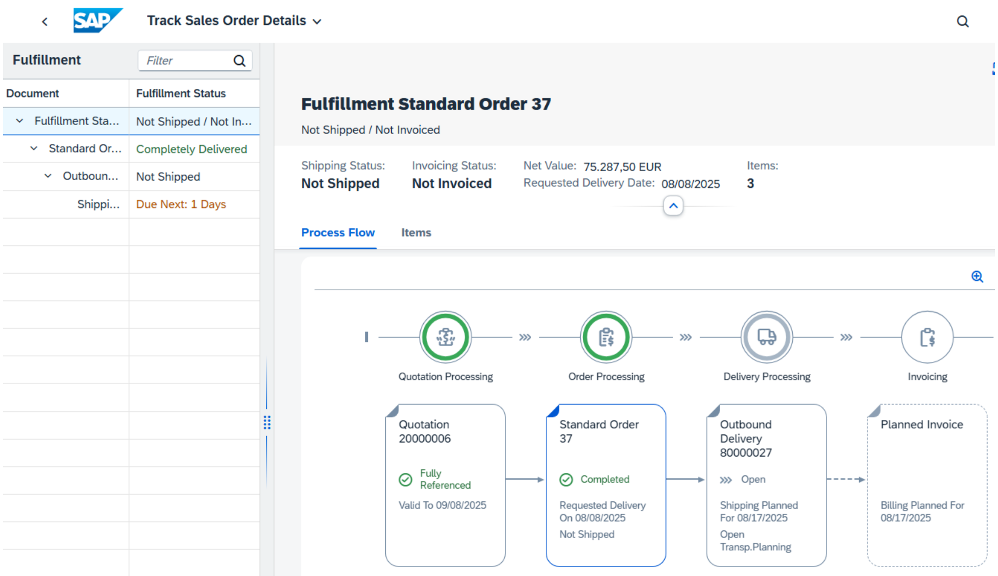
###



Your standard order is displayed. You can now also see changes to the previous state. The *overall fulfillment* is now *Partially Processed* and the *processing of orders* is *completely processed*.



Click this line. You are navigated to *Track Sales Order Details* View where you can see all the details.



In the overview that opens, you can see the completed standard order and the delivery that is still open. In addition, billing has already been scheduled automatically by the system. In the header area, the shipping status (*Not Shipped*; Before: *Delivery Not Started*) and the invoicing status (*Not Invoiced*, previously: *Not Relevant for Billing*) have also changed.

Click SAP to return to the SAP Fiori launchpad.

Step 49: Pick and Goods Issue

Task Pick the materials and post the goods issue. **Time** 5 min

Description During picking, the materials are withdrawn from the warehouse in the correct quantity. When you do this, the outbound delivery document is changed automatically. The goods issue then changes the ownership of the material from Global Bikes to Elbe Cycle ###.

Use the SAP Fiori launchpad to pick materials and post goods issue.

Name (Job) Sergey Petrov (Warehouse Employee)

Initial Screen

Picking a material changes the outbound delivery document, whereas the goods issue then changes the ownership of the material from Global Bike to Elbe Cycle. To do this, you use the *Manage Outbound Deliveries* app in the Warehouse Employee role in Sales and *Distribution*.

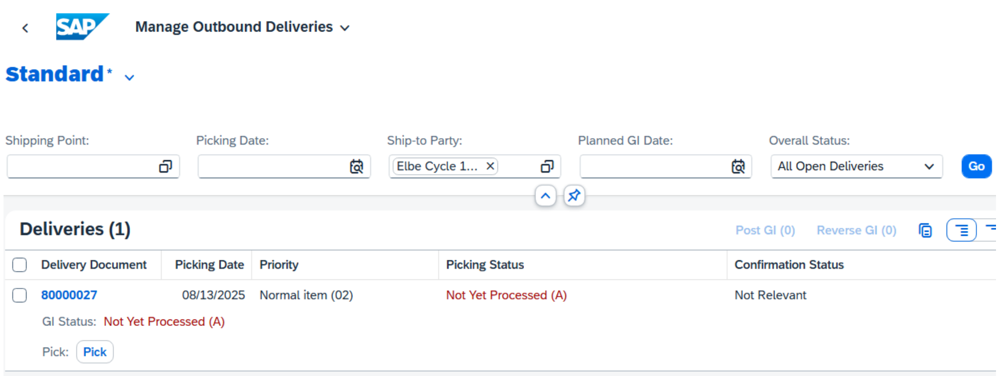
Business Partner Number

The app starts with a collapsed header section. Expand it by clicking on . In the Ship-to Party field, enter your **business partner number**.

Note If you have forgotten your BP number, proceed as described in the previous steps.

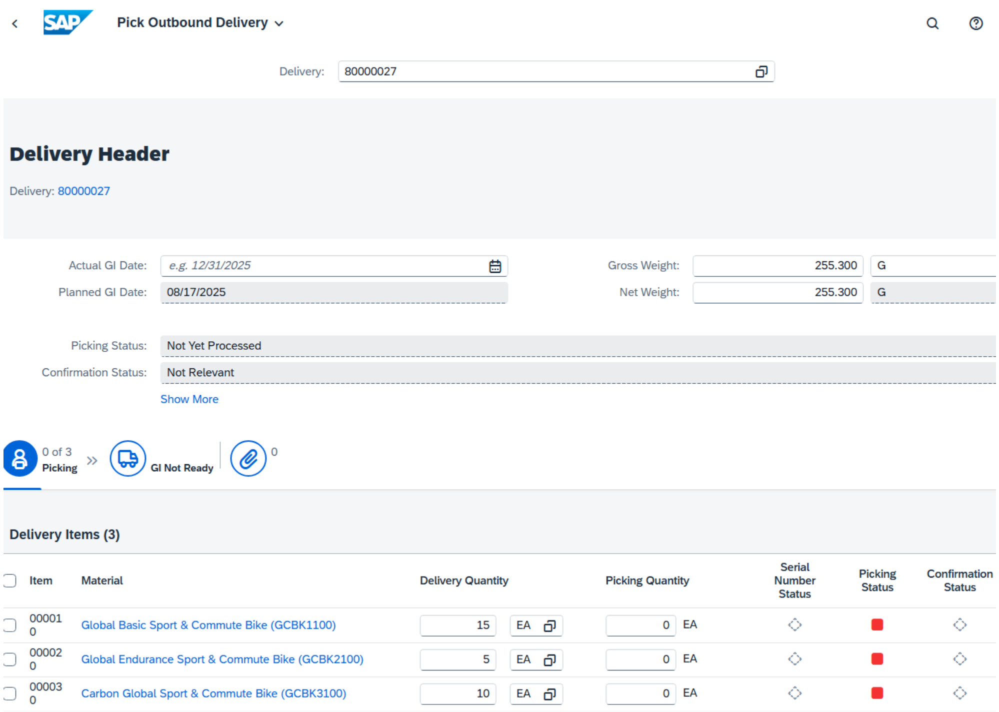
All Open Deliveries

In addition, select **All Open Deliveries** as *the overall status*. To execute the search, press Go. Your outbound delivery is now displayed.

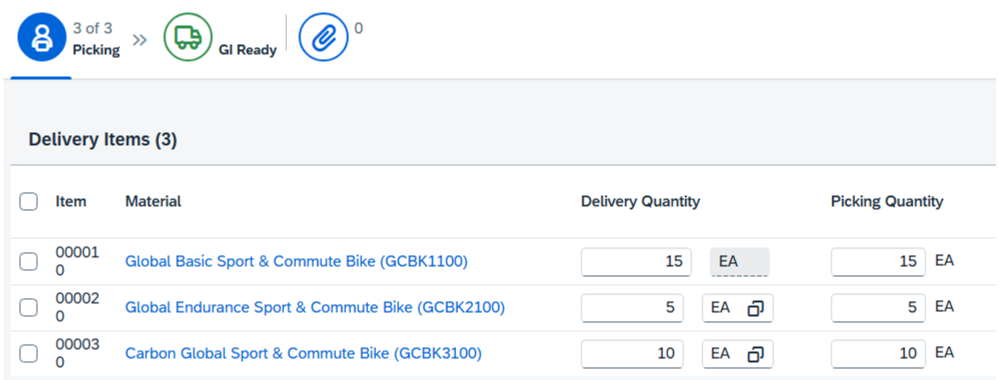


You can see that neither picking nor goods issue have been processed so far.

Then choose Pick to start picking. The *Pick Outbound Delivery* app opens automatically. Your outbound delivery is already preselected.



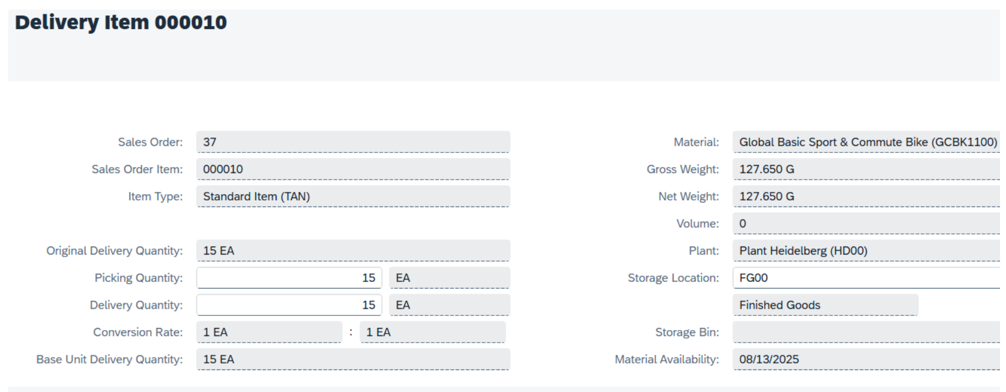
In the *Delivery Items* area, enter the appropriate quantities in the *Picking Quantity* field: for your GCBK1### **15**, for your GCBK2### **5**, and for GCBK3### **10**. 15 5 10



Picking is the process of preparing or staging goods for delivery to the customer, with special attention to data, quantity, and quality.

At the end of the line of the Global Basic Sport & Commute Bikes, choose >.

In the *Delivery Item 1 of 3* window, in the *Storage Location* field, enter **FG00** (*Finished Product*). FG00



Click Apply and repeat this step for materials **GCBK2###** and **GCBK3###**.

GCBK2###
GCBK3###

Back on the *Pick Outbound Delivery* screen, choose Save. You receive a corresponding message from the system. In addition, the page content changes. Picking is now complete, goods issue is ready.

In the lower part of the screen, you can now click on Post GI to post the goods issue. The page content changes again. Both picking and goods issue are now completed.

Click SAP to return to the SAP Fiori launchpad.

Step 50: Display stock

Task Display the stock of your materials again. **Time** 5 min

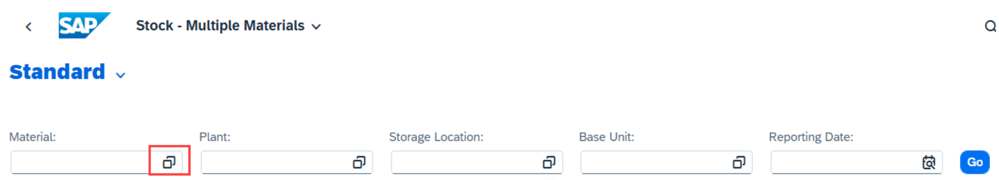
Description She now wants to know what effect the goods issue has on the warehouse stock. Therefore, you use the SAP Fiori launchpad to recheck the material stock.

Name (Job) David Lopez (Sales Representative US East)

To check the warehouse stock of a material in the sales order for The Bike Zone, use the *Stock – Multiple Materials* app in the *Sales and Distribution* area in the *Sales Representative* role.

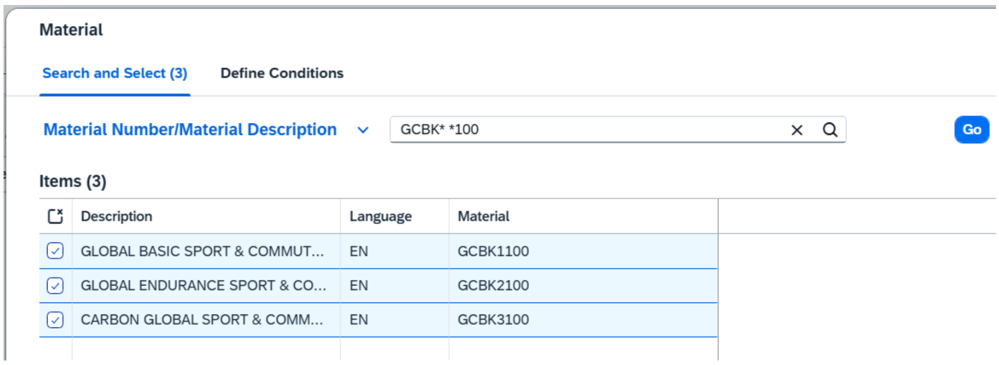
Initial Screen

This takes you to the default view of the app. Due to the high quantity of materials, we recommend that you do not search without further restrictions. Therefore, use the input help symbol in the Material *Number* field.



In the dialog box that appears, enter ***###** in the *Material* field and **enter GCBK*** as the *description*.

*###
GCBK*



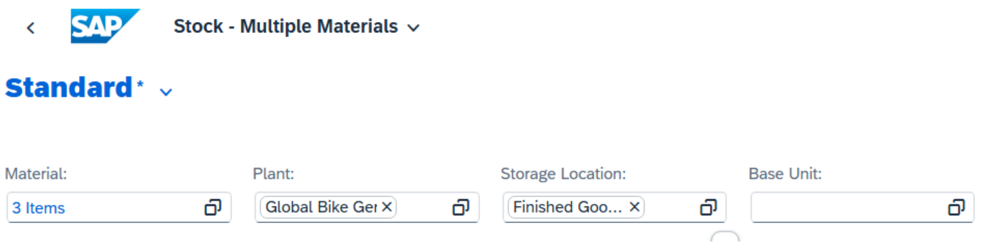
Choose Go to generate a results list of all materials that contains GCBK and whose material key ends with ###. Select the **Global Basic Sport & Commute Bike**, the **Global Endurance Sport & Commute Bike** and the

Global Basic Sport & Commute Bike
Global Endurance Sport & Commute Bike

Carbon Global Sport & Commute Bike. Click OK to apply the selection.

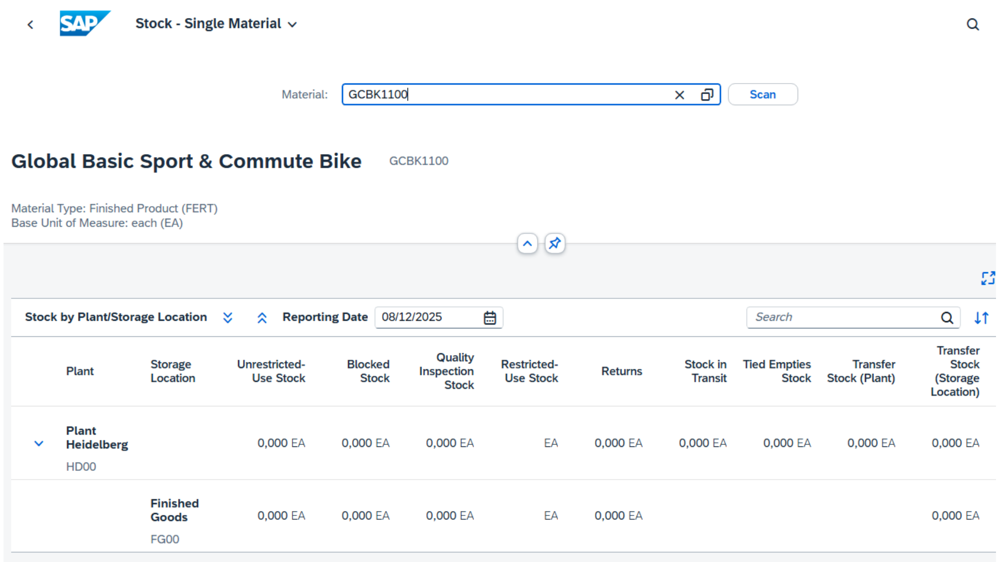
HD00
FG00

Back in *Stock – Several Materials* Overview screen, enter **HD00 (Heidelberg)** as *the plant* and **FG00** (Finished Goods) as *the storage location*. Choose Go to display the corresponding warehouse stocks.



You will notice that the system does not find any data. This is because you have booked out all the products that have been produced and were in stock to fulfill the sales order.

Note Alternatively, you can also display the stock of your materials using the ***Stock - Single Materials*** app. In this app, you would keep information that 0 materials are available after goods issue.



Click SAP to return to the SAP Fiori launchpad.

☐

Step 51: Create Customer Invoice

Task Create a customer invoice. **Time** 5 min

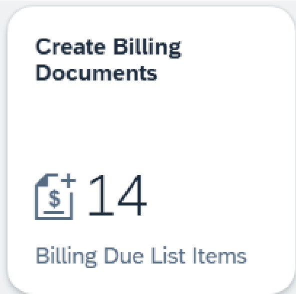
Description After the materials are fully delivered, accounting is informed. Now an invoice can be created. However, it is not yet sent or posted.

Use the SAP Fiori launchpad to create the invoice for customer Elbe Cycle ###

Name (Job) Stephanie Bernard (AR Accountant)

Initial Screen

With the complete delivery, an invoice can be created for the customer. To do this, you use the *Create Billing Documents* app in the *role Accounts Receivable Accountant* in the *area of Sales and Distribution*.

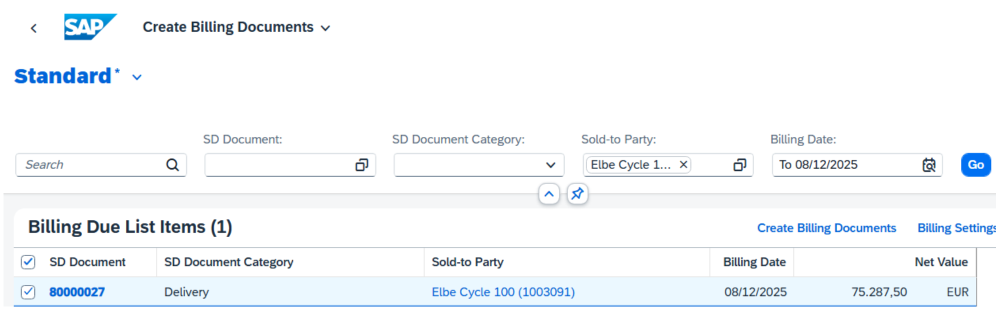


Business Partner Number (Customer)

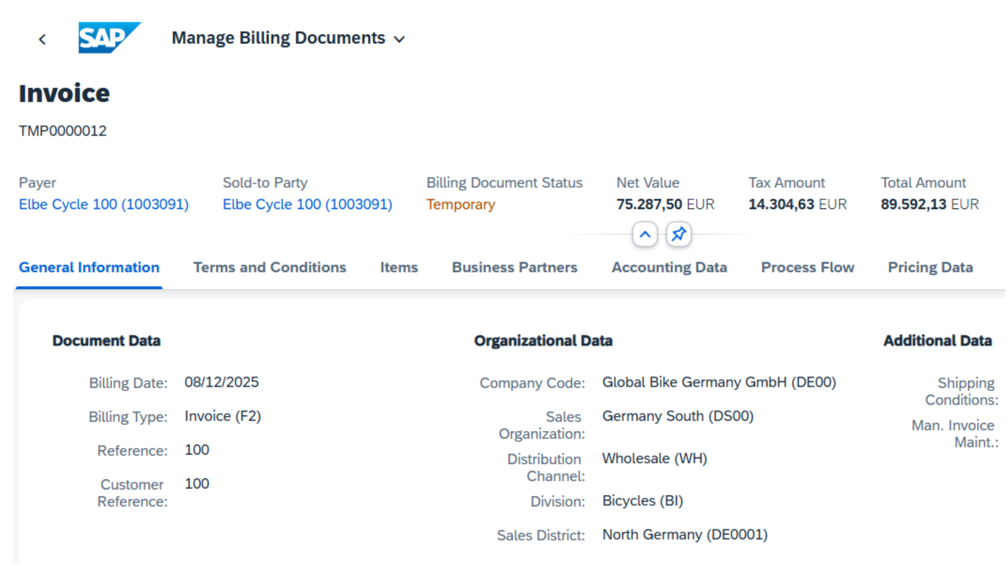
In the *Create Billing Documents* view, all billing due list items are automatically listed. For a better overview, the list is restricted. To do this, enter your **business partner number** in the *Sold-To Party* field.

Note If you have forgotten your BP number, proceed as described in the previous steps.

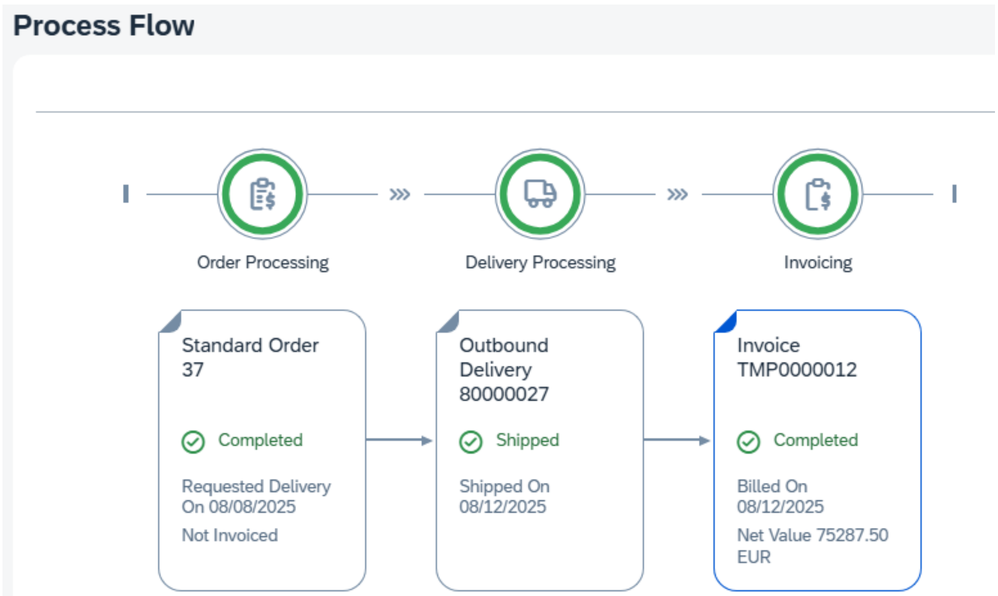
Apply the new filter, click Go. Now your SD document is displayed.



Select your SD documents and choose Create Billing Documents. The system prepares the customer invoice: the date and sold-to party are copied from the previous selection.

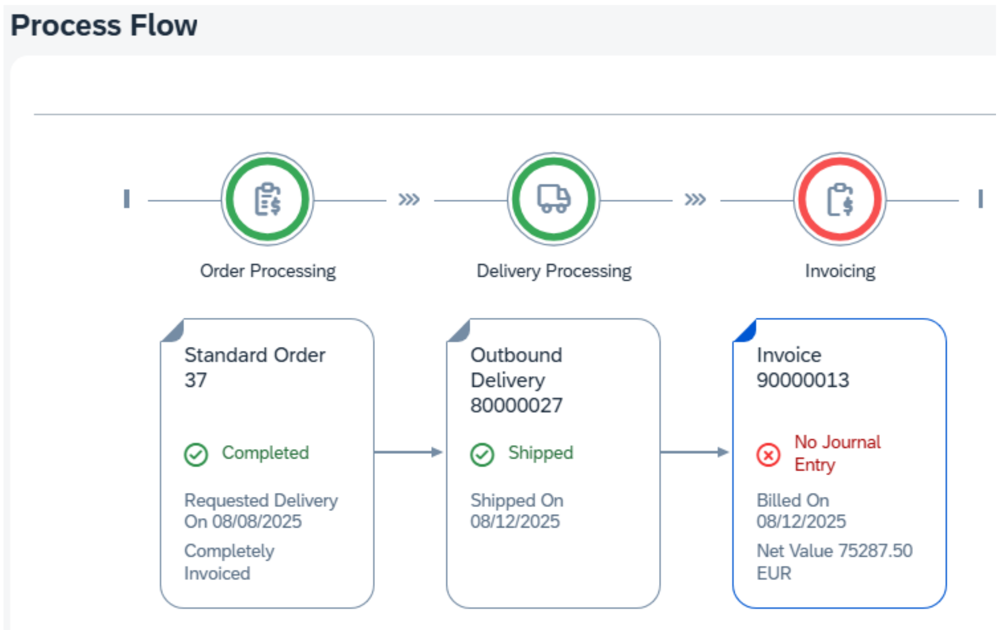


In particular, take a look at the total amount (incl. Tax) and keep it in mind. Select the *Process Flow* tab. Here, you can track the pre-executed steps that are relevant for the customer invoice.



Proceed to the "*Price Elements*" tab page. As a billing clerk, you can see the discounts granted during quotation creation and how the total price is calculated. Take a look at the overview. To save the customer invoice, choose Save.

After checking the invoice items and saving, the temporary invoice is transferred to an official invoice. However, the process flow informs you that a journal entry has not yet been created because the invoice has not yet been posted.



Click SAP to return to the SAP Fiori launchpad.

☐

Step 52: Post Customer Invoice

Task Display the customer invoice and then post it. **Time** 5 min

Description The invoice for Elbe Cycle ### has just been created. Now use the SAP Fiori launchpad to display and post them.

Name (Job) Stephanie Bernard (AR Accountant)

Initial Screen

After the invoice has been sent to Elbe Cycle, it must now be posted. You can do this in the *area of Sales and Distribution* in the *Accounts Receivable Accountant* role using the *Manage Billing Documents* app.

Business Partner Number

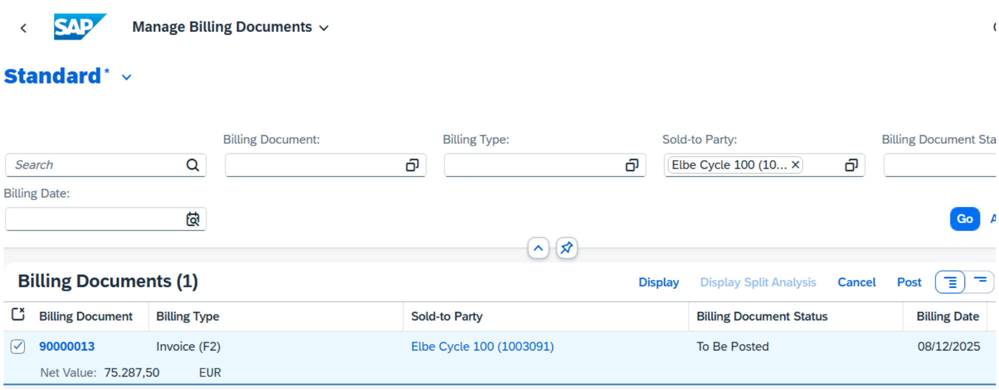
In the subsequent *Manage Billing Documents* window, enter your **business partner number** in the *Sold-To Party* field.

###

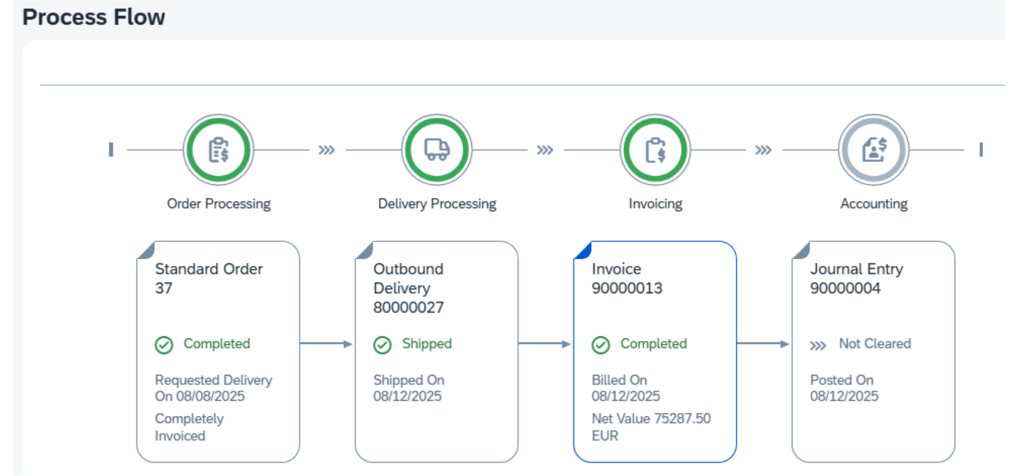
Alternatively, in the *Sold-To Party* field, click the value help icon and search for your business partner using your number (###), as in the previous step.

Choose Go to display your invoice.

Your billing document now has the status "To Be Posted". Select your entry and choose Post. This sends the invoice to the customer.



You can then call up the invoice again by clicking on the line. Navigate to the *Process Flow* area. You will notice that the invoice is now highlighted in green instead of red and that a journal entry has already been created.



Click SAP to return to the SAP Fiori launchpad.

☐

Step 53: Post Incoming Payment

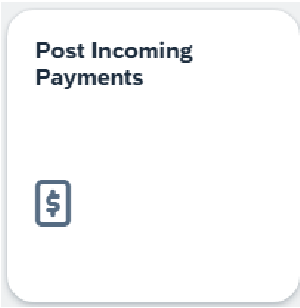
Task Post an incoming payment from the customer. **Time** 15 min

Description Use the SAP Fiori launchpad to post the incoming payment of a customer.

Name (Job) Stephanie Bernard (AR Accountant)

You have since received the payment from Elbe Cycle ###. For entry, use the *Post Incoming Payments* app in the *Accounts Receivable Accountant* role in *Sales and Distribution*.

Initial Screen

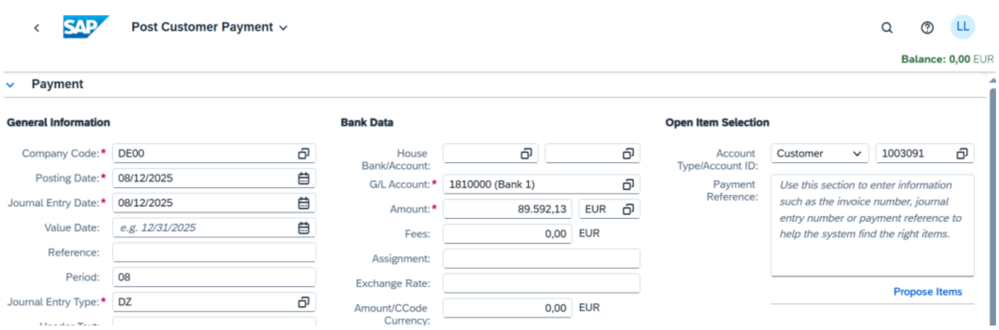


In the *General Information* area, enter **DE00** (Global Bikes Germany) as *the company code*. In the *Posting Date* and *Journal Entry Date* fields, use (*Open Selection*) to enter the **current date**. In the *Period* field, also select the **current period** (for example, **09** for September). Ensure that **DZ** (*Customer Payment*) is selected as *the journal entry type*.

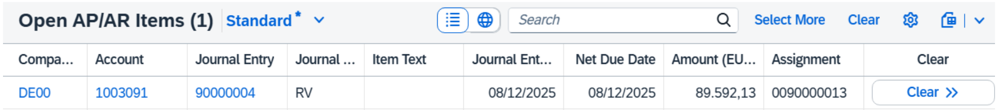
DE00
Current date
Current Period
DC

Under *Bank Data*, select **1810000** (Bank 1) as the *G/L account*. In addition, add **EUR 89,592,13** (including 19% tax) as the *amount*. Under *Open Item Selection*, on the other hand, you select **Customer** as *the account type* and your **business partner number** in the field directly next to it. Compare your entries with the following screenshots.

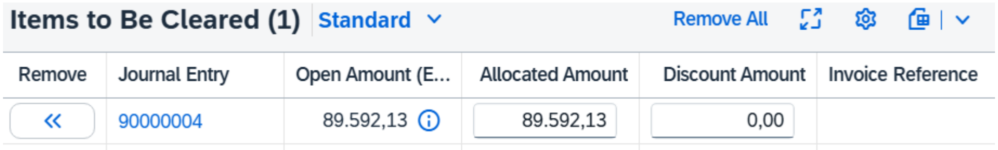
1810000
EUR 89,592,13
Customer
Business Partner Number



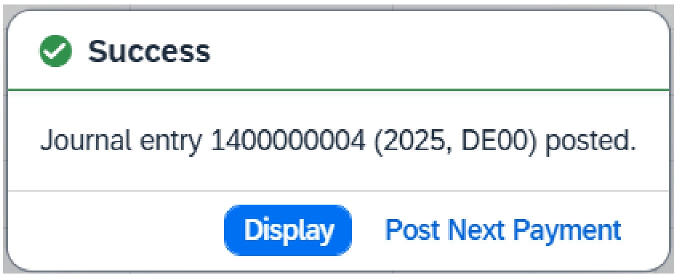
Click Propose Items. In the upper part of the screen, you can see that the balance has changed. This is at Saldo: -89.592,13 EUR due to the open customer invoice. In the *Open Items* section, the system also proposes the journal entry from the previous steps.



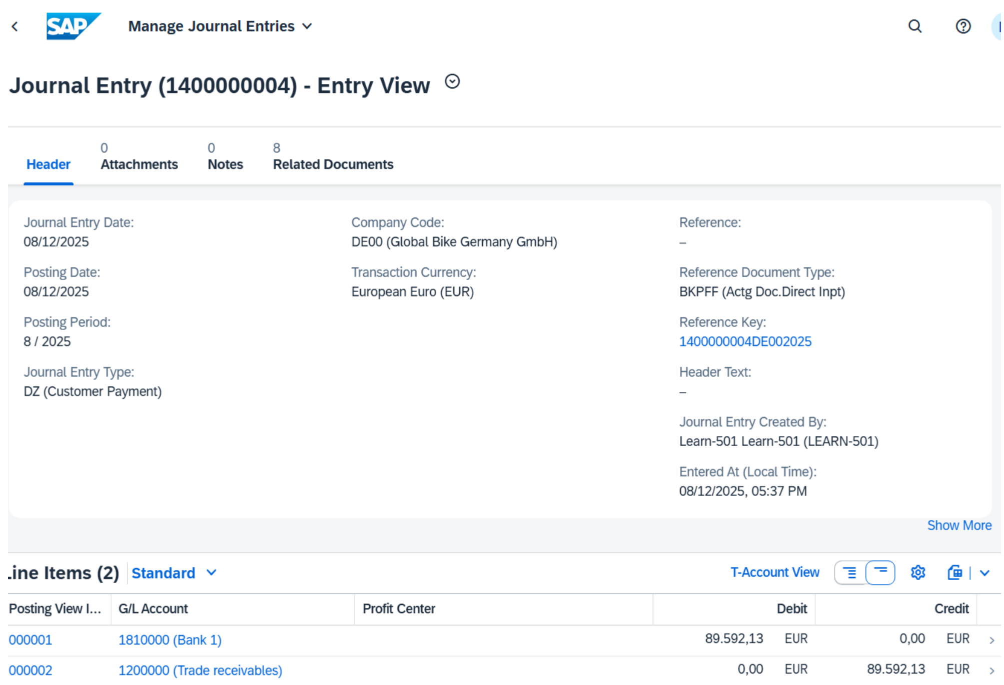
Choose Clear » in the row of the journal entry. The open items are added to the items to be cleared and cleared with the incoming payment entered.



Since the incoming payment covers the entire amount, the balance is cleared again with Balance: 0,00 EUR. Click Post to save the incoming payment. The system will automatically assign a number to it.



Choose Display to display the journal entry in addition. In the Manage Journal Entries view, you can view the individual posting items.



Note Global Bikes has received a payment from customer Elbe Cycle ### in the amount of EUR 89,592.13. Therefore, this amount is credited to the bank account (debit). At the same time, this amount is deducted from the open receivables (credit) because the customer's debt was paid by the payment. The postings adhere to the principle of double-entry bookkeeping, in which each

business transaction is entered in both debit and credit so that the balance sheet of the company is correctly reflected.
Click SAP to return to the SAP Fiori launchpad.
☐

Step 54: Display Document Flow

Task Display the document flow of the sales order. **Time** 15 min

Description Finally, as a Sales Representative, you want to summarize the entire order. To do this, you can use the document flow. This tool connects all documents used in the Elbe Cycle ### sales order. There are some ways to access the document flow tool.

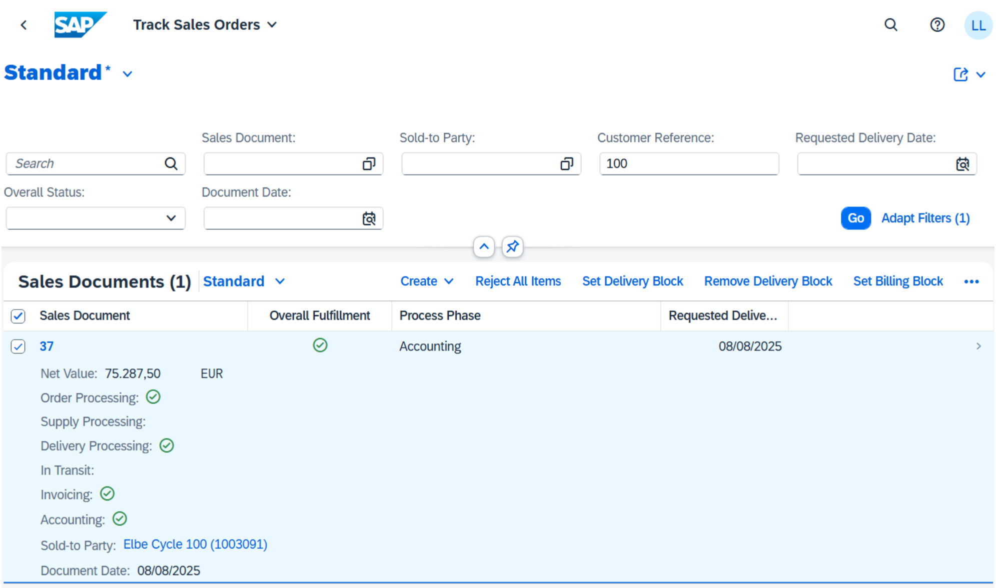
Use the SAP Fiori launchpad to access and analyze the document flow using a sales order document.

Name (Job) David Lopez (Sales Representative US East)

To track a sales order, you use the *Track Sales Orders* app in the *Sales Representative* role in the *Sales* area. Initial Screen

This takes you to the default view of the app. In the *Cust. Reference* field, enter your number (###) and press Start. ###

Your standard order is displayed and you can see that its *overall fulfillment* is now *Fully Processed*. Also note the *processing of deliveries*, *billing*, and *accounting*.

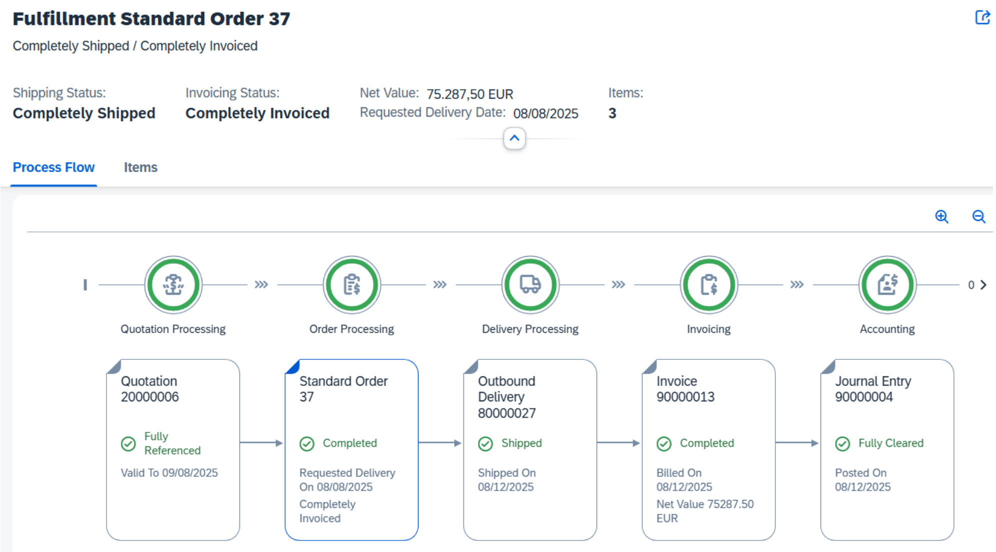


Click this line. You are navigated to *Track Sales Order Details* View where you can see all the details. For example, the *Fulfillment* section displays the document flow for the sales order. All related documents have been created and entered completely.

Fulfillment | Filter

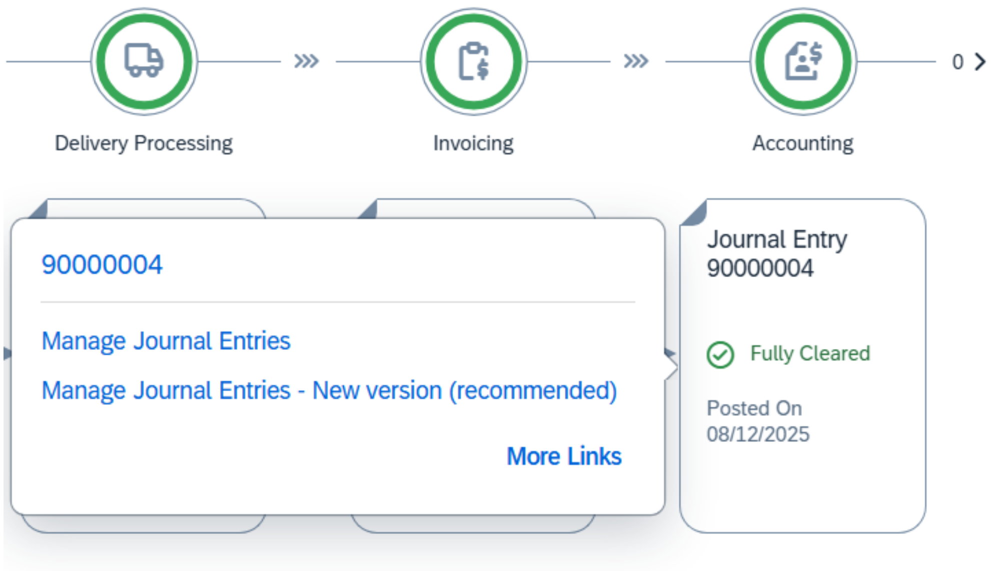
Document	Fulfillment Status
⌄ Fulfillment Standard Order 37	Completely Shipped / Completely Invoiced
⌄ Standard Order 37	Completely Delivered
⌄ Outbound Delivery 80000027	Completely Shipped
Invoice 90000013	Journal entry has been created

Depending on which document is selected, the content of the right-hand side of the screen changes. In this way, information about the outbound delivery or invoice can be viewed directly. When the standard order is fulfilled, the steps from quotation to invoice are also represented as a process flow. The respective documents can also be called from here.

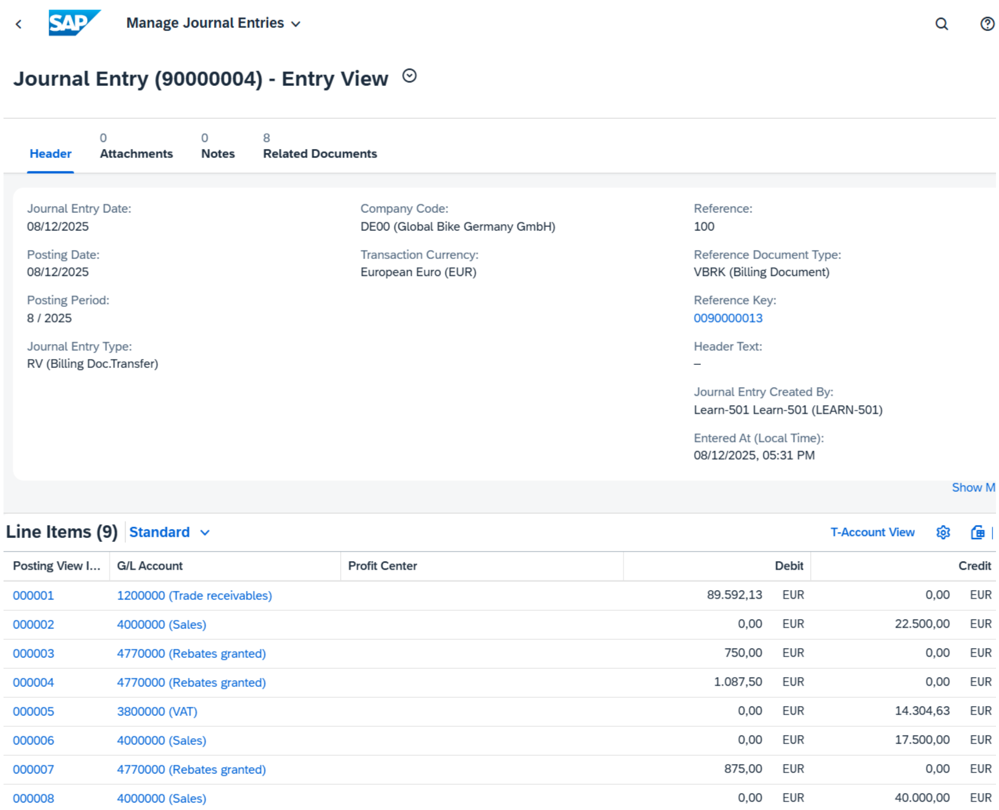


As you can see, in the header section, both the shipping status (*Fully Shipped*) and the invoicing status (*Completely Invoiced*) have changed again. On the *Process Flow* tab page, choose the journal entry to open the context menu. Click Manage *Journal Entries* to open the corresponding app.

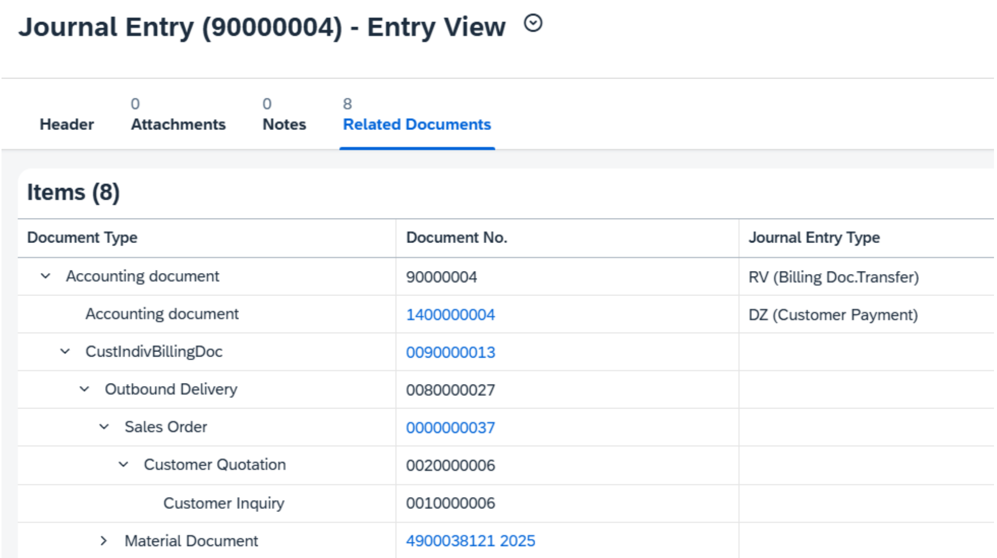
Manage Journal Entries



In the header data of the journal entry, you can view the line items. Here you can track each posting that has been made. On the other hand, you will notice that a “Granted Discounts” booking has been made several times. This is the 5% discount on the entire sales order for each individual order item, as well as the 50€ discount for the material GCBK1###.



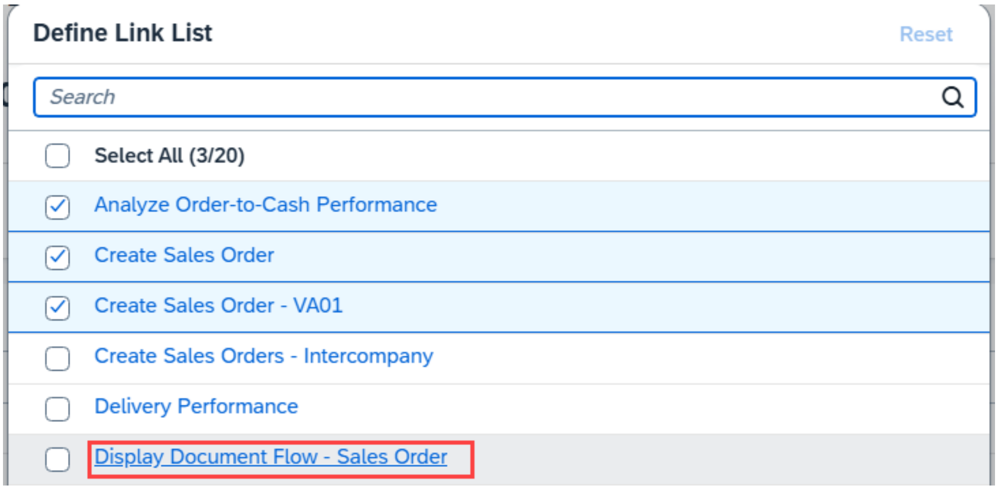
Switch to the *Related Documents* tab page. Then expand the document flow completely. Related Documents



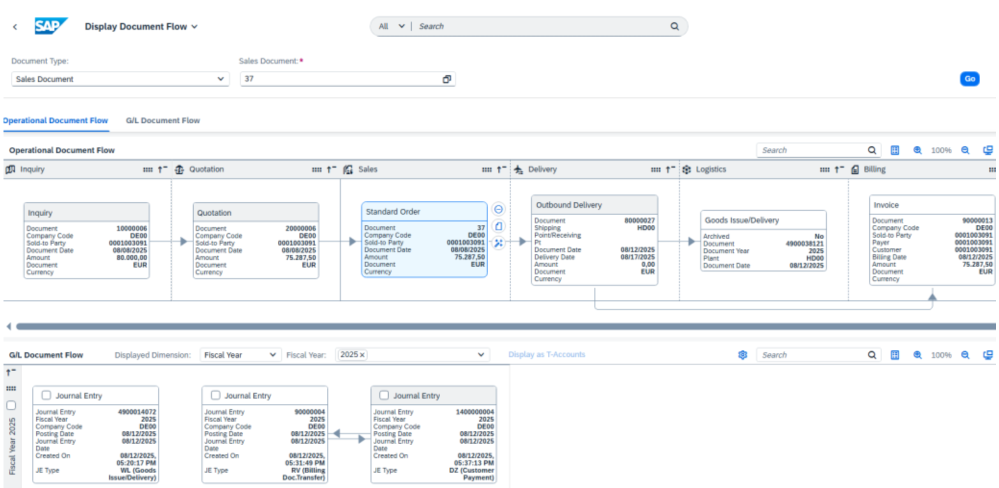
Document Type	Document No.	Journal Entry Type
Accounting document	90000004	RV (Billing Doc.Transfer)
Accounting document	1400000004	DZ (Customer Payment)
CustIndivBillingDoc	0090000013	
Outbound Delivery	0080000027	
Sales Order	0000000037	
Customer Quotation	0020000006	
Customer Inquiry	0010000006	
Material Document	4900038121 2025	

With the exception of the incoming payment, you can see all documents generated for the sales order. This also includes the sales inquiry and the material document including the accounting document of the outbound delivery.

Click the document number of the sales order to open the context menu. Click More Links and in the dialog box that opens, select the *Display Document Flow* app.

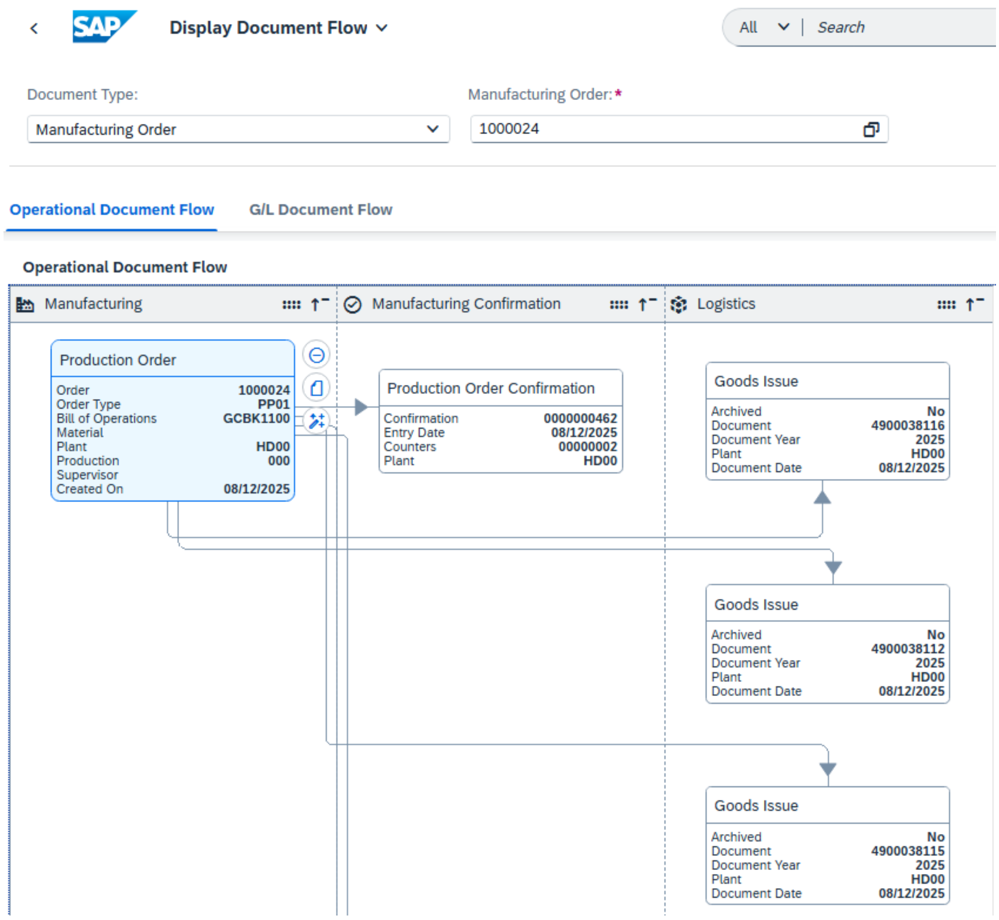


On the following screen, you can see both the operational document flow and the general ledger document flow.



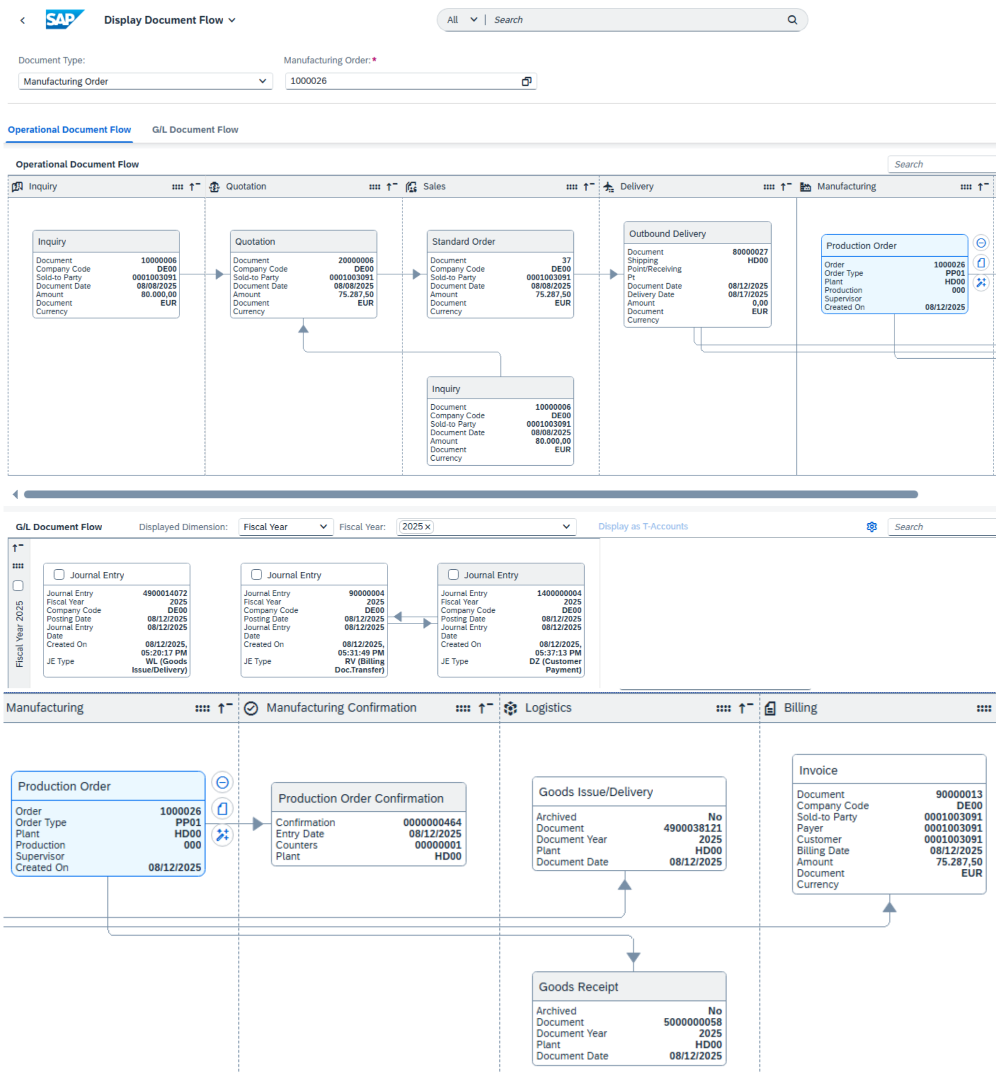
Also display the document flow for production order GCBK1### once. To do this, change the document type to Production Order and enter your production order number.

Since you have partially confirmed your production order for material GCBK1### once and finally confirmed once, two journal entries have been created here and a goods issue has also been posted twice. Another journal entry was created by the goods receipt in the finished goods warehouse.

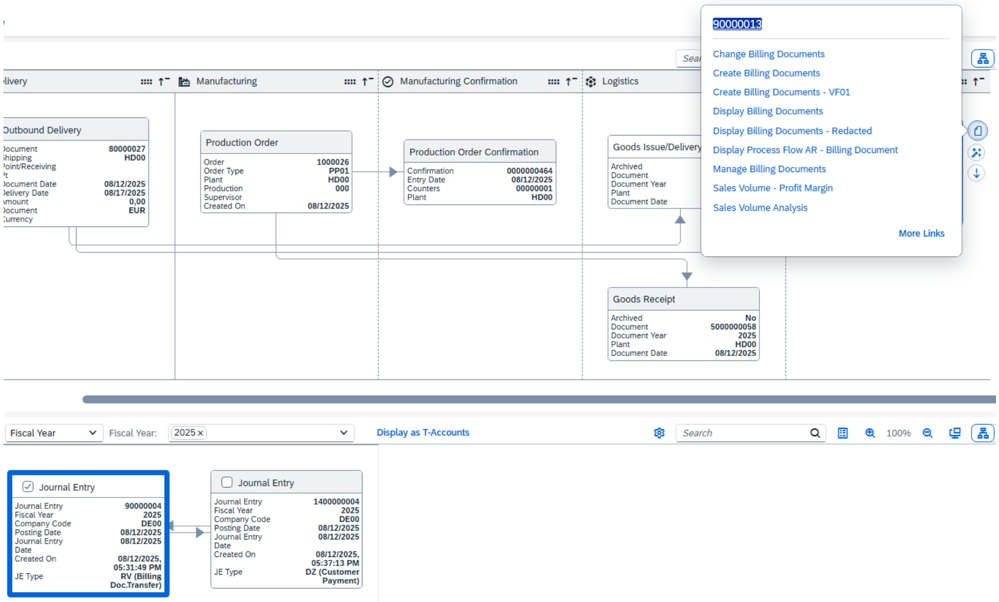


Also display the document flow for production order GCBK3### once.

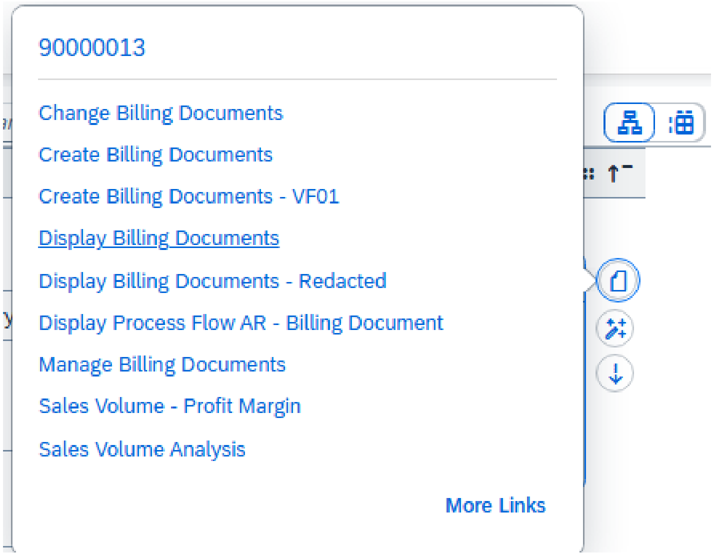
You will notice that this production order is linked to the sales order and that there are links between the sales order and the production order in each journal entry.



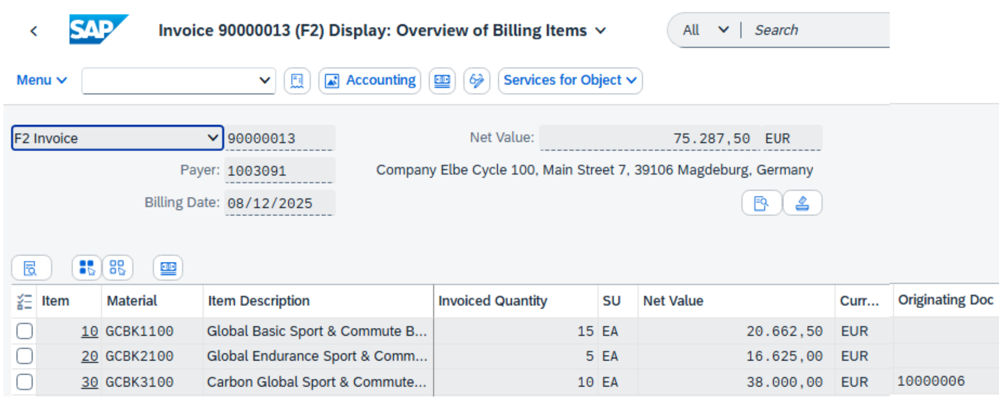
Click the invoice and then click (Details).



In the dialog box that appears, choose the *Display Billing Documents* app.

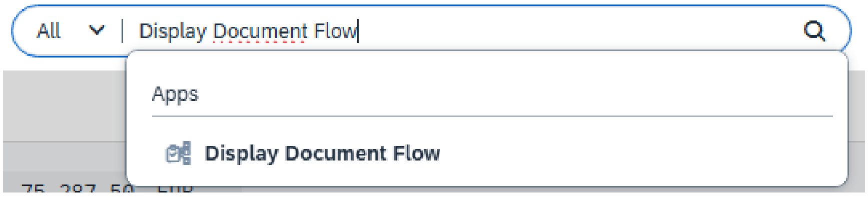


Scroll to the right in the table of your invoice. You will find that the initiator for the invoice item of your GCBK3### is the sales order.

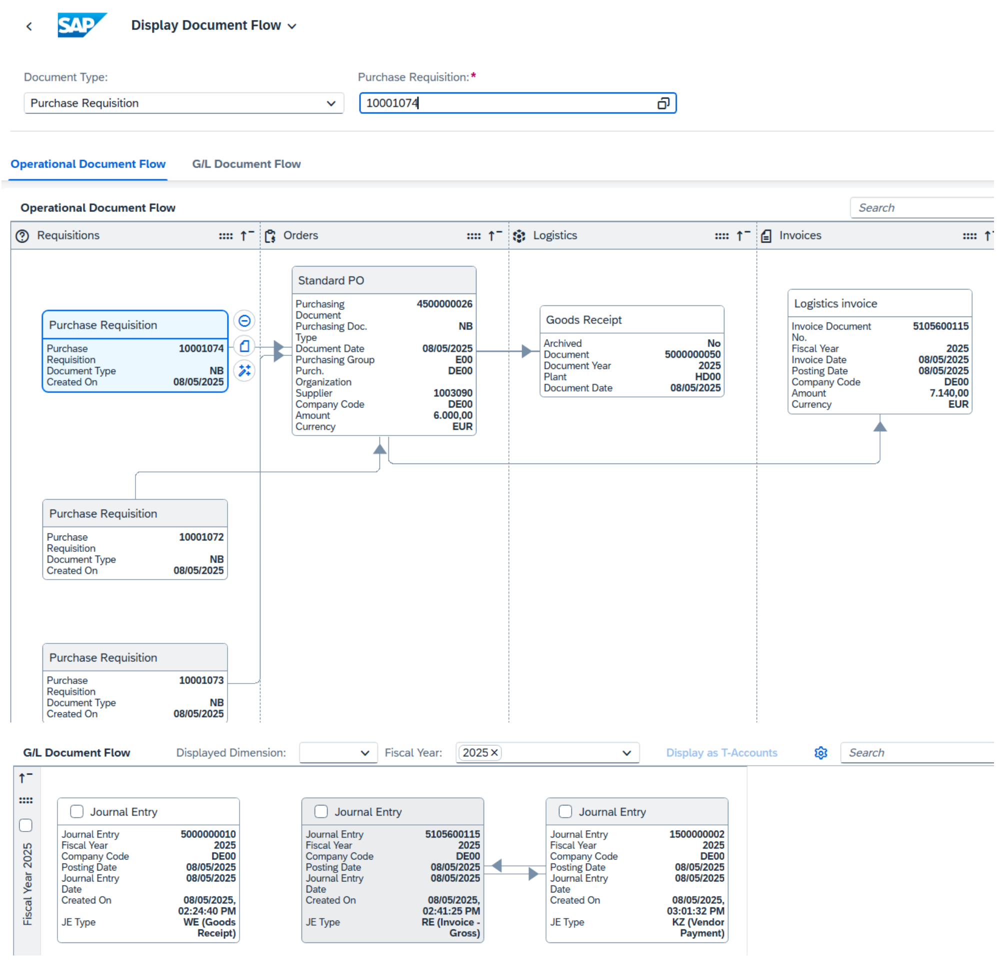


Call the *Display Document Flow* app again.

Display Document Run



Also display the document flow for the purchase requisition for your bike computers. To do this, change the document type to Purchase Requisition and enter your purchase requisition number.



Click to return to the SAP Fiori launchpad.

☐